

WALLINGFORD COMMITTEE ON AGING, INC.
January 17, 2025
MINUTES OF MEETING

ATTENDANCE: Steve Allinson, Erin Ambler, Anne Bernick, Rosemary DeAngelis, Rocco DiGenova, George Duffy, Jane Fisher, Alberta Flynn, Susan Gomes, Ronald Graziani, Audrey Grove, Glenn Havumaki, Tara Knapp, Karin Pyskaty and Bill Viola

EXCUSED: Evangeline Bourgeois

ABSENT: Tom Finn

President Jane Fisher called the meeting to order at 9:05 a.m.

SECRETARY'S REPORT

President Jane Fisher asked if there were any additions or corrections to the December 20, 2024 Secretary's Report.

Tara Knapp made a motion to accept the December Secretary's Report. Rosemary DeAngelis seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

December 2024 Operating Account Report

Treasurer George Duffy reporting on the six months ending December 31, 2024. Receipts are \$529,182 which is \$3,029 above the budgeted amount of \$526,153. Expenditures are \$516,034 which is \$10,119 below the budgeted amount. All this results in a net positive of \$13,148.

Audrey Grove made a motion to accept the December Operating Account Report. Glenn Havumaki seconded the motion. The motion passed unanimously.

December 2024 Program Account Report

Program Director Erin Ambler reported that December was positive with commissions and everything. SilverSneakers and Renew Active had 1,264 swipes with \$2,607 in revenue.

Rosemary DeAngelis made a motion to accept the December Program Account Report. Anne Bernick seconded the motion. The motion passed unanimously.

CONSENT AGENDA

President Jane Fisher asked that the Consent Agenda be accepted.

Tara Knapp made a motion to accept the December Consent Agenda. Susan Gomes seconded the motion. The motion passed unanimously.

RECEIVED FOR RECORD 1/23/25
AT 4:25 PM AND RECEIVED BY
Karin Pyskaty (CLG) TOWN CLERK

STAFF REPORTS

Executive Director

Executive Director William Viola welcomed everyone to 2025 and hoped everyone had a great holiday season. There is a lot of sickness going around; not a lot of Covid but flu, colds, Norovirus, etc. Despite everything, the staff continues to work hard. One of our Memory Lane staff, John Ardolino lost his wife right before Christmas. Services were earlier this week and several staff members attended. ED had a quick getaway last week to Miami for a Notre Dame game. Took care of some minor bus repairs. Finally, was able to hire a new bus driver who got the passenger endorsement needed to drive our buses. Unfortunately, Dave Petro has been out with health issues but we have Mike Soares filling in, and he is a great guy. Previously mentioned to the board that he was shopping for new insurances. Working now with Accrisure, who the town uses. We were unable to do anything last year due to a pending bus incident. Staying with the same company for workers comp which is local and he is very happy with them. The premiums couldn't be matched by anyone. Went with another company for D&O and we are able to cut the premium in half. USLI is a reputable company and one ED has used before. Will shop for additional policies when they are up for renewal in July. An Ortense CD was up for renewal, and was able to get 3.5% interest for a year, instead of 0.5% interest. Continuing to have issues with the custodial service, GreenLife. The dumpster didn't get emptied again, so now the town is taking that out of the GreenLife contract and doing it themselves. Other town sites are having issues with GreenLife, as well. Other than that, ED has been working on the budget and will talk about that later.

Program Director

Program Director Erin Ambler reported that December was a lot of parties. It all went very good. Had a concert at night time and thought it did well since it was an evening event and in December. This month so far, had a very nice talk on probiotics with the Shop Rite dietician and Dr. Anne. They did an awesome job! The pizza party with the R Band was successful, even though it snowed that morning. Held a Juke Box Bingo, which everyone loved. Will do it again, maybe at Christmas time. AARP was free this month and they may have a free CARFIT in May.

OLD BUSINESS

Personnel Committee – Executive Director Search

President Jane Fisher, Chairman of the Personnel Committee, reported that the committee does not want the new director to do double duties like ED currently is doing. Laid the groundwork about asking for another position in a conversation with the Town Attorney. Also, the Executive Director search is not subject to FOI, or privileged. So, the committee does not have to take minutes and post them. The list of candidates also does not need to be shared. Discussed putting a full-time position in the budget. The Committee is trying to be sure they are transparent and prove there is a need. Jane discussed how the budget is approved, not per line item but more overall. A discussion followed about the additional position. Jane then wanted to review a couple documents that she had sent out. Will need ED's help with the surveys, ie., a place to return surveys. Consensus was the survey was very well done and all encompassing. It is important to have the staff involved. Jane will prepare the survey to send to board members. Also did a job description, thanks to Susan Gomes, and that was sent to the board. Great opportunity to share any thoughts. ED thinks it looked good and the job description looks great and is very thorough. Any comments, please send to Susan Gomes by next week. The board is hoping for a lot of applications.

WCOA – Upcoming elections in March

ED reported that as we found out at the last meeting, George Duffy is not going to be returning to the board. Talked to Gus Truillo and he has good financial background. He will serve as a board member and as treasurer. Usually do the slate in February and vote in March.

NEW BUSINESS

Proposed FY 25-26 Budget

ED passed out an initial draft for 2025-2026. The bottom line is WCOA will be asking for \$98,000 more than in the past. Couple things he doesn't have yet and are still to be determined. Several things were increased because of costs rising. ED did include the new position in the salaries. A discussion followed about the different areas and costs. ED should have a final budget in February.

OTHER BUSINESS

ADJOURNMENT

Anne Bernick made the motion to adjourn. Audrey Groves seconded the motion. The motion passed unanimously.

The meeting adjourned at 10:13 a.m.

Respectfully submitted,



Beth H. Johnson
Administrative Assistant