

**Wallingford Police Station Steering Committee Minutes
REGULAR MEETING**

Thursday October 12, 2023 @ 10AM

Wallingford Public Library

200 North Main Street

Collins Room, Lower Level

Attendance:

Committee Members present: Alison Kapushinski, Rich Heidgerd, Rob Baltramaitis

Other Attendees: Andrew Whitehouse (Jacunski Humes), Jeff Vosburgh (Downes), Jim Russo (Owners Rep), Deputy Chief DeMaio

The meeting was called to order by Kapushinski at 10:03am

Agenda Items

1. Motion to accept minutes from September 22, 2023 Special Meeting
 - a. 1st: RWH 2nd: RVB
 - b. Aye: Unanimous
 - c. No
 - d. Abstain

Voting Members:
RVB
RWH AMK
2. Public Comment - None
3. Update from Police Department – Deputy Chief DeMaio
 - a. DC provided an update regarding on-going discussions about different coloring of cable.
 - b. The interior designer arranged for a sample of the proposed patrol chair to be dropped off for evaluation.
4. Update from Design Team – Andrew Whitehouse
 - a. Whitehouse provided an update on construction progress
 - b. FTC needs a power upgrade due to electrical load. Options are being evaluated.
 - c. A draft of the plaque was circulated and discussed. Committee members appreciated the simple design, as there are other plaques in the lobby area and elsewhere in the building that are more important. Committee Members requested Jacunski Humes proceeds with releasing an ASI.
5. Update from Owner’s Representative – Jim Russo

- a. Regarding furniture – Russo recommended a sample of every type of chair is evaluated by PD prior to bidding to ensure the end product will be satisfactory
- b. Russo has rescheduled a tour of the Windsor PD for 10/27. PD to attend with Russo.
- 6. Update from Construction Manager – Downes
 - a. Vosburgh reviewed the monthly report. See attachment.
- 7. Discussion and possible action regarding:
 - a. Payment Applications/Invoices

Motion to approve the following invoices and requisitions:

Company Name	Invoice No.	Invoice Date	Payment Amount
Downes	0006	9/30/2023	\$2,076,501.16
JR Russo	11	9/30/2023	\$5,130.00
Jacunski Humes	23292	10/2/2023	\$9,800.00
Inner Space Systems	0182	10/10/2023	\$4,000.00
Motorola Solutions		9/30/2023	\$260,721.50

- a. 1st: RVB 2nd: RWH
- b. Aye: Unanimous
- c. No
- d. Abstain

Voting Members:
RVB
RWH AMK

- b. Change Orders - None
- c. Requests for Information/Submittals - None
- 8. Committee Member Updates
 - a. Kapushinski provided and update on overall project budget
 - b. A discussion was had regarding the Phone Systems and the Committee’s intent to hire a firm to compile bid specifications for a telephone system that will meet the needs of the PD. Russo and Kapushinski to begin compiling a bid to hire said consultant.
- 9. Other business – None

The meeting was adjourned by Kapushinski at 11:22am

October 12th, 2023

Town of Wallingford, CT
Additions & Renovations to 100 Barnes Road**Subject: Downes Construction Managers Progress Report****1. Project Update****A. Project Financial Summary**

Original GMP	\$ 28,011,720.90
Approved Proposed Change Orders	<u>\$ 547,075.58</u>
Total Revised GMP	\$ 28,558,796.48
Pending/Approximate Change Order Requests	<u>\$ 530,635.96</u>
Total Anticipated GMP	\$ 29,089,432.44
Construction Manager's Construction Contingency	\$ 1,315,474.81 included in above/GMP
Approved PCOs	<u>\$ 149,264.41</u>
Pending PCOs	<u>\$ 40046.19</u>
Remaining CM Contingency	\$ 1,126,164.21
Construction Manager's Allowance Totals	\$ 1,232,850.28 included in above/GMP
Actual Expenditures	<u>\$ 639,531.20</u>
Projected Expenditures	<u>\$ 548,482.97</u>
Remaining CM Allowance	\$ 44,836.11

B. Schedule Update**I.) Work Completed**

- Wall Framing & Blocking
- Electrical Rough-in
- Fire Protection Piping
- Interior Masonry Install

II.) Work In Progress

- Submittal Progress
- Procurement Log
- Ductwork Install
- HVAC Piping
- HVAC Equipment
- Existing Building Steel Reinforcement
- Interior Masonry Install
- Steel Erection for Sallyport & Front Entry
- Headquarters Roof Replacement & Curb Install
- Drywall Installation
- Site Utilities for Storm, Water & Electrical
- Storm Utility Work
- Waterproofing of Outbuildings
- Drywall Taping & Sanding

III.) Work to Begin

- Communications Tower Foundations
- Firearms Training Pre-cast Planks
- Manufactured Metal Building Install
- Sallyport Slab Install
- Manufactured Metal Building Slab Install
- Window Install
- Ceiling Grid

C. Critical Items / Items for Discussion

- Firearms Training Center Revisions / Cost Impacts
- Firearms Training Center Power Requirements for MAU
- East Side Sanitary Revisions (ASI #009)
- New Communications Pole – Issues with Aesthetics

2. PCOs Approved Since Last Meeting (No Action Required – Less than \$15,000.00)

- a. PCO #005C – ASI #002 R1 – Lighting & Grounding Protection - \$0.00
(In Scope/CM Allowance)
- b. PCO #060 – RFI#091 - Interior Utility Trench Stone Removal – \$1,845.15
(In Scope/Construction Contingency)
- c. PCO #062 R2 – ASI #026 – Transformer Relocation & Extended Feeders for WED – \$20,781.33

- (Out of Scope/Owner Contingency)
- d. PCO #065 – RFI #75 - Stem Wall Re-Build/Extension - \$2,127.27
(Out of Scope/Owner Contingency)
- e. PCO #090A - ASI #024 - Communications Room Mods – Eliminate Access Flooring - \$9,793,74
(Out of Scope/Owner Contingency)
- f. PCO #106 – A RFI #149 - Demo & Reinstall New Brick & Add Blocking - \$11,894.10
(In Scope/CM Contingency)
- g. PCO #115B R1 - ASI #029 - Interior & Exterior Underdrain Additions @ Firearms & Maint Bldg - \$44,442.36/\$45,733.97
(In Scope & Out of Scope/Owner & CM Contingency)
- h. PCO #116 – ASI #036 - Fume Hoods Fume Capture Hoods - \$5,429.65
(Out of Scope/Owner Contingency)
- i. PCO #117 – ASI #040 - RFI #164 - Smoke Eaters- \$17,979.40
(Out of Scope/Owner Contingency)
- j. PCO #145 – FTC Unistrut Install Additional Labor - \$6,030.10
(In Scope/Construction Contingency)
- k. PCO #153 – RFI #191 EV Added Spare Conduit - \$8,153.24
(Out of Scope/Owner Contingency)
- l. PCO #161 – ASI #042 - Electrical Updates – Added Power & Central Vac Power - \$12,212.91
(Out of Scope/Owner Contingency)

Summary

- **CM Contingency Overall Change \$64,211.71**
- **Owner Contingency Overall Change \$122,211.51**

3. PCOs Requiring Approval (Action Required – Greater than \$15,000.00)

PCO Approvals

- a. None.

4. Order of Magnitude/Pending Revisions – Action/Discussion Required

- a. PCO #034B – Sanitary Revisions East Side (\$57,000.00 Estimated)
- b. PCO #105 – Existing Slab Contaminants Remediation (\$87K estimated)
- c. PCO #119 – ASI #44 – Solarium Re-build Due to Existing Conditions – (\$40k Estimated)
- d. PCO #143 – RFI #202 – Added Steel for RTUs and Adjustments to Condensing Units Due to Structural Integrity Concerns (\$67,000.00 estimated).
- e. PCO #190 – RFI #287 – Roof Parapet Existing Conditions Issues (\$20,000.00 estimated)

5. Requisition Approvals

- a. September 2023 AIA Payment Application #07 = \$2,076,501.16



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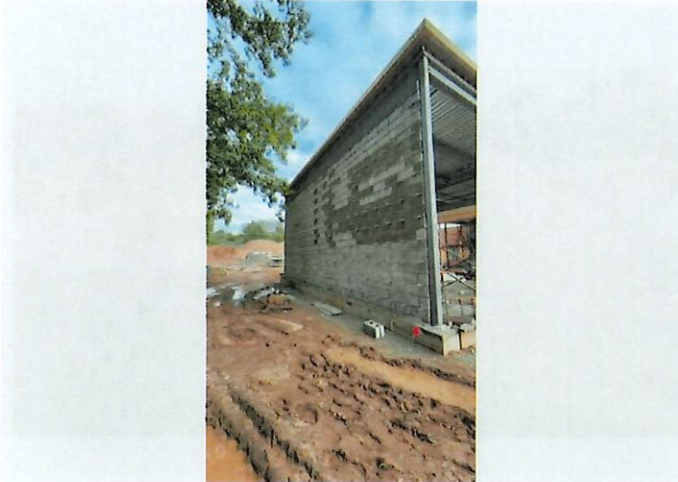
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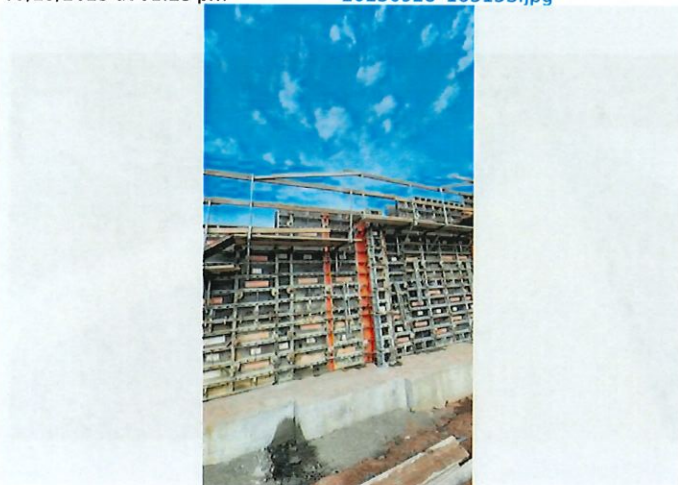
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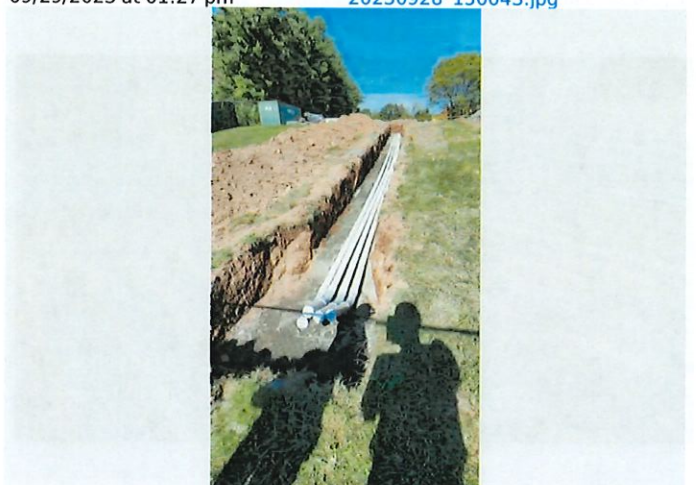
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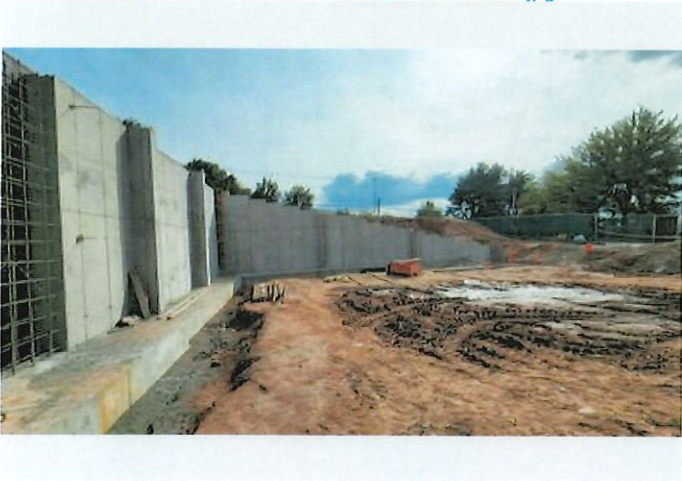
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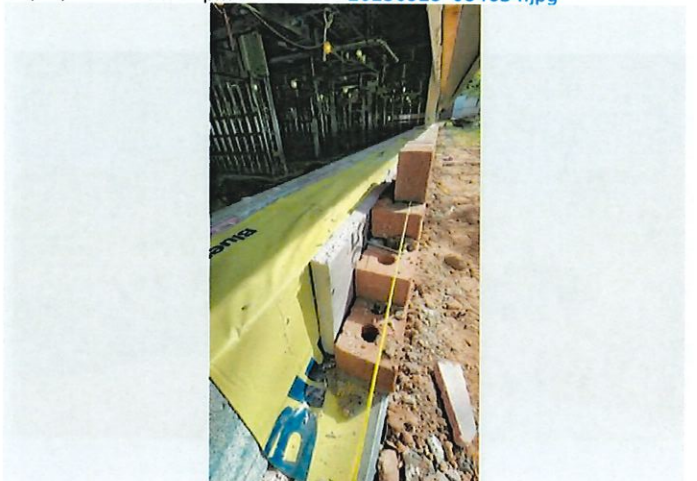
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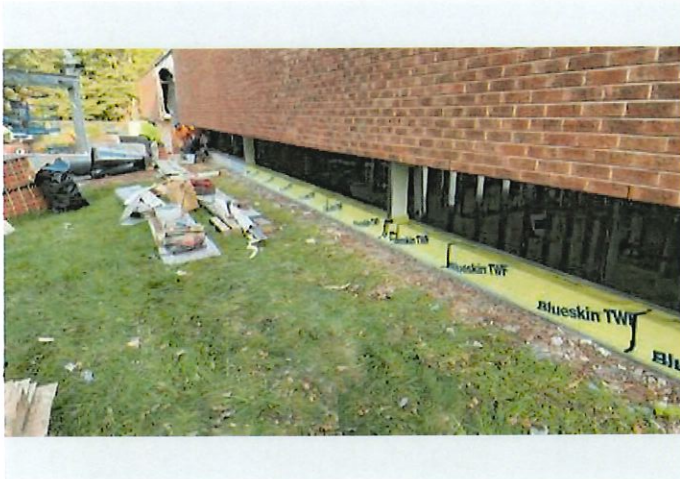
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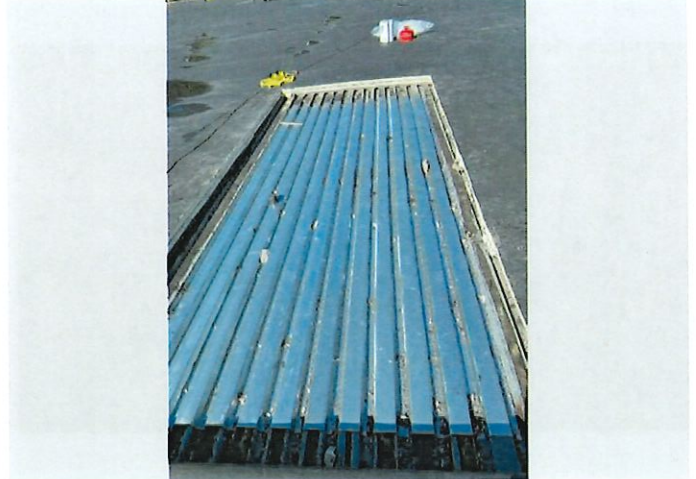
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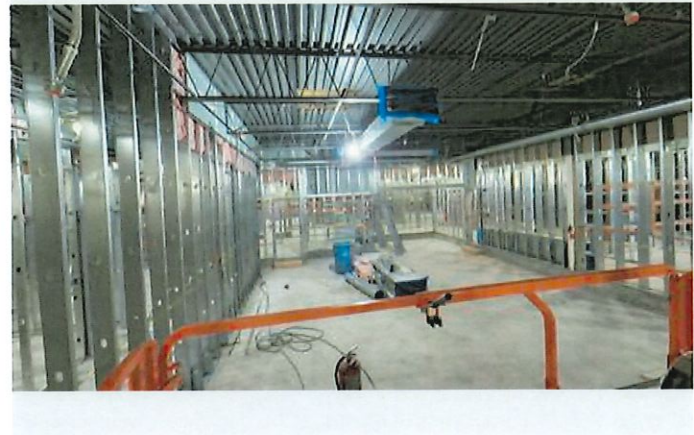
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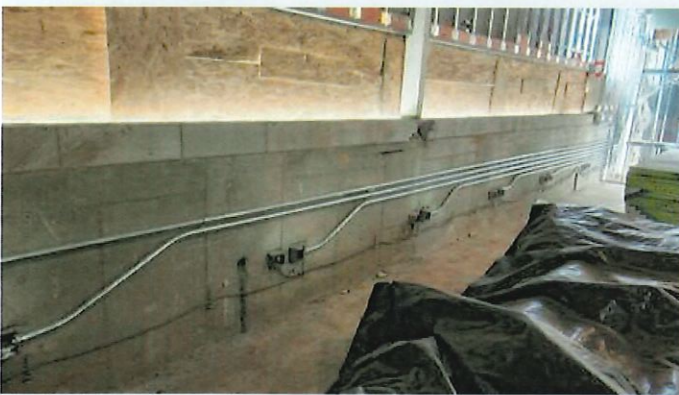
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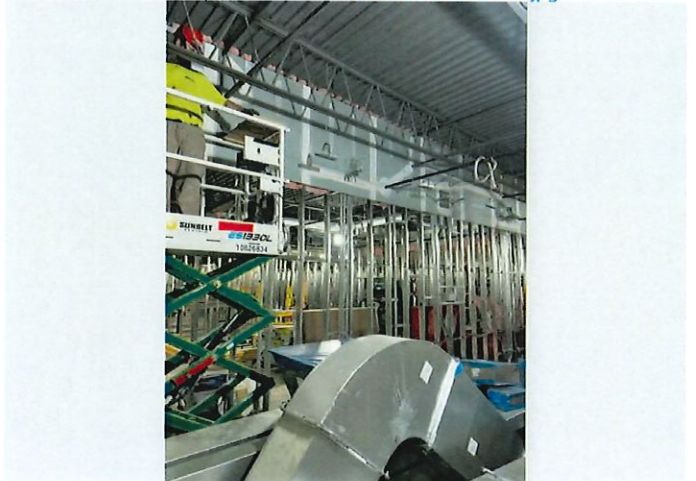
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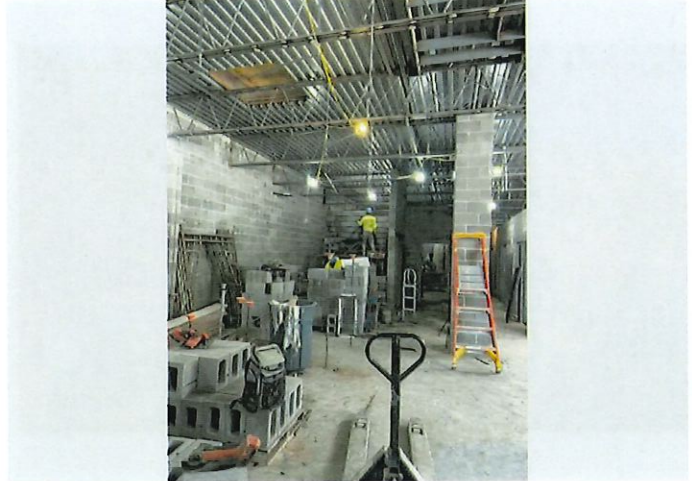
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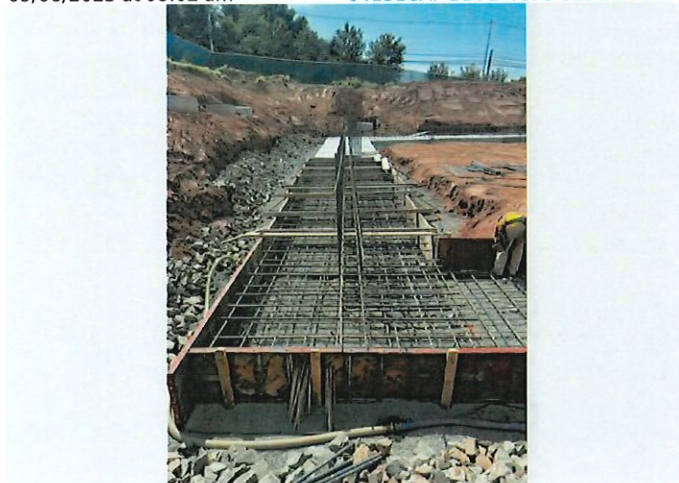
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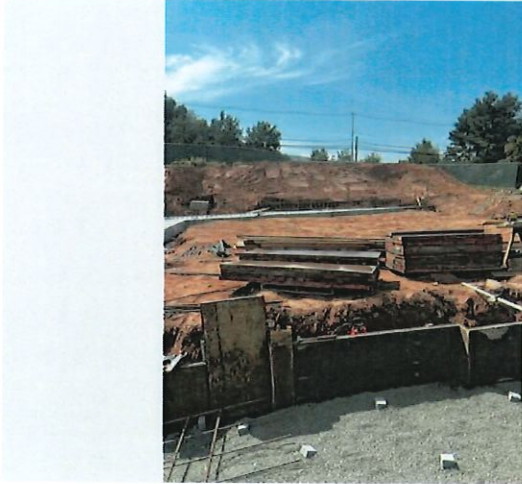
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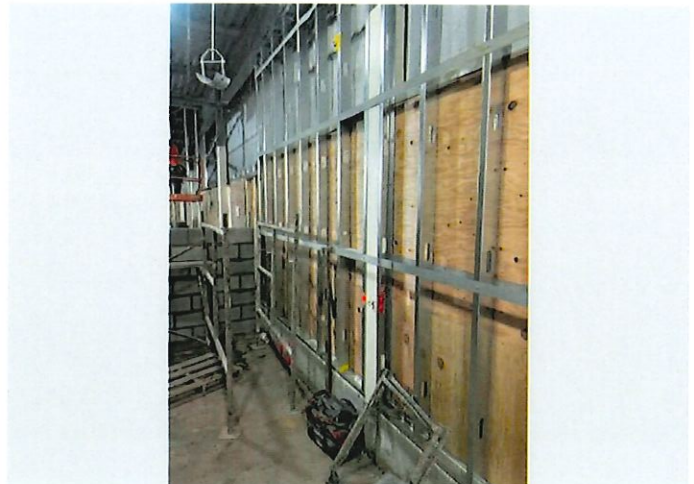
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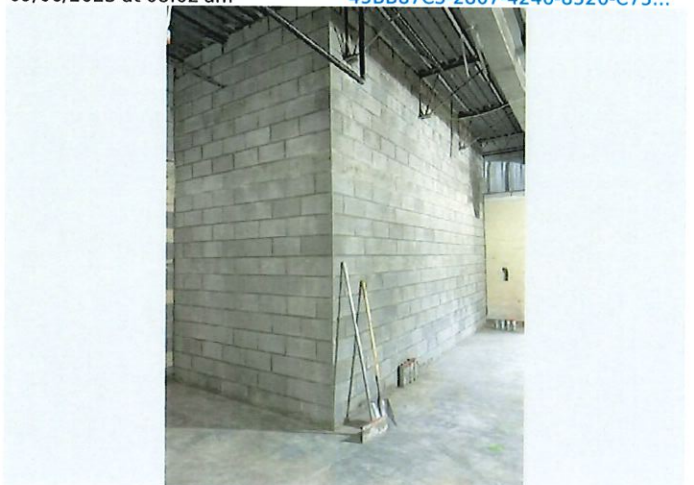
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