

**Wallingford Parks & Recreation Department
Parks & Recreation Commission
Meeting Minutes for Wednesday, February 19, 2020
8:00 a.m. at Parks and Recreation Department**

Commissioners in Attendance:

Don Crouch, Dave Gelo, Steve Rossacci, and Mike Savenelli Sr

Recreation Commission Members Absent: Jason Michael

Recreation Department Staff Present: Kenny Michaels, Director of Recreation Parks & Recreation

Special Guests: None

Opening Remarks: Chairperson Dave Gelo called the meeting to order @ 8:05 a.m.

Minutes:

A motion made by Mike Savenelli Sr. and seconded by Steve Rossacci to approved minutes from the January meeting.

1. Grand St. Park Updates on Playground

The Bid opening is today (2/19) at 2:00pm for the playground equipment. The Bid walkthrough was Feb 5th and there were 8 potential companies present. Kenny will review each bid to see if they meet our requirement specifications. The goal is to start the project early April as it will take 6-8 weeks to complete.

The mulch company came out and remeasured the amount of mulch required. The boarder will still need to be purchased.

Fencing will need to be redone since the large tree stump was removed by Public Works that crossed over the fence.

It was agreed upon to move Phylis Murray's bench from its current location to Grand Street Park. A new concrete pad will need to be poured.

2. Wallace Park – Legacy Garden Update

The date is all set. Kenny has all information from the Women's Community Group but he is still waiting for information from the Historical Society. Jason hasn't been able reach someone from the Historical Society. Kenny needs the information by the end of the week to send a letter out the beginning of March to give ample time for the dedication.

Mike needs to know from each group what should be written on the stone by the beginning of March as it takes several weeks to have the work completed.

3. Community Lake – Shoreline clearing of brush – Update

There is no update.

4. Review Park Fees

Kenny said this will really need a separate meeting to discuss the fees for facility/park and waived fees. Mike suggested sending their recommendations in and compiling the information for the meeting, everyone agreed.

5. Pickleball

Kenny will look to have Harrison Park Court 3 lined with an additional 4 pickleball courts by utilizing the tennis courts.

6. Review P&R Commission By-Laws

Janis Small reviewed the Park & Rec Commission By-laws and sent recommendations to the Rec Commission and Kenny. The changes were reviewed and discussed at the meeting. Don volunteered to make the updates to the By-Laws document.

7. Community Pool Update – Mike Savenelli

Michael Fortuna submitted all the required documents to legal. Mike S. spoke with Lorinda from the Law Dept on Friday and said they have received all the documents. Feb 27th is the deadline to submit the Project Advertised for Bid and remain on schedule.

Kenny will schedule a meeting with Cheshire Park & Rec to discuss the possibility of the use of their pool for the summer of 2020.

8. Dedication for John Gawlak – discussion period

A few items were discussed as a way to recognize John’s contribution to the Park & Rec department.

9. Open Discussion (2/3 vote required for any item)

None

Park & Rec Director’s Report: Ken Michaels

Distributed his report to the Commissioners.

Hired our new Recreation Program Specialist, Shawn Keogh, he began on Monday, February 10th.

Winter programs are coming to a close.

Weber/Gannon Youth Basketball coming to an end.

Men’s and Women’s Adult Basketball end this week.

Adult Volleyball will conclude the second weekend in March.

Spring brochure went online January 20th and out in the mail on January 27th. We have taken in 1,051 program registrations with 55% are being done online.

Easter egg hunt will be different this year with having the event in the gym. There will be a children’s entertainer, 4 different Easter art/craft stations and STEM room activities.

The new HVAC for Gym 2 has been awarded by Public Works. The work is scheduled to begin early March. The concrete pads have been constructed on the southwest side of the Park & Rec building.

Summer Camp Registrations:

March 2 – Pop Shots (ages 5-6) & Tiny Bubbles (ages 3-4)

March 9 – Summer Sizzlers (ages 12-15)

March 16 – Playgrounds (ages 6-11)

Next Commission Meeting: Wednesday, March 11, 2020
8:00 a.m. Park and Recreation Department

Meeting Adjourned at: 9:48 a.m. by Mike Savenelli seconded by Steve Rossacci

Respectfully submitted,

Shirley Barillaro, Sr Clerk
Wallingford Parks and Recreation