

WALLINGFORD COMMITTEE ON AGING, INC.
December 15, 2023
MINUTES OF MEETING

ATTENDANCE: Karen Anderson, Anne Bernick, Evangeline Bourgeois, Rosemary DeAngelis, Rocco DiGenova, George Duffy, Tom Finn, Jane Fisher, Alberta Flynn, Susan Gomes, Ronald Graziani, Audrey Grove, Glenn Havumaki, Tara Knapp and Bill Viola

EXCUSED: Steve Allinson, Tom Daly

ABSENT:

Vice President Alberta Flynn called the meeting to order at 9:07 a.m.

SECRETARY'S REPORT

Vice President Alberta Flynn asked if there were any additions or corrections to the November 17, 2023 Secretary's Report.

Rosemary DeAngelis made a motion to accept the November Secretary's Report. Audrey Grove seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

November 2023 Operating Account Report

Treasurer George Duffy reported on the five months ending November 30, 2023. Receipts are \$413,495 which is \$7,889 above the budgeted amount of \$405,605. Expenditures are \$419,079 which is \$13,474 above the budgeted amount. This results in a net negative of \$5,585. Again, this is due to the timing of some payments.

Anne Bernick made a motion to accept the November Operating Account Report. Susan Gomes seconded the motion. The motion passed unanimously.

November 2023 Program Account Report

Program Director Karen Anderson reported that Club 60+ now has 290 members, of which 265 are Silver Sneakers or Renew Active. Received a total of \$4,878 from both for October for the gym and classes. Day trips had about \$125 in commission. Lake View made \$3,222 and classes made \$2,265. We are doing ok.

Glenn Havumaki made a motion to accept the November Program Account Report. Tara Knapp seconded the motion. The motion passed unanimously.

CONSENT AGENDA

Vice President Alberta Flynn asked that the Consent Agenda be accepted.

Tara Knapp made a motion to accept the November Consent Agenda. Rosemary DeAngelis seconded the motion. The motion passed unanimously.

STAFF REPORTS

Executive Director

Executive Director Bill Viola stated as he shared last month the new roof top HVAC was installed, and Reliable hopes to get the control panels, thermostats and dampers in over the next few weeks. He is looking forward to having better control over the heating/cooling. Very exciting news – our new bus is scheduled to be completed the end of this month and delivered in January 2024. The hot water boiler was not working for a day and a half due to a pump, which was replaced. The storage tank is still leaking and has not been replaced. Apparently, it has not been acted on because the town purchasing department has been out with covid. Got an estimate for the LED sign out in front of the building for 13K – 21k. That's for just the sign; it's another 7K for installation and integration. The plan is to place a mobile unit out there to see how it looks to give us an idea what we want to do. It's going to happen and ED is excited about this. Have been talking to various Board members and also the Nominating Committee and we have a slate for the upcoming election. It will be presented in February and the Board will vote on it in March. If anyone does not want to return to the board, please let ED know. Tom Daly, who will be leaving has been a wonderful presence on the board. He's been helpful and very supportive. He is grateful to Tom and will be sad to see him go but Tom will be welcomed back to the board. Sent out a draft for a new position, Facilities Coordinator to the Personnel Committee. Ed's optimism last month regarding the Transportation Department was a little premature. The driver on a LOA chose not to come back, and there has been more sicknesses and medical issues. He did hire a new driver; younger gentleman who seems to be working out. Hopefully, things are coming back. We have had to cancel people because of a shortage of drivers. Rest of the staff has had illnesses over the past couple of weeks but everyone pitches in and covers to maintain our level of services. Facing another minimum wage increase effective January 1, 2024. Was not anticipating this since it just went up in June. We continue to enjoy a steady influx of new members which is always good. It's due to a combination of things like the articles in the Wallingford Magazine and use of our gym. Staff is having a little after the holidays party on January 9th. Tried to have it earlier but there were so many parties. Kudos to Karen and Erin for handling all the parties, as well as Lake View for providing food.

Program Director

Karen Anderson reported that the AARP tax preparation will be starting the beginning of February on Mondays and Wednesdays. Last month, the Thanksgiving food drive gave 212 pounds of food to Master's Manna. Toys for Tots and the Veteran's Box of Giving did very well this year. This afternoon is the holiday party with Cheshire at Testa's in Southington. There is a little over 100 people and it should be fun. Next Tuesday is the holiday party here at the Center with Lyman Hall Chorus students. The music is at 10:00 followed by lunch at noon. The quilters did beautiful quilts for veterans and we got a nice thank you from veterans' services, which Karen read aloud.

OLD BUSINESS

Grant Update

ED reported that the AASCC grant was going to end in October but he got an extension to use the balance of the grant. Wants to shift some money from group counseling to individual counseling because we spent more money on individual counseling than anticipated. Support groups are going wonderful and people are appreciative. We will be accessing the state AARP grant fund to reimburse the Center for the rooftop unit, control panels and the dampers.

NEW BUSINESS

FY 24-25 Budget Planning

ED reported that as previously mentioned he will be asking for a new position of Facilities Coordinator and possibly additional money for extended hours. Will be talking with the Personnel Committee after this

meeting. We had a large carryover to our budget from leftover funds during covid and the employee retention credit and added it to our budget for the past two years. That does not exist anymore so we are going to ask for a big increase from the town. ED is hoping the new mayor will be receptive to this. Will be asking for support from the board with the meetings with the mayor. Appreciate all help and support.


OTHER BUSINESS

ADJOURNMENT

George Duffy made the motion to adjourn. Anne Bernick seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:52 a.m.

Respectfully submitted,



Beth H. Johnson
Administrative Assistant