

**Town of Wallingford
Police Station Steering Committee
REGULAR MEETING
Thursday January 11, 2024**

A Regular Meeting of the Police Station Steering Committee was held on Thursday January 11, 2024 at 10:00 AM in the Collins Room at the Wallingford Public Library, 200 North Main Street, Wallingford, Connecticut.

The meeting was called to order at 10:01 AM by Alison Kapushinski, Chairperson.

Committee Members in Attendance:

Rob Baltramaitis	Alison Kapushinski
Vincent Cervoni (after Item #1)	Jon Walworth
Rich Heidgerd	

Others in Attendance:

Chief John Ventura - WPD	Dep. Chief Anthony DeMaio - WPD
Jim Russo – JRR, LLC	Jeff Vosburgh – Downes Const.
Sean Slain – Downes Const.	Andrew Whitehouse – Jacunski Humes

AGENDA ITEMS:

1. Accept minutes from December 14, 2023 Regular Meeting

A motion was made by Jon Walworth to accept the meeting minutes from the December 14, 2023 Regular Meeting. The motion was seconded by Rich Heidgerd. The vote was UNANIMOUS to approve the motion with Baltramaitis, Kapushinski, Heidgerd and Walworth voting.

Committee member Vincent Cervoni entered the meeting.

2. Public Comment

Bill Comerford, of Broadview Drive, hoped that a petrographic analysis was performed on the existing concrete slab. Mr. Comerford also expressed interest in viewing the project geotechnical report. Lastly, Mr. Comerford was hopeful that there would be a future method to ask questions of the Committee.

3. Update from Police Department – Chief Ventura

- Chief Ventura stated that he had met with the consultant interior designer to discuss wall murals as part of the FF&E (furniture, fixtures and equipment) bid package.

4. Update from Design Team – Jacunski Humes

- There was discussion on options to provide electrical service to the Firearms Training building. Essentially there are three options, all requiring a 57-week lead time for the meter socket. Wallingford Electric Division (WED) will allow the temporary use of the existing meter socket from the existing building; it can be swapped out when the new one is received.

- Dispatch Center consoles will be going out to bid shortly.
- A bid package will be going out shortly for FF&E to get real pricing. A significant amount of time has been put into these specifications to ensure product adequacy and quality. The bid will have unit pricing so the purchased quantity can be adjusted upward/ downward based on the budget allowance.
- There was discussion on the on-site storm water detention basin. Mr. Whitehouse stated that while it there are still issues to resolve, the basin held up and was stable during the recent heavy rainfall events.
- The FDC on the Firearms Training Center will be mounted on the exterior concrete wall.

5. Update from Owner's Representative - Russo

- Mr. Russo stated that project is progressing well and may be slightly ahead of schedule. The fact there is no frost in the ground this late in the season has allowed site work to progress.
- The FF&E bid package should be advertised on or around January 22nd.
- There was discussion on using McPhee Electric for the primary electrical service(s) for the project. McPhee is a current WED approved contractor.

6. Update from Construction Manager – Downes

- Jeff Vosburgh described that the value of 'approved and pending' construction change orders is now exceeding the \$1.5M Owner's Contingency.
- Mr. Vosbergh reviewed the project schedule, work completed and work in progress including the metal storage building.
- There was discussion on the salt contamination in the existing concrete slab and the effect on flooring warranties. The terrazzo flooring vendor may now NOT require shaving the surface, but may require additional testing for ASR (Alkali Silica Reaction). Downes provided a letter from Key Resin Company for the committee to review and consider. The VCT (vinyl composition tile) flooring vendor will still require concrete shaving for their warranty.
- Further discussion was had on electrical service to the Firearms Training building. Downes indicated they will order the 400-amp electrical cabinet as it will be required for the most likely service options.
- Motorola is recommending additional grounding to protect the tower equipment. This would be an increase in the existing scope of work. This decision will need input from other Town offices.
- There was discussion on the fire suppression system options to serve the server room and the dispatch center. These systems are being considered as a result of comment from the Towns Risk Manager.

7. Discussion and possible action regarding Payment Applications/ Invoices and Change Orders

7.a. Payment Applications/Invoices

A motion was made by Rich Heidgerd to approve the following payment applications/invoices:

Company Name	Invoice No.	Invoice Date	Payment Amount
Downes	0010	12/31/2023	\$ 2,152,956.84
JR Russo	14	12/31/2023	\$ 4,286.25
Jacunski Humes	24003	1/2/2024	\$ 9,800.00
Inner Space Systems	198	12/20/23	\$ 12,500.00

The motion was seconded by Jon Walworth. The vote was UNANIMOUS to approve the motion with Baltramaitis, Cervoni, Heidgerd, Kapushinski and Walworth voting.

7.b. Change Orders

PCO #144: \$113,621.61 for adding fire suppression system to the Firearms Training building. This work does not include any additional electrical work for the fire protection system which may add another \$10k-\$15k.

- A motion was made by Vincent Cervoni to approve Proposed Change Order #144 in the amount of \$113,621.61. The motion was seconded by Jon Walworth. The vote was UNANIMOUS to approve the motion with Baltramaitis, Cervoni, Heidgerd, Kapushinski and Walworth voting.

PCO #182: \$20,212.13 for re-fastening window head blocking and adding air vapor barrier at the headquarters building. This work was measured on an actual time and materials basis.

- A motion was made by Jon Walworth to approve Proposed Change Order #182 in the amount of \$20,212.13. The motion was seconded by Vincent Cervoni. The vote was UNANIMOUS to approve the motion with Baltramaitis, Cervoni, Heidgerd, Kapushinski and Walworth voting.

7.c. Requests for Information/ Submittals

- There was no discussion.

8. Committee Member Updates

- Ms. Baltramaitis requested that Downes transfer over all utility accounts into their name for the duration of the project. DPW has summarized the utility costs to date absorbed by the Town and will seek reimbursement from Downes as utility costs are part of their General Conditions.

12. Other business

- The Committee recognized the need to schedule a Special Meeting in the near future to discuss several items including:
 - Salt slab contamination/ flooring product requirements for warranties;
 - Additional lighting/ grounding recommendation by Motorola;

- Revisions to lobby doors;
- Firearms Training building electrical service options;
- Fire suppression options for server room and dispatch center

A mutually agreeable date and time for the Special Meeting will be determined.

A motion was made by Vincent Cervoni to adjourn the meeting. The motion was seconded by Rich Heidgerd. The vote was UNANIMOUS to adjourn the meeting with Baltramaitis, Cervoni, Heidgerd, Kapushinski and Walworth voting.

Prepared by:

Robert Baltramaitis

Robert Baltramaitis, Committee Member