

*TOWN OF WALLINGFORD, CONNECTICUT*

**TUESDAY  
May 26, 2020  
6:30 P.M.**

***TOWN COUNCIL MEETING***

The Town Council meeting of May 26, 2020 will take place REMOTELY only. It shall commence at 6:30 p.m. It is expected that the public will be permitted to comment on the Agenda items as instructed by the Chairman. Materials for this meeting will also be posted on the Town's website for viewing prior to the meeting. The meeting can be accessed through:

<https://global.gotomeeting.com/join/857797557>

**YOU CAN ALSO DIAL IN USING YOUR PHONE:**

**United States (Toll Free): 1-877-309-2073**

**United States +1(571) 317-3129**

**Access Code: 857-797-557**

**Live stream of the meeting will also be available on the Town of Wallingford You Tube Channel:  
<https://www.youtube.com/c/wallingfordgovernmenttelevision>**

**AGENDA**

Moment of Silence

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
  - 3a. Consider and approve Tax Refunds totaling \$4,954.68 (#910-930)  
Acct. #1001001- 41020 - Tax Collector
  - 3b. Acceptance of Donation and consider and approve Appropriation of funds in the amount of \$500.00 to Revenue Donations - Police, Acct. #2502002-47152 and to Expense Donations-Police, Acct. #25020050-58830-10135 - Police Dept.
  - 3c. Acceptance of Federal/State Highway Grant 2019/2020 Comprehensive DUI Enforcement Program and consider and approve Appropriation of funds in the amount of \$5,931 to Revenue Highway Safety, Acct. #1002001-45208 and to Police Overtime, Acct. #10020050-51400 – Police Dept.

- 3d. Acceptance of Overtime Expenses from U.S. Secret Service and consider and approve Appropriation of funds in the amount of \$1,402 to Misc. Revenue, Acct. #1009052-47040 and to Police Overtime, Acct. #10020050-51400 – Police Dept.
- 3e. Consider and approve a Transfer in the amount of \$4,000 from Wage Differentials, Acct. #10020050-51450 to Police Operating Expenses, Acct. #10020050-58735 – Police Dept.
- 3f. Acceptance of Redflex funds and consider and approve Appropriation of funds in the amount of \$1,404 to Court Motor Vehicle Fines, Acct. #1002001-45124 and to Police Operating Expense, Acct. #10020050-58735 – Police Dept.
- 3g. Consider and approve a Transfer in the amount of \$7,800 from Wage Differentials, Acct. #10020050-51450 to Capital Network Switch Replacement, Acct. #10020050-57000-00815 – Police Dept.
- 3h. Acceptance of Donation from Roehm America and consider and approve Appropriation of funds in the amount of \$2,000 to Revenue Donations-Police, Acct. #2502002-47152 and to Expense Donations-Police, Acct. #25020050-58830-10135 – Police Dept.
- 3i. Consider and approve a Transfer in the amount of \$3,500 from Promotional Expenses, Acct. #10011050-55405 to Capital-Computers, Acct. #TBD – EDC
- 3j. Consider and approve a Transfer in the amount of \$2,200 from Office Expenses & Supplies, Acct. #10010200-56100 to Capital-Computers, Acct. #TBD –Program Planning
- 3k. Consider and approve a Transfer in the amount of \$11,100 – Fire Dept.  
  
\$11,100 From: Volunteer Tax Abatement Acct. #10020150-52961  
  
\$8,570 To: Capital Acct. – AED Acct. #10020150-57000-00826  
\$2,530 To: Operating Expenses Acct. #10020150-58735
- 3l. Consider and approve a Transfer in the amount of \$20,000 from Utilities, Acct. #10020150-53010 to Capital Acct.: Turnout Gear, Acct. #10020150-57000-00836 – Fire Dept.
- 3m. Consider and approve a Transfer in the amount of \$4,851- Fire Dept.  
  
\$ 663 From: Intake Valve Acct. #10020150-57000-00817  
\$ 152 From: Thermal Imaging Camera Acct. #10020150-57000-00825  
\$ 48 From: Scoop Stretcher Acct. #10020150-57000-00828  
\$1,296 From: PPV Fan Acct. #10020150-57000-00829

\$ 96 From: Stop the Bleed Acct. #10020150-57000-00831  
\$ 484 From: Generator Powered Lights Acct. #10020150-57000-00834  
\$ 735 From: SCBA Acct. #10020150-57000-00835  
\$1,377 From: SCBA Air Compressor Acct. #10020150-57000-00837

\$4,851 To: Building Improvement/  
Maintenance CFHQ Acct. #10020150-57000-00824

3n. Acceptance of Donation from Roehm America and consider and approve Appropriation of funds in the amount of \$2,000 to Revenue Account, Acct. #250-TBD and to Expense Account, Acct. #25020150-58830-TBD – Fire Dept.

3o. Acceptance of Donation from Mr. J. Michael Johnson and consider and approve Appropriation of funds in the amount of \$500 to Revenue Account, Acct. #250-TBD and to Continuing Education & Training, Acct. #250-TBD – Fire Dept.

3p. Consider and approve a Transfer in the amount of \$1,250 – Fire Dept./  
Emergency Management

\$450 From: Maintenance of Vehicle Acct. #10010800-54320  
\$200 From: Office Expense & Supplies Acct. #10010800-56100  
\$600 From: Operating Expenses Acct. #10010800-58735

\$1,250 To: Telephone Acct. #10010800-53000

3q. Consider and approve a Transfer in the amount of \$4,950 from Contingency, General Purposes, Acct. #10019000-58820 to PBC Contamination, Acct. #10030000-56850 – Public Works

3r. Consider and approve a Transfer in the amount of \$6,200 from Contingency-General, Acct. #10019000-58820 to Professional Services-Lawyers, Acct. #10010300-56710 – Law Dept.

3s. Approve May 5, 2020 Budget Meeting Minutes, May 7, 2020 Budget Meeting Minutes, May 12, 2020 Town Council Meeting Minutes and May 12, 2020 Budget Meeting Minutes.

4. **Items Removed from the Consent Agenda**

5. Consider and approve a Transfer in the amount of \$54,500 – Fire Dept.

\$ 7,500 From: Overtime Acct. #10020150-51400  
\$24,000 From: Wage Differentials Acct. #10020150-51450  
\$23,000 From: Other Pay Acct. #10020150-51900

\$54,500 To: Replacement Pay Acct.#10020150-51500

6. Report from Stephen Civitelli, Health Director, regarding COVID-19 - Chairman Cervoni
7. Report from EDC regarding economic impact of COVID-19 on the business community in Wallingford – Councilor Tatta
8. Discussion and possible action regarding Town Council Pool Committee – Councilor Shortell
9. Discussion and possible action regarding re-opening Wallingford, and Outdoor Graduation – Councilor Fishbein
10. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor
11. Executive Session pursuant to Section 1-225(f) and Section 1-200(6)(B) of the CGS regarding strategy and negotiations with respect to the pending tax appeal matter of *CREFIII Waramaug Wallingford, LLC v. Town of Wallingford* – Law Dept.
12. Discussion and possible action in the pending tax appeal matter of *CREFIII Waramaug Wallingford, LLC v. Town of Wallingford* as discussed in Executive Session – Law Dept.

*In accordance with Title II of the Americans with Disabilities Act- Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.*

*Wallingford Town Hall, 45 South Main Street*



*Town of Wallingford, Connecticut*

RECEIVED  
MAYOR'S OFFICE  
MAY 18 AM 9:49

JO-ANNE L. RUSCZEK, C.C.M.C  
TAX COLLECTOR

CHERYL BRUNDAGE C.C.M.C  
ASSISTANT TO THE TAX COLLECTOR

3a.

DEPARTMENT OF FINANCE  
45 SOUTH MAIN STREET  
P.O. BOX 5003  
WALLINGFORD, CONNECTICUT 06492  
TELEPHONE (203) 294-2135  
FAX (203) 294-2137

May 18, 2020

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford  
Wallingford, CT 06492

Re: Refund - Account #1001001-41020 - \$4,954.68 (#910-930)

Dear Mayor Dickinson:

Attached is a list of refunds for your approval and the approval of the Town Council:

Very truly yours,

Jo-Anne L. Rusczek  
Tax Collector

APPROVED:

William W. Dickinson, Jr., Mayor

James M. Bowes, Comptroller

910 Carolino, Sherri M.	71.17	18-0056052
911 Gettings, Linda J.	13.00	18-0065524
912 Occhialini, Paul J.	46.86	18-0079170
913 Ritchotte, John J.	27.21	17-0083830
914 Torres, Walter or Teresa	9.85	18-0089454
915 Lekas, Valerie A.	30.12	17-0008536
916 CCAP Auto Lease (AG90403)	103.13	18-0056505
917 CCAP Auto Lease (AM64347)	442.52	18-0056615
918 CCAP Auto Leas (AN40721)	790.76	18-0056617
919 ALLNEX Inc.	130.78	18-0040102
920 Nissan Infiniti LT (315WJS)	347.94	18-0078330
921 Nissan Infiniti LT (AF34217)	24.54	18-0078639
922 Nissan Infiniti LT (AF89666)	147.84	18-0078722
923 Nissan Infiniti LT (AK49195)	375.88	18-0078814
924 Toyota Lease Trust (8AMBR9)	114.05	18-0089817
925 Sarno, Shirley M.	6.80	18-0086404
926 Kowalski, John or Suzanne (CLTS)	1742.22	18-0008051
927 Davenport, Beth	401.01	18-0003730
928 Gagne, Gail	9.48	18-0064698
929 Ford Credit (Cab) (AJ49585)	90.69	18-0055269
930 Borruso, Robert	28.83	18-0001713
	<hr/>	
	<b>4954.68</b>	





RECEIVED  
MAYOR'S OFFICE

*Town of Wallingford, Connecticut*  
*Department of Police Services*

WILLIAM J. WRIGHT  
CHIEF OF POLICE

135 NORTH MAIN STREET  
WALLINGFORD, CT 06492-3718  
TELEPHONE (203) 294-2828

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INTEROFFICE MEMORANDUM

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TO: MAYOR WILLIAM W. DICKINSON, JR.  
FROM: CHIEF WILLIAM J. WRIGHT  
SUBJECT: DONATION-J.M. JOHNSON  
DATE: 5/12/2020  
CC: MR. JAMES BOWES, COMPTROLLER

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On May 11, 2020, we received a donation to the police department in the amount of \$500.00 from Mr. J.M. Johnson. We are grateful for his generosity and will certainly put the donation to good use.

I write to respectfully request that you place the donation before the town council for acceptance.

The necessary forms to appropriate the funds have been completed and the originals forwarded to the finance department. Copies of these forms are attached for your review.



301

### Town of Wallingford

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: May 7, 2020

Request for: \_\_\_\_\_ Transfer of Funds  
                    X   Appropriation of Funds

Fund: \_\_\_\_\_   X   General  
                  \_\_\_\_\_ Other

Amount: \$5,930.83      To: Revenue Highway Safety      Account No: 1002001-45208

Amount: \$5,930.83      To: Police Overtime      Account No: 10020050-51400

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:

W Dickinson  
Division/Department Head

Certified as to the availability of funds:

[Signature]  
Comptroller

APPROVED: Subject to vote of Town Council

W Dickinson  
Mayor

#### II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Town Clerk



*Town of Wallingford, Connecticut*  
*Department of Police Services*

RECEIVED  
MAYOR'S OFFICE  
20 MAY -8 PM 1:30

WILLIAM J. WRIGHT  
CHIEF OF POLICE  
135 NORTH MAIN STREET  
WALLINGFORD, CT 06492-3718  
TELEPHONE (203) 294-2828

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## INTEROFFICE MEMORANDUM

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TO: MAYOR WILLIAM W. DICKINSON, JR.  
FROM: CHIEF WILLIAM J. WRIGHT *WJ*  
DATE: 5/7/20  
SUBJECT: ACCEPTANCE OF GRANT FUNDS  
CC: MR. JIM BOWES

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This agency had previously applied for a Federal/State Highway Safety grant, entitled "2019/2020 Comprehensive DUI Enforcement Program". The grant, which is administered through the State Department of Transportation, is designed to increase local police staffing for the purpose of enforcing our driving under the influence laws.

The Expanded DUI Enforcement grant reimburses us our overtime expenditures made pursuant to the terms of the grant program; in this case our reimbursement is \$5,930.83. This grant program is nearly identical in nature to those from which we have previously received funds for the last several years.

We have now received reimbursement through an electronic transfer. I write to request that the funds be accepted by the Council and deposited into the revenue account entitled: Highway Safety (Account 1002001-45208) and further, that our overtime expenditure account (Account 10020050-51400) be amended to reflect receipt of these funds as it is the account from which they were originally drawn. I have attached the requisite form for deposits and appropriations denoting the accounts to be adjusted.

Would you please place this matter on the agenda for the next scheduled Council meeting? If any further information is needed, please let me know.

3d.

Town of Wallingford

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: May 6, 2020

Request for: \_\_\_\_\_ Transfer of Funds  
                    X   Appropriation of Funds

Fund: \_\_\_\_\_ General  
          \_\_\_\_\_ Other

Amount: \$1,402.08<sup>0</sup> To: Misc. Revenue Account No: 1009052-47040

Amount: \$1,402.08<sup>0</sup> To: Police Overtime Account No: 10020050 51400

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:

Certified as to the availability of funds:

APPROVED: Subject to vote of Town Council

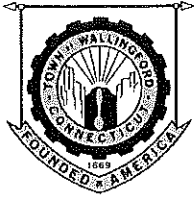
  
\_\_\_\_\_  
Division/Department Head  
  
\_\_\_\_\_  
Comptroller  
  
\_\_\_\_\_  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Town Clerk



*Town of Wallingford, Connecticut*  
*Department of Police Services*

RECEIVED  
MAYOR'S OFFICE  
MAY 11 1:41 PM

WILLIAM J. WRIGHT  
CHIEF OF POLICE  
135 NORTH MAIN STREET  
WALLINGFORD, CT 06492-3718  
TELEPHONE (203) 294-2828

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**INTEROFFICE MEMORANDUM**

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TO: MAYOR WILLIAM W. DICKINSON, JR.  
FROM: CHIEF WILLIAM J. WRIGHT *AD*  
DATE: MAY 6, 2020  
SUBJECT: ACCEPTANCE OF OVERTIME REIMBURSEMENT FUNDS  
CC: MR. JAMES BOWES, COMPTROLLER

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Sir,

Our agency has an officer assigned part-time to the United States Secret Service, investigating computer fraud and associated criminal violations.

From time to time, the officer so assigned incurs overtime expenses for work done while on the taskforce. For that overtime work, we are eligible for reimbursement up to a certain dollar amount over the course of the fiscal year.

We have now received reimbursement through an electronic transfer in the amount of \$1,402.08. I write to request that the funds be accepted by the Council and deposited into the account entitled Miscellaneous Revenue (Account 1009052-47040) and further, that our overtime expenditure account (Account 10020050-51400) be amended to reflect receipt of these funds as it is the account from which they were originally drawn from.

I have attached the requisite form for deposits and appropriations denoting the accounts to be adjusted. If any further information is needed, please let me know.

3e.

# Town of Wallingford

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: May 6, 2020

Request for:                X     Transfer of Funds  
                                        Appropriation of Funds


Fund:                        X     General  
                                 X     Other

Amount: \$4,000.00      From: Wage Differentials      Account No: 10020050-51450

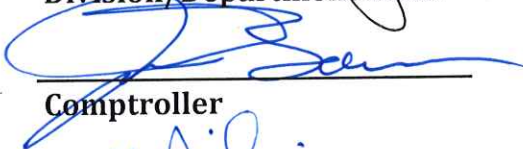
Amount: \$4,000.00      To: Police Operating Expenses      Account No: 10020050-58735

Explanation: PER ATTACHED LETTER AS REQUIRED


Submitted by:

  
\_\_\_\_\_  
Division/Department Head

Certified as to the availability of funds:

  
\_\_\_\_\_  
Comptroller

APPROVED: Subject to vote of Town Council

  
\_\_\_\_\_  
Mayor

## II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Town Clerk



RECEIVED  
MAYOR'S OFFICE  
20 MAY -7 PM 1:41  
*Town of Wallingford, Connecticut*  
*Department of Police Services*

WILLIAM J. WRIGHT  
CHIEF OF POLICE

135 NORTH MAIN STREET  
WALLINGFORD, CT 06492-3718  
TELEPHONE (203) 294-2828

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INTEROFFICE MEMORANDUM

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TO: MAYOR WILLIAM W. DICKINSON, JR.  
FROM: CHIEF WILLIAM J. WRIGHT  
SUBJECT: TRANSFER REQUEST-POLICE OPERATING EXPENSES  
DATE: 5/6/2020  
CC:

Sir,

We are in need of a replenishment of monies into one of our operating lines to account for current and future expenses related to a number of investigations currently underway.

Therefore, I am respectfully requesting that a transfer of \$4,000.00 be made from Wage Differentials (Account No: 10020050-51450) to Police Operating Expenses (Account 10020050-58735).

The customary financial transfer documents have been completed and a copy of this memorandum, accompanied by said transfer documents, has been provided to Mr. Bowes.

If you require anything further, please let me know.







*Town of Wallingford, Connecticut*  
*Department of Police Services*

RECEIVED  
MAYOR'S OFFICE  
20 MAY -6 PM 1:58  
WILLIAM J. WRIGHT  
CHIEF OF POLICE  
35 NORTH MAIN STREET  
WALLINGFORD, CT 06492-3718  
TELEPHONE (203) 294-2828

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**INTEROFFICE MEMORANDUM**

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TO: MAYOR WILLIAM W. DICKINSON, JR.  
FROM: CHIEF WILLIAM J. WRIGHT *WJ*  
DATE: MAY 50, 2020  
SUBJECT: REDFLEX STATEMENT  
CC:

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Sir,

Our department enforces flashing red light school bus violations through a camera system that is mounted on a certain number of school buses. Essentially, the program is administered through our traffic division which reviews all of the violations that are forwarded to us from Redflex Student Guardian, who owns the camera system on each bus. By statute, if we feel that the violation is appropriate, we forward the registered owner of each vehicle an infraction in the amount of \$450.00. If the owner/operator chooses to pay the fine without contesting it, the town receives a revenue source from the violation in the amount of \$360.00 for each violation. From that source of revenue, Redflex bills us quarterly for an amount equal to \$234.00 for each violation.

We are in receipt of an invoice for 6 violations for a total of \$1,404.00

Therefore, I respectfully request that an appropriation in the amount of \$1,404.00 be made from Acct #1002001-45124 Court Motor Vehicle Fines, to Police Operating Expenses, Acct #10020050-58735 so that we may pay the invoice.

I am available to answer any questions you might have regarding this issue.







RECEIVED  
MAYOR'S OFFICE  
20 MAY 13 PM 1:43  
*Town of Wallingford, Connecticut*  
*Department of Police Services*

WILLIAM J. WRIGHT  
CHIEF OF POLICE

135 NORTH MAIN STREET  
WALLINGFORD, CT 06492-3718  
TELEPHONE (203) 294-2828

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INTEROFFICE MEMORANDUM

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TO: MAYOR WILLIAM W. DICKINSON, JR.  
FROM: CHIEF WILLIAM J. WRIGHT  
SUBJECT: TRANSFER REQUEST-NETWORK SWITCHES  
DATE: 5/13/2020  
CC:

---

Sir,

Our computer network is constructed with a number of switches that manage the flow of information throughout our department. I have requested \$28,000.00 in next year's budget to replace two of these switches, with the intent of replacing three more the following year. We now have the opportunity to take advantage of reduced pricing on these switches and have gone to bid seeking competitive pricing. The bids have opened and indeed the pricing is attractive and we can replace all five switches this year. I presently have monies remaining in a network switch capital line, but will need a transfer from a wage line to complete the necessary funding.

Therefore, I am respectfully requesting that a transfer of \$7800.00 be made from Wage Differentials (Account No: 10020050-51450) to Network Switch Replacement (Account 10020050-57000-00815).

The customary financial transfer documents have been completed and a copy of this memorandum, accompanied by said transfer documents, has been provided to Mr. Bowes.

If you require anything further, please let me know.

Total cost for the 5 switches is  
\$22,415      WS





RECEIVED  
MAYOR'S OFFICE  
20 MAY 18 PM 3:57  
*Town of Wallingford, Connecticut*  
*Department of Police Services*

WILLIAM J. WRIGHT  
CHIEF OF POLICE

135 NORTH MAIN STREET  
WALLINGFORD, CT 06492-3718  
TELEPHONE (203) 294-2828


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INTEROFFICE MEMORANDUM

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TO: MAYOR WILLIAM W. DICKINSON, JR.  
FROM: CHIEF WILLIAM J. WRIGHT   
SUBJECT: DONATION-ROEHM AMERICA  
DATE: 5/15/2020  
CC: MR. JAMES BOWES, COMPTROLLER

---

Sir,

Earlier today we received a donation in the amount of \$2000.00 from Roehm America. We are grateful for their generosity and will certainly put the donation to good use.

I write to respectfully request that you place the donation before the town council for acceptance.

The necessary forms to appropriate the funds have been completed and the originals forwarded to the finance department. Copies of these forms are attached for your review.

TOWN OF WALLINGFORD, CONNECTICUT

31.

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: May 15, 2020

I. Request for:  transfer of funds  
 appropriation of funds

General Fund  
 Title: Economic Development Commission

Amount: \$3,500.00 FROM: Title Promotional Expenses Account No. 10011050-55405

Amount: \$3,500.00 TO: Title Capital - Computers Account No. TBD

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: W Dickinson  
Department/Division Head

Certified as to the availability of funds:  
[Signature]  
Comptroller

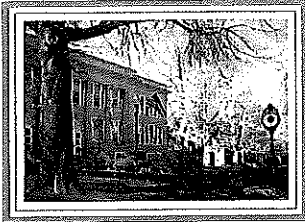
APPROVED – subject to vote of the Town Council:  
W Dickinson  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$\_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Town Clerk



## Town of Wallingford

Economic Development Commission

45 South Main Street, Room 311  
Wallingford, CT 06492

May 15, 2020

William W. Dickinson, Jr., Mayor  
Town of Wallingford  
45 South Main Street  
Wallingford, Connecticut 06492

Dear Mayor Dickinson:

Attached is a request for Town Council consideration that would, pending approval, transfer \$3,500 within the Economic Development Commission (EDC) budget from the Promotional Expenses account to a Capital account for the purchase of three of five office computers. (The remaining two computers will be replaced within the Program Planning Budget.)

By way of background, four computers in the Program Planning/Economic Development Offices were purchased in 2015 and one in 2013. Two of these five computers have experienced major issues within the last month. With assistance by Chris Lucht, each is working but with no guarantees as to whether they will continue working or for how long. Since funds within the budget are available due to cancelled advertising caused by COVID-19, replacement at this time seems to be the wisest course of action.

Should you have any questions, please contact Tim Ryan at 203-294-2062.

Sincerely,

Joseph E. Mirra, Chair  
Economic Development Commission

lmw

Attachment

c: Tim Ryan

EDCTCTransCovLtrPromoToCapital051520

tel: (203) 294-2060 • fax: (203) 294-2073 • e-mail: [edc@wallingfordct.gov](mailto:edc@wallingfordct.gov) • web site: [www.PlugIn2Wallingford.com](http://www.PlugIn2Wallingford.com)

TOWN OF WALLINGFORD, CONNECTICUT

3j.

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: May 15, 2020

I. Request for:  transfer of funds  
 appropriation of funds

General Fund  
 Title:

Amount: \$2,200.00 FROM: Title Office Expenses & Supplies Account No. 10010200-56100

Amount: \$2,200.00 TO: Title Capital - Computers Account No. TBD

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: W Dickinson  
Department/Division Head

Certified as to the availability of funds:  
[Signature]  
Comptroller

APPROVED – subject to vote of the Town Council:  
W Dickinson  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Town Clerk



**OFFICE OF THE MAYOR**  
**TOWN OF WALLINGFORD**  
**CONNECTICUT**

WILLIAM W. DICKINSON, JR.  
MAYOR

May 15, 2020

45 SOUTH MAIN STREET  
WALLINGFORD, CT 06492  
TELEPHONE 203 294-2070  
FAX 203 294-2073

Wallingford Town Council  
Wallingford, CT 06492

Attn: Vincent Cervoni, Chairman

Attached is a request for Town Council to consider a transfer of \$2,200 within the Program Planning budget from the Office Expenses and Supplies account to a Capital account for the purchase of two computers, pending approval.

Four computers in the Program Planning Office were purchased in 2015. Two of these computers have experienced major issues within the last month. With the assistance of Chris Lucht, both are working for the time being, but it is unknown for how long. With the COVID-19 pandemic, these computers are being used for numerous "Zoom" meetings and webinars. Replacement at this time is paramount, in order to not disrupt the required on line format of meetings. The Economic Development Office will purchase the remaining two computers, along with an additional computer for Economic Development Specialist, Tim Ryan with EDC funds.

It is requested that this item be forwarded to the Council for their May 26, 2020 meeting.

Sincerely,

William W. Dickinson, Jr.  
Mayor

SS

Attachment

c. Program Planning

MayorLtrTCTransferOfFunds-5-15-20



TOWN OF WALLINGFORD, CONNECTICUT

3K,

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: May 13, 2020

I. Request for: XX transfer of funds  
       appropriation of funds

Fund: XX General Fund  
       Other Title \_\_\_\_\_

Amount: \$ 11,100.00 FROM: Title Volunteer Tax Abatement Acct. No. 10020150-52961

Amount: \$ 8,570.00 TO: Title Captial Acct. - AED Acct. No. 10020150-57000-00826  
\$2,530.00 Operating Expenses 10020150-58735

-----  
Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]  
Department/Division Head Fire Chief

Certified as to the availability of funds:

[Signature]  
Comptroller

APPROVED -- subject to vote of the Town Council:

[Signature]  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 19\_\_\_\_.

\_\_\_\_\_  
Town Clerk



RECEIVED  
MAYOR'S OFFICE  
*Town of Wallingford, Connecticut*  
20 MAY 15 PM 1:07

**RICHARD W. HEIDGERD**  
FIRE CHIEF

**JOSEPH J. CZENTNAR**  
DEPUTY FIRE CHIEF

**SAMUEL C. WILSON**  
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES  
75 MASONIC AVENUE  
WALLINGFORD, CONNECTICUT 06492-3019  
TELEPHONE (203) 294-2730

May 13, 2020

Mayor William W. Dickinson, Jr.  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Transfer Request 2019-2020 Budget Year

Dear Mayor:

I am requesting a transfer in the amount of \$11,100 from Account 10020150-52961 Volunteer Tax Abatement to Capital Account 10020150-57000-00826 AED in the amount of \$8,570 to purchase LifePak 1000 defibrillators and to Account 10020150-58735 Operating Expenses in the amount of \$2,530 for unanticipated EMS expenditures through the end of the fiscal year.

Funds are available to be transferred from Account 10020150-52961 Volunteer Tax Abatement as all volunteer property tax abatements have been satisfied.

Transfer From:

Account #10020150-52961 Volunteer Tax Abatement	\$11,100
---	----------

Transfer To:

Account #10020150-57000-00826 AED	\$ 8,570
Account #10020150-58735 Operating Expenses	\$ 2,530

If this transfer meets with your approval, please place it on the May 26, 2020 Town Council Agenda for consideration and approval.

Thank you for your attention to this issue.

Sincerely,

Richard W. Heidgerd  
Fire Chief - EMD

TOWN OF WALLINGFORD, CONNECTICUT

31.

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: May 13, 2020

I. Request for: XX transfer of funds  
       appropriation of funds

Fund: XX General Fund  
       Other Title \_\_\_\_\_

Amount: \$ 20,000.00 FROM: Title Utilities Acct. No. 10020150-53010

Amount: \$ 20,000.00 TO: Title Capital Acct.:  
Turnout Gear Acct. No. 10020150-57000-00836

-----  
Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]  
Department/Division Head Fire Chief

Certified as to the availability of funds:

[Signature]  
Comptroller

APPROVED -- subject to vote of the Town Council:

[Signature]  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 19\_\_\_\_.

\_\_\_\_\_  
Town Clerk



*Town of Wallingford, Connecticut*

RICHARD W. HEIDGERD  
FIRE CHIEF

JOSEPH J. CZENTNAR  
DEPUTY FIRE CHIEF

SAMUEL C. WILSON  
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES  
75 MASONIC AVENUE  
WALLINGFORD, CONNECTICUT 06492-3019  
TELEPHONE (203) 294-2730

May 13, 2020

Mayor William W. Dickinson, Jr.  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Transfer Request 2019-2020 Budget Year

Dear Mayor:

I am requesting a transfer in the amount of \$20,000 from Account 10020150-53010 Utilities to Capital Account 10020150-57000-00836 Turnout Gear in order to purchase additional volunteer turnout gear sets required to replace worn out gear.

Funds are available to be transferred from Account 10020150-53010 Utilities due to the milder temperatures this past winter.

Transfer From:

Account #10020150-53010 Utilities \$20,000

Transfer To:

Account # 10020150-57000-00836 Turnout Gear \$20,000

If this transfer meets with your approval, please place it on the May 26, 2020 Town Council Agenda for consideration and approval.

Thank you for your attention to this issue.

Sincerely,

Richard W. Heidgerd  
Fire Chief - EMD

TOWN OF WALLINGFORD, CONNECTICUT

3m,

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: May 19, 2020

I. Request for: xx Transfer of funds  
       appropriation of funds

Fund: XX General Fund  
       Other Title

Amount: \$663.00	FROM: Title	Intake Valve	Acct. NO.	10020150-57000-00817
\$152.00		Thermal Imaging Camera		10020150-57000-00825
\$ 48.00		Scoop Stretcher		10020150-57000-00828
\$1,296.00		PPV Fan		10020150-57000-00829
\$ 96.00		Stop the Bleed		10020150-57000-00831
\$484.00		Generator Powered Lights		10020150-57000-00834
\$735.00		SCBA		10020150-57000-00835
\$1,377.00		SCBA Air Compressor		10020150-57000-00837

Amount: \$4,851.00 TO: Title Building Improvement/  
Maintenancce CFHQ Acct.NO: 10020150-57000-00824

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]  
Department/Division Head Deputy Fire Chief

Certified as to the availability of funds:  
[Signature]  
Comptroller

APPROVED -- subject to vote of the Town Council:  
[Signature]  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 19\_\_\_\_.

Town Clerk





*Town of Wallingford, Connecticut*

**RICHARD W. HEIDGERD**  
FIRE CHIEF

**JOSEPH J. CZENTNAR**  
DEPUTY FIRE CHIEF

**SAMUEL C. WILSON**  
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES  
78 MASONIC AVENUE  
WALLINGFORD, CONNECTICUT 06492-3019  
TELEPHONE (203) 294-2730

May 19, 2020

Mayor William W. Dickinson, Jr.  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Transfer Request 2019-2020 Budget Year

Dear Mayor:

A transfer in the amount of \$4,851 to Capital Account 10020150-57000-00824 Building Improvement/Maintenance CFHQ will be required to cover continuing improvement projects through the end of the fiscal year.

Funds are available to be transferred from Capital Accounts 10020150-57000-00817 Intake Valve, 10020150-57000-00825 Thermal Imaging Camera, 10020150-57000-00828 Scoop Stretcher, 10020150-57000-00829 PPV Fan, 10020150-57000-00831 Stop the Bleed, 10020150-57000-00834 Generator Powered Lights, 10020150-57000-00835 SCBA, and 10020150-57000-00837 SCBA Air Compressor.

Transfer From:

Account #10020150-57000-00817 Intake Valve	\$ 663
Account #10020150-57000-00825 Thermal Imaging Camera	\$ 152
Account #10020150-57000-00828 Scoop Stretcher	\$ 48
Account #10020150-57000-00829 PPV Fan	\$1,296
Account #10020150-57000-00831 Stop the Bleed	\$ 96
Account #10020150-57000-00834 Generator Powered Lights	\$ 484
Account #10020150-57000-00835 SCBA	\$ 735
Account #10020150-57000-00837 SCBA Air Compressor	\$1,377

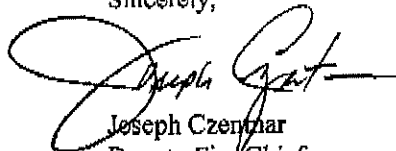
Transfer To:

Account # 10020150-57000-00824 Building Improvement/ Maintenance CFHQ	\$4,851
--	---------

If this transfer meets with your approval, please place it on the May 26, 2020 Town Council Agenda for consideration and approval.

Thank you for your attention to this issue.

Sincerely,

  
Joseph Czentnar  
Deputy Fire Chief





*Town of Wallingford, Connecticut*

**RICHARD W. HEIDGERD**  
FIRE CHIEF

**JOSEPH J. CZENTNAR**  
DEPUTY FIRE CHIEF

**SAMUEL C. WILSON**  
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES  
78 MASONIC AVENUE  
WALLINGFORD, CONNECTICUT 06492-3019  
TELEPHONE (203) 294-2730

May 18, 2020

Mayor William W. Dickinson, Jr.  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Appropriation of Roehm America, LLC (RÖHM) Donation

Dear Mayor Dickinson:

The Wallingford Fire Department has received a donation from Roehm America, LLC (RÖHM), 528 South Cherry Street, Wallingford, CT in the amount of \$2,000. This company was formerly known as Evonik.

This requires an appropriation of funds in the amount of \$2,000 to the following accounts:

To:	Revenue Account #250-TBD Roehm America, LLC - Fire	\$2,000
And		
To:	Expense Account #25020150-58830-TBD Roehm America, LLC - Fire	\$2,000

If this meets with your approval, please place this item on the May 26, 2020 Town Council Agenda for acceptance by the Town Council.

Sincerely,

Joseph Czentnar  
Deputy Fire Chief



TOWN OF WALLINGFORD, CONNECTICUT

30.

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: May 19, 2020

I. Request for:        transfer of funds  
XX appropriation of funds

Fund:        General Fund  
XX Other Title - misc Donations (Special Rev. Fund)

Amount: \$ 500.00 ~~FROM:~~ TO: Title Revenue Account Acct. No. 250-TBD

Amount: \$ 500.00 TO: Title Continuing Education & Training Acct. No. 250-718/D  
~~10020150 55700~~

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]  
Department/Division Head Deputy Fire Chief

Certified as to the availability of funds:  
[Signature]  
Comptroller

APPROVED -- subject to vote of the Town Council:

[Signature]  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 19\_\_\_\_.

\_\_\_\_\_  
Town Clerk



*Town of Wallingford, Connecticut*

**RICHARD W. HEIDGERD**  
FIRE CHIEF

**JOSEPH J. CZENTNAR**  
DEPUTY FIRE CHIEF

**SAMUEL C. WILSON**  
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES  
78 MASONIC AVENUE  
WALLINGFORD, CONNECTICUT 06492-3019  
TELEPHONE (203) 294-2730

May 19, 2020

Mayor William Dickinson  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Acceptance and Appropriation of Private Donation

Dear Mayor Dickinson:

The Wallingford Fire Department has received a donation in the amount of \$500 from Mr. J. Michael Johnson, a private donor. Mr. Johnson has made this contribution to honor the Wallingford Fire Department fire rescue and paramedic services and to have the money used toward Fire and EMS needs.

Our department requests that the Wallingford Town Council accept this donation at their next meeting.

This requires the appropriation of these funds in the amount of \$500 to the following accounts:

To:	Revenue Account	
	Miscellaneous - Fund 250 Account #TBD	\$500
And		
To:	Expense Account	
	Account # <del>10020150-55700</del> Continuing Education & Training	\$500
	<i>FUND # 250</i>	

If this meets with your approval, please place this item on the May 26, 2020 Town Council Agenda for acceptance by the Town Council.

Sincerely,

  
Joseph Czentnar  
Deputy Fire Chief

TOWN OF WALLINGFORD, CONNECTICUT

3P.

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: May 14, 2020

I. Request for: XX transfer of funds  
       appropriation of funds

Fund: XX General Fund  
       Other Title \_\_\_\_\_

Amount: \$ <u>450.00</u>	FROM: Title <u>Maintenance of Vehicle</u>	Acct. No. <u>10010800-54320</u>
\$ <u>200.00</u>	<u>Office Expenses &amp; Supplies</u>	<u>10010800-56100</u>
\$ <u>600.00</u>	<u>Operating Expenses</u>	<u>10010800-58735</u>

Amount: \$ <u>1,250.00</u>	TO: Title <u>Telephone</u>	Acct. No. <u>10010800-53000</u>
_____	_____	_____
_____	_____	_____

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]  
Department/Division Head Fire Chief

Certified as to the availability of funds:  
[Signature]  
Comptroller

APPROVED -- subject to vote of the Town Council:  
[Signature]  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 19\_\_\_\_.

\_\_\_\_\_  
Town Clerk



*Town of Wallingford, Connecticut*  
*Office of Emergency Management*



75 Masonic Avenue  
Wallingford, CT 06492-3019  
Telephone: (203) 294-2010  
Fax: (203) 294-2736

May 14, 2020

Mayor William W. Dickinson, Jr.  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Transfer Request 2019-2020 Budget Year – Emergency Management

Dear Mayor:

The Office of Emergency Management/Civil Preparedness recently had additional phone lines installed at the Hope Hill Road location for the use of the Health Department to conduct a Covid pandemic contact tracing survey. This is an expense that was not originally budgeted for and a transfer in the amount of \$1,250 to Account 10010800 Telephone will be needed. Funds are available in the Maintenance of Vehicle, Office Expenses & Supplies, and Operating Expenses.

Transfer From:

Account #10010800-54320 Maintenance of Vehicle	\$450
Account #10010800-56100 Office Expenses & Supplies	\$200
Account #10010800-58735 Operating Expenses	\$600

Transfer To:

Account #10010800-53000 Telephone	\$1,250
-----------------------------------	---------

If this transfer meets with your approval, please place it on the May 26, 2020 Town Council Agenda for consideration and approval.

Thank you for your attention to this issue.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard Heidgerd".

Richard Heidgerd  
Fire Chief - EMD

TOWN OF WALLINGFORD

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: 5/18/20

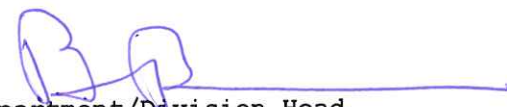
391

I. Request for: xx Transfer of funds  
     Appropriation of funds  
X General Fund  
     Other Title


Amount: \$4,950.00 FROM: Title: Contingency ~~00000~~ <sup>General Purposes</sup> Acct.No. 10019000-58820  
\$ FROM: Title: Acct. No.  
\$ FROM: Title: Acct. No.  
\$ FROM: Title: Acct. No.  
\$ FROM: Title: Acct. No.  
\$ FROM: Title: Acct. No.  
\$ FROM: Title: Acct. No.

Amount: \$4,950.00 TO: Title: PBC Contamination Acct.No. 10030000-56850  
\$ TO: Title: Acct.No.

Explanation: PER ATTACHED LETTER AS REQUIRED

SUBMITTED BY:   
Department/Division Head  
Robert V. Baltramaitis, Director Public Works

Certified as to the availability of funds:  
  
Comptroller

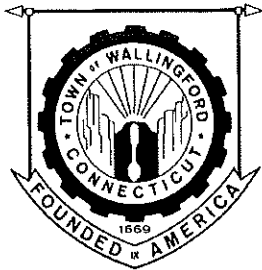
APPROVED -- subject to vote of the Town Council:  
  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer of \$4,950.00 as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.  
I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

Town Clerk





# TOWN OF WALLINGFORD

RECEIVED  
MAY 18 2020  
OFFICE  
PH 3:57

Department of Public Works  
29 Town Farm Road  
Wallingford, Connecticut 06492

Telephone (203) 294-2105  
Fax (203) 294-2107

## MEMORANDUM

TO: Honorable William W. Dickinson Jr., Mayor

FROM: Robert V. Baltramaitis, P.E., Director of Public Works

SUBJECT: **Request for Additional Funding**

DATE: May 18, 2020

Dear Mayor Dickinson:

As you are aware, we are required to properly dispose of PCB contaminated waste oil and associated materials from the residential solid waste disposal facility.

After evaluating bids (Public Bid #19-075), the apparent successful bidder proposes a total price of \$17,950.00. This final cost may differ as we will pay for the actual weight of material to be removed and disposed of.

Accordingly, I am requesting that an additional \$4,950.00 be transferred from General Contingency to Account #10030000-56850 so that the contract can be awarded and the project completed.

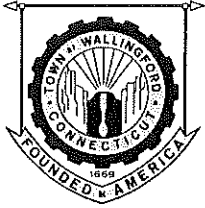
As always, if you have any questions, please let me know.

Very truly yours,

Robert V. Baltramaitis, P.E., Director  
PUBLIC WORKS DEPARTMENT

RVB/cj





*Town of Wallingford, Connecticut*

RECEIVED  
MAYOR'S OFFICE  
20 MAY 18 PM 12:53

TOWN ATTORNEY  
GERALD E. FARRELL, SR.  
ASSISTANT TOWN ATTORNEY  
GEOFFREY T. EINHORN  
CORPORATION COUNSEL  
JANIS M. SMALL  
DEPARTMENT OF LAW  
WALLINGFORD TOWN HALL  
45 SOUTH MAIN STREET  
WALLINGFORD, CT 06492  
TELEPHONE (203) 294-2140  
FAX (203) 294-2112  
lawdept@wallingfordct.gov

May 18, 2020

William W. Dickinson, Jr., Mayor  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Dear Mayor Dickinson:

This office is requesting a transfer of \$6,200.00 into our Professional Services-Lawyers, Account No. 10010300-56710 to cover legal fees for workers' compensation attorneys' fees. This transfer is necessary due to activity in the pending workers' compensation cases.

Please put this matter on the agenda for the Town Council's meeting on May 26, 2020.

Very truly yours,

Janis M. Small  
Corporation Counsel

JMS/alh



TOWN OF WALLINGFORD, CONNECTICUT  
SPECIAL TOWN COUNCIL MEETING

HELD REMOTELY  
at GoToMeeting.com

TUESDAY  
MAY 5, 2020  
6:30 P.M.  
FY 2020-2021 BUDGET

RECORD OF VOTES & MINUTES

The Special Town Council Meeting on Tuesday, May 5, 2020 was called to order at 6:31 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Gina Morgenstein, Christopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Mayor William W. Dickinson, Jr., and Comptroller James Bowes were also present (BY TELECONFERENCE).

AGENDA

- 1. Moment of Silence
- 2. Pledge of Allegiance and Roll Call

LIBRARY

*In Attendance: Jane Fisher, Librarian*

Ms. Fisher stated that the library proposed a 2% increase from the town and the Mayor did not approve it. She indicated the Budget Committee is revising the budget and they will receive about \$70,000 less. She said they have always used non town funds for Sunday openings and was not sure they could continue.

Ms. Fisher stated they removed 20 part-timers from their payroll and there has been no pay increase to the full-time staff because of COVID.

Ms. Fisher said the library in Yalesville will not be open because it's too small for social distancing and noted they will offer virtual programs. She said they are committed to reaching out to see what the community needs.

Councilor Tatta thanked Ms. Fisher for her budget with all the charts and graphs and said she is sorry to hear she had to lay people off. She then asked Ms. Fisher if they will be getting a revised budget. Ms. Fisher answered no and stated we work within the parameters of the flat number the Mayor gives us.

## **BOARD OF EDUCATION**

*In Attendance: Dr. Salvatore Menzo, Superintendent, Board of Education  
Dominic Barone, Business Manager  
James Bondi, Director, Food Services  
Mark Deptula, Supervisor, Building and Grounds  
Karen Hlavac, BOE Chair*

Dr. Menzo stated distance learning will end on June 16th. He went on to say that all of the public's questions have been addressed in this presentation.

Dr. Menzo spoke about the 11.5% reduction in this budget for certified staff and noted they added two paras which are non-certified staff. They reduced 8 part-timers and 1 full-timer.

Dr. Menzo stated they are looking for the 1-2% fund that is left over to be put in the carryover fund and said \$930,364 is left over from last year's 1% fund and \$430,355 is the actual balance of the 1% fund at this time.

Councilor Zandri said to Dr. Menzo you use the terms 1% - 2% of unencumbered and asked are the all the same. Dr. Menzo answered basically yes (\* See Attached).

Councilor Zandri asked about the open positions in the current budget and Dr. Menzo replied they become open during the year.

Councilor Zandri asked with regard to transportation does Wallingford not pay for what it does not use. He then said so we are not paying our bus company and they cannot pay their employees is this the case? Dr. Menzo stated we have the contract language and the bus company has been collaborating together with us.

Mayor Dickinson stated there is some key language in the Executive Order where it's practical. The Mayor feels it breaches fiduciary duty to just give the money away and stated we have to protect public money.

Councilor Zandri remarked that was a good point. He said the understanding of why most towns were paying was so bus companies could pay their employees, but he thinks Durham bus company employees are collecting unemployment. He feels we are being very smart all around.

Dr. Menzo stated he is confident in giving back \$1 million and he feels they will do just fine going forward.

Councilor Laffin stated \$3.3 million is the unencumbered amount and asked Dr. Menzo what is the State looking to reimburse you. Dr. Menzo answered 83% of Title 1 funds. Councilor Laffin then asked how much we would have paid the bus company. Dr. Menzo replied \$2.3 million.

Councilor Morgenstein talked about class sizes and then stated she wonders if maintenance expenses can be deferred to the town. Dr. Menzo stated as a district we cannot go below what we spent the prior year.

Councilor Tatta thanked Dr. Menzo for all his hard work and then asked if he could explain what the added transportation is. Dr. Menzo explained the added transportation is for out of district special needs children for the school cost plus transportation.

Councilor Tatta referred to the Contingency line and asked Dr. Menzo how much he has spent. Dr. Menzo said \$255,949 is left and \$343,949 is what we budgeted for.

Councilor Tatta inquired about the central office lease. She asked how long and how much? Dr. Menzo replied one year left of the five year lease - \$149,453.

Councilor Tatta asked if there were savings because of the pandemic i.e. coaches, plays and sports. Dr. Menzo answered yes and mentioned tuition - \$150,000, salaries - \$445,00 and noted transportation was already talked about. He will send the information to the Town Clerk.

Councilor Shortell stated 11 ½ full-time employees were reduced not repurposed. He then asked when the last time was that the Board of Education looked at class sizes. Dr. Menzo replied 11 years ago. Councilor Shortell remarked to Dr. Menzo that he runs the district like a business which is a good thing.

Councilor Shortell spoke about distant learning and asked if snow days are a thing of the past. Dr. Menzo replied that's a state decision.

Dr. Menzo feels distant learning is a good thing but it shouldn't be used all the time. He then stated the Commissioner of Education would make that decision.

Councilor Fishbein asked what the teachers are doing virtually for hours. Dr. Menzo explained on Mondays, Tuesdays, Wednesdays and Fridays middle schools and high schools must do a visual video of 30 minutes. At 9:00 a.m. on Mondays, Tuesday, Wednesdays and Thursdays assignments for high schools are posted. He went on to say teachers have to be available to students for eight hours. He stated teachers and students are reaching out. For the elementary level, there are instruction days and implementation days every other day. Teachers are not being evaluated at this time.

Councilor Fishbein inquired about the pass/fail system and about the students trying to get grants. Dr. Menzo stated with juniors especially in high school there was collaboration with other states that were looked at. Dr. Menzo feels the students should not be in jeopardy.

### **CAFETERIA**

There were no questions.

**FINANCE / DEBT SERVICE / CAPITAL APPROPRIATION RESERVE**

*In Attendance: James Bowes, Comptroller*

Mr. Bowes gave an update.

Councilor Shortell had questions on Finance and Contingency. He stated that the average leftover in the Finance budget is \$225,000 and he would like to be educated why. Mr. Bowes explained each year they budget 100,000 to 200,000 annually for revaluation and then carry it forward to Appropriations in Force. Councilor Shortell said so you're saving up each year for the five year revaluation. Mr. Bowes replied that is correct.

Councilor Shortell remarked that Contingency seems to always drain down to almost zero. Mr. Bowes explained last year we drained it and a lot had to do with how we did in the winter time. He went on to say right now we are seeing unemployment claims and seasonal part-timers that have applied for unemployment now because of COVID and now there will be a Primary in August and Registrars and Town Clerk will need more money.

Councilor Fishbein stated he reviewed the answers that Mr. Bowes gave the Council and thanked him.

Councilor Fishben asked why aren't projects in CAP and NON in Appropriations in Force? Mr. Bowes explained Appropriations in Force have to be brought forward each year and then lapse on June 30<sup>th</sup> each year. CAP and NON do not lapse, they carry forward until completed or projected is closed out.

Councilor Tatta asked if CAP and NON Appropriations affect the mill rate. Mr. Bowes said they are already accounted for in a previous year and so we are asking for you to authorize it in the new year.

Councilor Tatta asked Mr. Bowes if he saw any savings in his department because of COVID. She then asked if he could reduce 1% and if that would be a hardship. Mr. Bowes stated no, it would not be a hardship. He explained they had an opening in the accounting department for a year and a half and now they see they do not need that position.

Councilor Tatta asked Mr. Bowes if he saw a savings or costs because of the pandemic. Mr. Bowes replied no, I don't think so.

Chairman Cervoni adjourned the meeting at 9:15 p.m.

Respectfully submitted,

Lisa Moss  
Council Staff

Meeting digitally recorded

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Vincent Cervoni, Chairman

Date

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Barbara Thompson, Town Clerk

Date

RECEIVED FOR RECORD 5-8-2020  
AT 3:00 AND RECEIVED BY  
Barbara Thompson TOWN CLERK



# Use of Unencumbered Fund Balance as of Monday, April 27, 2020

Estimated Unencumbered Fund Balance as of Monday, April 20, 2020	\$3,257,129
Committed to 2019-20 Purchases	-\$400,088
Committed to 2020-21 Non-Recurring Strategic Plan Items (Listed on next page.)	-\$586,300
Committed to 2020-21 Food Services Due to COVID-19 Crisis	-\$365,463
Funds Returned to Town to Offset Tax Increase	-\$1,000,000
Additional Use to Offset Transfer from Grants	-\$150,000
Remaining Estimated Unencumbered Fund Balance as of Monday, April 27, 2020	\$755,278

**TOWN OF WALLINGFORD, CONNECTICUT  
SPECIAL TOWN COUNCIL MEETING  
Wednesday, May 7, 2020  
6:30pm**

**Public Hearing via GoToMeeting  
FY 2020-2021 Budget**

**RECORD OF VOTES AND MINUTES**

The meeting was called to order at 6:30 P.M. Chairman Cervoni provided instructions and explained how the virtual meeting would happen.

1. Moment of Silence

2. Pledge of Allegiance and Roll Call

The following Councilors were in attendance: Craig Fishbein, Thomas Laffin, Joseph Marrone, Gina Morgenstein, Christopher Shortell; Christina Tatta, Jason Zandri and Chairman Vincent Cervoni. Councilor Vincent F. Testa, Jr., was absent. Others in attendance were: Mayor Dickenson; Jim Bowes, Comptroller and Barbara Thompson, Town Clerk.

**PUBLIC UTILITIES COMMISSION**

Chairman Cervoni clarified that this is the board itself and invited Council members to ask questions.

Councilor Tatta asked Mr. Hendershot if the Commission has seen any savings during the pandemic and if the Commission were asked to save 1% of next year's budget, asked Mr. Hendershot to explain what area he would take that from. Mr. Hendershot replied that the only budget items in the Commission are the stipends and the meeting fees for each of the three commissioners, some expenses for the Chairman, his salary, his secretary's salary and the anticipated cost of the recording secretary. Councilor Tatta clarified that she thought there might have been a change in the benefits after the Mayor's budget came out and that some of the insurance costs might have gone down. Mr. Hendershot replied that he thought benefits for he and the secretary came out of the operating divisions.

Chairman Cervoni opened the meeting to public questions. None were submitted.

**ELECTRIC DIVISION**

Chairman Cervoni introduced Tony Buccheri, Director. Mr. Buccheri stated that revenues included in the 2020/2021 budget are based on Energy New England's, which is the Division's wholesale power procurement agent's projected 2020-2021 wholesale power purchases by the Electric Division reduced by 2.7% to account for system losses. The resulting projected retail sales are then applied to the Division's 2020-2021 retail rates to produce projected annual retail revenue for fiscal year 2020/2021. This budget reflects no increases in personnel. All IBEW clerical and production wages are unchanged for this budget. The Collective Bargaining Agreements with production unit will expire on August 31, 2020 and the Collective Bargaining Agreements with clerical will expire June 30, 2020. No wage increases are included in these budgets except for contractual step increases for certain newer employees. Additionally, the Town's Collective Bargaining Agreement with managers union will expire on December 31, 2020. For operating and maintenance accounts, operating expenses including power supply costs are budgeted to increase by 0.44% or \$78,977. The 2019/2020 budget includes amounts necessary to cover retroactive pay as a result of labor contracts, therefore several accounts in the 2020/2021 budget will reflect a

decrease in labor dollars. For capital accounts the entire proposed capital budget \$3,823,795 is 2.52% or \$98,990 less than the 2019/2020 capital budget of \$3,922,785. The proposed 2020/2021 capital budget compares favorably to the 2020/2021 budgeted depreciation expense of \$3,586,335.

Councilor Fishbein asked for clarification that line 909 on page 69, the Conservation line, is an expense line. Mr. Buccheri confirmed. Councilor Fischbein stated that this is a line of concern because rate payers pay into this, and he doesn't know that the money that's being paid is actually being used. Looking at the trend on that line, specifically the second column, it indicates 7 months of expenditures. If that was amortized over a year, we'd end up with about 1.175, whereas last year, what was approved for the entire year was 1.9. He asked Mr. Buccheri to explain the disparity. Mr. Hendershot explained that a lot of the expenditures are project driven and if customers don't bring projects forward, there is no incentive payment to make in support of those projects. Additionally, we've suspended for several weeks the Home Energy Savings Program to discourage contractors from visiting customer's homes during the pandemic. Counselor Fischbein stated that the numbers he is looking at are booked as of January 31<sup>st</sup>. He asked for confirmation that the only reflection of the decrease is lack of utilization by ratepayers. Mr. Hendershot concurred. Counselor Fishbein asked if the amount we charge the ratepayers is fixed or variable. Mr. Hendershot replied that it's a quarter of a cent for every kilowatt hour. He clarified that the State legislature determines that fee. Counselor Fishbein asked what happens if the money is not utilized. Mr. Hendershot replied that they stay in our retained earnings. They are partitioned off. He pointed out line note 909 a change from the original 19/20 appropriation to the total appropriation as of 1-31-20. It went up about \$400,000 from \$1,593,905 to \$1,901,039. That was the result of a budget amendment to move unspent monies from retained earnings into the budget so they would be available if the need arose. That's an example of the sort of thing that happens. Most years the programs don't quite spend everything that's collected which is good because there's no other source of funds for this. Counselor Fishbein asked for confirmation that it's the utilization of retained earnings that the Commission has used over the last few years to try and stabilize electric grids. Mr. Hendershot replied that different dollars inside those retained earnings, but yes. He added that we can't use Energy Efficiency money for anything other than energy efficiency. Counselor Fishbein asked what the money was used for when they took the retained earnings from the Conservation line. Mr. Hendershot replied that those dollars go into retained earnings if they are not spent during the fiscal year. He continued that they will have to go to Council next year and request an appropriation from the retained earnings portion to be transferred into the current fiscal year. That's what the appropriation on 1-31-20 that brought it from the \$1.593 to \$1.901. That's something that we'll plan to do on an annual basis so that whatever is unspent, and goes into retained earnings, gets shifted into the current fiscal year for use on energy efficiency projects. It goes into retained earnings in a special bucket for energy efficiency so is not mixed with other money. Counselor Fishbein asked what programs are available to ratepayers. Is it just the home energy program for residential ratepayers, where someone comes in and tries to make their home more energy efficient. Mr. Hendershot indicated there is also a prescriptive air conditioning program; an appliance program for heat pump water heaters and an effort that reduced the cost LED bulbs. He explained that they work with a vendor that works with the stores and was able to inject funds into the supply chain allowing stores to sell the bulbs for less. Counselor Fishbein asked how he was assured that the end user is getting the lower price. Mr. Hendershot replied that there is a separate company that monitors the program and there is a fee schedule that is set that determines the cost of the bulbs. He noted that he may have overstated this a bit because the program is surprisingly expensive at the big box stores and it was swamping our program a few years ago so we elected to stop participating at the big box stores, but it is still available at Walmart and other stores. Counselor Fishbein asked about programs for commercial ratepayers. Mr. Hendershot replied that Commercial is very project driven. We have a very robust lighting retrofit program, where businesses



work with a contractor to replace their lights. That's where the bulk of the commercial monies get spent. They also work with customers that want to propose more sophisticated and extensive equipment change outs, like manufacturing equipment and air compressors. We will monetize that difference in cost between the low efficiency and high efficiency equipment. That becomes the value of the project and then work on the Energy savings realized by that higher efficiency equipment. Counselor Fishbein asked if those monies are available to the Town for conservation projects. Mr. Hendershot confirmed. Counselor Fischbein asked if anyone approached the Electric Division about using some of these funds on a project for the water filtration issues at the community pool. Mr. Hendershot was not aware of a request, but he could ask the Energy Efficiency Specialist and get back to the Council. He noted that the project would need to be specified in a bid. All they could respond to would be the choice of equipment among alternatives and an incentive payment determined.

Counselor Tatta asked for an explanation of line 419 on page 70. The interest income was originally at \$388,000 and then it dropped to \$277,000. Tom Sullivan from Electric Division responded that that was on advice from the Comptroller's office when they revisited the rate of return on investments.

Chairman Cervoni noted that Mr. Buccheri has received questions from Adelheid Koepfer. Mr. Buccheri proceeded to read and respond to those questions. Question: on page 67, lines 440, 442 and 445 reflecting a general decrease in usage (before 2-2020) for better efficiency or changes in usage patterns due to current stay at home order. His response was that it was a lower wholesale cost of about half a percent and less energy sales projection plus the acknowledgement of one day less due to leap year and 19/20. Mr. Hendershot added that those lines reflect lower revenue dollars to be collected due to the fall in wholesale power prices. Question: on page 67 line 445, is public authority all municipal users including Schools, Public Works (\$853,000), Parks and Rec, Senior Center, etc and how much could be saved with more energy efficiency upgrades over all municipal buildings. Mr. Buccheri's response was Yes, it is all the municipal users. As far as what can be saved, projects would have to be proposed and analyzed for payback periods and for application of available funds. Mr. Hendershot added that the \$853,000 must be what Public Works has budgeted for electricity. He noted that Public Works pays the street light bill for the town. Street light costs have been coming down the last few years as LED replacements are made. Question: on page 67 line 454. Please remind me which electric property is referred to for rent revenue of \$132,000. He replied that the \$132,000 is what they collect for pole attachment agreements. Question: on page 67, line 456. Please explain phase out. Does this refer to revenue from former shares in power generation. He replied that that is for engineering studies for pole attachers. That's dollars that we get paid for conducting studies for others to attach equipment to our poles. Question: page 68, line 555. Is falling expense in 2020/2021 due to decrease in usage or to falling purchasing costs for electricity or what else. Mr. Buccheri replied it's lower wholesale power costs and a small amount of sales decrease, about ½ percent down. Question: page 68, line 570. Please explain the increase. He replied that the increase is mainly due to our have eight 115,000 volt KV SS6 breakers in our substations, (6 at the East Street substation, 1 in North Wallingford and 1 at Colony) that are all due for refurbishment. This line also includes some foundation repairs on the North Wallingford substation structural piers. Question: 68, lines 583, 584, 593, 594. Please explain why underground lines (much fewer lines to my knowledge) incur almost triple the operating expense of overhead lines while at the same time only 6% of the maintenance cost of overhead lines. He replied that the dollars in those budgets for underground include the distribution technician as well as the call-before-you-dig program overtime and overhead hours. In 593 & 594 include tree trimming, maintenance and also all the pole shifts that we do, anytime we set new poles. Poles are a capital asset but shifting an existing wire or transformer is a maintenance cost. The maintenance costs are captured in those buckets. Question: page 68 line 904, please explain triple and

uncollectable accounts in 2019 and 2020. He replied that the \$220,000 in average amount of uncollectables over the course of several years, the earlier year was an extraordinarily low year. We often see that we budget for a certain amount and because we have to write it off in that particular year but in later years we may get it back through a bankruptcy, but it gets applied to the previous year. So those dollars change. Question: page 69, lines 920 and 926. Is there any chance to renegotiate or revisit health insurance premiums (Board of Ed received different rates during the process). He replied for line 920 those are negotiated wages through contracts. There are personnel vacancies reflected in the actuals making it appear lower. For 926 that does reflect the adjusted health care premiums and introduction of HSA plans for a couple of collective bargaining agreements. Question: page 69 line 923, please explain what kind of outside services are bought for the \$1.1million. He replied that this is mostly proportionate charges for services that the Division receives from the Town, including HR services, law and finance which makes up about \$846,000. Also includes money for the audit, some legal expenses and some consulting services. Question: page 69 line 408. I was under the impression that WED does not pay property taxes but instead transfers to the general fund roughly \$1.8million. Please specify what taxes are listed here in the \$2.285million. He replied that that's gross earnings tax paid to the State of CT, as well as taxes paid to North Branford for our poles, wires, and assets in that town. Mr. Hendershot added customers in North Branford pay a slightly higher purchase power cost adjustment by which the division collects the property taxes that we have to remit to North Branford. Question page 69 line 909, Please explain the additional \$400,000 adjustment on January 31, 2020. What funds and what programs. Mr. Buccheri replied it was an appropriation from retained earnings of dollars unspent in previous years that are made available in this year's budget. Question: page 70 line 419. Please explain the mayor's decrease. Where is this interest dividend and coming from. He replied this was a lower interest rate on cash that was provided by the comptroller. Question: page 70 lines 411 and 411. Please explain the \$15,000 gain and the \$60,000 loss disposition of utilities plan. He replied that the gain was when we get rid of material for reconditioning or scrapping old transformers. We get scrap value for that from a vendor. The losses are in a separate line under 411. A majority of that is loss on meters and lights that are not fully depreciated. Question: page 70 line 421. Please explain the \$4 million drop in miscellaneous nonamperating revenue between FY 18/19 and FY 19/20. He replied that was the CMAC settlement money of \$3.67 million which was in the FY 18/19 actuals. Question: page 70 line 418. Which rentals are referred to in this case, the \$1.5 million He replied that's for the Pearce facility and also Wallingford Energy rental income. Question: Page 71, is retained earnings about the same as the Board of Ed on encumbered funds of 2% funds. Please explain appropriation retained earnings drop between 19/20. What does that indicate going forward related to five year capital plan. He replied that's just dollars collected and not spent and per CT state statute, we are required to earn between 5 and 8% on our investments for ROI. This occurs on an annual basis. Question: page 71, lines 362, 364, 390, 368, 392. Please explain the increase from 19/20 to 20/21. He replied for line 362, which had a decrease due to capital carry forward funds that were available. For line 364, had a decrease due to capital carry forward funds that were available. For line 390 there was an increase for phase 1 of renovations to the 100 John Street building, which will potentially be allocated to a new roof. For line 368 is for transformer purchases. Line 392 increase is for transportation equipment for a line truck. Last year was slightly less because we didn't purchase a full size line truck. We purchased a smaller truck to get around in our substation yards. Question: page 71/72 line 364. It seems like poles and fixtures are quite a costly item. Can we revisit comparison between overhead and underground operation and maintenance, in context of the walkability study. It was stated that underground is much more expensive. He replied those dollars are for pole replacements which are replaced as they age out or break. These are funded every year and we replace them with cash, we never take out any debt. In order to underground large portions of the Town it would require taking out debt and tens of millions of dollars to do anything significant. The overhead construction is easier to troubleshoot

and easier to repair. There is a huge up front expense to putting everything underground. When there's an outage, even though less frequent, it would take much longer to fault locate and repair. Thus would be more costly.

Counselor Morganstein asked about earlier in the presentation when Mr. Buccheri mentioned a cost that had gone down due to the pandemic. She asked what the percentage was. Mr. Hendershot replied that they project their wholesale power costs in the upcoming fiscal year to go down in part because of a half percent projected decrease in sales volume largely due to the fact that the upcoming year has one less day in it. The wholesale power costs are forecasted to go down in the coming year because of lower known market costs at the independent system operator and anticipated continued low energy costs due to low prices of natural gas. Counselor Morganstein asked for verification that the amount that she missed earlier was the half percent. Mr. Hendershot explained that that percentage is in unit sales. And the dollars would flow from that to a certain extent. Most of the reduction is due to lower costs for wholesale power, which will be reflected in a lower power cost adjustment on customer's bills. Counselor Morganstein stated that for years we've been replacing burned out fixtures with LED lights and seeing savings. Does there come a point where the savings make it worth the manpower to just replace the remaining ones. Mr. Hendershot replied that the replacement is a cost to the Division but is a savings to Town Government. Town Government is our customer. The Division runs as an independent business. He stated that there's never an economic point at which it makes sense for the Division to accelerate its efforts to replace functioning high pressure sodium lights with LED bulbs. This would be a policy matter not an economic one.

#### **WATER DIVISION**

Neil Awake, General Manager, thanked Water Division and Business Office staff who do the heavy lifting for this budget preparation, specifically William Phelan, Larry Regan, and the Water Division leadership. He began with revenue. Billed consumption continues on a downward trend. Metered sales for FY21 were computed to be a straight line regression based on the previous 10 fiscal years forecasted forward to FY21. Water rate remains unchanged since June 1, 2015 at \$4.09 per CCF (100 cubic feet). For FY21 the Water Division proposes utilizing \$947, 277 from retained earnings cash for rate stabilization. For operating expenses for the Water unit, labor rates for FY21 are compared to labor rates FY18 since the collective bargaining agreement was not settled until June 13, 2019. Thus the labor rate increases shown in the budget are for three years. As Mr. Buccheri mentioned the labor rates for managers are current, though will expire at the end of this calendar year. Mr. Amwake highlighted three line items for capital projects on the expense side. Line 332, Water Treatment Equipment, includes proposed funding of \$615,000 for scada upgrade and replacement at the Pistapaug Water Treatment Plant. The Division presented to both the Public Utilities Commission and Town Council for a bid waiver. The current scada equipment at that plant is original to the plant construction, circa 1992/1993. Another capital project is line 342 which proposed funding of \$675,000 for exterior and interior painting of the larger Masonic water storage tank and the funding of \$62,000 for roof painting of the west side tank. Because we do have two large capital projects for FY21 no water main replacement contracts are planned. Instead we'll be focusing on the installation of the upgraded scada system and the painting of our storage tanks.

Counselor Fishbein asked about an entry on page 77 line 396, at the bottom. What is that and why wasn't that able to be affected in a prior year. William Phelan, office manager, responded that that item is an appropriation for a backhoe the Water Division had planned on purchasing. He reported that they went out to bid a number of times but the purchase was delayed due to issues with the bids. They are still reviewing bids as of this week. It was put in next year's budget because they don't expect to have a

purchase order in place by the end of the fiscal year. If there is no purchase order in this Fiscal Year the money would be reappropriated back to retained earnings. Counselor Fishbein asked why the money doesn't revert back to the general fund. Mr. Phelan confirmed it would go back to retained earnings and we would have no appropriation available to purchase a backhoe in the following Fiscal Year. Counselor Fishbein asked where we are on phosphorous. Mr. Amwake replied that he'd like to wait to discuss that under the Sewer Division.

Mr. Amwake proceeded to read and respond to questions submitted by Adelheid Koepfer. Question 1: page 73, line 461, while revenue from year sales seems to have stayed about the same for FY18/19 to January 31, 2020, it dropped considerably within the last 4 months. Is decrease due to loss of customers before February 2020 or higher efficiency per current stay home order. He replied that water sales traditionally are at the lowest during the winter months. Remember that the Water and Sewer Divisions bill quarterly so there is a lag between actual use, water production and sales and use collections. We have seen a slight decrease in water production due to the stay home stay safe order but do not have a full picture of the impact at this time. Question 2: page 73, line 472, please explain decrease 18-10. He replied that T-Mobile did not renew their lease for occupancy for one of the water storage tanks as of August 2019 resulting in an approximate revenue loss of \$46,000 per year. Also the lease for the Young's apple orchard tower was executed with a new lease effective September 2019 for a decrease of approximately \$35,000 per year. Please note that the Police and Fire Departments new radio system occupies the Young's apple orchard tower at a favorable rate of \$1 per year. Question 3: page 73 line 602. Please explain increase in purchase. If due to low reservoir levels, will that trend continue. Mr. Amwake replied please refer to the Actual columns. There has not been an actual increase in purchase of water. This line item is a conservative estimate for the purchase of water from the Meriden Water Company which supplies properties in the South Broad Street service area (Kohl's plaza). These properties are located in Wallingford but can only be served hydraulically from the Meriden public water distribution system. This line item does not refer to or relate to reservoir levels. Question 4: page 73, line 623. Please explain increase 18-20. He replied the line item is based on a 5 year rolling average for electrical pumping costs specifically for the raw water pump stations in the Pistapaug Water treatment plant. The actual yearly electrical needs depends on the precipitation and drought conditions cognizant of water demand and the Division's water management approach with regard to effective empowerment for each of the reservoirs. Question 5: page 74, line 642. Please explain increase 18020. He replied the increase is due to labor rate increases since the prior budget did not reflect wage increases as the previous water usage contract expired June 30, 2018, FY 17-18 and was not settled until June 13, 2019. Additionally the previous management unit prior collective bargaining agreement expired on December 31, 2017 (FY 17-18) and was not settled until April 2, 2019. Thus this line item captures multiple years of wage and salary increases. Question 6: page 64, line 665. Please explain increase 18-20, more than double for miscellaneous. He replied, this was due to a reallocation of engineering section labor and benefits expenses based on a projection of future work and staff assignments. Question 7: page 74, line 920 and 926. Any chance to renegotiate or revisit health insurance premiums (Board of Ed received different rates during process). He replied this is a matter between the Town Human Resources Department and the various collective bargaining agreements. The health premiums are provided to the Water and Sewer Division's business office by the Human Resources Department during the budget preparation process. Please note that both the Water unit and the Management unit have adopted a high deductible health savings account with the union for the sewer operations currently in arbitration with the Town. Question 8: page 74, line 923. Any chance the outside services could be done in house. He replied \$236,185 or 87.85% of this account is attributable to Town proportionate charges. The portion of Town Hall functions that the Water Division, and similarly the Sewer Division, pays for the Department of Law, Human

Resources, Purchasing, etc. as well as data processing support and meter reading conducted by the Electric Division plus audit and arbitration fees. Question 9: page 74 and 75. Total operating expense increase between FY 19 and 3-31-20 at about \$1 million. Major cost increases being 623 power purchase pumping \$100,000; 642 operation labor and expense \$130,000; 665 miscellaneous \$70,000; 677 hydrants; page 75, 419 interest and dividends \$100,000. Together with decreased revenue from metered sale and overall change from net income \$817,942 to net loss, \$700,000 seems to be a major concern ahead of the phosphorus upgrade. Please explain and comment. He replied the citizen is incorrectly comingling the Water Division net income with tertiary phosphorus expenses which are captured in the Sewer budget. There is a bright line between the Water Division and the Sewer Division with two separate chart of accounts or ledgers. The two divisions are two distinct businesses with separate financial records as well as rules and regulations. Further it is inaccurate to compare any FY 18-19 actual audited budget numbers to proposed FY 20/21 budget numbers. We cannot predict personnel vacancies, capital cost changes or favorable and unfavorable variances between budgeted revenues and expenses to actual costs incurred during the upcoming fiscal year. Question 10: page 75 line 419. Please explain Mayor's decrease in interest dividend income. Where is this interest dividend coming from. He replied during the budget process between the department request and PUC approval and the Mayoral approval stages the treasury rates plummeted. This line item is for investment of cash reserves plus any cash above minimum reserves. This is based on the impact on financial markets due to the COVID-19 pandemic.

Chairman Cervoni noted that there was a question for PUC at the end of Mr. Koepfer's email. He asked Mr. Hendershot if he had already answered that question. Mr. Hendershot read that question. Question: page 62, account 51000. Please explain why the PUC three members (one management, two staff) regular salaries and wages is at \$278, 771 compared to Town Council with nine members and one staff at \$50,500 page 13 line 51000. He replied that he can't comment on the Town Council budget, but that number for the PUC budget includes Mr. Hendershot's salary, and the full time salary of an executive secretary as well as the costs for the three commissioners. There is not a department head type person associated with Town Council. Chairman Cervoni concurred. The Town Council salary line is just the nine counselor's salaries which is somewhere in the \$6,000 plus range.

## **SEWER DIVISION**

Mr. Amwake presented the Division revenue with meter sales based on a 10 year straight line regression equation forecasted forward to FY 20/21. The consumption sewer rate as of October 1, 2020 (although for budgetary purposes it was included as a July 1 start) is projected to be \$5.64 per CCF or 100 cubic feet. The basic service fee across all meter sizes is projected to increase 7.43% as the Sewer Division refines the basic service fee cost allocation and implements allocation of the base service fee based on American Water Works factors versus the current purchase cost for each meter. For the Sewer Division budget we propose to utilize \$311,968 from retained earnings or cash for rate stabilization. He highlighted the following operating expenses. Account 652 has an increase of \$122,300. This budget includes \$5,500 for two belt filter presses, \$8,000 for screening compactor parts and \$12,000 for bar screen parts and the proposed budget also includes funding for 3 RBC drives for \$90,000, plus 14 RBC bearings at \$50,000, \$50,000 for two RBC shafts and a modest decrease of \$5,000 for UV equipment. Highlighting another operating expense, line 673 a decrease of \$140,579 or 13.46 cents which is a decrease in labor benefits for labor allocated to this line item based on a review of actual time for prior years and projections for FY 20/21; a decrease of \$16,000 for flow tote maintenance; a decrease of \$50,000 for inflow and infiltration reimbursements based on historical reimbursements and a decrease of \$30,000 for lateral sealing as the Sewer Division focuses on private sanitary sewers and manhole repairs for the upcoming fiscal year. A projected decrease of \$211,200 or 48.42% decrease for regulatory commission expenses. This is due to a

decrease in the cost to purchase nitrogen credits due to calendar year 2019 nitrogen effluent limits. For calendar 18 the average daily nitrogen discharge was 529 lbs per day while for calendar year 19 it was 413 lbs per day. This line items assumes that the cost per nitrogen credit remains unchanged at \$7.07.

Counselor Fishbein asked where we are on the phosphorus in general. Mr. Amwake replied that we started primary construction in September 2019. He provides monthly updates to the PUC. Looking at the site, the concrete is in for the anerobic basin and the backfill process is going on now. In addition the sheeting on the West and Northern and Eastern sides is being removed. The concrete has been poured and the forms removed for the intermediate pumping station. For the tertiary phosphorus building, concrete is being poured for the exterior walls. That is actually a two story building. The lower level is actually below grade. We are also currently working on the UV and post eration building. The floor slabs for that are in and the majority of the exterior walls are in. We are still looking at a late winter 2021 or early spring 2022 to be up and running. For the new tertiary phosphorus effluent requirements we need to be up and running April 1, 2022. Counselor Fishbein asked where in the budget the expenditures for that project are reflected. Mr. Phelan replied that the Council had approved a \$60 million funding ordinance which was allocated to this phosphorus project. It is not a budgeted item, it is a funding ordinance. Once the project is completed the loan obligations and the grant funding will be booked in the actual capital and operating budgets of the Sewer Division. So you do not see an expenditure in the operating or capital budgets of Sewer Division. Counselor Fishbein asked where one would find those numbers. Mr. Phelan replied he could provide those numbers to Council on a monthly basis. He already provides them on a quarterly basis to the PUC. Counselor Fishbein asked if there was any aspect of the project reflected in the budget. Mr. Phelan replied that it is a major component of the Sewer Budget in account 427 on page 80. The interest expense that is appropriated for FY 20/21 goes to \$366,900 from a previous year of \$11,300. This is our estimate because we don't know how much the State of CT or the percent of completion is going to be for this project by June 30, 2021. This is an estimate of what the loan value at 2% will be that the town will incur for the next fiscal year. We estimated that at \$358,000. Counselor Fishbein clarified that Town would incur or the Sewer Division would incur. Mr. Phelan replied the Sewer Division. Counselor Fishbein asked about page 81 the line for the reserve for INI, under use of funds. INI is inflow and infiltration. He asked if this is the program that was started to incentivize homeowners and commercial that had illegal hookups that we would pay a portion of correcting that. Mr. Phelan concurred. Counselor Fishbein asked if this is the line that reflects the reserve for people to utilize. Mr. Phelan replied that there are two lines on that page. One called the Reimbursement program (\$125,000) which is the reimbursement to customers who repair that type of INI problem. The other \$177,800 of the INI reserve expense is for hiring an individual to administer this program and includes his benefits and any other ancillary expenses such as mailings, etc. that are part of the administration of this program. That appears on the Inspector/Laterals/manhole line. Mr. Phelan added that they are in the process of lining various service connections for our customers which is approximately \$50,000 out of that line. Counselor Fishbein asked if this inspector position was a new position. Mr. Phelan replied that the position has been in the Division for the last three years. Counselor Fishbein asked about the reimbursement line in conjunction with the reserve for INI line. He asked if these were both the program. Mr. Phelan concurred. Counselor Fishbein asked if the reimbursement program is the money that actually goes out to homeowners. Mr. Phelan concurred. Counselor Fishbein asked what the difference is between that and the reserve line. Mr. Phelan replied that in the past, every year the Sewer Division has appropriated from their revenues, \$350,000 to this reserve. This can be seen in FY 19/20 budget. So since there is a substantial reserve in the INI account and until we start distributing this reserve, we are not going continued to appropriate \$350,000 to the reserve. This year it will only be \$50,000. The current reserve balance at 6/30/19 was over \$2 million. The Division thought it was inappropriate to appropriate another \$350,000

to that reserve when we are only spending \$310,000 in a budget. We know that there are major INI issues that we have not fully addressed at this point. We thought it was inappropriate to continue building the reserve at that level. They will now use the source of funds (approx. \$300,000 each year) until they can draw the reserve down to a point where we need more money. Counselor Fishbein asked regarding the reserve for INI line why does \$350,000 appear in the first column, which is usually indicative of expenditure. He explained that the first column shows that in FY ending 6/30/19 there was \$350,000 expended. Mr. Phelan stated that that is correct. He further explained that the budget for FY 18/19 had an approved appropriation of \$350,000 to that reserve. Counselor Fishbein indicated that it may be the fault of the way the budget is presented. He asked for confirmation that that money didn't go out to reimburse people, but that's what was set aside. Mr. Phelan stated that is correct. There is \$2 million in reserve to allocate for future INI improvements. Counselor Fishbein asked for fiscal year ending 6/30/2019, how much was spent from the reserve that was set aside for INI. He rephrased, for Fiscal year ending 6/30/19, how much money was spent for INI reimbursement. Mr. Phelan replied to find that number, look above in the same column, 18/19 and you will see the appropriate from the INI reserve of \$132,769 for the inspector and the laterals, and \$39,000 for actual reimbursements to customers. Counselor Fishbein accepted that explanation and noted that the page is set up differently with the upper section expenditures and the lower section reserves. Taking that a step further, he asked why this budget isn't treated in the same manner as the Water Department's backhoe example, reverting to retained earnings at the end of the year. Mr. Phelan replied that the PUC has adopted a policy particularly for this reserve. The policy says any new customer (water or sewer) or customer that increases the number of meters or size of their meter will have to pay a connection charge because their use of the system increases. The Sewer Division feels that it is appropriate for customers that come into our system to reimburse existing customers that have already paid for these plants, to pay their fair share of the cost of these plants. Counselor Fishbein gave the example that last year \$350,000 was appropriated and only 10% of it was used. Mr. Phelan corrected him. Last year \$170,000 was used. Counselor Fishbein continued, that whatever is left over, in this case about \$200,000, why doesn't that revert to retained earnings at the end of the year, instead of accumulating the \$2 million. Mr. Phelan explained that the policy set by the PUC says any connection charges received by the Water or Sewer Division are to remain in this reserve. Mr. Amwake added that account number 396 which is vehicles, is a capital account that does not automatically roll forward. So if it is not spent, then have to ask for special permission to roll it forward. The \$350,000 is a reserve lock box set up for the INI. The \$350,000 per year is generated directly from the basic service fee that all Sewer Division customers pay. A portion of the basic service fee funds that \$350,000. It is a lock box account. Counselor Fishbein asked for clarification that the lock box account, means that it can't be moved out for any other purpose than the INI. Mr. Amwake and Mr. Phelan confirmed. Mr. Amwake stated that \$350,000 was the actual for FY ending June 30, 2019. He noted the second column shows for FY ending 1/31/20 the actual is 7/12ths of \$350,000. So each month they fund one quarter of the reserve. Mr. Amwake continued, \$350,000 goes straight to the basic service fee that every customer pays based on their meter size. We have approximately \$2.1 million in this lock box reserve. The Sewer Division recognizes that we are funding this account at a faster pace than we are spending it. We have a very robust INI system. Because this goes directly to the basic service fee, with a rate increase proposed, to pay for the phosphorus upgrades at the water treatment plant, we mitigated some of that increase for both the CCF and the basic service fee by lowering this by \$300,000. If you assume all 13,500 customers are the same meter size, that goes directly to a savings of a basic service fee for the upcoming fiscal year. Counselor Fishbein asked why even fund it at \$50,000. Mr. Amwake replied that they are starting to look at some larger projects and did not want to remove it completely. The \$350,000 annually was agreed to when the INI program was initiated in 2015.



## **YOUTH & SOCIAL SERVICES**

Craig Turner, Director, following the guidelines provided by the Mayor there are no significant increases in any of the programming side of the budget. The one thing that is different is in the top part under the staffing page. We removed one part time person and added one hourly bargaining in an effort to create a position that would focus most of the time and effort on a community wide effort to reduce substance abuse and to educate the general public on the issues related to substance abuse. The title is Prevention Coordinator. They are looking to have someone in that position by half way through the fiscal year. Most of the money for wages will come from the salary for the currently existing part time position. Overall, given the conditions due to COVID-19, we are hopeful we can find additional resources for assisting people through FEMA which we are looking at and a few other sources beyond the town budget to assist people at least through the summer and fall if not beyond.

Counselor Shortell noted that this crisis hit when the budget was already developed. Does the uncertainty with the pandemic affect fall programming or is it too soon to tell. Mr. Turner replied that they know their programming will be impacted, just not how. If large group activities are still off the table, they would have to look at formatting programs differently. In cases where the events are not happening, we will not expend those dollars to the extent that we have in the past. One example is Project Graduation. Now that we know that event is not happening, we have to reconfigure what we may do in terms of recognizing the youth. He suspects that anything they would normally do in the fall would be impacted to some extent. Mr. Turner mentioned a new initiative that started in January and February with a number of other organizations in town. This is kind of a heads up that we hope Council will participate. Partners so far include the library, Wallingford Center Inc, Coalition for Better Wallingford, the Senior Center, the Health Department, schools within the Department of Education, Spanish Community of Wallingford and the United Way of Meriden/Wallingford. They are looking to respond quite distinctly and purposefully to the COVID issue with optimism. He has provided the Mayor nine copies of a book called Life is Good. He will get a copy to each Counselor. It's a community-wide focus on developing optimism through the use of what are known as super powers. This is a pre-existing program that comes out of the Life is Good Foundation, which is part of the Life is Good Company. We are actually going to be and have a partnership with their Foundation to become the first Life is Good branded Town in the Country. More information will be rolled out. This is an exciting initiative and will be very good for the Town. He thanked Councilman Fishbein and more particularly Representative Fishbein for providing daily COVID-19 updates on executive orders and information from the Governor's office. That information has been invaluable to his department to get out to the public with timely, accurate, succinct, clear and concise information. It has alleviated a lot of anxiety for people in the community. It has had a positive impact on the people we work with.

## **PARKS & RECREATION**

Kenny Michaels, Director, and Michelle Bjorkman, Superintendent of Recreation presented. Mr. Michaels stated that the Parks & Recreation department is an essential quality of life service group for the Town of Wallingford. The team strives to promote dynamic programs along with attractive public spaces. They look to cultivate inclusion, wellness and vitality through the community. They offer healthy and fun for all recreation including sports and leisure choices as well as planning and developing outdoor natural resources and provide opportunities cultural, creative expressions and growth for the members of our community. The team is happy and proud to propose our 2020/2021 budget which reflects a decrease of 11.92% over FY 19/20. A good portion of that decrease is the removal of the lifeguard staff and supervisors with anticipation on some direction on where that project is going to end.



Counselor Tatta thanked them for their work and the enjoyable programs and great instructors. She asked about the playground instructors line, under personnel detail. It looks like that went up in this year's budget. She asked what they are and why the increase. Mr. Michaels responded that it's the salary increase to keep up with the State mandated minimum wage. Counselor Tatta asked if these were camp positions. Mr. Michaels confirmed that these are for the summer program preschool camps that are run in house at the recreation department as well as the teen travel camp. Counselor Tatta asked about the supplement, the last page in the budget book, number 1D lifeguards, shows an increase of \$14,774 because the pool was extended for two weekends. Mr. Michaels stated that that is for last year, so it must be a typo. Counselor Tatta asked if there is an estimate of savings from cancelling programs due to the pandemic. Mr. Michaels replied that they have an idea, but it's not an exact figure. On March 16<sup>th</sup> when they officially cancelled the spring session, they changed the hours of the Parks and Recreation, closing for the evening hours. They are still following that model, so they do have savings in the part time office salaries. He expects to have savings due to the previous director's retirement in May, until his appointment in August. Then upon filling the Recreation Program Specialist position, in February, there will be some savings there as far as management salary. Beginning April 6<sup>th</sup> they readjusted their part time office hours for the daytime staff. He estimates total savings to be between \$120,000 and \$130,000.

Counselor Laffin asked about the money being saved on the lifeguards. That cost will come back next year if the pool project goes well, and will have to be budgeted until the Pool generates enough revenue to cover it. Mr. Michael concurred. He stated that if he put the \$84,500 back into the budget, they would still be turning in a budget at a -2.97%. He also noted with the minimum wage increase over the next couple years we will need to get creative to cover the cost.

Counselor Shortell asked if the new pool would require fewer lifeguards. Mr. Michaels replied that it will but that they would have to also staff the entrance. It could potentially be two lifeguards less than last year. But that will be a wash because of the increase in minimum wage. Counselor Shortell asked if there had been discussions about pricing next year for passes and what's included in the pool pass. Would there be an increase since it's a much nicer park. Mr. Michaels replied that they have tossed around ideas and put out different pricing scenarios. He expects there to be a price increase, but they haven't solidified how they will price passes. Mr. Michaels noted that Parks & Rec is also part of the Life is Good project.

Chairman Cervoni closed the meeting at 8:26pm

Respectfully submitted,  
Cheryl-Ann Tubby  
Recording Secretary

RECEIVED FOR RECORD 5-12-2020  
AT 3:00 AND RECEIVED BY  
Cheryl-Ann Tubby TOWN CLERK

381

TOWN OF WALLINGFORD, CONNECTICUT  
TOWN COUNCIL MEETING

**HELD REMOTELY  
at GoToMeeting.com**

TUESDAY  
MAY 12, 2020  
6:30 P.M.

**RECORD OF VOTES & MINUTES**

The Town Council Meeting on Tuesday, May 12, 2020 was called to order at 6:32 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Gina Morgenstein, Christopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Mayor William W. Dickinson, Jr., and Comptroller James Bowes were also present (BY TELECONFERENCE).

**AGENDA**

- 3a. Consider and approve Tax Refunds totaling \$853.51 (#894-909)  
Acct. #1001001- 41020 - Tax Collector
- 3b. Consider and approve Transfer to Suspense List totaling \$152,277.97 – Tax Collector
- 3c. Acceptance of Reimbursement funds from U.S. Secret Service and consider and approve Appropriation of funds in the amount of \$1081.00 to Misc.- Revenue, Acct. #1009052-47040 and to Police Overtime, Acct. #10020050-51400 – Police Dept.
- 3d. Acceptance of STEM Academy donation and consider and approve Appropriation of funds in the amount of \$644 to Revenue, Acct. #2264002-47152 and to Expenditures, Acct. #22640150-58830 – Y&SS
- 3e. Consider and approve a Transfer in the amount of \$4,000 from Wage Differentials, Acct. #10020050-51450 to Police Operating Expenses, Acct. #10020050-58735 – Police Dept.
- 3f. Approve Town Council Minutes of April 28, 2020 and Budget Meetings of April 29, 2020 and April 30, 2020.

**MOTION WAS MADE TO APPROVE CONSENT AGENDA ITEMS 3a.-3f. as amended.**

**MADE BY:           LAFFIN  
SECONDED BY:    TATTA  
VOTE:               ALL AYE  
MOTION:           PASSED**

4. **Items Removed from the Consent Agenda:** *None*

5. Report from Stephen Civitelli, Director of Health, regarding COVID-19

Mr. Civitelli gave an update on COVID-19:

There are currently 354 cases and there have been 39 deaths (deaths = 1 community)

There have been 38 long term care deaths (97% = long term care deaths back from March).

March was community cases April was more long term care.

There have been 47 cases in May so far, 40 long term care and 7 community.

There have been a lot of questions on nail salons, food service and hair salons with the re-opening of Connecticut. Mr. Civitelli said we relicensed them and gave guidance to them.

The COVID Recovery Center at Quinnipiac Valley has no patients in that unit. It is a 30 bed unit (step down unit). Mr. Civitelli said we expect some people to be admitted this week.

We are in the planning steps for mass vaccination for residents.

Councilor Zandri would like more numbers available to know how many people are being tested and how many negative/positive cases there are locally.

Councilor Morgenstein stated the Urgent Care where she works is doing antibody testing. She said they have done at least 50-60 tests so far and one has been positive.

Councilor Shortell asked if we are trying to flatten or bend the curve. He commented on how we were trying to prevent hospitals from being full but now he never hears about how many hospital beds are full in our county.

Mr. Civitelli stated we did see a decline in Fairfield County in hospitalizations.

6. Consider and approve a Bid Waiver for Safeware in the amount of \$11,787 for facial masks – Fire Dept.

**MOTION WAS MADE TO MOVE TO APPROVE a Bid Waiver for Safeware in the amount of \$11,787 for facial masks.**

**MADE BY: LAFFIN**

**SECONDED BY: SHORTELL**

*In Attendance: Richard Heidgerd, Fire Chief*

Chief stated this is our fourth Bid Waiver purchase for safety equipment and tonight it is for surgical masks. We are supplying other departments through the Health Department. He then said we are building a Town Pod for an emergency with the Health Department.

<b>ROLL CALL VOTE:</b>	<b>SHORTELL: YES</b>
<b>FISHBEIN: YES</b>	<b>TATTA: YES</b>
<b>LAFFIN: YES</b>	<b>TESTA: YES</b>
<b>MARRONE: YES</b>	<b>ZANDRI: YES</b>
<b>MORGENSTEIN: YES</b>	<b>CERVONI: YES</b>

**9-AYE**  
**MOTION: PASSED**

7. Consider and approve a Transfer in the amount of \$11,787 from Contingency - General, Acct. #1001-9000-58820 to Fire-Operating Exps., Acct. #10020150-58735 – Fire Dept.

**MOTION WAS MADE TO MOVE TO APPROVE** a transfer in the amount of \$11,787 from Contingency - General, Acct. #1001-9000-58820 to Fire-Operating Exps., Acct. #10020150-58735.

**MADE BY: LAFFIN**  
**SECONDED BY: SHORTELL**

<b>ROLL CALL VOTE:</b>	<b>SHORTELL: YES</b>
<b>FISHBEIN: YES</b>	<b>TATTA: YES</b>
<b>LAFFIN: YES</b>	<b>TESTA: YES</b>
<b>MARRONE: YES</b>	<b>ZANDRI: YES</b>
<b>MORGENSTEIN: YES</b>	<b>CERVONI: YES</b>

**9-AYE**  
**MOTION: PASSED**

8. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor – *Withdrawn*
9. Discussion and possible action on the Mayor’s Veto, on May 8, 2020, of the Ordinance entitled “An Ordinance Appropriating \$625,000 for Community Pool Park Design Services and Authorizing the issue of \$625,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose.

**MOTION WAS MADE TO OVERTURN THE MAYOR’S VETO ON THE POOL PROJECT.**

**MADE BY: MARRONE**  
**SECONDED BY: TESTA**

Councilor Marrone remarked that the pool is about families. He asked Administration if they are considering layoffs or furloughs in the town to save money.

Mayor Dickinson explained there are a lot of things being considered. He said we may not be funding departments if funding is not in place. He went on to say it is more than \$200,000 a year to pay for construction and he does not see a quick end of COVID closing businesses.

Councilor Zandri stated he put a poll up on Wallingford Facebook and got over 500 responses in which 206 people did not support over-riding the veto and 230 did support it. He commented on the bond rates being at 2% and 2.07%, one of the lowest in years.

Councilor Testa spoke about how we are going to try to do a 0% tax increase this year and stated it seemed strange to say let's go spend \$7 million on a pool. He explained he is not of the opinion that we won't be well into recovery in two years from now when the payments start. He stated we will have to look at our budgets with a more careful eye. He feels this is a good project for the community and people are looking forward to this.

Councilor Morgenstein indicated there has been a large outcry in support of the project. She stated a member of the old pool committee said to her this is the third pool study in its 50 year history and this new pool design is more of a destination park.

Councilor Laffin agrees with a lot of what everyone has said and stated he is on the fence right now. He grew up using the pool and has never had a pool. He said at the last meeting he voted with the additional bonding and was not planning for a global pandemic and he's having a hard time with his fiscal conservative principles.

Councilor Laffin asked Mr. Savinelli if the current pool is able to be opened this year and Mr. Savinelli said the pool is not ready to be opened this summer.

Councilor Fishbein stated he does not think if we do not do this the pool goes away. He feels if we are going to spend \$7 million on a pool we all should be very happy with the project. He feels the project should be revisited.

Councilor Tatta stated she received correspondence from both sides. She is not looking at the pool project she is looking at discretionary spending during a depression crisis for several years to come. She stated she would not be surprised if Wallingford gets funds cut from the state going forward.

Councilor Shortell is a big supporter of this project and he appreciates Councilor Laffin's comments. He stated our debt service comes down as the pool numbers go up so he feels it's a moving target. He feels it's about optics. We were the last town hall to close because of COVID and no one can work from home. He feels there is a lack of technology at the town hall and we need to improve things.

Chairman Cervoni said he read all the emails and he is not against the renovation. He stated we are in reevaluation and he's not sure if we can keep the mill rate flat. He remarked that Councilor Shortell made a good point of debt services coming down and noted there are always projects to be bonded. He's said he's not saying this pool shouldn't be bonded but he cannot support this project right now.

Councilor Morgenstein remarked if we roll over on this where does this leaves us as a Council.

Councilor Marrone stated only in government can you plan something for three years and then say you were rushed. He went on to say we asked to be councilors to make tough decisions and we are always delaying decisions. He asked why the mill rate has to go up and commented we never cut anything in town.

Mr. Savinelli noted in 1989 we spent \$9 million renovating the pool. He stated the bids came in on April 2<sup>nd</sup> and we only had three qualified bidders and the oil prices were already low.

**PUBLIC COMMENT**

Mr. Daring, Sharon Drive, stated the vast majority of people want the pool.

Mr. Comerford, Broadview Drive, inquired about liability on the splash pad. Mr. Savinelli explained it's the same liability as the playground. Mr. Comerford said he commends councilor Tatta and he agrees with her.

Ben Martin, Ward Street, said the government should spend money when there is an economic depression to give the public something to help stimulate the economy and help created jobs, and take advantage of the town cost supplies.

Larry Morgenstein, South Main Street, thanks all the people who contributed to this project.

Paul Ciardullo, Bayberry Drive, supports the Mayor's veto and feels we are going into a deep depression/recession. He said he doesn't think we ever did a cost analysis of the old pool with a new pool.

James Hine stated he appreciates \_\_\_\_\_ reading his email. He remarked you can't talk about what the economy is right now it's a 20 year bid.

Ms. Rys been a resident for 47 years and she feels it's not the right time now.

Jared Liu, Curtis Avenue, thanked everyone for their support and especially Councilor Zandri and Councilor Marrone for their leadership. He stated this moment is not about COVID it's about elected officials.

<b>ROLL CALL VOTE:</b>	<b>SHORTELL: YES</b>
<b>FISHBEIN: NO</b>	<b>TATTA: NO</b>
<b>LAFFIN: NO</b>	<b>TESTA: YES</b>
<b>MARRONE: YES</b>	<b>ZANDRI: YES</b>
<b>MORGENSTEIN: YES</b>	<b>CERVONI: NO</b>
<b>5-AYE</b>	
<b>4-NAY</b>	
<b>MOTION: FAILED</b>	

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Lisa Moss  
Council Staff  
Meeting digitally recorded

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Vincent Cervoni, Chairman

Date

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Barbara Thompson, Town Clerk

Date

RECEIVED FOR RECORD 5-15-2020  
AT 4:00 AND RECEIVED BY  
Barbara Thompson TOWN CLERK



TOWN OF WALLINGFORD, CONNECTICUT  
SPECIAL TOWN COUNCIL MEETING

HELD REMOTELY  
at GoToMeeting.com

TUESDAY  
MAY 12, 2020  
6:30 P.M.  
FY 2020-2021 BUDGET

RECORD OF VOTES & MINUTES

The Special Town Council Meeting on Tuesday, May 12, 2020 was called to order at 9:30 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Gina Morgenstein, Christopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Mayor William W. Dickinson, Jr., and Comptroller James Bowes were also present (BY TELECONFERENCE).

AGENDA

1. Moment of Silence
2. Pledge of Allegiance and Roll Call

LAW DEPARTMENT

*In Attendance: Janis Small, Town Attorney*

Attorney Small stated that her budget has been the same over the past four to five years.

Councilor Tatta asked Attorney Small if she had any added costs or savings due to the pandemic and if she could spare 1%. Attorney Small said no she did not have any extra costs or savings and indicated she may have a little extra in the Specialist account but noted that's an important account and it's a very lean budget.

MAYOR

No questions.

TOWN COUNCIL

Councilor Tatta inquired about the Office Expense line.

Town Clerk Thompson said she will pay the roughly \$1,600-\$1,700 Record Journal Ad for the budget.

Councilor Morgenstein suggested that the Council cut their stipend.

Chairman Cervoni suggested cutting line #51000 by \$75 per person to get a 1% savings.

Councilor Shortell stated he's not giving up a stipend.

Councilor Laffin agrees with keeping the stipend the same.

Councilor Fishbein commented that the Councilors have to print out their own stuff.

### **TOWN CLERK**

*In Attendance: Barbara Thompson, Town Clerk*

Town Clerk Thompson saw no savings and indicated she spent a little extra money to put land records online. She stated she had no money to give back.

Councilor Fishbein asked the Clerk if she agrees with the Mayor that the cost of copies should remain \$1.00 per copy. Town Clerk Thompson replied yes and stated that the price is set by statute.

Councilor Fishbein asked the Town Clerk how much she makes a year on land record copies. Town Clerk Thompson replied \$33,000 to \$35,000 a year.

### **GOV/TV**

*In Attendance: Scott Hanley, Manager, Government Access Television*

Mr. Hanley stated he was looking at a Mission Statement from 27 years ago making local government accessible to the public.

Councilor Laffin asked if the current equipment at town hall can manage going live going forward. Mr. Hanley stated they would need a hard wire. He explained they are replacing equipment at town hall and he's looking into remote access at the meetings at the town hall.

Councilor Laffin asked Mr. Hanley if there is a time savings to him when using YouTube. Mr. Hanley said YouTube yes but livestreaming on GOV/TV still needs to be recorded.

Councilor Tatta asked about the part-timers not working since March. Mr. Hanley said the part-time line maybe can be saved and maybe one capitol item. He remarked it's difficult right now working alone.

Councilor Shortell asked how much it would cost to televise Ordinance Committee meetings. Mr. Hanley said he believes the budget would absorb it as long as it's not four to five hours.

**PROGRAM PLANNING**

The Mayor gave an overview of what the department handles. He stated he's not aware of any significant savings because of COVID and there is no money to give back.

Chairman Cervoni adjourned the meeting at 10:45 p.m.

Respectfully submitted,

Lisa Moss  
Council Staff  
Meeting digitally recorded

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Vincent Cervoni, Chairman

Date

---

Barbara Thompson, Town Clerk

Date

RECEIVED FOR RECORD 5-18-2020  
AT 10:00 AND RECEIVED BY  
Barbara Thompson TOWN CLERK

TOWN OF WALLINGFORD, CONNECTICUT

5.

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: May 13, 2020

I. Request for: XX transfer of funds  
       appropriation of funds

Fund: XX General Fund  
       Other Title \_\_\_\_\_

Amount:	\$ <u>7,500.00</u>	FROM:	Title <u>Overtime</u>	Acct. No.	<u>10020150-51400</u>
	<u>\$24,000.00</u>		<u>Wage Differentials</u>		<u>10020150-51450</u>
	<u>\$23,000.00</u>		<u>Other Pay</u>		<u>10020150-51900</u>

Amount:	\$ <u>54,500.00</u>	TO:	Title <u>Replacement Pay</u>	Acct. No.	<u>10020150-51500</u>
	_____		_____		_____
	_____		_____		_____

-----  
Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]  
Department/Division Head Fire Chief

Certified as to the availability of funds:  
[Signature]  
Comptroller

APPROVED -- subject to vote of the Town Council:  
[Signature]  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 19\_\_\_\_.

\_\_\_\_\_  
Town Clerk



*Town of Wallingford, Connecticut*

**RICHARD W. HEIDGERD**  
FIRE CHIEF

**JOSEPH J. CZENTNAR**  
DEPUTY FIRE CHIEF

**SAMUEL C. WILSON**  
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES  
75 MASONIC AVENUE  
WALLINGFORD, CONNECTICUT 06492-3019  
TELEPHONE (203) 294-2730

May 13, 2020

Mayor William W. Dickinson, Jr.  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Transfer Request 2019-2020 Budget Year

Dear Mayor:

A transfer in the amount of \$54,500 to Account 10020150-51500 Replacement Pay will be required to cover an anticipated shortfall before the fiscal year end.

The funds are available to be transferred from the Overtime, Wage Differentials, and Other Pay Accounts.

Transfer From:

---

Account # 10020150-51400 Overtime	\$ 7,500
Account # 10020150-51450 Wage Differentials	\$24,000
Account # 10020150-51900 Other Pay	\$23,000

Transfer To:

Account # 10020150 51500 Replacement Pay	\$54,500
--	----------

If this transfer meets with your approval, please place it on the May 26, 2020 Town Council Agenda for consideration and approval.

Thank you for your attention to this issue.

Sincerely,

Richard W. Heidgerd  
Fire Chief - EMD

Subject **Fw: Pool Committee Proposal: Potential 5/26 Agenda Item**  
From Vinny Cervoni <vcbluzman@hotmail.com>  
To Chris Shortell <ckshortell@gmail.com>, Wallingford Town Clerk <townclerk@wallingfordct.gov>  
Date 2020-05-19 11:42



8.

- Town Council Community Pool Committee.docx (~14 KB)

Barbara,  
Please, put this email and attachment in my "folder" for today's agenda meeting.

Thanks!  
vc

Vinny Cervoni, Chairman  
Wallingford Town Council

---

**From:** Christopher K. Shortell <ckshortell@gmail.com>  
**Sent:** Tuesday, May 19, 2020 11:34 AM  
**To:** Vincent Cervoni <vcbluzman@hotmail.com>  
**Subject:** Pool Committee Proposal: Potential 5/26 Agenda Item

Hi, Vinny,

Following the comments in our most recent Council meetings (4/28, 5/12), it became clear that all Councilors (regardless of their stance on the renovation project) have a deep concern about and commitment to making Community Pool successful. In my preparation for the meeting on 5/12, I rewatched our Town Council meeting from October 10, 2017, in which the Parks and Rec Commission initially kicked off this process with an update on the current pool. What struck me was that the Council openly discussed forming a Pool Committee at that time. Yet, no action was taken on that, and the committee that was formed (which did great work), ended up being run under the auspices of the Parks and Rec Commission.

Given the assertions of multiple Councilors—even those who voted in opposition to the renovation—to "not let the pool die"—I believe the time is now appropriate to form a TC Committee focused on the Pool. As outlined in the attached, this Committee's work would focus on areas that came up during our recent meetings, i.e. gaining a better understanding of the costs and level of effort in keeping the existing pool (as specifically discussed by Councilors Fishbein and Tatta), as well as some further detail/options on the new design, beyond what was put out to bid.

The Committee's ultimate goal would be to deliver a recommendation to the full Council, and by extension the Mayor and people of Wallingford, at the outset of the budget season on February 1. The recommendation would be updated annually, as needed, ensuring an ongoing public focus on this project. Whatever action results from the recommendation is, of course, up to the Town Council and the Administration. But I believe there is tremendous value in the Council showing its commitment to the pool (in whatever form it may take) by such a public focus on it, with a clear, measurable goal (the annual recommendation by 2/1).

I realize that this is coming in at the 11th hour (literally) prior to the 5/26 agenda. Hoping we can fit this on—perhaps even as a discussion item only—and then act upon it at our June 9 meeting.

Thanks,  
Chris

**Town Council Community Pool Committee**

**Purpose:** Ensure Town Council participation and oversight in the ongoing vision for the Community Pool, including fully understanding all costs associated with maintaining and/or renovating the property, by making an annual recommendation to the full Council.

**Membership:** Voting members shall consist of three (3) Town Councilors (2 from the majority party), as appointed by the Council. The Town Council will have the authority to remove and/or reappoint members as appropriate. Once established, the committee will elect a Chairperson and Vice-Chairperson.

**Responsibilities:** The committee will:

- Deliver a comprehensive report on the existing condition of the pool, including line by line analysis of pool components (current condition, life expectancy, cost to replace, etc.);
- Deliver a report on options to enhance the pool, either within the existing structure or via renovation, with associated potential costs;
- Make other recommendations as necessary;
- Deliver all reports and recommendations to the Full Town Council by February 1 each year.

**Meetings:** The committee shall meet as often as necessary to meet the annual February 1 deadline, but will meet, at a minimum, once each quarter.



49

Subject **Town Council Agenda Item**  
From Craig C Fishbein <ccf@fishbeinlaw.com>  
To vcbluzman@hotmail.com <vcbluzman@hotmail.com>  
Cc townclerk@wallingfordct.gov <townclerk@wallingfordct.gov>  
Date 2020-05-20 11:25



Chairman Cervoni:

As discussed this morning, can you please add the following item(s) to our Town Council agenda for May 26, 2020? I thank you for your time and attention to this matter.

1. Discussion and Possible Action regarding re-opening Wallingford, and Outdoor Graduation.

Very truly yours,

**CRAIG C. FISHBEIN, ESQ.**

FISHBEIN LAW FIRM, LLC | [www.fishbeinlaw.com](http://www.fishbeinlaw.com)  
100 South Main St., P.O. Box 363, Wallingford, CT 06492  
Phone: (203)265-2895 x12 | Fax: (203)294-1396

IMPORTANT NOTICE: This is a confidential communication. If you have received it in error, please notice Attorney Fishbein at [ccf@fishbeinlaw.com](mailto:ccf@fishbeinlaw.com) or call 203-265-2895. Any reliance on the information contained in this message by anyone who has not entered into a written fee agreement with Fishbein Law Firm, LLC is taken at the reader's own risk. Receipt of this communication does not, in of itself, establish an attorney/client relationship with the addressee. This firm is licensed to practice in the State of Connecticut only. We do not intend to offer any legal advice outside of the State of Connecticut.



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MAYOR'S OFFICE  
Town of Wallingford, Connecticut  
MAY 28 PM 2:58

11.812  
TOWN ATTORNEY  
GERALD E. FARRELL, SR.  
ASSISTANT TOWN ATTORNEY  
GEOFFREY T. EINHORN  
CORPORATION COUNSEL  
JANIS M. SMALL  
DEPARTMENT OF LAW  
WALLINGFORD TOWN HALL  
45 SOUTH MAIN STREET  
WALLINGFORD, CT 06492  
TELEPHONE (203) 294-2140  
FAX (203) 294-2112  
lawdept@wallingfordct.gov

May 8, 2020

William W. Dickinson, Jr., Mayor  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Dear Mayor Dickinson:

Please place the following items on the Town Council's agenda for its meeting on May 26, 2020:

- (1) Executive Session pursuant to §1-225(f) and §1-200(6)(B) of the Connecticut General Statutes regarding strategy and negotiations with respect to the pending tax appeal matter of *CREFIII Waramaug Wallingford, LLC v. Town of Wallingford*; and
- (2) Discussion and possible action in the pending tax appeal matter of *CREFIII Waramaug Wallingford, LLC v. Town of Wallingford* as discussed in Executive Session.

Thank you.

Very truly yours,

Janis M. Small  
Corporation Counsel

JMS/bjc