

TOWN OF WALLINGFORD, CONNECTICUT

**TOWN COUNCIL MEETING**  
Robert F. Parisi Council Chambers

**TUESDAY**  
**September 8, 2020**  
**6:30 P.M.**

**AGENDA**

The Town Council meeting of September 8, 2020 will take place REMOTELY only. It shall commence at 6:30 p.m. It is expected that the public will be permitted to comment on the Agenda items as instructed by the Chairman. Materials for this meeting will also be posted on the Town's website for viewing prior to the meeting. The meeting can be accessed through:

**<https://global.gotomeeting.com/join/744971973>**

**YOU CAN ALSO DIAL IN USING YOUR PHONE:**  
**United States (Toll Free): 1-866-899-4679**  
**United States +1(571) 317-3116**  
**Access Code: 744-971-973**

**Live stream of the meeting will also be available on the Town of Wallingford You Tube Channel:**  
**<https://www.youtube.com/c/wallingfordgovernmenttelevision>**

**AGENDA**

Moment of Silence

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
  - 3a. Consider and approve Tax Refunds totaling \$37,145.75 (#30-103)  
Acct. #1001001- 41020 - Tax Collector
  - 3b. Acceptance of Automated External Defibrillator Device donated by Ulbrich Stainless Metals through Mr. Michael Papale of In a Heartbeat Foundation valued at approximately \$1,000 – Police Dept.
  - 3c. Acceptance of donation from Ashlar Village Association of Masonicare and consider and approve Appropriation of funds in the amount of \$2,500 to Revenue Account – Ashlar Village Association, Acct. #250-TBD and to Expense Account – Misc. Grants & Donations – Fire, Acct. #250-TBD – Fire Dept.

- 3d. Consider and approve a Transfer in the amount of \$8,350 (FY 2019-2020) from Distribution Plant-Services, Acct. #369 to Distribution Plant – Leased Property-Private Lights Acct. #372 – Electric Div.
  - 3e. Consider and approve a Transfer in the amount of \$52,200 (FY 2019-2020) from Fuel or Power Purchased for Pumping, Acct. #43100623 to Injuries and Damages, Acct. #43100925 – Water Div.
  - 3f. Consider and approve a Transfer in the amount of \$23,200 (FY 2019-2020) from Maintenance of Hydrants, Acct. #43100677 to Employee Pension/Benefits, Acct. #43100926 – Water Div.
  - 3g. Consider and approve a Transfer in the amount of \$26,800 (FY 2019-2020) from Miscellaneous Expense, Acct. #46100643 to Employee Pension/Benefits, Acct. #46100926 – Sewer Div.
  - 3h. Consider and approve a Transfer in the amount of \$49,000 (FY 2019-2020) from Maintenance of Collection System, Acct. #46100673 to Interest on Long Term Debt, Acct. #46100427 – Sewer Div.
  - 3i. Consider and approve a Transfer in the amount of \$2,600 (FY 2019-2020) from Cont. Accrued Expenses, Acct. #10019000-58821 to Unemployment Insurance, Acct. #12100-52970 – Human Resources
  - 3j. Acceptance of Donation from Dino’s Modern Barbershop and consider and approve Appropriation of funds in the amount of \$1,125 to Revenue Donations – Police, Acct. #2502002-47152 and to Expense Donations - Police, Acct. #25020050-58830-10135 – Police Dept.
  - 3k. Approve Town Council Minutes of August 18, 2020.
4. **Items Removed from the Consent Agenda**
  5. **PUBLIC QUESTION & ANSWER PERIOD**
  6. Consider and approve adding TAB Computer Systems, Inc., estimated expenditures \$18,000, to the FY 2020-2021 Bid Waiver List – Fire Dept.
  7. 6:30 p.m. Public Hearing to Consider and Act on Amendments to Chapter 43, “Purchasing” of the Code of the Town of Wallingford.
  8. COVID-19 update from Stephen Civitelli, Health Director - Chairman Cervoni
  9. Report of post primary outcome and preparation for general election of November 3, 2020 with Town Clerk and Registrars – Councilor Morgenstien

10. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor
11. Executive Session pursuant to CGS§1-200(6)(B) and §1-225(f) regarding strategy, negotiations and enforcement of a legal right with respect to a pending claim in the matter of *Town of Wallingford v. Quinnipiac Street Associates, LLC* – Law Dept.
12. Motion to consider and approve action regarding the pending claim as discussed in Executive Session – Law Dept.

*In accordance with Title II of the Americans with Disabilities Act- Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.*



*Town of Wallingford, Connecticut*

RECEIVED  
MAYOR'S OFFICE  
20 AUG 31 AM 9:41

JO-ANNE L. RUSCZEK, C.C.M.C.  
TAX COLLECTOR

CHERYL BRUNDAGE C.C.M.C.  
ASSISTANT TO THE TAX COLLECTOR

DEPARTMENT OF FINANCE  
95 SOUTH MAIN STREET  
P.O. BOX 5003  
WALLINGFORD, CONNECTICUT 06492  
TELEPHONE (203) 294-2135  
FAX (203) 294-2137

3a.

August 31, 2020

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford  
Wallingford, CT 06492

Re: Refund - Account #1001001-41020 – \$37,145.75 (#30-103)

Dear Mayor Dickinson:

Attached is a list of refunds for your approval and the approval of the Town Council:

Very truly yours,

Jo-Anne L. Rusczeck  
Tax Collector

APPROVED:

William W. Dickinson, Jr., Mayor

James M. Bowes, Comptroller

30 Carneiro, Mario A.	14.95	19-0056010
31 Albee, Steven E.	15.97	18-0050878
32 Bowes, Alfred C.	16.03	19-0054263
33 Canny, Staci M.	85.23	19-0055683
34 Collette, Carisbel	63.11	19-0057954
35 Croce, John R.	19.18	19-0058785
36 Greco, Donna L.	44.43	19-0066385
37 Greenbacker, Linda or Peter	49.69	19-0066420
38 Home Repair LLC (9AAKX1)	205.79	19-0068064
39 Javornisky, Cassidy A.	108.83	18-0069798
40 Kondracki, Gary or Diane	5.55	19-0071520
41 McWeeney, Laura Z.	34.99	19-0075884
42 Peluso, Addolorata M.	15.82	19-0057473
43 Nine Yards Property Care LLC	12.90	19-0078270
44 Patel, Divyeshkuma R.	8.88	19-0080428
45 Santillo, Halina B.	11.82	19-0085337
46 Wambolt, John R.	5.81	19-0092100
47 Willitt, Raymond or Susan	29.54	19-0092773
48 Dombroski, Christina M.	76.59	18-0061047
49 Lucibello Electric Co, Inc.	18.09	19-0073638
50 Lucibello Electric Co, Inc.	23.74	19-0073639
51 Lucibello Electric Co, Inc.	33.34	19-0073661
52 Joslin, Mark A.	279.35	19-0070129
53 Maschino, Patricia N.	12.12	19-0074828
54 Rodriguez-Chavez, Maluisa	46.12	19-0084148
55 Walker, Jonathan	8.88	19-0091909
56 B-9 Air Quality Services LLC	9.00	19-0093885
57 Bailey, Spencer M.	5.21	19-0052158
58 Cappucci, Joseph A. Jr.	31.67	19-0055784
59 Cappucci, Joseph A. Jr.	6.00	19-0055786
60 Fiora Electrical Const.	161.42	19-0063826
61 Frederico, Susan J.	33.43	19-0064361
62 Lenti, Catherine A.	128.99	19-0072797
63 Lheureux, Peter A.	30.06	19-0073001
64 Mascia, Eugene J.	11.97	19-0074834
65 Mercado, Rafael A.	8.84	19-0076138
66 Murray, Joseph or Mary	7.94	19-0077644
67 Pestey, Janet T.	7.86	19-0081183
68 Pluff, Louis or Valerie	17.61	19-0081962
69 Succi, Thomas or Arlene	22.83	19-0088164
70 Albert, Gjean	7.30	19-0050858
71 Barbieri, Albert or Tyler	122.16	19-0052434
72 Cariati Developers Inc (AE21238)	123.48	19-0093960
73 Comeau, James J. or Sandra A.	28.95	19-0058029
74 Pawlowski, Joseph P. or Jaydeanne	21.31	19-0080663
75 Schmitt, Donald W.	10.00	19-0085760

76 Verna Properties LLC	52.25	19-0091358
77 BAS Properties (Newtown Bank)	3386.04	19-0001114
78 Bakshish LLC (Newtown Bank)	2562.88	19-0000916
79 HNSJ LLC (Newtown Bank)	14821.23	19-0006844
80 HA, Stephanie or Weizin	1862.32	19-0002487
81 Hoffman, Adam or Joanne A.	10120.18	19-0006862
82 Taylor, William or Paula or Kerry	338.76	18-0014688
83 Cab East LLC (Ford) (T16ZTO)	321.97	18-0055348
84 Toyota Lease Trust (AK53563)	79.07	19-0089769
85 Toyota Lease Trust (AL44372)	104.26	19-0089789
86 Toyota Lease Trust (AN86333)	197.33	19-0089822
87 Toyota Lease Trust (AP53894)	50.73	19-0089834
88 VW Credit Leasing (AH43850)	411.40	19-0091776
89 VW Credit Leasing (800AOP)	42.18	19-0091744
90 R&M Plumbing & Heating INC.	62.61	19-0082831
91 Bonomo, Alexander or Phyllis	109.75	19-0054043
92 Dempsey, James F. or Joan C.	84.71	19-0060265
93 Edeen, Mary H.	81.67	19-0062411
94 Fulton, Cheryl M.	23.79	19-0064494
95 Hernandez-Zavala, Leopoldo	26.42	19-0067733
96 Kane, Susan P.	39.38	19-0070640
97 Kane, Susan P.	8.34	18-0070619
98 Miah, Rukshana A.	119.94	19-0076335
99 Rancourt, Joan T. or Robert J.	10.00	19-0083066
100 Shortell, Debra L.	23.44	19-0086516
101 Simpson, Thomas J.	47.58	19-0086737
102 Williams, Mary F.	43.08	19-0092854
103 VW Credit leasing (AH43872)	71.66	19-0091777
	<hr/>	
	<b>37145.75</b>	



*Town of Wallingford, Connecticut*  
*Department of Police Services*

RECEIVED  
MAYOR'S OFFICE  
20 AUG 12 PM 1:59

WILLIAM J. WRIGHT  
CHIEF OF POLICE

135 NORTH MAIN STREET  
WALLINGFORD, CT 06492-3718  
TELEPHONE (203) 294-2828

3b.


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INTEROFFICE MEMORANDUM

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**TO:** MAYOR WILLIAM W. DICKINSON, JR.  
**FROM:** CHIEF WILLIAM J. WRIGHT   
**SUBJECT:** DONATION-AED DEVICE BY MR. MICHAEL PAPALE & ULBRICH STAINLESS STEEL  
**DATE:** 8/12/2020

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Sir,

Our agency is the recipient of an Automated External Defibrillator device, which was donated by Ulbrich Stainless Metals through Mr. Michael Papale of the "inaheartbeat.org" foundation. This is the fourth such device that has been donated to us by Mr. Papale. Mr. Papale suffered a life threatening heart attack at age 17 and upon recovery has been collecting funds to donate these devices. Each device is worth approximately \$1000.00. Our entire department has been trained on the proper use of the device and we plan to install it within one of our cruisers where it can be accessed by trained users in the event of a medical condition which would require its use.

I respectfully request that you place the donation before the town council for acceptance.







RECEIVED  
MAYOR'S OFFICE  
*Town of Wallingford, Connecticut*  
20 AUG 19 AM 9:55

**RICHARD W. HEIDGERD**  
FIRE CHIEF

**JOSEPH J. CZENTNAR**  
DEPUTY FIRE CHIEF

**SAMUEL C. WILSON**  
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES  
75 MASONIC AVENUE  
WALLINGFORD, CONNECTICUT 06492-3019  
TELEPHONE (203) 294-2730

August 18, 2020

Mayor William W. Dickinson, Jr.  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Appropriation of Masonicare Ashlar Village Association Donation

Dear Mayor Dickinson:

The Wallingford Fire Department has received a donation from the Ashlar Village Association of Masonicare in the amount of \$2,500 for use toward the purchase of a LifePak 1000 AED and a Basic Life Support gear bag.

This requires an appropriation of funds in the amount of \$2,500 to the following accounts:

To:	Revenue Account #250-TBD Ashlar Village Association - Fire	\$2,500
And		
To:	Expense Account #250-TBD Misc. Grants & Donations - Fire	\$2,500

If this meets with your approval, please place this item on the September 8, 2020 Town Council Agenda for acceptance by the Town Council.

Sincerely,

Samuel Wilson  
Deputy Fire Chief, EMS & Training

TOWN OF WALLINGFORD, CONNECTICUT

3d.

Honorable William W. Dickinson, Jr. Mayor  
Wallingford, CT 06492

Date: August 12, 2020

1. Request for X transfer of funds Fiscal year 2019-2020  
     appropriation of funds


Funds: Electric      operating X capital project  
Water      operating      capital project  
Sewer      operating      capital project

\$ 8,350 From: Distribution Plant – Services Acct. No. 369

\$ 8,350 To: Distribution Plant – Leased Property-Private Lights Acct. No. 372


Explanation: See attached memo

Certified as to Availability of Funds:

  
Office Manager

Date: 8-12-20

Submitted by:

  
Division Head

Date: 8/12/20

  
Department Head


Date: 8/12/20

Approved by vote of the Public Utilities Commission subject to the approval of the Mayor and Town Council

  
Chairman, Public Utilities Commission

Date: 8/18/20

Certified as to Availability of Funds:

  
Comptroller

Date: 8/24/2020

Approved – subject to the approval of the Town Council

  
Mayor

Date: 8/24/20

II Certification of the Financial Transaction:

The transfer or appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Town Clerk



## Town of Wallingford, Connecticut

RECEIVED  
BUSINESS OFFICE  
20 AUG 20 PM 2: 20

THOMAS SULLIVAN  
BUSINESS OFFICE MANAGER

DEPARTMENT OF PUBLIC UTILITIES  
ELECTRIC DIVISION  
BUSINESS OFFICE  
100 JOHN STREET  
WALLINGFORD CT 06492  
PHONE 203-294-2030  
FAX 203-294-2027

## Memo

**To:** Tony Buccheri, General Manager  
**Cc:** Richard Hendershot, Director of Public Utilities  
**From:** Thomas Sullivan, Business Office Manager  
**Date:** August 12, 2020  
**Re:** Fiscal 2019-2020 budget transfer

Account 372 – Distribution Plant – Leased Property – Private Lights

Attached for your review is a request for a budget transfer for fiscal year 2019-2020 in the amount of \$8,350 to Account 372 - Distribution Plant – Leased Property. This account reflects the material costs for new private light installations on customer premises and the replacement our customer's existing high pressure sodium (HPS) lights with LED light fixtures. A review of the account at year end has found that a previous request for a budget transfer submitted July 15, 2020, did not include the correct amount for inventory issues used in the LED replacements of private lights. As a result, an additional \$8,350 will be needed to close the fiscal year.

Funds are available from Account 369 – Distribution Plant - Services, where the activity had been less than expected for the fiscal year.

Please review the attached budget transfer and forward as appropriate for action by the Public Utilities Commission and Town Council.

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr., Mayor  
Wallingford, CT 06492

Date: August 13, 2020

3e.

I. Request for:  X  Transfer of funds  
  Appropriation of funds **FY 2019-20**

Funds: Electric   Operating   Capital project  
Water  X  Operating   Capital project  
Sewer   Operating   Capital project

Amount		Description	Account No.
\$52,200	<b>From:</b>	Fuel or Power Purchased for Pumping	43100623
\$52,200	<b>To:</b>	Injuries and Damages	43100925

Explanation: See enclosed correspondence.

Certified as to Availability of Funds:

William J. Pheasant Date: 8/13/20  
Division Business Manager

Submitted by:

Neil H. Amwake Date: August 13, 2020  
Division General Manager

William W. Dickinson, Jr. Date: 8/13/20  
Director, Department of Public Utilities

Approved by vote of the Public Utilities Commission, subject to the approval of the Mayor and the Town Council

William W. Dickinson, Jr. Date: 8/13/2020  
Chairman, Public Utilities Commission

Certified as to Availability of Funds:

[Signature] Date: 8/24/2020  
Comptroller, Finance Department

Approved – Subject to the Approval of the Town Council

William W. Dickinson, Jr. Date: 8/24/20  
Mayor

II. Certification of the Financial Transaction:

The transfer or appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Town Clerk

ITEM NO. 20-2  
PUC AGENDA 8/18/20

TOWN OF WALLINGFORD  
DEPARTMENT OF PUBLIC UTILITIES  
WATER & SEWER DIVISIONS  
203-949-2666

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INTEROFFICE MEMORANDUM

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**TO:** NEIL H. AMWAKE, GENERAL MANAGER  
**FROM:** WILLIAM J. PHELAN, OFFICE MANAGER *WJP*  
**SUBJECT:** FY 2019-20 BUDGET TRANSFR – WATER DIVISION  
WORKERS COMPENSATION RESERVE  
**DATE:** AUGUST 13, 2020

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Over the past fiscal year various employees, who have experienced a work related injury, have been examined and approved for a permanent workers compensation disability award pursuant to their treating physician. These types of awards are funded by the Division's Workers Compensation Reserve. As a result, each year the Division allocates funds to replenish this reserve.

During fiscal year 2019-20 the amount required to restore the reserve balance is \$52,200. Accordingly, a transfer increasing account #4310925 (Injuries and Damages) is requested. Funds for this purpose will be made available through a corresponding decrease to account #43100623 (~~Fuel or Power Purchased for Pumping~~) where funds remain due to lower than budgeted electrical expenses.

Please review the attached budget transfer and forward as appropriate for action by the Public Utilities Commission and Town Council. If you have any questions or would like additional information, please advise.

H:\uvex\PU C\2020-21\W tr WC Reserve mem.docx

ITEM NO. 20-1  
PUC AGENDA 8/18/20



TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr., Mayor  
Wallingford, CT 06492

Date: August 13, 2020

3f

I. Request for:  X  Transfer of funds  
  Appropriation of funds **FY 2019-20**

Funds: Electric   Operating   Capital project  
Water  X  Operating   Capital project  
Sewer   Operating   Capital project

Amount		Description	Account No.
\$23,200	<b>From:</b>	Maintenance of Hydrants	43100677
\$23,200	<b>To:</b>	Employee Pension/Benefits)	43100926

Explanation: See enclosed correspondence.

Certified as to Availability of Funds:

William J. Phe Date: 8/13/20  
Division Business Manager

Submitted by:

Neil H. Amwake Date: August 13, 2020  
Division General Manager

Scott C. ... Date: 8/13/20  
Director, Department of Public Utilities

Approved by vote of the Public Utilities Commission, subject to the approval of the Mayor and the Town Council

[Signature] Date: 8/13/2020  
Acty Chairman, Public Utilities Commission

Certified as to Availability of Funds:

[Signature] Date: 8/24/2020  
Comptroller, Finance Department

Approved – Subject to the Approval of the Town Council

W Dickinson Date: 8/24/20  
Mayor

II. Certification of the Financial Transaction:

The transfer or appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Town Clerk

ITEM NO. 2E-2  
PUC AGENDA 8/18/20

TOWN OF WALLINGFORD  
DEPARTMENT OF PUBLIC UTILITIES  
WATER & SEWER DIVISIONS  
203-949-2666

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INTEROFFICE MEMORANDUM

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**TO:** NEIL H. AMWAKE, GENERAL MANAGER  
**FROM:** WILLIAM J. PHELAN, OFFICE MANAGER *WJP*  
**SUBJECT:** FY 2019-20 BUDGET TRANSFR – WATER DIVISION  
SICK AND VACATION ACCRUAL  
**DATE:** AUGUST 13, 2020

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At the end of each fiscal year the Division calculates the value of accrued sick and vacation time for all of its employees. The value of this time must then be recognized as a liability of the Division. Although the value of the accrued liability may increase or decrease it most commonly increases due to increases in wage rates and accrued sick time from year to year.

In the Water Division the increased value of the sick and vacation accrual for fiscal 2019-20 will require an increase to account #43100926 (Employee Pension/Benefits) in the amount of \$23,200.00. Funds for this purpose will be made available through a decrease to Account #43100677 (Maintenance of Hydrants) where funds were unexpended due to an unresponsive hydrant painting contractor.

Please review the attached budget transfer and forward as appropriate for action by the Public Utilities Commission and Town Council. If you have any questions or would like additional information, please advise.

H:\uvex\PU C\2020-21\August\W tr Sick Vac mem.docx

ITEM NO. 2 E-1  
PUC AGENDA 8/18/20

TOWN OF WALLINGFORD, CONNECTICUT

3g.

Honorable William W. Dickinson, Jr., Mayor  
Wallingford, CT 06492

Date: August 13, 2020

I. Request for:  X  Transfer of funds  
  Appropriation of funds **FY 2019-20**

Funds: Electric   Operating   Capital project  
Water   Operating   Capital project  
Sewer  X  Operating   Capital project

Amount		Description	Account No.
\$26,800	<b>From:</b>	Miscellaneous Expense	46100643
\$26,800	<b>To:</b>	Employee Pension/Benefits)	46100926

Explanation: See enclosed correspondence.

Certified as to Availability of Funds:

William J. Phe Date: 8/13/20  
Division Business Manager

Submitted by:

Neil H. Amwake Date: August 13, 2020  
Division General Manager

William W. Dickinson Date: 8/13/20  
Director, Department of Public Utilities

Approved by vote of the Public Utilities Commission, subject to the approval of the Mayor and the Town Council

William W. Dickinson Date: 8/18/2020  
Chairman, Public Utilities Commission

Certified as to Availability of Funds:

[Signature] Date: 8/24/2020  
Comptroller, Finance Department

Approved - Subject to the Approval of the Town Council

W. Dickinson Date: 8/24/20  
Mayor

II. Certification of the Financial Transaction:

The transfer or appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Town Clerk

ITEM NO. 2F-2  
PUC AGENDA 8/18/20



TOWN OF WALLINGFORD  
DEPARTMENT OF PUBLIC UTILITIES  
WATER & SEWER DIVISIONS  
203-949-2666

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INTEROFFICE MEMORANDUM

---

**TO:** NEIL H. AMWAKE, GENERAL MANAGER  
**FROM:** WILLIAM J. PHELAN, OFFICE MANAGER *WJP*  
**SUBJECT:** FY 2019-20 BUDGET TRANSFR – SEWER DIVISION  
SICK AND VACATION ACCRUAL  
**DATE:** AUGUST 13, 2020

---

At the end of each fiscal year the Division calculates the value of accrued sick and vacation time for all of its employees. The value of this time must then be recognized as a liability of the Division. Although the value of the accrued liability may increase or decrease it most commonly increases due to increases in wage rates and accrued sick time from year to year.

In the Sewer Division the increased value of the sick and vacation accrual for fiscal 2019-20 will require an increase to account #46100926 (Employee Pension/Benefits) in the amount of \$26,800.00. Funds for this purpose will be made available through a decrease to Account #46100643 (Miscellaneous Expenses) where funds were unexpended due to lower than budgeted electrical expenses.

Please review the attached budget transfer and forward as appropriate for action by the Public Utilities Commission and Town Council. If you have any questions or would like additional information, please advise.

H:\uvex\PU C\2020-21\August\S tr Sick Vac mem.docx

ITEM NO. 2F-1  
PUC AGENDA 8/18/20

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr., Mayor  
Wallingford, CT 06492

Date: August 13, 2020

3h,

I. Request for:  X  Transfer of funds  
  Appropriation of funds **FY 2019-20**

Funds: Electric   Operating   Capital project  
Water   Operating   Capital project  
Sewer  X  Operating   Capital project

Amount		Description	Account No.
\$49,000	<b>From:</b>	Maintenance of Collection System	46100673
\$49,000	<b>To:</b>	Interest on Long Term Debt	46100427

Explanation: See enclosed correspondence.

Certified as to Availability of Funds:

William J. Phe Date: 8/13/20  
Division Business Manager

Submitted by:

Nell H. Amwake Date: August 13, 2020  
Division General Manager

Mark G. ... Date: 8/13/20  
Director, Department of Public Utilities

Approved by vote of the Public Utilities Commission, subject to the approval of the Mayor and the Town Council

JMB Date: 8/13/2020  
Chairman, Public Utilities Commission

Certified as to Availability of Funds:

[Signature] Date: 8/24/2020  
Comptroller, Finance Department

Approved - Subject to the Approval of the Town Council

W Dickinson Date: 8/24/20  
Mayor

II. Certification of the Financial Transaction:

The transfer or appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Town Clerk

ITEM NO. 20-2  
PUC AGENDA 8/18/20

TOWN OF WALLINGFORD  
WATER & SEWER DIVISIONS  
DEPARTMENT OF PUBLIC UTILITIES

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**INTEROFFICE MEMORANDUM**

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**TO:** NEIL H. AMWAKE, P.E., GENERAL MANAGER  
**FROM:** WILLIAM J. PHELAN, OFFICE MANAGER *WJP*  
**SUBJECT:** SEWER DIVISION – BUDGET TRANSFER, INTEREST EXPENSE  
**DATE:** AUGUST 12, 2020  
**CC:** RICHARD A. HENDERSHOT, DIRECTOR OF PUBLIC UTILITIES

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As you are aware, during Fiscal Year 2019-2020, the Town of Wallingford Sewer Division has received substantial payments from the State of Connecticut Department of Energy and Environmental Protection's Clean Water Fund for the construction and construction engineering of tertiary phosphorous related capital improvements to the wastewater treatment plant. Each payment from the Clean Water Fund to the Sewer Division is allocated as a grant or loan component. The first payment to the Town was received on February 5, 2020 and the loan component for all payments received through June 30, 2020 totals \$8,013,003.67.

Although the actual payments on the loan balance will not begin until the Town enters into a Permanent Funding Obligation with the State of Connecticut, Generally Accepted Accounting Principles require that interest accruing on this loan balance be recognized as an expense in the period in which it occurs. To date, the accrued interest totals approximately \$49,000. However, when the Fiscal Year 2019-2020 budget was prepared in February 2019, the Town had not yet received approval of any State funding or awarded the construction contract thus, this expense was not included in the FY19-20 budget. As a result, a budget transfer in the amount of \$49,000 will be necessary to fund this expense in the Division's Fiscal Year 2019-2020 budget.

Therefore, a budget transfer increasing account #46100427 (Interest On Long Term Debt) in the amount of \$49,000 along with a corresponding decrease to account #46100673 (Maintenance Of Collection System) is requested. Funds are available from this account due to lower than budgeted manhole repairs.

Upon your approval please forward this request to the Public Utilities Commission for their consideration.

H:/GeneralManager/InterestExpenseAccrualTransfer

ITEM NO. 26-1  
PUC AGENDA 8/18/20

TOWN OF WALLINGFORD, CONNECTICUT

31

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date:

8/31/2020

I. Request for: X transfer of funds  
       appropriation of funds

Fund: X General Fund  
       Other Title \_\_\_\_\_

8/4 19/20

Amount: \$ 2,000 FROM: Title Cont. Accrued Expenses Acct. No. 10019000-58821

Amount: \$ 2,000 TO: Title Unemployment Insurance Acct. No. 12100-52970

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:

[Signature]  
Department/Division Head

Certified as to the availability of funds:

[Signature]  
Comptroller

APPROVED -- subject to vote of the Town Council:

[Signature]  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 19\_\_\_\_.

\_\_\_\_\_  
Town Clerk



# TOWN OF WALLINGFORD

RECEIVED  
MAYOR'S OFFICE


20 AUG 31 PM 4: 47

JAMES R. HUTT, JR.  
Human Resources Director  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492  
Telephone (203) 294-2080  
Fax (203) 294-2084

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## MEMORANDUM

**TO:** Mayor William Dickinson

**FROM:** James R. Hutt, Jr., Human Resources Director 

**DATE:** August 31, 2020

**SUBJECT:** Transfer Request – FY19-20

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I respectfully request permission to approach the Town Council at its September 8, 2020 meeting to transfer \$2,600 from the Cont. Accrued Expenses account to the department Unemployment Insurance account for FY19-20. This transfer is needed to cover unanticipated costs last fiscal year associated with the economic conditions created as a result of the COVID-19 pandemic.

I have attached the appropriate form.

I will be at the meeting to answer any questions that may arise.

JRH/

Attachment

Town of Wallingford

31.

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: August 26, 2020

Request for: \_\_\_\_\_ Transfer of Funds  
                  X \_\_\_\_\_ Appropriation of Funds


Fund: \_\_\_\_\_ General  
          X \_\_\_\_\_ Other - MISC GRANTS & DONATIONS

Amount: \$1,1250.00      To: Revenue Donations - Police      Account No: 2502002-47152


Amount: \$1,125.00      To: Expense Donations - Police      Account No: 25020050-58830-10135

Explanation: PER ATTACHED LETTER AS REQUIRED


Submitted by:

  
\_\_\_\_\_  
Division/Department Head

Certified as to the availability of funds:

  
\_\_\_\_\_  
Comptroller

APPROVED: Subject to vote of Town Council

  
\_\_\_\_\_  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$\_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Town Clerk



*Town of Wallingford, Connecticut*  
*Department of Police Services*

RECEIVED  
MAYOR'S OFFICE

WILLIAM J. WRIGHT  
CHIEF OF POLICE

135 NORTH MAIN STREET  
WALLINGFORD, CT 06492-3718  
TELEPHONE (203) 294-2828

20 AUG 27

PM 4:08

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INTEROFFICE MEMORANDUM

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TO: MAYOR WILLIAM W. DICKINSON, JR.  
FROM: CHIEF WILLIAM J. WRIGHT *WJW*  
SUBJECT: DONATION  
DATE: 8/26/2020  
CC: MR. JAMES BOWES, COMPTROLLER

---

Sir,

This morning we received a donation in the amount of \$1,125.00 from Dino's Modern Barbershop. I write to respectfully request that you place the donation before the town council for acceptance.

The necessary forms to appropriate the funds have been completed and the originals are attached. Copies of these forms have been forwarded to Mr. James Bowes.



3K.

TOWN OF WALLINGFORD, CONNECTICUT  
TOWN COUNCIL MEETING

**HELD REMOTELY  
at GoToMeeting.com**

TUESDAY  
AUGUST 18, 2020  
6:30 P.M.

**RECORD OF VOTES & MINUTES**

The Town Council Meeting on Tuesday, August 18, 2020 was called to order at 6:31 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Gina Morgenstein, Christopher K. Shortell, Christina Tatta, Vincent F. Testa (arrived at 6:38 p.m.), Jason Zandri and Chairman Vincent Cervoni. Mayor William W. Dickinson, Jr., Town Attorney Gerald Farrell, Sr. and Comptroller James Bowes were also present **(BY TELECONFERENCE)**.

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
  - 3a. Consider and Approve Tax Refunds totaling \$2,175.08 (# 14-29)/Tax Department Acct. #1001001-41020 – Tax Collector
  - 3b. Consider and Approve request from The First Congregational Church to use the Parade Grounds on Sunday, September 13, 2020 from 9:00 A.M. to 1:30 P.M. (in front of Church buildings #9, 23, and 35 South Main Street) - Mayor
  - 3c. Consider and Approve Transfer of funds in the amount of \$15,600 from Distribution Plant-Services – Acct. #369 to Distribution Plant-Leased Property-Private Lights Acct. #372 - Electric Division FY 2019-20
  - 3d. Consider and Approve Acceptance of Donation from Ms. D. Prue and Consider and Approve Appropriation in the amount of \$100 to Revenue Donations – Police Acct. #25022002-47152 and to Expense Donations-Police Acct. # 25020050-58830-10135 - Police Department
  - 3e. Consider and Approve Acceptance of Donation from "Friends of Parks and Rec" and Consider and Approve Appropriation of funds in the amount of \$474 to Revenue Donations - Acct. #2095002-47152 and to Facility Improvements – Expenditures Acct. #20950050-57120 - Parks and Recreation Department
  - 3f. Consider and Approve a Resolution authorizing the Mayor to enter into and execute any and all agreements, contracts and documents necessary to obtain a 2020 State of Connecticut STEAP grant for the North Cherry Street Parking Lot Improvements project in the amount of \$128,205 - Mayor
  - 3g. Consider and Approve Acceptance of Gifts to the Wallingford Public Schools 2019-2020 in



the amount of \$167,993 - Board of Education

- 3h. Consider and Approve Acceptance of funds from Redflex Student Guardian and Consider and Approve Appropriation of funds in the amount of \$234 to Court Motor Vehicle Fines-Acct. #1002001-45124 and to Police Operating Expense-Acct. #10020050-58735 –Police Department
- 3i. Consider and Approve a Transfer of Funds in the amount of \$22,700 from Contingency Accrued Expenses Acct. #10019000-58821 to Unemployment Insurance Acct. #12100-52970 – Human Resources FY 2019-20
- 3j. Consider and Approve Acceptance of funds from Workforce Alliance Summer Youth Employment Program and Consider and Approve Appropriation of funds in the amount of \$4,476 to Revenue Donations Acct. #2274002-47010 and to Expenditures Acct.#22702020-51000 – Youth & Social Services
- 3k. Consider and Approve Donation from United Way for emergency food and shelter program and Consider and Approve Appropriation of funds in the amount of \$2,500 to Revenue Donations Acct. #2134002-47152 and to Expenditure Acct. #21340100-58830 – Youth & Social Services
- 3l. Consider and Approve Donation from Wallingford Rotary Foundation for Peer Advocate Community projects and Consider and Approve Appropriation of funds in the amount of \$750 to Revenue Donations Acct. #2134002-47152 and to Expenditure Acct. #21340100-58830 – Youth & Social Services
- 3m. Consider and Approve Donation for fuel assistance and Consider and Approve Appropriation of funds in the amount of \$400 to Revenue Donations Acct. #2134002-47152 and to Expenditure Acct. #21340100-58830 – Youth & Social Services
- 3n. Consider and Approve Donation from the Wallingford Foundation and Consider and Approve Appropriation of funds in the amount of \$1,650 to Revenue Acct. # 2264002-47152 and to Expenditure Acct. #22640150-58830 – Youth & Social Services
- 3o. Consider and Approve Donation to Wallingford STEM Academy and Consider and Approve Appropriation of funds in the amount of \$425 to Revenue Donations Acct. # 2264002-47152 and to Expenditure Acct. #22640150-58830 – Youth & Social Services
- 3p. Consider and Approve request from The Sister's Project to use the Parade Grounds on Saturday, October 10, 2020 from 10:30 A.M. to 2:00 P.M. to erect a tent (in front of #41 South Main Street)as "home base" for Scavenger Hunt FUNdraiser - Mayor
- 3q. Approval of Town Council Minutes of July 14, 2020

**MOTION WAS MADE TO APPROVE CONSENT AGENDA ITEMS 3a.-3q.**

**MADE BY: LAFFIN**

**SECONDED BY: FISHBEIN**

**7 - AYE**

**1 - ABSTAIN (TATTA)**

**1 - ABSENT (TESTA)**

**MOTION: PASSED**

4. **Items Removed from the Consent Agenda: *None***

5. **PUBLIC QUESTION & ANSWER PERIOD**

Opened Public Question and Answer Period at 6:35 p.m.

Mr. Comerford, Broadview Drive, indicated the sexton of Center Street Cemetery was two years late with the filing of sexton reports and asked the Mayor when he was made aware of this. Mayor Dickinson stated he was not aware of this. He said he knows there was an allegation or claim to that nature maybe a year or a year and a half ago.

Mr. Comerford asked Attorney Farrell if he was ever aware of this. Attorney Farrell replied no. Mr. Comerford then asked Attorney Farrell if anyone in his department was aware of this. Attorney Farrell said Corporation Counsel may have seen this.

Mr. Comerford asked Chairman Cervoni if he ever saw these documents. Chairman Cervoni stated yes but noted he did not become familiar with these documents.

Closed Public Question and Answer Period at 6:41 pm.

6. COVID-19 Update Statement from Stephen Civitelli, Health Director - Mayor

Mayor Dickinson gave an update on COVID19. He reported in June there were 24 cases of which 23 were community cases and one was from a nursing home. In July there were 18 community cases and in August there were 10 community cases. He stated that 16% of the population tested in Wallingford. There were 70 fatalities 68 were from nursing homes and two were community cases.

7. Consider and Approve 1.0% increase in Pensions for pensioners - Human Resources

*In Attendance: James Hutt, Director, Human Resources*

**MOTION WAS MADE TO MOVE TO APPROVE A 1.0% INCREASE IN PENSIONS FOR PENSIONERS.**

**MADE BY: LAFFIN**

**SECONDED BY: SHORTELL**

Mr. Hutt explained that once every three years we approach Council to ask for a Cola and not all retirees are eligible. He stated that this will cost \$105,000 per year and will be revisited again in August 2023.

Chairman Cervoni stated we will be paying out over \$10 million in pensions.

Councilor Fishbein asked if the other classification not qualified would be those on workers compensation. Mr. Hutt answered yes and stated those who retire on a disability retirement pension are not eligible.

Councilor Tatta asked how many people this will affect. Mr. Hutt stated 405 retirees.

Councilor Tatta asked if we did not approve tonight, would you have to wait three years. Mr. Hutt answered yes.

<b>ROLL CALL VOTE:</b>	<b>SHORTELL: YES</b>
<b>FISHBEIN: YES</b>	<b>TATTA: YES</b>
<b>LAFFIN: YES</b>	<b>TESTA: YES</b>
<b>MARRONE: YES</b>	<b>ZANDRI: YES</b>
<b>MORGENSTEIN: YES</b>	<b>CERVONI: YES</b>
<b>9-AYE</b>	
<b>MOTION: PASSED</b>	

8. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property/Mayor

**MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION AT 7:07 P.M.**

**MADE BY: LAFFIN**  
**SECONDED BY: SHORTELL**  
**VOTE: ALL AYE**  
**MOTION: PASSED**

**MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION** pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property.

**MOTION WAS MADE TO MOVE OUT OF EXECUTIVE SESSION AT 8:21 P.M.**

**MADE BY: LAFFIN**  
**SECONDED BY: FISHBEIN**  
**VOTE: ALL AYE**  
**MOTION: PASSED**

**Time of Executive Session 7:07p.m. to 8:21 p.m.**

**Attendance at Executive Session:**

<b>FISHBEIN</b>	<b>MAYOR WILLIAM W. DICKINSON, JR.</b>
<b>LAFFIN</b>	<b>TOWN ATTORNEY GERALD E. FARRELL, SR.</b>
<b>MARRONE</b>	<b>POLICE CHIEF WILLIAM WRIGHT (UNTIL 8:00 P.M.)</b>
<b>MORGENSTEIN</b>	<b>DEPUTY POLICE CHIEF JOHN VENTURA (UNTIL 8:00 P.M.)</b>
<b>SHORTELL</b>	<b>ALISON KAPUSHINSKI, TOWN ENGINEER (ARRIVED 8:01 P.M.)</b>
<b>TATTA</b>	
<b>TESTA</b>	
<b>ZANDRI</b>	
<b>CERVONI</b>	

9. Executive Session pursuant to Section 1-200(6)(B) of the Connecticut General Statutes with respect to the pending Worker's Compensation claim Johnson v. Town of Wallingford/Human Resources

**MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION AT 6:56 P.M.**

**MADE BY: LAFFIN  
SECONDED BY: SHORTELL  
VOTE: ALL AYE  
MOTION: PASSED**

**MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION** pursuant to Section 1-200(6)(B) of the Connecticut General Statutes with respect to the pending Worker's Compensation claim Johnson v. Town of Wallingford.

**MOTION WAS MADE TO MOVE OUT OF EXECUTIVE SESSION AT 7:07 P.M.**

**MADE BY: LAFFIN  
SECONDED BY: FISHBEIN  
VOTE: ALL AYE  
MOTION: PASSED**

**Time of Executive Session 6:56 p.m. to 7:07 p.m.**

**Attendance at Executive Session:**

<b>FISHBEIN</b>	<b>MAYOR WILLIAM W. DICKINSON, JR.</b>
<b>LAFFIN</b>	<b>TOWN ATTORNEY GERALD E. FARRELL, SR.</b>
<b>MARRONE</b>	<b>RICHARD HENDERSHOT, DIRECTOR OF PUC</b>
<b>MORGENSTEIN</b>	<b>JOSEPH PASCARETTI, WORKERS COMP ATTY</b>
<b>SHORTELL</b>	<b>KURT TREIBER, RISK MANAGER</b>
<b>TATTA</b>	
<b>TESTA</b>	
<b>ZANDRI</b>	
<b>CERVONI</b>	

10. Discussion and Possible Action regarding the matter of Johnson v. Town of Wallingford Worker's Compensation claim as discussed in Executive Session/Human Resources.

*In Attendance: James Hutt, Director, Human Resources  
Kurt Treiber, Risk Manager  
Joseph J. Passaretti, Jr., Workers Compensation Attorney*

**MOTION WAS MADE TO APPROVE THE SUM OF WORKER'S COMPENSATION** regarding the matter of Johnson v. Town of Wallingford Worker's Compensation claim as discussed in Executive Session.

**MADE BY: LAFFIN**  
**SECONDED BY: TATTA**  
**VOTE: ALL AYE**  
**MOTION: PASSED**

The meeting was adjourned at 8:23 p.m.

Respectfully submitted,

Lisa Moss  
Council Staff  
Meeting digitally recorded

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Vincent Cervoni, Chairman

Date

---

Barbara Thompson, Town Clerk

Date

RECEIVED FOR RECORD 8-21-2020  
AT 4:30 AND RECEIVED BY  
Barbara Thompson TOWN CLERK



*Town of Wallingford, Connecticut*

RECEIVED  
MAYOR'S OFFICE  
20 AUG 25 PM

*Sal/Purchasing*

**RICHARD W. HEIDGERD**  
FIRE CHIEF

**JOSEPH J. CZENTNAR**  
DEPUTY FIRE CHIEF

6.

**SAMUEL C. WILSON**  
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES  
75 MASONIC AVENUE  
WALLINGFORD, CONNECTICUT 06492-3019  
TELEPHONE (203) 294-2730

August 24, 2020

Mayor William W. Dickinson, Jr.  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Additional Bid Waiver Request

Dear Mayor Dickinson:

The Fire Department is requesting an additional vendor be added to our bid waiver list for Fiscal Year 2020-2021. This vendor, TAB Computer Systems, Inc., had been on our list since 2013, but was omitted this year in error. We currently are still using their support services until we are able to transition over to a new service company, TBNG, Inc., which has increased capabilities to manage IT, infrastructure solutions, and information security services.

Please add the following vendor:

TAB Computer Systems, Inc.  
29-31 Bissell Street  
East Hartford, CT 06108-2286

If this request meets with your approval, please place it on the September 8, 2020 Town Council agenda for consideration and approval.

Respectfully,

Richard W. Heidgerd  
Fire Chief

Enclosure



7,

**AMENDMENTS TO CHAPTER 43, "PURCHASING"  
OF THE CODE OF THE TOWN OF WALLINGFORD**

BE IT ENACTED BY THE TOWN COUNCIL IN SESSION:

That Chapter 43 of the Code of the Town of Wallingford, "Purchasing" is hereby amended as follows:

1. That §43-11.A of the Code of the Town of Wallingford, "Formal contract procedure", of Chapter 43, "Purchasing" is hereby amended as follows:

**§43.11. Formal contract procedure.**

A. Purchases shall be made under such rules and regulations established by this chapter by the Council, provided that, if any purchase or contract for purchasing, including a continuing order or contract for the purchase of the same commodity or service over a period of time, involves the expenditure of \$16,000.00 or more, the Purchasing Agent, unless it shall be determined by the Town Council to be against the best interests of the Town, shall invite sealed bids or proposals, giving sufficient publication to the trade and/or profession and 10 days' public notice thereof by publication at least once in a newspaper having a circulation in the Town, and shall let the purchase or contract to the lowest responsible bidder thereon or may reject any or all such bids or proposals. All such sealed bids or proposals shall be opened publicly.

2. That §43-12.A and §43-12.B of the Code of the Town of Wallingford, "Open market procedure", of Chapter 43, "Purchasing" is hereby amended as follows:

**§43-12. Open market procedure.**

A. All purchases and supplies and contractual services of less than the estimated value of \$16,000 shall be made in the open market, without newspaper advertisement and without observing the procedure prescribed by § 43-11 for the award of formal contracts.

B. Minimum number of quotes. All open-market purchases over \$750.00 shall, wherever possible, be based on at least three competitive quotes and shall be awarded to the lowest responsive and responsible quoter. Whenever possible, reasonable efforts shall be made to obtain such quotes from vendors located in Wallingford.

3. That §43-15.A and §43-15.B of the Code of the Town of Wallingford, "Emergency purchases", of Chapter 43, "Purchasing" is hereby amended as follows:

**§43-15. Emergency purchases.**

A. In the event of an emergency requiring the expenditure in amounts of less than \$16,000, and the funds are available for expenditure, the Purchasing Agent may purchase through the open market procedure the supplies or services needed, or authorize the head of any agency or department to purchase directly the supplies or services which are needed. The Purchasing Agent shall use his/her best judgment to most effectively acquire the supplies and/or services.



Ordinance No. \_\_\_\_\_

B. In the event of an emergency requiring the expenditure of \$16,000 or more and the funds are available for expenditure, the Mayor may authorize the Purchasing Agent and the requesting agency or department to purchase directly the supplies and/or services necessary to address the emergency.

I HEREBY CERTIFY that these Amendments to the Code were enacted by the Town Council of the Town of Wallingford this \_\_\_\_\_ day of \_\_\_\_\_, 2020, in accordance with the provisions of the Charter of the Town of Wallingford.

\_\_\_\_\_  
Barbara Thompson  
Town Clerk

APPROVED: \_\_\_\_\_  
William W. Dickinson, Jr., Mayor

DATE: \_\_\_\_\_

Subject **Agenda for voting**  
 From Gina & Larry Morgenstein <ginalarrym@gmail.com>  
 To Town Clerk <townclerk@wallingfordct.gov>, Vinny Cervoni  
 <vcbluzman@hotmail.com>  
 Date 2020-08-11 13:31



9.

Chairman Cervoni,

I want to request an agenda item for a report of post primary outcome. In order to prepare for the general election 11/3 I want to know if we have learned anything and if there will be any additional needs (such as additional funding or staffing ) in this unusual election year.

I would request Town Clerk and Registrar be included.

I would ask that the Town Clerk let us know if our August or September meeting would be best.

Gina Morgenstein  
 Councilwoman



RECEIVED  
MAYOR'S OFFICE  
*Town of Wallingford, Connecticut*  
20 AUG 19 AM 11:33

TOWN ATTORNEY  
GERALD E. FARRELL, SR.

ASSISTANT TOWN ATTORNEY  
GEOFFREY T. EINHORN

CORPORATION COUNSEL  
JANIS M. SMALL

DEPARTMENT OF LAW  
WALLINGFORD TOWN HALL  
45 SOUTH MAIN STREET  
WALLINGFORD, CT 06492

TELEPHONE (203) 294-2140

FAX (203) 294-2112

lawdept@wallingfordct.gov

11.8/21

August 19, 2020

William W. Dickinson, Jr., Mayor  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Dear Mayor Dickinson:

Please place the following items on the Town Council's agenda for its meeting on September 8, 2020:

1. Executive Session pursuant to Connecticut General Statutes § 1-200(6)(B) and § 1-225(f) regarding strategy, negotiations and enforcement of a legal right with respect to a pending claim in the matter of Town of Wallingford v. Quinnipiac Street Associates, LLC.
2. Motion to consider and approve action regarding the pending claim as discussed in Executive Session.

Thank you.

Very truly yours,

Geoffrey T. Einhorn  
Assistant Town Attorney

GTE/bjc