

Wallingford Building Maintenance Sub-Committee Special Meeting
Minutes Monday September 25th, 2023 6:00 pm
45 S. Main Street

Meeting called to order at 6:03 pm

Members in attendance: Jason Michael, Bob Prentice, Jeff Tillbrook,
Gabriel Ramos Jr., Jim Quarello and Zac Boulier

Absent: Bruce Conroy

1. An update was delivered by Chairman Michael regarding the ongoing request of the administration to allow the placement of an insert into the outgoing electric bills. The request which was made to solicit town wide engagement on the ongoing maintenance and safety issues. This request* was submitted to the Mayor's office and the Town Council as a whole (via the Town Clerk's office) May 19th 2023. We then followed up with the Council Chair June 6th 2023. We are yet to receive a response.

2. A brief discussion was had updating the condition of the Historical Train Station. Fire inspections have been held and a report is planned.

3. Photos and notes from park inspections were handed off to Jim Q. for the purpose of organization and report construction.

4. Walk throughs of numerous parks were scheduled. They are to be conducted by Zac B. Jason M. and Gabe. R.

5. A discussion was held considering the creation of a non governmental FaceBook page and dedicated email address to allow for public contributions of locations of concern regarding maintenance and safety issues. It was decided that the page will not entertain public comments. It's main function will provide a link to a simple online form and or email address to which residents may submit concerns. The information may also be conveyed less formally via emails that will be addressed at the next Building Maintenance Committee meeting. A motion to vote for the creation of a non governmental FaceBook Page and email address was made by Jeff Tillbrook and seconded by Gabe

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AT 2:36pm AND RECEIVED BY
Gabriel Ramos TOWN CLERK

Ramos. A unanimous vote in favor was delivered. Zac B. Will create the FaceBook page, form and email account.

6. The members of the Wallingford Cemetery Association Inc were contacted to set up the interior inspection Wednesday September 20th. We await their reply with possible dates to conduct the inspection.

A motion to adjourn at 6:46 pm was made by Jeff T. seconded by Gabe R. All voted in favor.

Submitted October 2nd 2:35 pm

Jason Michael - Chairman