



TOWN OF WALLINGFORD APPLICATION FOR SITE PLAN APPROVAL

Fee: \$250.00

- Site Plan
- Site Plan Revision

APPLICATION NO.: _____

NAME OF APPLICANT: _____ DATE: _____
(Please Print)

MAILING ADDRESS: _____ PHONE: (____) _____

(City) (State) (Zip)

E-MAIL ADDRESS: _____

OWNER OF PROPERTY: _____ MAILING ADDRESS: _____

LOCATION OF BUILDING LOT: _____

(City) (State) (Zip)

INTENDED USE(S): _____

SQ. FOOTAGE OF USE(S): _____ ZONING DISTRICT: _____ LOT SIZE: _____

NAME OF SURVEYOR: _____ PHONE: (____) _____
(Please Print)

Applicant's Signature

Company Name (If Applicable)

FOR OFFICIAL USE:
Application Submitted: _____ Application Fee Paid: _____ Forwarded for Review: _____

"Applicants before the Planning & Zoning Commission should be aware that said Commission cannot, and does not, regulate the traffic control signals, signs, markings and other safety devices which may be required by the Legal Traffic Authority (LTA) for the Town (Ref. C.G.S. 14-297, 14-298) as a result of the applicant's proposal. Improvements and/or conditions required by the LTA are an independent submission and approval process. The Town subscribes to the best practices of the Manual of Uniform Traffic Control Devices with consultation and guidance being provided by the Town Engineer. Any applicant obligations concerning the supply and installation of traffic control devices, or improvements and/or conditions that may be required by the LTA must be satisfied at the applicant's expense. Work performed pursuant to such requirements shall be fully completed, inspected and approved by the LTA or his designee, before applicant requests Road Acceptance".

!!! THE APPLICANT, OR THEIR REPRESENTATIVE, MUST BE PRESENT AT EACH PZC MEETING AT WHICH THEIR APPLICATION WILL BE HEARD !!!

**FEE: New building size of 5,000 sq.ft. or less = \$250.00 - New building size greater than 5,000 sq.ft. = total new square footage X .05
ADMINISTRATIVE APPROVAL FEE: \$150.00 if required to go on Agenda, additional \$100.00 fee will be required**

Revised: May 12, 2021

PLEASE NOTE: Any development, or re-development that disturbs one (1) acre of land or more, requires authorization from the CT DEEP through the CT DEEP General Permit for the discharge of stormwater and dewatering wastewaters associated with construction activities.

The Stormwater Pollution Control Plan submitted to the CT DEEP in association with this permit must be provided, by the applicant, to the Town upon request.

SUBMITTAL REQUIREMENTS:

One (1) copy of the application

Sixteen (16) copies of the site plan and any correspondence being submitted with the application

Check for the application fee, which includes the State fees (no separate check is required)

If you are submitting a stormwater drainage report two (2) copies are required

If you are submitting an engineering report two (2) copies are required

ALL MAPS MUST BE FOLDED BEFORE SUBMITTING

This checklist must be completed and signed by the "plan preparer" appropriately licensed and certified professional as required by State Statutes.

- ___1. Title Block with project name and the names and addresses of the developer, owner and applicant.
- ___2. Scale of not less than 1":40', north arrow, date of plan and any revisions, key (location) map showing the project location and closest streets.
- ___3. Zoning Table including zoning designation; required and provided lot area in acreage and square footage; frontage; front, side and rear yards; height; percent coverage; parking; landscaping; types of uses; and all bulk and special requirements relative to the site plan.
- ___4. Layout of all off-street parking, including details and dimensions of aisles, driveways, parking and loading spaces, pavement markings, location of directional signs, curbing and limits and type of paving surface.
- ___5. Survey done to an A-2 standard with existing and proposed contours at nor more than two-foot intervals.
- ___6. Property lines, adjacent landowners and adjacent zoning designation.
- ___7. Square footage, use, location, floor elevation, dimension, height, and number of stores of all buildings/structures, existing and proposed.
- ___8. Easements, streets, driveways, building/setback lines and sidewalks with construction details.
- ___9. Wetlands, watercourses, stream encroachment lines, flood plain/hazard areas, aquifer and watershed district boundaries and slopes over 25%
- ___10. Tree line, existing and proposed, trees to be saved, rock outcrops and other natural features.
- ___11. UTILITIES: gas, water, electric, telephone, storm drainage and sanitary sewer systems and refuse collection areas.
- ___12. Fire suppression, including utility lines and hydrant locations. NOTE: When installing fire sprinkler and/or standpipe systems, a remote fire department connection detail is required on site drawings. This detail shall meet Wallingford Fire Department specifications.
- ___13. Landscaping plan with key, including existing and proposed plant type by common and botanical names with size at planting (caliper and height, time until maturity) and height, and spread at maturity. Indicate areas to be maintained as natural buffer area, proposed buffer areas, mulch beds, etc.
- ___14. Erosion and sedimentation control plan and narrative, name and phone number of contact person with supporting details of methods and materials.
- ___15. Signs, fencing, accessory structures/uses, pools, decks, patios, utility pads, external HVAC, lighting standards, locations, and other appurtenant items with appropriate details provided.
- ___16. Outdoor storage areas and screening with appropriate detail.
- ___17. Lighting plan, traffic plan, storm drainage calculations and soil testing (where required).
- ___18. Plans must bear live seal of the plan preparer, appropriately licensed and certified professional as required by State Statute.

See Section 7.4 of the Wallingford Zoning Regulations for additional requirements.

_____ Signature of Plan Preparer	_____ Professional Certification(s)	_____ Date
_____ Street Address of Plan Preparer	_____ City, State, Zip	_____ Phone

NOTE: Does the proposed activity take place within a public water supply aquifer protection area or a watershed area? Please check the maps posted in the Planning Office to make the determination. If so, you must notify the State Dept. of Public Health and the affected Water Authority. Ask staff for the necessary forms and address information. This notice requirement is effective October 1, 2006 and is required by Public Act 06-53.