

**APPROVED**

6/20/23

PUBLIC UTILITIES COMMISSION  
WALLINGFORD ELECTRIC DIVISION

100 JOHN STREET  
WALLINGFORD, CT 06492

Tuesday, June 6, 2023

6:30 P.M.

**MINUTES**

**PRESENT:** Chairman Robert Beaumont; Commissioners Joel Rinebold and Laurence Zabrowski; Director Richard Hendershot; Electric Division Acting General Manager Jake Arborio; Electric Division Business Office Manager Marianne Dill; Electric Division Energy Efficiency Specialist Donald Mauritz and Recording Secretary Bernadette Sorbo

*Absent – Water and Sewer Divisions General Manager Neil Amwake; Water and Sewer Divisions Business Manager Donald Langenauer*

*Members of the public – None*

Mr. Beaumont called the Meeting to order at 6:30 P.M., and the pledge of Allegiance was recited.

**1. Pledge of Allegiance**

**2. Consent Agenda**

- a. Consider and Approve Meeting Minutes of May 16, 2023
- b. Consider and Approve Special Meeting Minutes of May 26, 2023
- c. Consider and Approve Budget Transfer – FY 2022-2023 – Sewer – Workers Compensation
- d. Consider and Approve Budget Transfer – FY 2022-2023 – Electric – Distribution Expense – Customer Installations Expense

**Motion to Approve the Consent Agenda**

**Made by: Mr. Rinebold**

**Seconded by: Mr. Zabrowski**

**Votes: 3 ayes**

**3. Items Removed from Consent Agenda – None**

43 **4. Discussion and Possible Action: Bid Waiver for the Design, Bidding Support and**  
44 **Construction Administration Services for the Wastewater Treatment Facility**  
45 **Fine Screens Project**

46  
47 No Action Taken this item was removed from the agenda  
48

49  
50  
51 **5. Discussion and Possible Action: Changes to FY 2023/2024 Residential Energy**  
52 **Efficiency Programs**

53  
54 Mr. Hendershot referenced the Memorandum from Donald Mauritz dated May 31, 2023. Mr.  
55 Hendershot stated that the memo describes the current state of affairs with respect to the Electric  
56 Division Residential Energy Efficiency Program and compares these programs to similar  
57 programs at the neighboring municipal utilities in the state. The memo also displays a breakdown  
58 of the programs and suggests modifications to each of these programs.

59  
60 Mr. Rinebold stated that the WED has sufficient funds in the RGGI to cover this estimated cost  
61 increase and questioned what happens if the Division does not use all of the funds?  
62

63 Mr. Hendershot stated the funds still go to the WED per the RGGI agreement. These funds  
64 would just accumulate in the Retained Earnings, and would be partitioned, and labeled Energy  
65 Conservation Funds. These funds cannot be used for anything other than energy conservation.  
66

67 Mr. Beaumont stated that he fully supports the motion and thanked Mr. Mauritz for the excellent  
68 job.  
69

70 **Motion to adopt all of the changes to FY 2023/2024 Residential Energy Efficiency**  
71 **Programs as shown in Item No. 5-6 of the agenda**

72  
73 **Made by: Mr. Zabrowski**

74 **Seconded by: Mr. Rinebold**

75 **Votes: 3 ayes**  
76  
77  
78

79 **6. Discussion and Possible Action: Budget Amendment – FY 2022-2023 – Other**  
80 **Power Supply Expenses – Purchased Power**

81  
82 Mr. Hendershot stated that it is getting later in the fiscal year and Ms. Dill reviewed the pace of  
83 the expenditures for power supply related matters. The review of activity to date and a  
84 projection for the balance of the fiscal year indicate there will be a shortfall of \$4,350,000.00 in  
85 Account 555. The recommendation is a budget amendment to add \$4,350,000.00 to Account 555  
86 with the funds coming from Retained Earnings.  
87

88 **Motion to Approve the appropriation of funds**

89 **Made by: Mr. Rinebold**  
90 **Seconded by: Mr. Zabrowski**  
91 **Votes: 3 ayes**

92  
93  
94

95 **Public Question and Answer Period**

96  
97 **None – No Members of the Public Present**

98  
99 **Public Question and Answer Period Closed**

100  
101  
102

103 **7. Committee Reports**

104 **a. Workforce Update**

105  
106  
107  
108  
109  
110

Mr. Hendershot gave an update on the follow up tasks from the workshop in regards to staffing. As of Tuesday, June 6, 2023, Mr. Hendershot made contact with the Human Resources Director and received a list of dates for July to meet with Mr. Hendershot and the individual General Managers to go over the concerns. At this meeting the Human Resources Director will also share with all parties at the meeting recent exit interview results.

111  
112  
113

114 **ADJOURNMENT**

115  
116  
117

**Motion to Adjourn**

118 **Made by: Mr. Rinebold**  
119 **Seconded by: Mr. Zabrowski**  
120 **Votes: 3 ayes**

121  
122 The meeting was adjourned at approximately 7:03 p.m.

123  
124  
125

Respectfully submitted,

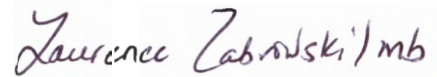


Bernadette Sorbo

129  
130  
131

Recording Secretary

Respectfully submitted,



Laurence J. Zabrowski

Secretary