

TOWN OF WALLINGFORD, CONNECTICUT

TOWN COUNCIL MEETING

Robert F. Parisi Council Chambers

TUESDAY

March 24, 2020

6:30 P.M.

AGENDA

MEMBERS OF THE PUBLIC WHO INTEND TO ATTEND SHOULD BE MINDFUL TO MAINTAIN AN APPROPRIATE DISTANCE FROM OTHERS (SIX FEET), IN LIGHT OF CURRENT HEALTH CONCERNS

Moment of Silence

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$4,934.08 (#807-814)
Acct. #1001001- 41020 - Tax Collector
 - 3b. Acceptance of U.S. Secret Service reimbursement funds and consider and approve Appropriation of funds in the amount of \$993 to Misc. Revenue, Acct. #1009052-47040 and to Police Overtime, Acct. #10020050-51400 – Police Dept.
 - 3c. Acceptance of U.S. Secret Service reimbursement funds and consider and approve Appropriation of funds in the amount of \$1022 to Misc. Revenue, Acct. #1009052-47040 and to Police Overtime, Acct. #10020050-51400 – Police Dept.
 - 3d. Acceptance of Donation and consider and approve Appropriation of funds in the amount of \$25 to Revenue Donations – Police, Acct. #2502002-47152 and to Expense Donations – Police, Acct. #25020050-58830-10135 – Police Dept.
 - 3e. Consider and approve a Transfer in the amount of \$4,200 from Contingency – General, Acct. #10019000-58820 to Probate - Copier, Acct. #10010850 – TBD – Probate Court
 - 3f. Consider and approve Reappointment of Joel M. Rinebold to the Public Utilities Commission for a three year term effective immediately and expiring March 1, 2023 - Mayor

- 3g. Consider and approve appointment of Karen Harris as an Alternate on the Zoning Board of Appeals to fill a vacancy which expires January 8, 2022 – Chairman Cervoni
- 3h. Consider and approve delegating authority to the Law Department to settle collection cases on claims valued up to \$2,500 for the term of the Town Council ending January 3, 2022 – Law Dept.
- 3i. Consider and approve a Resolution to apply for a Department of Housing Affordable Housing Plan Technical Assistance Grant and Authorize the Mayor to enter into an Assistance Agreement with the State Department of Housing, to execute such other documents as may be required and to execute any amendments, rescissions, and revisions thereto, to carry out approved activities and to act as the authorized representative of the Town of Wallingford – Mayor
- 3j. Consider and approve Bid Waiver for 3M Company in the amount of \$25,010 to purchase N95 facial masks – Fire Dept.
- 3k. Consider and approve a Transfer in the amount of \$25,010 from Contingency, General Purposes, Acct. #10019000-58820 to Fire-Operating Expense, Acct. #10020150-58735 – Fire Dept.
- 3l. Approve Town Council Minutes of March 10, 2020.
- 4. **Items Removed from the Consent Agenda**
- 5. **PUBLIC QUESTION & ANSWER PERIOD**
- 6. Report from Stephen Civitelli, Director of Health, regarding COVID 19 - Councilor Morgenstein and Councilor Shortell
- 7. Discussion and action on a Bid Waiver request for Sageview Advisory Group, LLC in the amount of \$18,900 to provide investment and compliance services for the Town employees' 457 deferred compensation plan to run through September 30, 2020 – Human Resources
- 8. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor
- 9. Executive Session pursuant to Section 1-225(f) and Section 1-200(6)(B) of the CGS regarding strategy and negotiations with respect to the pending tax appeal matter of *CREFIII Waramaug Wallingford, LLC v. Town of Wallingford* – Law Dept.

10. Discussion and possible action in the pending tax appeal matter of *CREFIII Waramaug Wallingford, LLC v. Town of Wallingford* as discussed in Executive Session – Law Dept.

In accordance with Title II of the Americans with Disabilities Act- Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.

Wallingford Town Hall, 45 South Main Street

TOWN OF WALLINGFORD, CONNECTICUT

**TOWN COUNCIL MEETING
Robert F. Parisi Council Chambers**

**TUESDAY
March 24, 2020
6:30 P.M.**

ADDENDUM TO AGENDA

(Items 3j and 3k were removed from Consent and this replaces them)

11. Consider and approve Revised Bid Waiver for 3MCompany in the amount of \$37,681 to purchase masks and other medical supplies – Fire Dept.
12. Consider and approve a Transfer in the amount of \$25,010 from Contingency-General Purposes, Acct. #10019000-58820 to Fire-Operating Expenses, Acct. #10020150-58735 – Fire Dept.
13. Consider and approve a Transfer in the amount of \$12,671 from Contingency-General Purposes, Acct. #10019000-58820 to Fire- Operating Expenses, Acct. #10020150-58735 – Fire Dept.

In accordance with Title II of the Americans with Disabilities Act- Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.

Wallingford Town Hall, 45 South Main Street



RECEIVED
MAYOR'S OFFICE
Town of Wallingford, Connecticut
20 MAR 26 PM 1:19

JO-ANNE L. RUSCZEK, C.C.M.C.

TAX COLLECTOR

CHERYL BRUNDAGE C.C.M.C.

ASSISTANT TO THE TAX COLLECTOR

DEPARTMENT OF FINANCE
45 SOUTH MAIN STREET
P.O. BOX 5003
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 294-2135
FAX (203) 294-2137

3a.

March 16, 2020

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford
Wallingford, CT 06492

Re: Refund - Account #1001001-41020 - \$4,934.08 (#807-814)

Dear Mayor Dickinson:

Attached is a list of refunds for your approval and the approval of the Town Council:

Very truly yours,

Jo-Anne L. Rusczyk
Jo-Anne L. Rusczyk
Tax Collector

APPROVED:

W. Dickinson
William W. Dickinson, Jr., Mayor

J. Bowes
James M. Bowes, Comptroller

807 Arnold, Kristine E.	82.26	18-0000731
808 Poland, Thomas W.	2000.98	18-0011954
809 Bruder, Andrew W.	39.64	18-0054770
810 Burghardt, George F or Lien T.	134.01	18-0054973
811 Stowik, Seth C.	55.17	18-0088004
812 Fox, Elizabeth J.	58.94	18-0011861
813 Sharma, Dil S.	2504.50	18-0013677
814 Hyundai Lease Titling (AF13294)	58.58	18-0069089
	<u>4934.08</u>	

3b.

Town of Wallingford

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: March 10, 2020

Request for: _____ Transfer of Funds
 X Appropriation of Funds

Fund: _____ X General
 _____ Other

Amount: \$993.14 To: Misc. Revenue Account No: 1009052-47040

Amount: \$993.14 To: Police Overtime Account No: 10020050-51400


Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:



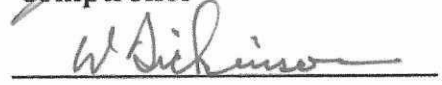
Division/Department Head

Certified as to the availability of funds:



Comptroller

APPROVED: Subject to vote of Town Council



Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2020.

Town Clerk




Town of Wallingford, Connecticut
Department of Police Services

RECEIVED
MAYOR'S OFFICE
MARCH 10 2020

WILLIAM J. WRIGHT
CHIEF OF POLICE
135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: CHIEF WILLIAM J. WRIGHT 
DATE: MARCH 10, 2020
SUBJECT: ACCEPTANCE OF OVERTIME REIMBURSEMENT FUNDS
CC: MR. JAMES BOWES, COMPTROLLER

Sir,

Our agency has an officer assigned part-time to the United States Secret Service, investigating computer fraud and associated criminal violations.

From time to time, the officer so assigned incurs overtime expenses for work done while on the taskforce. For that overtime work, we are eligible for reimbursement up to a certain dollar amount over the course of the fiscal year.

We have now received reimbursement through electronic transfers in the amounts of \$993.14. I write to request that the funds be accepted by the Council and deposited into the account entitled Miscellaneous Revenue (Account 1009052-47040) and further, that our overtime expenditure account (Account 10020050-51400) be amended to reflect receipt of these funds as it is the account from which they were originally drawn from.

I have attached the requisite form for deposits and appropriations denoting the accounts to be adjusted. If any further information is needed, please let me know.

30.

Town of Wallingford

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: March 9, 2020

Request for: _____ Transfer of Funds
 X Appropriation of Funds

Fund: X General
 _____ Other

Amount: \$1,022.35 To: Misc. Revenue Account No: 1009052-47040

Amount: \$1,022.35 To: Police Overtime Account No: 10020050-51400

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:

W. Dickinson
Division/Department Head

Certified as to the availability of funds:

[Signature]
Comptroller

APPROVED: Subject to vote of Town Council

W. Dickinson
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$_____ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2020.

Town Clerk



Town of Wallingford, Connecticut
Department of Police Services

RECEIVED
MAYOR'S OFFICE
20 MAR 10 PM 1:19

WILLIAM J. WRIGHT
CHIEF OF POLICE
135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: CHIEF WILLIAM J. WRIGHT (WJ)
DATE: MARCH 9, 2020
SUBJECT: ACCEPTANCE OF OVERTIME REIMBURSEMENT FUNDS
CC: MR. JAMES BOWES, COMPTROLLER

Sir,

Our agency has an officer assigned part-time to the United States Secret Service, investigating computer fraud and associated criminal violations.

From time to time, the officer so assigned incurs overtime expenses for work done while on the taskforce. For that overtime work, we are eligible for reimbursement up to a certain dollar amount over the course of the fiscal year.

We have now received reimbursement through electronic transfers in the amounts of \$525.78 and \$496.57. I write to request that the funds be accepted by the Council and deposited into the account entitled Miscellaneous Revenue (Account 1009052-47040) and further, that our overtime expenditure account (Account 10020050-51400) be amended to reflect receipt of these funds as it is the account from which they were originally drawn from.

I have attached the requisite form for deposits and appropriations denoting the accounts to be adjusted. If any further information is needed, please let me know.

3d.

Town of Wallingford

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: March 12, 2020

Request for: Transfer of Funds
 X Appropriation of Funds

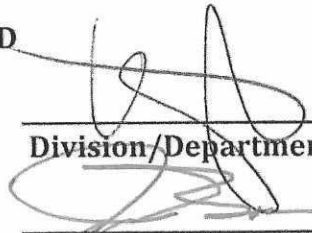
Fund: █ General
 X Other - *Spec. Revenue Fund - Misc. Grants & Donations*

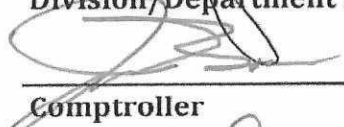
Amount: \$25.00 To: Revenue Donations - Police Account No: 2502002-47152

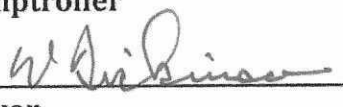
Amount: \$25.00 To: Expense Donations - Police Account No: 25020050-58830-10135

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:



Division/Department Head


Comptroller


Mayor

Certified as to the availability of funds:

APPROVED: Subject to vote of Town Council

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$_____ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2020.

Town Clerk




Town of Wallingford, Connecticut
Department of Police Services

RECEIVED
MAYOR'S OFFICE
20 MAR 16 PM 4:19

WILLIAM J. WRIGHT
CHIEF OF POLICE
135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: CHIEF WILLIAM J. WRIGHT 
SUBJECT: DONATION
DATE: 3/12/2020
CC: MR. JAMES BOWES, COMPTROLLER

Sir,

Our department has received a donation in the amount of \$25.00, and I write to respectfully request that you place the donation before the town council for acceptance.

The necessary forms to appropriate the funds have been completed and are attached for your review.

TOWN OF WALLINGFORD, CONNECTICUT

3e.

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

I. Request for: transfer of funds
 appropriation of funds

Fund: General Fund
 Other Title _____

Amount: \$ 4,200 FROM Title: Contingency - General Acct No. 100 19000-58820

Amount: \$ 4,200 TO Title: Probate - Copier Acct No. 100 10850-T/S/D

Explana PER ATTACHED LETTER AS REQUESTED

Submitted by: W Dickinson
Department/Division Head

Certified as to availability of funds: [Signature]
Comptroller

APPROVED: -- subject to the availability of funds:
W Dickinson
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the town Council at its meeting of _____, 20 ____.

Town Clerk



Wallingford Probate District

District No. PD 17
45 South Main Street
Wallingford, CT 06492
Telephone: (203) 294-2100
FAX: (203) 294-2109

C. John Bowes
RECEIVED
MAYOR'S OFFICE
20 MAR -6 PM 2:00
SUSTINERE
TRANSTULIT

Philip A. Wright, Jr., Judge

Mary Redman, Chief Clerk
Debra Caseria, Clerk
Mary Vendetto, Assistant Clerk

March 5, 2020

Mayor William W. Dickinson, Jr.
45 South Main Street
Wallingford, CT 06492

Re: Ricoh 3030 copier

Dear Mayor Dickinson,

I am writing to explain the need for replacing the copy machine in the Wallingford Probate Court. The Ricoh 3030 copier has served us well for 14 years, but it no longer functions in a dependable manner. The stapler function is not usable because the staples for that machine are no longer available. Service calls are becoming more frequent, and the time we spend without the ability to make copies reduces my staff's efficiency.

Any efforts to assist us in the replacement of this copier would be greatly appreciated.

Sincerely,

Judge Philip A. Wright, Jr.



OFFICE OF THE MAYOR
TOWN OF WALLINGFORD
CONNECTICUT

3f.

WILLIAM W. DICKINSON, JR.
MAYOR

45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
TELEPHONE 203 294-2070
FAX 203 294-2073

March 11, 2020

Wallingford Town Council
Wallingford, CT 06492

ATTN: Vincent Cervoni, Chairman

Dear Council Members:

This letter will serve as notification of my reappointment of Mr. Joel Rinebold to the Public Utilities Commission for a three year term effective immediately and expiring March 1, 2023. Mr. Rinebold has been a valued member of the Commission since March 2016 and his expertise in the electric utilities field has been of great benefit to the Commission and the Town of Wallingford.

Please consider the confirmation of Mr. Rinebold's reappointment at the March 24th Town Council meeting. Thank you.

Sincerely,

William W. Dickinson, Jr.
Mayor

jms

cc: Joel Rinebold, Commissioner
Robert Beaumont, Chairman PUC
Rick Hendershot, Public Utilities Director



Wallingford Republican Town Committee



March 16, 2020

Vincent Cervoni, Chairman
Wallingford Town Council

RE: Boards and Commission Appointments

Dear Chairman Cervoni,

The Wallingford Republican Town Committee has endorsed Karen Harris for the position of alternate on the Zoning Board of Appeals. The appointment is to fill the opening left when former alternate member Louis Czerwiński was appointed a full member.

Karen Harris
12 Nutmeg Court
203-752-7077
[karen s harris@sbcglobal.net](mailto:karen_s_harris@sbcglobal.net)

Sincerely,
Christopher DiGenova
Town Committee Chairman
25 Birch Dr.
Wallingford, CT 06492
Home 203-213-0009

Christopher DiGenova, Chair Jeffrey Necio, Vice Chair
Joan Parisi, Secretary June Seichter, Treasurer
WallingfordGOP.com
WallingfordGOP@gmail.com



Town of Wallingford, Connecticut

RECEIVED
MAY 10 10 11 AM '19
20 MAR 10 PM 1:19

TOWN ATTORNEY
GERALD E. FARRELL, SR.

ASSISTANT TOWN ATTORNEY
GEOFFREY T. EINHORN

CORPORATION COUNSEL
JANIS M. SMALL

DEPARTMENT OF LAW
WALLINGFORD TOWN HALL
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492

TELEPHONE (203) 294-2140
FAX (203) 294-2112
lawdept@wallingfordct.gov

3h,

March 10, 2020

William W. Dickinson, Jr., Mayor
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

The Law Department engages in collections for several departments. In particular, we collect delinquent ambulance and electric bills. In the course of collections, we are sometimes offered a lump sum compromise of a particular bill or similar type offer. Lump sum offers can be beneficial in that small claims judgments normally include small weekly (or monthly) payments that may take years to collect in full.

In order to resolve collection cases in a timely manner when the opportunity arises, this Department seeks the authority to settle collection cases on claims with a value of up to two thousand five hundred dollars (\$2,500.00). Any claim with a value above that amount would go before the Council for settlement approval. Further, this authority will be limited to simple collection matters for all departments.

It would be appreciated if this matter could be placed on the agenda for the Town Council meeting scheduled for March 24, 2020. Thank you.

Very truly yours,

Gerald E. Farrell, Sr.
Town Attorney

GEF/bjc

as per attached Council minutes, on April 26, 2016
The Town Council approved a similar claims
settling authority

W Dickinson



RECEIVED
MAYOR'S OFFICE
Town of Wallingford, Connecticut
16 APR 19 PM 1:19

TOWN ATTORNEY
GERALD E. FARRELL, SR.
ASSISTANT TOWN ATTORNEY
GEOFFREY T. EINHORN
CORPORATION COUNSEL
JANIS M. SMALL
DEPARTMENT OF LAW
WALLINGFORD TOWN HALL
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
TELEPHONE (203) 294-2140
FAX (203) 294-2112
lawdept@wallingfordct.gov

April 19, 2016

William W. Dickinson, Jr., Mayor
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

The Law Department engages in collections for several departments. In particular, we collect delinquent ambulance and electric bills. In the course of collections, we are sometimes offered a lump sum compromise of a particular bill or similar type offer. Lump sum offers can be beneficial in that small claims judgments normally include small weekly (or monthly) payments.

In order to resolve collections cases in a timely manner when the opportunity arises, this Department seeks the authority to settle collections cases on claims with a value of up to two thousand five hundred dollars (\$2,500.00). Any claim with a value above that amount would go before the Council for settlement approval. Further, this authority will be limited to simple collection matters for all departments.

Very truly yours,

Gerald E. Farrell, Sr.

Gerald E. Farrell, Sr.
Town Attorney

GEF/bjc

- 3g. Acceptance of Donation and Consider and Approve Appropriation of funds in the amount of \$200 to Donations, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 – Y&SS
- 3h. Acceptance of Donation and Consider and Approve Appropriation of funds in the amount of \$25 to Donations, Acct #2134002-47152 and to Expenditures, Acct. #21340100-58830- Y&SS
- 3i. Consider and Approve Appropriation of funds in the amount of \$50 to Revenue, Acct. #2264002-47152 and to Expenditures, Acct. #22640150-58830 –Y&SS
- 3j. Consider and Approve a Transfer in the amount of \$6,000 from Contingency – General, Acct. #10019000-58820 to Comptroller’s Operating Exp., Acct. # - 10010407-58735 – Comptroller
- 3k. Consider and Approve a Transfer in the amount of \$15,000 from Contingency, Acct. #10019000-58820 to Maintenance of Vehicles, Acct. #10030000-54320 – Public Works
- 3l. Consider and Approve a Transfer in the amount of \$15,267 from Contingency, Acct. #10019000-58820 to Capital Account - Heaters Wash Bay - Acct. #TBD and Capital Account – Heating/Cooling System – Office– Acct. #TBD -Public Works
- 3m. Consider and Approve a Transfer in the amount of \$12,500 from Contingency, Acct. #10019000-58820 to Professional Services - Lawyers, Acct. #10010300-56710 – Law Department
- 3n. Schedule a Public Hearing for May 10, 2016 at 6:30 p.m. to be held in connection with an ordinance entitled:

AN ORDINANCE APPROPRIATING \$2,254,528 FOR THE PLANNING, ACQUISITION AND CONSTRUCTION OF VARIOUS MUNICIPAL CAPITAL IMPROVEMENTS 2016-2017 AND AUTHORIZING THE ISSUE OF \$2,254,528 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE
- 3o. Consider and Approve use of Qualifications Based RFP Process to select one or more firms to supply interim Water Treatment Plant Operators – Water-Sewer Division
- 3p. Consider and Approve of renaming the Mark T. Sheehan High School baseball field to the Robert Neubauer Baseball Field- BOE
- 3q. Consider and Approve a bid waiver request to hire experts for tax appeals for the remainder of 2016 and 2017 fiscal year – Law Department

- 3r. Consider and Approve delegating authority to the Law Department to settle collection cases on claims valued up to \$2,500 for the term of the Town Council ending December 31, 2017 – Law Department
- 3s. Approve Town Council Minutes of Budget Public Hearing, April 7, 2016.
- 3t. Approve Town Council Minutes of Budget Workshop, April 11, 2016.
- 3u. Approve Town Council Minutes of April 12, 2016.

MOTION WAS MADE TO APPROVE CONSENT AGENDA ITEMS 3a.-3u.

MADE BY: LAFFIN
SECONDED BY: FISHBEIN
VOTE: 9-AYE
MOTION: PASSED

- 4. Items Removed from the Consent Agenda: *None*

Official unveiling of the plaque naming the Robert F. Parisi Council Chambers – Robert Parisi thanked the Council and the Mayor for this great honor.

- 5. PUBLIC QUESTION AND ANSWER PERIOD

Don Kennedy, Bull Avenue, spoke about his request for information from Jim Bowes and states that he has not received that information from him.

Bob Gross, Long Hill Road, spoke about the Center Street condos and removal of affordable housing restriction. He asked why it was removed. Chairman Vincent Cervoni replied that the developer spent 18 months marketing the unit and there was no interest, therefore, it's time to release the homes to the general market.

Closed Public Question and Answer Period at 6:55 P.M.

- 6. Discussion and Possible Action regarding Tentative Agreement for United Public Service Employees Union Local 424-Unit 30, Wallingford Board of Education Food Service Contract effective September 1, 2015 through June 30, 2017 - BOE

*In attendance: Dr. Salvatore Menzo, Superintendent of Schools and
Cindy Lavalette, Assistant Superintendent, Personnel*

MOTION WAS MADE TO ACCEPT THIS CONTRACT AS PRESENTED.

MADE BY: LETORNEAU
SECONDED BY: SULLIVAN



31

OFFICE OF THE MAYOR
TOWN OF WALLINGFORD
CONNECTICUT

WILLIAM W. DICKINSON, JR.
MAYOR

45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
TELEPHONE 203 294-2070
FAX 203 294-2073

March 17, 2020

Wallingford Town Council
Wallingford, CT 06492

Attn: Vincent Cervoni, Chairman

Re: DOH Affordable Housing Plan Technical Assistance Grant

According to CT General Statute 8-30j (2018), all Towns must adopt an Affordable Housing Plan. Planning and Zoning is interested in applying for a Department of Housing Planning Grant in order for the Town to comply with this statutory requirement. The grant is in the amount of up to \$15,000.00.

Attached is a Resolution needed to apply for the 2020 Department of Housing Affordable Housing Plan Technical Assistance Grant that authorizes the Mayor to enter into an assistance agreement and to sign any other documents associated with administering the grant, including the final grant agreement and any amendments. This grant will be administered by the Town Planner.

Please consider this item at your March 25, 2020 meeting.

Sincerely,

William W. Dickinson, Jr.
Mayor

/ss

Attachment

c. Kacie Hand, Town Planner
James Bowes, Comptroller
Susan Schott, Program Planning

LtrMayorTCResAffHsgPlan2020Auth-Apply



Town of Wallingford, Connecticut

AUTHORIZING RESOLUTION OF THE WALLINGFORD TOWN COUNCIL

I, **Barbara Thompson**, Town Clerk of the Town of Wallingford, do hereby certify that the following is a true and correct copy of a resolution adopted by the **Wallingford Town Council** at its duly called and held meeting on **March 25, 2020**, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

WHEREAS, it is desirable and in the public interest that the Town of Wallingford make application to the State Department of Housing for up to \$15,000 in order to undertake an Affordable Housing Plan, and to execute an Assistance Agreement, should one be offered.

RESOLVED, that the Town of Wallingford may enter into with and deliver to the State of Connecticut Department of Housing any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, That the filing of an application by the Town of Wallingford in an amount not to exceed \$15,000 is hereby approved, and that William W. Dickinson, Jr., Mayor, is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, to carry out approved activities and to act as the authorized representative of the Town of Wallingford.

The undersigned further certifies that William W. Dickinson, Jr. now holds the office of Mayor and he has held that office since January 1, 1984.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 25th day of March, 2020.

Barbara Thompson, Town Clerk

SEAL

31



OFFICE OF THE MAYOR
TOWN OF WALLINGFORD
CONNECTICUT

WILLIAM W. DICKINSON, JR.
MAYOR

45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
TELEPHONE 203 294-2070
FAX 203 294-2073

March 18, 2020

Wallingford Town Council
Wallingford, CT 06492

ATTN: Vincent Cervoni, Chairman

Dear Council Members:

The Fire Department is requesting a bid waiver for 3M Company Safeware for the purchase of N95 facial masks and a transfer of \$25,010 to accomplish the same. The order is for the Town of Wallingford, Town of Guilford, Town of East Haven, Masonicare, Gaylord and Skyview. We may be reimbursed for materials ordered for the parties, however we need to proceed with this order request.

Please consider this at the Town Council Meeting scheduled for March 24th. Thank you.

Sincerely,

William W. Dickinson, Jr.
Mayor

jms

TOWN OF WALLINGFORD, CONNECTICUT

3K

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

3/18/2020

I. Request for: transfer of funds
 appropriation of funds

Fund: General Fund
 Other

Title _____

Amount: \$ 25,010 FROM Title: Contingency - Acct No. 100 19000 - 58820
General Purposes

Amount: \$ 25,010 TO Title: Exc - Operating Acct No. 100 20150 - 58735
Exps

Explain: PER ATTACHED LETTER AS REQUESTED

Submitted by: W Dickinson
Department/Division Head

Certified as to availability of funds:
[Signature]
Comptroller

APPROVED: - subject to the availability of funds:
W Dickinson
Mayor

I. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the town Council at its meeting of _____, 20 _____.

Town Clerk

**TOWN OF WALLINGFORD, CONNECTICUT
TOWN COUNCIL MEETING
Town Council Chambers
TUESDAY
MARCH 10, 2020
6:30 P.M.
RECORD OF VOTES & MINUTES**

The Town Council Meeting on Tuesday, March 10, 2020 was called to order at 6:35 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Gina Morgenstein, Christopher K. Shortell, Christina Tatta, Vincent F. Testa and Jason Zandri. Chairman Vincent Cervoni was absent. Mayor William W. Dickinson, Jr., and Town Attorney Gerald Farrell, Sr. were also present.

The Boy Scouts led the Pledge of Allegiance.

- 3a. Consider and approve Tax Refunds totaling \$15,952.27 (#789-806)
Acct. #1001001- 41020 - Tax Collector
- 3b. Acceptance of State of CT Dispatcher 911 training overtime costs and consider and approve Appropriation of funds in the amount of \$1,257 to Revenue,
Acct. #1009052-47040 and to Police Overtime, Acct. #10020050-51400 – Police Dept.
- 3c. Acceptance of State of CT Dispatcher 911 training funds and consider and approve Appropriation of funds in the amount of \$1,503 to Revenue, Acct. #1009052-47040 and to Continuing Education & Training, Acct. #10020050-55700 – Police Dept.
- 3d. Consider and approve a Transfer in the amount of \$3,000 from Maintenance of Equipment, Acct. #10020050-54325 and to Police Operating Expenses, Acct. #10020050-58735 – Police Dept.
- 3e. Acceptance of funds and consider and approve Appropriation of funds in the amount of \$48 to Revenue, Acct. #2264002-47152 and to Expenditures, Acct. #22640150-58830 – Y&SS
- 3f. Acceptance of funds from Operation Fuel and consider and approve Appropriation of funds in the amount of \$375 to Revenue, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 – Y&SS
- 3g. Acceptance of donation of funds and consider and approve Appropriation of funds in the amount of \$2,500 to Revenue, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 – Y&SS
- 3h. Consider and approve a Transfer in the amount of \$13,000 from Contingency, Acct. #10019000-58820 to Prof. Svcs. - Used Oil Disposition, Acct. #TBD – Public Works

- 3i. Consider and approve a Transfer in the amount of \$12,900 from Distribution Operations-Supv. and Engineering, Acct. #580 to Transmission Operations-Station Expense, Acct. #562 – Electric Div.
- 3j. Consider and approve a Transfer in the amount of \$4,700 from Distribution Maintenance-Supv. and Engineering, Acct. #590 to Transmission Maintenance-Station Equip., Acct. #570 – Electric Div.
- 3k. Consider and approve a Transfer in the amount of \$1,000 from Prof. Svcs. – Labor/Grievances, Acct. #12000-56812 to Overtime, Acct. #12000-51400 – Human Resources
- 3l. Consider and approve Adoption of Town of Wallingford Fair Housing Resolution – Mayor
- 3m. Consider and approve Reappointments to the Board of Ethics of Sean Doherty, Mary Paquette, John Paul Venoit, and Rev. Dean Warburton for a three year term effective immediately and expiring March 1, 2023 – Mayor

MOTION WAS MADE TO APPROVE CONSENT AGENDA ITEMS 3a.-3m.

MADE BY: SHORTELL
SECONDED BY: ZANDRI
VOTE: ALL AYE
MOTION: PASSED

5. PUBLIC QUESTION & ANSWER PERIOD

Opened Public Question and Answer period at 6:40 p.m.

There were no questions from the public.

- 6. Consider and approve Appropriation of funds in the amount of \$236,000 from Retained Earnings, Acct. #NA to Transportation Equipment, Acct. #392 – Electric Div.

*In Attendance: Richard Hendershot, Director, Public Utilities
Tony Buccheri, General Manager, Water-Sewer Div.*

Mr. Buccheri stated this is their oldest truck and it failed inspection so they went out to bid.

MOTION WAS MADE TO APPROVE Appropriation of funds in the amount of \$236,000 from Retained Earnings, Acct. #NA to Transportation Equipment, Acct. #392.

MADE BY: SHORTELL
SECONDED BY: MORGENSTEIN
ALL AYE
MOTION: PASSED

7. Discussion and possible action to grant permission to the Center Street Brewing Company for use of adjacent Town owned property at 25 Wallace Avenue for a special event scheduled for Saturday, April 4, 2020 from 12:00 p.m. to 9:00 p.m. – Mayor - **WITHDRAWN**
8. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor

MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION AT 6:42 P.M.

MADE BY: MORGENSTEIN
SECONDED BY: FISHBEIN
VOTE: ALL AYE
MOTION: PASSED

MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property.

Mayor Dickinson explained to the Boy Scouts what Executive Session means.

MOTION WAS MADE TO MOVE OUT OF EXECUTIVE SESSION AT 6:48 P.M.

MADE BY: SHORTELL
SECONDED BY: FISHBEIN
VOTE: ALL AYE
MOTION: PASSED

Time of Executive Session 6:42 p.m. to 6:48 p.m.

Attendance at Executive Session:

FISHBEIN	MAYOR WILLIAM W. DICKINSON, JR.
LAFFIN	TOWN ATTORNEY GERALD FARRELL, SR.
MARRONE	
MORGENSTEIN	
SHORTELL	
TATTA	
TESTA	
ZANDRI	

The Council adjourned the meeting at 7:54 p.m.

Respectfully submitted,

Lisa Moss
Council Staff
Meeting digitally recorded

Vincent Cervoni, Chairman

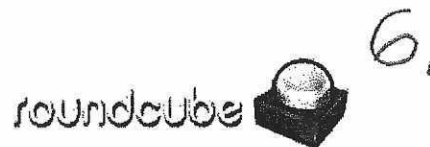
Date

Barbara Thompson, Town Clerk

Date

RECEIVED FOR RECORD 3-13-2020
AT 4:00 AND RECEIVED BY
Barbara Thompson TOWN CLERK

Subject **Health Dept Covid 19**
From Gina Morgenstein <demwow06492@gmail.com>
To Town Clerk <townclerk@wallingfordct.gov>, Vincent Cervoni
<vcbluzman@hotmail.com>, Tom Laffin
<councilor@tomlaffin.com>, <health@wallingfordct.gov>
Date 2020-03-14 19:05



Vinnie,

I am writing to request we include Steve Civitelli at our next Council meeting with an agenda item to update his actions and plans. He and I have spoken and he agrees it is appropriate to keep people informed as we deal with Covid 19.

It is certainly possible we may not meet or that we might meet in some alternate limited fashion (has consideration been give to that if necessary?)

Thank you,

Gina Morgenstein PA-C
Councilwoman



TOWN OF WALLINGFORD

RECEIVED
MAYOR'S OFFICE


20 MAR 16 PM 1:19

JAMES R. HUTT, JR.
Human Resources Director
Town of Wallingford
45 South Main Street
Wallingford, CT 06492
Telephone (203) 294-2080
Fax (203) 294-2084

7.

MEMORANDUM

TO: Mayor William Dickinson

FROM: James R. Hutt, Jr., Human Resources Director 

DATE: March 16, 2020

SUBJECT: Bid Waiver Request – 457 Plan Investment Consultant

I respectfully request permission to approach the Town Council at its March 24, 2020 meeting to seek a waiver of bidding requirements to engage the services of an investment advisor for the Town employee deferred compensation 457 plan with Nationwide. The total amount of the bid waiver request is \$18,900 to run through September 30, 2020.

The bid waiver request is to continue to engage the services of the SageView Advisory Group, LLC to provide investment and compliance services for the Town employees' 457 deferred compensation plan. No appropriation of Town funds will be necessary as the fees for the SageView Advisory Group, LLC will be paid by the Nationwide 457 Plan participants. The need for the bid waiver for an investment advisor is an interim matter as the Town will be going out to bid for investment advisor services for the Consolidated Pension Plan and the 457 deferred compensation plan in the near future.

I will be at the Town Council meeting to answer any questions that may arise.

JRH/



RECEIVED
MAYOR'S OFFICE
20 MAR 12 PM 1:13
Town of Wallingford, Connecticut

TOWN ATTORNEY
GERALD E. FARRELL, SR.

ASSISTANT TOWN ATTORNEY
GEOFFREY T. EINHORN

CORPORATION COUNSEL
JANIS M. SMALL

DEPARTMENT OF LAW
WALLINGFORD TOWN HALL
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492

TELEPHONE (203) 294-2140
FAX (203) 294-2112
lawdept@wallingfordct.gov

9810

March 11, 2020

William W. Dickinson, Jr., Mayor
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

Please place the following items on the Town Council's agenda for its meeting on March 24, 2020:

- (1) Executive Session pursuant to §1-225(f) and §1-200(6)(B) of the Connecticut General Statutes regarding strategy and negotiations with respect to the pending tax appeal matter of *CREFIII Waramaug Wallingford, LLC v. Town of Wallingford*; and
- (2) Discussion and possible action in the pending tax appeal matter of *CREFIII Waramaug Wallingford, LLC v. Town of Wallingford* as discussed in Executive Session.

Thank you.

Very truly yours,

Janis M. Small
Corporation Counsel

JMS/bjc