



OFFICE OF THE MAYOR

TOWN OF WALLINGFORD  
CONNECTICUT

February 22, 1989

WILLIAM W. DICKINSON, JR.  
MAYOR

Wallingford Town Council  
Wallingford, Connecticut 06492

ATTENTION: Mr. Bert Killen, Chairman

Dear Council Members:

The Grants Office along with Wallingford Center, Inc. has been investigating funding sources that could be sought to support projects in the downtown area. One such possibility is a program overseen by the Department of Housing for communities with populations under 50,000 residents. This program, known as the Small Cities Community Development Block Grant, is highly competitive and requires that an extensive and complex application be developed. This year's deadline for submittal is April 28.

At this point, based on information gathered by the Grants Office, it would appear that the Town could seek, through development of a comprehensive proposal, up to \$400,000 per year for each of two (2) years. Such a proposal must address two out of three priority areas: housing, economic development, or community facilities and must benefit a majority (51%) of income eligible residents. Given these grant requirements, along with the Department of Housing's grant rating system and the Town's demographics it would appear that an application that targets the Railroad Station area and incorporates rehabilitation of private rental housing and rehabilitation of the Railroad Station would simultaneously meet the basic requirements of the grant and fulfill community interest in seeing improvements in the area.

Prior to actual submittal, several steps must be taken by a municipality that is considering developing a proposal. Foremost is the adoption of a plan that addresses the grant's requirements for citizen participation. Attached is a draft of this plan. Approval of this by the Council will enable the Town to proceed with work on the grant application. Actual approval of the grant application by the Council would be sought subsequent to the public hearings identified in the citizen participation plan. This most likely would occur in April.

If you should have any questions prior to your meeting, please contact Mr. Roe.

Sincerely,

William W. Dickinson, Jr.  
Mayor

WWD:mm  
enclosure

## CITIZEN PARTICIPATION PLAN

The Town of Wallingford plans to undertake the following activities to provide for and encourage participation in the Block Grant process.

### A. Public Hearing Process

STEP 1: A draft program statement will be developed by the Town with input from representatives from downtown development organization, historic preservation, and social service agencies in target area including SCOW and Adult Education. This draft will be distributed to the media, Town Council, community based organizations, Library, etc.

STEP 2: Mayor will hold first public hearing at facility located in target area. Notice of this public hearing and draft program will be done in accordance with SCCDBG regulations and advertised through local media as well as through agencies in the area. Notice will be promulgated in English and Spanish. An interpreter will be available to assist non-English speaking Hispanic citizens. Written and oral testimony will be accepted at the public hearing and for fourteen (14) days thereafter.

STEP 3: Following the first hearing there will be prepared a second program statement that takes into consideration comments received. If necessary additional public meetings or meetings with individuals or groups will be arranged.

STEP 4: A second public hearing will be conducted by the Town Council. Notice of availability of the revised statement and second public hearing will be done in accordance with SCCDBG regulations.

### B. Other Measures that are part of the Citizen Participation Plan

#### 1. Outreach to special populations

The office of the Grants Administrator will make special efforts to enlist input from populations that are to benefit from the grant. Advocacy and social service agencies (see list) serving this special population will be contacted, special meetings will be arranged when necessary, and technical assistance will be provided as needed.

#### 2. Additional opportunity for public input

In addition to the public hearing written testimony will be accepted within fourteen (14) days of each hearing and will become part of the permanent record.

#### 3. Complaint procedure

Any complaint should be addressed in writing to the Office of Grants Administrator. A response will be issued within ten (10) days of receipt of such complaint. These complaints will become part of the permanent record.

4. Program Information

Citizens seeking additional information can do so by contacting the Grants Administrator. Program records, reports, etc. will be located in the office of the Grants Administrator.

5. Technical Assistance

All local groups and individuals requesting technical assistance will be provided this assistance through the Office of the Grants Administrator. The office will provide technical assistance to individuals of low and moderate income that request such assistance.

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ATTENTION: Mr. Bert Killen, Chairman

Dear Council Members:

In January Ms. Marie Silver of the Council of Governments along with Mr. Roe and Mr. Hamel appeared before you to present and discuss the Regional Recycling Plan. At that meeting there was distributed a draft of the attached resolution. It was further indicated that the resolution would be formally presented for Council action at a subsequent meeting.

Through this resolution the Town is indicating its interest in continuing to be involved in the planning of the regional recycling program. It also authorizes the Mayor to execute an agreement with CRRA to act as the agent for the region in developing the next phase of the program.

Should you have any questions on this matter prior to the meeting, please contact Mr. Roe or Mr. Hamel.

Sincerely,

William W. Dickinson, Jr.  
Mayor

WWD:mm  
enclosure

RESOLUTION OF TOWN COUNCIL OF THE  
TOWN OF WALLINGFORD  
ADOPTING A REGIONAL RECYCLING PLAN

WHEREAS: The South Central Regional Council of Governments has adopted a Regional Recycling Plan (November, 1988) prepared by HDR Engineering, Inc. in association with Eastern Resources Management, Inc., consultants to the Council, as regional recycling program; and

WHEREAS: The Plan suggests how 13 South Central Connecticut communities and five adjacent municipalities can meet recycling responsibilities described in draft "Recycling Regulations" of the the Connecticut Department of Environmental Protection [Regulations of Connecticut State Agencies, Section 22(a)]; that recycling of glass containers, metal containers and newspaper from households and businesses can be accomplished via an "intermediate processing center" serving participating municipalities; that the Connecticut Resources Recovery Authority can help establish and manage the regional program, provide technical assistance, promote public understanding of the recycling program, help businesses meet their responsibilities per state recycling regulations, and suggest how other goods, including plastics, might be recycled jointly by participating municipalities.

NOW, THEREFORE, BE IT RESOLVED BY THE WALLINGFORD TOWN COUNCIL THAT:  
The Town of Wallingford, in accordance with PA 87-544 of the Connecticut General Assembly, declares its intent to pursue recycling via a regionally developed recycling program as described in the Regional Recycling Plan (November, 1988) and wishes to continue to participate in development of a South Central Connecticut Regional Recycling program via the Connecticut Resources Recovery Authority.

The Town of Wallingford is prepared to work with the Connecticut Resources Recovery Authority to seek a private sector "intermediate processing center" operator; establish terms and costs associated with the regional recycling programs; and, upon receipt of firm operating proposals, consider a final commitment to the regional program.

The Town of Wallingford authorizes William Dickinson, Jr., its Mayor to tender into an agreement with the Connecticut Resources Recovery Authority (CRRA) which permits the Authority to act as its agent to develop a recycling program as outlined immediately above and receive "Recycling Trust Fund" support from the Connecticut Department of Environmental Protection to undertake work described immediately above on its behalf.

This Resolution shall be effective February 28, 1989.

I hereby certify that this is a true and correct copy of action taken by the Town of Wallingford at a meeting of its Town Council on \_\_\_\_\_

Date: \_\_\_\_\_, 1989 By: \_\_\_\_\_

AN ORDINANCE AMENDING ORDINANCE NO. 188  
BY INCREASING THE FINE FOR STANDING MOTOR VEHICLES  
IN A FIRE ZONE FROM \$5.00 to \$15.00

BE IT ENACTED BY THE TOWN COUNCIL IN SESSION:

Section VIII of Ordinance No. 188, adopted at the Town Council Meeting of the Town of Wallingford on September 10, 1974, establishing fire zones within the Town of Wallingford, is hereby amended as follows:

"Citation for violation: Whenever a vehicle is found standing in violation of Section VI, a police officer shall serve upon the owner or operator of such vehicle, or place upon such vehicle, a notice directing the owner or operator thereof to appear at the Police Department prior to a time specified in said notice. If any person receiving said notice shall appear as directed, and shall pay an amount as specified in said notice, not exceeding Fifteen (\$15.00) Dollars, such payment shall bar a prosecution for violation of Section VI."

I HEREBY CERTIFY that the above amendment to Ordinance No. 188 was enacted by the Town Council of the Town of Wallingford this \_\_\_\_\_ day of \_\_\_\_\_, 1989, in accordance with the provision of the Charter of the Town of Wallingford.

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Kathryn J. Wall, Town Clerk