

TOWN OF WALLINGFORD, CONNECTICUT

TOWN COUNCIL MEETING
Robert F. Parisi Council Chambers

TUESDAY
October 27, 2020
6:30 P.M.

AGENDA

The Town Council meeting of October 27, 2020 will take place REMOTELY only. It shall commence at 6:30 p.m. It is expected that the public will be permitted to comment on the Agenda items as instructed by the Chairman. Materials for this meeting will also be posted on the Town's website for viewing prior to the meeting. The meeting can be accessed through:

<https://global.gotomeeting.com/join/289640885>
YOU CAN ALSO DIAL IN USING YOUR PHONE:
United States (Toll Free): 1-877-309-2073
United States +1(571) 317-3129
Access Code: 289-640-885

Live stream of the meeting will also be available on the Town of Wallingford You Tube Channel:
<https://www.youtube.com/c/wallingfordgovernmenttelevision>

Moment of Silence

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$1,796.78 (#222-240)
Acct. #1001001- 41020 - Tax Collector
 - 3b. Consider and approve a Transfer in the amount of \$1,000 from Pickup 4x4, Acct. #10030000-57000-00946 to Fuel Gauge Tank Mont. System, Acct. #10030000-57000-00948 – Public Works
 - 3c. Consider and approve a Transfer in the amount of \$3,000 from Body Worn Cameras, Acct. #10020050 57000 00916 to Police Operating Expenses, Acct. #10020050-58735 – Police Dept.
 - 3d. Acceptance of Federal/State Highway Safety Grant entitled 2019/2020 Comprehensive DUI Enforcement Program and consider and approve

Appropriation of funds in the amount of \$12,850 to Revenue Highway Safety, Acct. #1002001-45208 and to Police Overtime, Acct. #10020050-51400 – Police Dept.

- 3e. Consider and approve a Transfer in the amount of \$8,790 from Body Worn Cameras, Acct. #10020050-57000-00916 to Police Operating Expenses, Acct. #10020050-58735 – Police Dept.
- 3f. Consider and approve a Resolution authorizing Mayor William Dickinson to enter into or amend contractual instruments between the Town of Wallingford and the State of Connecticut Office of Early Childhood for a Child Day Care Program from October 5, 2020 to June 30, 2022 – Mayor
- 3g. Consider and approve an Agreement between Wallingford Community Day Care Center, Inc. and the Town of Wallingford, which authorizes the Wallingford Community Day Care Center, Inc. to carry out funding programs as provided in the contract between the Town of Wallingford and the State of Connecticut Office of Early Childhood for October 5, 2020 to June 30, 2022 – Mayor
- 3h. Consider and approve a Resolution permitting the Wallingford Community Day Care Center, Inc. to borrow from the Town of Wallingford amounts necessary to meet the essential operation expenses of said Day Care Center prior to the time its program is approved for funding from the State of Connecticut - Mayor
- 3i. Set a Public Hearing for November 10, 2020 at 6:30 p.m. to Consider and Act on Amendment to Chapter 46, Reserve Accounts, Article II of the Code of the Town of Wallingford – Chairman Cervoni
- 3j. Approve Town Council Minutes of October 13, 2020.

4. **Items Removed from the Consent Agenda**

5. **PUBLIC QUESTION & ANSWER PERIOD**

- 6. Report from Stephen Civitelli, Health Director, regarding COVID 19 – Chairman Cervoni
- 7. Consider and approve renewals of the following tax incentive programs through September 30, 2023 – Economic Development Commission

Real Property Tax Incentives for Manufacturers
Real Property Tax Incentives for Office Development
Personal Property Tax Incentives for Manufacturers

- 8. Discussion and action regarding Move of 2019-2020 unallocated surplus of \$1,617,852 to the 2% fund – BOE

9. Update on Board of Education COVID expenses – BOE
10. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor

In accordance with Title II of the Americans with Disabilities Act- Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.

Wallingford Town Hall, 45 South Main Street



RECEIVED
MAYOR'S OFFICE
Town of Wallingford, Connecticut
20 OCT 19 AM 9:48

JO-ANNE L. RUSCZEK, C.C.M.C.
TAX COLLECTOR

CHERYL BRUNDAGE C.C.M.C.
ASSISTANT TO THE TAX COLLECTOR

DEPARTMENT OF FINANCE
45 SOUTH MAIN STREET
P.O. BOX 5003
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 294-2135
FAX (203) 294-2137

3a.

October 19, 2020

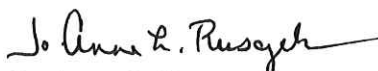
Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford
Wallingford, CT 06492

Re: Refund - Account #1001001-41020 – \$1,796.78 (#222-240)

Dear Mayor Dickinson:

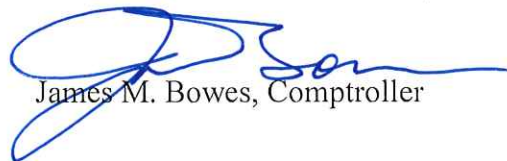
Attached is a list of refunds for your approval and the approval of the Town Council:

Very truly yours,


Jo-Anne L. Rusczeck
Tax Collector

APPROVED:


William W. Dickinson, Jr., Mayor


James M. Bowes, Comptroller

222 Smith, Christopher M.	43.04	19-0013850
223 CCAP Auto Lease (AJ49969)	283.99	19-0056566
224 VW Credit Leasing LTD (AK85303)	132.06	19-0091787
225 Honda Lease Trust (643WOT)	45.27	19-0068128
226 Smith, Chistopher M.	20.20	19-0086975
227 Cullen, Alex J.	13.57	19-0058973
228 Murgo, Paul J. or Marylee	11.64	19-0077548
229 Hubbard, Harry C. c/oDeborah Hubbard	8.70	19-0068676
230 Coppola, Tricia L.	60.83	19-0058362
231 Kling, Douglas W.	18.77	19-0071335
232 Lorenzo-Mateo, Daniel	57.16	19-0073450
233 Belucci, Lynn or Mark	8.37	18-0053099
534 Roman, Edward	10.85	19-0084262
235 Ford, Peter	196.15	18-0064140
236 Toyota Lease Trust (SWAN)	133.51	18-0089779
237 Toyota Lease Trust (SWAN)	301.82	19-0089940
238 Acar Leasing LTD (AJ87417)	70.06	19-0050318
239 Hurtado, William D.	7.15	19-0068891
240 R F Hass & Sons, Inc.	373.64	19-0041729
	<hr/>	
	1796.78	

TOWN OF WALLINGFORD

36,

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford


Date: 10-14-20

I. Request for: xx Transfer of funds
 Appropriation of funds
X General Fund
 Other Title

Amount: \$1,000.00 FROM: Title: Pickup 4 x 4 Acct.No. 10030000-57000-00946
\$ FROM: Title: Acct. No.
\$ FROM: Title: Acct. No.
\$ FROM: Title: Acct. No.
\$ FROM: Title: Acct. No.
\$ FROM: Title: Acct. No.

Amount: \$1,000.00 TO: Title: Fuel Gauge Tank Mont. System Acct.No. 10030000-57000-00948
\$ TO: Title: Acct.No.

Explanation: PER ATTACHED LETTER AS REQUIRED

SUBMITTED BY: 
Department/Division Head
Robert V. Baltramaitis, Director Public Works
Certified as to the availability of funds:


Comptroller

APPROVED -- subject to vote of the Town Council:


Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer of \$1,000.00 as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2020.

Town Clerk



RECEIVED
MAY 19 10 12
TOWN OF WALLINGFORD

20 OCT 16 AM 11:46

Department of Public Works
29 Town Farm Road
Wallingford, Connecticut 06492

Telephone (203) 294-2105
Fax (203) 294-2107

MEMORANDUM

TO: Honorable William W. Dickinson Jr., Mayor

FROM: Robert V. Baltramaitis, P.E., Director of Public Works

SUBJECT: Transfer of \$1,000.00 to Capital Account #10030000-57000-00948
Fuel Gauge

DATE: October 14, 2020

Dear Mayor Dickinson:

I respectfully request a transfer in the amount of \$1,000.00 to be transferred to the Capital Account for a Tank Monitoring Fuel Gauge System for Public Works. We have \$20,000 budgeted and the lowest bid price is \$1,000 more. We are requesting this money be transferred from the unencumbered money in the Capital Account for the Pickup 4 x 4.

Very truly yours,

Robert V. Baltramaitis, P.E., Director
PUBLIC WORKS DEPARTMENT

RVB/clj

30.

Town of Wallingford

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: October 6, 2020

Request for: X Transfer of Funds
 Appropriation of Funds

Fund: X General
 ■ Other

Amount: \$3,000.00 From: Body Worn Cameras Account No: 10020050 57000 00916

Amount: \$3,000.00 To: Police Operating Expenses Account No: 10020050 58735

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:




Division/Department Head

Certified as to the availability of funds:



Comptroller

APPROVED: Subject to vote of Town Council



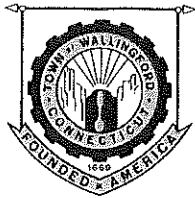
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2020.

Town Clerk



Town of Wallingford, Connecticut
Department of Police Services

WILLIAM J. WRIGHT
CHIEF OF POLICE

135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: CHIEF WILLIAM J. WRIGHT *WJW*
SUBJECT: TRANSFER REQUEST-BODY WORN CAMERA BATTERIES
DATE: 10/6/2020
CC:

Sir,

Recently, the police department opened a competitive bid process for body worn cameras. The bid has opened and the sole bidder was Watchguard. Our bid documents failed to include spare batteries for the cameras. The batteries typically last 12 hours and we will need spare batteries for those officers who from time to time work a full 16-hour shift.

We have secured a quote from Watchguard for batteries at \$99.00 per unit. I would like to purchase 30 batteries for a total of \$2994.00 including shipping. We have monies remaining in the body worn camera capital line to fund this expense. Therefore, I am respectfully requesting that a transfer of \$3,000.00 be made from Body Worn Cameras (Account No: 10020050-57000-00916) to Police Operating Expenses (Account 10020050-58735).

The customary financial transfer documents have been completed and a copy of this memorandum, accompanied by said transfer documents, has been provided to Mr. Bowes.

If you require anything further, please let me know.

3d.

Town of Wallingford

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: October 8, 2020

Request for: _____ Transfer of Funds
 X Appropriation of Funds

Fund: X General
 _____ Other

Amount: \$12,850.13 To: Revenue Highway Safety Account No: 1002001-45208

Amount: \$12,850.13 To: Police Overtime Account No: 10020050-51400


Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:




Division/Department Head

Certified as to the availability of funds:



Comptroller

APPROVED: Subject to vote of Town Council



Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2020.

Town Clerk



Town of Wallingford, Connecticut
Department of Police Services

WILLIAM J. WRIGHT
CHIEF OF POLICE

135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: CHIEF WILLIAM J. WRIGHT *WJW*
DATE: 10/08/20
SUBJECT: ACCEPTANCE OF GRANT FUNDS
CC: MR. JIM BOWES

RECEIVED
MAYOR'S OFFICE
20 OCT 13 PM 1:58

This agency had previously applied for a Federal/State Highway Safety grant, entitled "2019/2020 Comprehensive DUI Enforcement Program". The grant, which is administered through the State Department of Transportation, is designed to increase local police staffing for the purpose of enforcing our driving under the influence laws.

The Expanded DUI Enforcement grant reimburses us our overtime expenditures made pursuant to the terms of the grant program; in this case our reimbursement is \$12,850.13. This grant program is nearly identical in nature to those from which we have previously received funds for the last several years.

We have now received reimbursement through an electronic transfer. I write to request that the funds be accepted by the Council and deposited into the revenue account entitled: Highway Safety (Account 1002001-45208) and further, that our overtime expenditure account (Account 10020050-51400), be amended to reflect receipt of these funds as it is the account from which they were originally drawn. I have attached the requisite form for deposits and appropriations denoting the accounts to be adjusted.

Would you please place this matter on the agenda for the next scheduled Council meeting? If any further information is needed, please let me know.

3e.

Town of Wallingford

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: October 19, 2020

Request for: X Transfer of Funds
 Appropriation of Funds

Fund: X General
 ● Other

Amount: \$8,790.00 From: Body Worn Cameras Account No: 10020050-57000-00916

Amount: \$8,790.00 To: Police Operating Expenses Account No: 10020050-58735

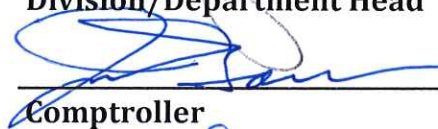
Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:



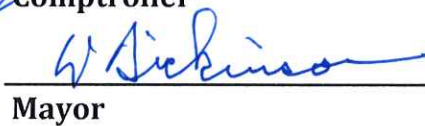
Division/Department Head

Certified as to the availability of funds:



Comptroller

APPROVED: Subject to vote of Town Council



Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$_____ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2020.


Town Clerk



Town of Wallingford, Connecticut
Department of Police Services

RECEIVED
MAYOR'S OFFICE
20 OCT 20 PM 12:55
WILLIAM J. WRIGHT
CHIEF OF POLICE
135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: CHIEF WILLIAM J. WRIGHT 
SUBJECT: TRANSFER REQUEST-BODY WORN CAMERA REDACTION SOFTWARE
DATE: 10/19/2020
CC:

Sir,

Recently, the police department opened a competitive bid process for body worn cameras. The bid has opened and the sole bidder was Watchguard. We are in need of redaction software to properly redact audio-video from recordings that will be released to the public through the freedom of information act. An example of these redactions might be children who are victims of a crime etc.

We have secured a quote from Watchguard for the software to include 3 years of maintenance for a total of \$8,790.00. We have monies remaining in the body worn camera capital line to fund this expense. Therefore, I am respectfully requesting that a transfer of \$8,790.00 be made from Body Worn Cameras (Account No: 10020050-57000-00916) to Police Operating Expenses (Account 10020050-58735).

The customary financial transfer documents have been completed and a copy of this memorandum, accompanied by said transfer documents, has been provided to Mr. Bowes.

If you require anything further, please let me know.

3f,

CERTIFIED RESOLUTION OF THE TOWN OF WALLINGFORD

I, BARBARA THOMPSON, Town Clerk of the Town of Wallingford, a Connecticut municipality (the "Contractor"), DO HEREBY certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Town Council of the Contractor duly held and convened on October 27, 2020, at which meeting a duly constituted quorum of the Town Council was present and acting throughout and that such resolution has not been modified, rescinded or revoked and is at present in full force and effect:

RESOLVED: That the Mayor, William W. Dickinson, Jr., is empowered to enter into or amend contractual instruments in the name and on behalf of the Town of Wallingford, with the Connecticut Office of Early Childhood for a Child Day Care program and to affix the corporate seal; and

RESOLVED: That the Town of Wallingford hereby adopts as its policy to support the nondiscrimination agreements and warranties required under Connecticut General Statutes §4a-60(a)(1) and §4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and §9(a)(1) and 10(a)(1) of Public Act 07-142, as those statutes may be amended from time to time.

IN WITNESS WHEREOF, the undersigned has affixed her signature and the corporate seal of the Contractor this day of October, 2020.

Barbara Thompson
Town Clerk
Town of Wallingford



Ned Lamont
Governor
 Susan Bysiewicz
Lt. Governor

STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD



Connecticut Office of
 Early Childhood

Beth Bye
Commissioner

October 21, 2020

The Honorable William W. Dickinson, Jr.
 Mayor
 Town of Wallingford
 Town Hall, 45 South Main Street
 Wallingford, CT 06492-4201

CONTRACT #: 20OECDC01WAL
PERIOD: 10/5/2020– 6/30/2022
AMOUNT: \$828,009.29

Dear Mayor Dickinson:

The accompanying documents are for execution of the Purchase of Service contract agreement referenced above. Carefully review all documents and, before the agreement is signed, let me know whether you have any changes. Please return a PDF of all contract documents to my e-mail address andrea.alexander@ct.gov ASAP. The following documents are included:

- **Contract terms (Part I – Description of Services and Part II – Mandatory Terms and Conditions)**
- **Signature & Approvals** - Please have your authorized signatory sign and date, preferably in blue ink.

If you have any questions regarding this process, please contact me at (860) 418-6986 or through e-mail at andrea.alexander@ct.gov. For questions regarding the contract content, please contact Annette Carbone at (860) 500-4423 or through e-mail at annette.carbone@ct.gov.

Sincerely,

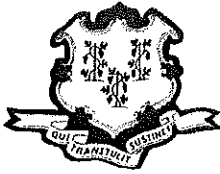
Andrea C. Alexander

Grants and Contracts Specialist
 Central Contracts Unit
 Business Administration Unit at DMHAS
 410 Capitol Avenue
 Hartford, CT 06134
Andrea.alexander@ct.gov
 (860) 418-6986

cc: OEC CDC Program staff

Phone: (860) 500-4412 · Fax: (860) 326-0554
 450 Columbus Boulevard, Suite 301
 Hartford, Connecticut 06103
www.ct.gov/oec

Affirmative Action/Equal Opportunity Employer



Original Contract Number: 20OECDC01WAL
 Amendment Number: _____
 Maximum Contract Value: \$828,009.29
 Contractor Contact Person: William W. Dickinson, Jr. Tel: (203) 294-2070
 OEC Program: Annette Carbone Tel: (860) 500-4423

STATE OF CONNECTICUT
PURCHASE OF SERVICE CONTRACT
 ("POS", "Contract" and/or "contract")
 Effective July 1, 2018
 Revised October 19, 2018

The State of Connecticut OFFICE OF EARLY CHILDHOOD
 Street: 450 COLUMBUS BOULEVARD, 3rd FLOOR
 City: HARTFORD State: CT Zip: 06103
 Tel#: (860) 500-4412 ("Agency" and/or "Department"), hereby enters into a Contract with:

Contractor's Name: TOWN OF WALLINGFORD
 Street: TOWN HALL, 45 SOUTH MAIN STREET
 City: WALLINGFORD State: CT Zip: 06492-4201
 Tel#: (203) 294-2070

("Contractor"), for the provision of services outlined in Part I and for the compliance with Part II. The Agency and the Contractor shall collectively be referred to as "Parties". The Contractor shall comply with the terms and conditions set forth in this Contract as follows:

Contract Term/Effective Date	This Contract is in effect from 10/05/20 through 06/30/22.
Statutory Authority	The Agency is authorized to enter into this Contract pursuant to § 4-8 and 10-500 of the Connecticut General Statutes ("C.G.S.").
Set-Aside Status	Contractor <input type="checkbox"/> IS or <input checked="" type="checkbox"/> IS NOT a set aside Contractor pursuant to C.G.S. § 4a-60g.
Contract Amendment	The parties, by mutual agreement, may amend Part I of this contract only by means of a written instrument signed by the Agency and the Contractor, and, if required, approved by the Office of the Connecticut Attorney General. Part II of this Contract may be amended only in consultation with, and with the approval of, the Office of the Connecticut Attorney General and the State of Connecticut, Office of Policy and Management ("OPM") in accordance with the section in this Contract concerning Contract Amendments.

All notices, demands, requests, consents, approvals or other communications required or permitted to be given or which are given with respect to this Contract (collectively called "Notices") shall be deemed to have been effected at such time as the Notice is hand-delivered, placed in the U.S. mail, first class and postage prepaid, return receipt requested, sent by email, or placed with a recognized, overnight express delivery service that provides for a return receipt. All such Notices shall be in writing and shall be addressed as follows:

If to the Agency: STATE OF CONNECTICUT OFFICE OF EARLY CHILDHOOD 450 COLUMBUS BOULEVARD, 2ND FLOOR HARTFORD, CT 06103 Attention: Annette Carbone	If to the Contractor: TOWN OF WALLINGFORD TOWN HALL, 45 SOUTH MAIN STREET WALLINGFORD, CT 06492-4201 Attention: Mayor William W. Dickinson, Jr.
--	--

A party may modify the addressee or address for Notices by providing fourteen (14) days' prior written Notice to the other party. No formal amendment is required.

39.

AGREEMENT

AGREEMENT entered into between the TOWN OF WALLINGFORD, "Town", and THE WALLINGFORD COMMUNITY DAY CARE CENTER, INC., "Day Care".

WITNESSETH:

1. The Town has executed a Contract with the State of Connecticut, acting by its Connecticut Office of Early Childhood, "Office" for funding programs to be carried out by Day Care, acting on behalf of the Town. The Contract has been executed as authorized by the provisions of the General Statutes. A copy is appended hereto and made a part hereof.

2. Day Care agrees to the terms and conditions set forth in said Contract including any special conditions imposed by the Office at the time funds are made available to the Town pursuant to said Contract.

3. The effective dates of the contract and of this Agreement are from October 5, 2020 to June 30, 2022.

4. Day Care will carry sufficient insurance during the term of this Agreement to "save harmless" the Town from any claims, suits or demands that may be asserted against it by reason of any act or omission of Day Care.

5. This Agreement shall be incorporated into and shall govern the other agreements that expressly exist between the Town and Day Care.

IN WITNESS WHEREOF, Day Care has caused this Agreement to be duly executed in its behalf and its seal hereunto affixed this _____ day of October, 2020, and thereafter Town has caused these presents to be signed and sealed by its Mayor, William W. Dickinson, Jr., duly authorized this _____ day of October, 2020.

*Signed, Sealed and Delivered
In Presence Of:*

THE WALLINGFORD COMMUNITY
DAY CARE CENTER, INC.

BY: _____
TAMARAH SMITH
Its

TOWN OF WALLINGFORD

BY: _____
WILLIAM W. DICKINSON, JR.
Its Mayor, Duly Authorized

3h.

CERTIFIED RESOLUTION OF THE TOWN OF WALLINGFORD

I, BARBARA THOMPSON, Town Clerk of the Town of Wallingford, a municipal corporation (the "Contractor"), DO HEREBY CERTIFY that the following is a true and correct copy of a resolution duly adopted at a meeting of the Town Council of the Contractor duly held and convened on October 27, 2020, at which meeting a duly constituted quorum of the Town Council was present and acting throughout and that such resolution has not been modified, rescinded or revoked and is at present in full force and effect:

RESOLUTION

WHEREAS, The Wallingford Community Day Care Center, Inc. is a designated agency of the Town of Wallingford funded by the State of Connecticut through the Town of Wallingford for service to preschool children and their parents; and

WHEREAS, The Wallingford Community Day Care Center, Inc. is supported by State funds, voluntary contributions of time, money and material, including in-kind contributions by the Town of Wallingford; and

WHEREAS, The Wallingford Community Day Care Center, Inc. is continually in operating difficulty because of the delay in actually receiving funds approved by the State.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WALLINGFORD:

1. That The Wallingford Community Day Care Center, Inc. be permitted to borrow from the Town of Wallingford amounts necessary to meet the essential operating expenses of the Wallingford Community Day Care Center, Inc. prior to the time The Wallingford Community Day Care Center, Inc.'s program is approved by the State of Connecticut through Connecticut Office of Early Childhood and the actual funding is received, but in no case to draw more than the amount approved and budgeted by the State for the period of operation as set forth in the 2020 budget. Prior to approval of the State Grant award, the Town of Wallingford shall not advance more than three months' operating expenses.

2. The Wallingford Community Day Care Center, Inc. will repay the amount so borrowed immediately upon receipt of the State grant for the period for which the funds were borrowed.

IN WITNESS WHEREOF, the undersigned has affixed her signature and corporate seal of the Town of Wallingford this day of October, 2020.

Barbara Thompson
Town Clerk
Town of Wallingford



COPY
RECEIVED
MAYOR'S OFFICE
Town of Wallingford, Connecticut
20 OCT 19 PM 12:38

TOWN ATTORNEY
GERALD E. FARRELL, SR.

ASSISTANT TOWN ATTORNEY
GEOFFREY T. EINHORN

CORPORATION COUNSEL
JANIS M. SMALL

DEPARTMENT OF LAW
WALLINGFORD TOWN HALL
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
TELEPHONE (203) 294-2140
FAX (203) 294-2112
lawdept@wallingfordct.gov

31

MEMORANDUM

TO: Christopher K. Shortell, Chairman, Ordinance Committee

CC: Vincent Cervoni, Chairman, Town Council
William W. Dickinson, Jr., Mayor
Barbara Thompson, Town Clerk

FROM: Janis M. Small, Corporation Counsel

RE: Capital and Nonrecurring Ordinance

DATE: October 19, 2020

Enclosed is the ordinance amending Chapter 46, Article II of the Code for the Town Council's consideration.



Janis M. Small
Corporation Counsel

JMS/bjc

Enclosure

**AMENDMENT TO CHAPTER 46, RESERVE ACCOUNTS, ARTICLE II,
OF THE CODE OF THE TOWN OF WALLINGFORD**

BE IT ENACTED BY THE TOWN COUNCIL IN SESSION:

That Chapter 46, Reserve Accounts, Article II, Capital and Nonrecurring Expenditures, is amended as follows:

1. §46-5, §46-7, and §46-8 are amended to replace Chapter XV with Chapter XIX each place it appears.

§46-7. Management of funds, is also amended to replace Chapter VII with Chapter VIII.

2. To add the following new section:

§ 46-9. (New)

On or before November 30th and April 1st of each fiscal year, the Comptroller shall provide the Town Council with a report of all Capital and Nonrecurring Fund projects completed and/or closed out during the previous fiscal year ended June 30th, including the dollar amount unspent for each closed out project.

I HEREBY CERTIFY that this Ordinance was enacted by the Town Council of the Town of Wallingford this _____ day of October, 2020, in accordance with the provisions of the Charter of the Town of Wallingford.

Barbara Thompson
Town Clerk

APPROVED: _____
William W. Dickinson, Jr., Mayor

DATE: _____

3j,

**TOWN OF WALLINGFORD, CONNECTICUT
TOWN COUNCIL MEETING**

**TUESDAY
OCTOBER 13, 2020
6:30 P.M.**

RECORD OF VOTES & MINUTES

The Town Council Meeting on Tuesday, October 13, 2020 was called to order at 6:35 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Christopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Councilor Gina Morgenstein was absent. Mayor William W. Dickinson, Jr. and Town Attorney Gerald E. Farrell, Sr. were also present.

1. Pledge of Allegiance

Chairman Cervoni reads announcement regarding the rules of tonight's meeting.

2. Roll Call

3. Consent Agenda

3a. Consider and approve Tax Refunds totaling \$23,169.77 (#147-221)
Acct. #1001001- 41020 - Tax Collector

3b. Consider and approve a Transfer in the amount of \$1,284 from Maint. of Bld., Acct.
#10030000-54315 to Capital Account, Acct. # - TBD - Public Works

3c. Acceptance of Federal/State Highway Safety Grant FY 2020 Distracted Driving High
Visibility Enforcement Program and consider and approve Appropriation of funds in the
amount of \$20,741 to Revenue Highway Safety, Acct. #1002001-45208 and to Police
Overtime, Acct. #10020050-51400 – Police Dept.

3d. Acceptance of Grant from FM Global and consider and approve Appropriation of funds in
the amount of \$4,000 to Revenue Account Grant, Acct. #TBD and to Expense Account
Grant, Acct. #TBD – Fire Marshal

3e. Acceptance of Workforce Alliance funds for Summer Youth Employment Program and
consider and approve Appropriation of funds in the amount of \$13,058 to Revenue, Acct.
#2274002-47010 and to Expenditures, Acct. #22702020-51000 – Y&SS

3f. Approve Town Council Minutes of September 22, 2020.

MOTION WAS MADE TO APPROVE CONSENT AGENDA ITEMS 3a.-3f.

MADE BY: LAFFIN

SECONDED BY: SHORTELL

**VOTE: ALL AYE
MOTION: PASSED**

4. **Items Removed from the Consent Agenda: None**

5. **PUBLIC QUESTION & ANSWER PERIOD**

Opened Public Question and Answer Period at 6:37 p.m.

Larry Morgenstein, South Main Street, pointed out we are still in a pandemic with no vaccine and there are five schools with COVID outbreaks. He then told his story of having bypass surgery in June. He remarked that P&Z is looking at a large meeting coming up with Bristol Meyers. He does not feel he should be here and stated he does not believe this decision was made lightly. He noted we have the ability to do both, virtual and live, and he feels we should. He stated that's all he has to say and he will leave and go home from here.

Closed Public Question and Answer Period at 6:45 p.m.

6. Budget Amendment in the amount of \$604,500 (FY 2020-2021) – Electric Div.

In Attendance: *Tony Buccheri, General Manager, Electric Division*
Thomas Sullivan, Office Manager, Electric Division

MOTION WAS MADE TO MOVE TO APPROVE BUDGET AMENDMENT.

**MADE BY: LAFFIN
SECONDED BY: SHORTELL**

Mr. Buccheri stated we are here to seek a budget amendment back into retained earnings.

Councilor Fishbein questioned if records expense has overtime costs in it. Mr. Buccheri stated yes and went on to say that is for our customer representatives who maintain our customer phone service line.

ROLL CALL VOTE:	SHORTELL: YES
FISHBEIN: YES	TATTA: YES
LAFFIN: YES	TESTA: YES
MARRONE: YES	ZANDRI: YES
MORGENSTEIN: ABSENT	CERVONI: YES
8-AYE	
1-ABSENT	
MOTION: PASSED	

Mr. Sullivan explained that straight time, overtime and supplies are in that line.

7. Update on COVID-19 from Stephen Civitelli, Health Director

Mr. Civitelli provided an update and indicated there are 600 cases in town currently. Community cases are at 68% and nursing home cases are at 30%. There were 33 cases in September, 20 cases in October and 12,444 tested in town. Most cases are related to gatherings or family events. He mentioned that Phase III reopening started. Mr. Civitelli announced he was invited to sit on the vaccine task force.

Chairman Cervoni congratulated Mr. Civitelli.

Councilor Shortell asked Mr. Civitelli if he felt things were under control. Mr. Civitelli said the state is trying to set thresholds and we will be on our own travel advisory.

Councilor Shortell asked if there is something brewing in the school system. Mr. Civitelli answered no then stated it's very familial related and we can trace it all.

Councilor Tatta asked what nursing homes the fatalities happened in. Mr. Civitelli stated Quinnipiac Valley. Councilor Tatta asked if the state is controlling that portion. Mr. Civitelli explained if the facility goes 14 days with no positive cases then they will test every 30 days. He feels with cases going up they will still test every 14 days.

Councilor Zandri remarked that from April until now we have had far fewer testing. He feels we have better testing capabilities now.

Chairman Cervoni remarked to Mr. Civitelli it's pretty clear that you are living up to your position and then told him the time and effort he puts into it is greatly appreciated.

8. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor

MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION AT 7:30 P.M.

**MADE BY: LAFFIN
SECONDED BY: SHORTELL
VOTE: ALL AYE
MOTION: PASSED**

**MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION PURSUAN TO
Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase,
sale and/or leasing of property.**

MOTION WAS MADE TO MOVE OUT OF EXECUTIVE SESSION AT 7:58 P.M.

**MADE BY: LAFFIN
SECONDED BY: SHORTELL
VOTE: ALL AYE
MOTION: PASSED**

Time of Executive Session 7:30 p.m. to 7:59 p.m.

Attendance at Executive Session:

FISHBEIN	MAYOR WILLIAM W. DICKINSON, JR.
LAFFIN	ASST. TOWN ATTORNEY GEOFFREY EINHORN
MARRONE	
SHORTELL	
TATTA	
TESTA	
ZANDRI	
CERVONI	

MOTION TO ADJOURN
MADE BY: SHORTELL
SECONDED BY: FISHBEIN
ALL AYE
MOTION: PASSED

The meeting was adjourned at 7:59 p.m.

Respectfully submitted,

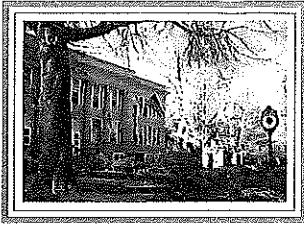
Lisa Moss
Council Staff
Meeting digitally recorded

Vincent Cervoni, Chairman

Date

Barbara Thompson, Town Clerk

Date



Town of Wallingford

Economic Development Commission

45 South Main Street, Room 311
Wallingford, CT 06492

RECEIVED
MAYOR'S OFFICE
20 OCT 16 PM 4:49

7.

October 16, 2020

William W. Dickinson, Jr., Mayor
Town of Wallingford
45 South Main Street
Wallingford, Connecticut 06492

*Renewal of each incentive
program extends the incentive
to September 30, 2023. WJ*

Dear Mayor Dickinson:

The Economic Development Commission (EDC) has completed its review of three tax incentive programs that expired on September 12, 2020. As the result of our review, we are proposing renewals to: "Real Property Tax Incentives for Manufacturers", "Real Property Tax Incentives for Office Development" and "Personal Property Tax Incentives for Manufacturers". We acknowledge that there are presently no active applications for these tax incentives. However, given the uncertainty of the market place due to the impact of COVID-19, we recommend renewal of the tax incentives as they will act as a starting point as future opportunities arise. Said another way, if we had no tax incentives in place, the process/timeline to develop an incentive could prevent prompt engagement of future opportunities. The proposed programs incent grand list growth and in no case would result in less tax than is currently levied. Copies of each tax incentive program are attached.

These programs were previously developed with assistance from our Law Department and have been vetted with our Tax Assessor.

The EDC requests that these tax incentive proposals be forwarded to the Town Council for review at their October 27 meeting, at which time we will be prepared to explain our rationale for each recommendation.

Sincerely,

Joseph E. Mirra

Joseph E. Mirra, Chairman
Economic Development Commission

TR:lmw

Attachments

c: EDC Commissioners
Shelby Jackson, Assessor's Office
Janis Small, Dept. of Law

TaxInclTrToMayorTC101620



Town of Wallingford, Connecticut

DRAFT

A PROGRAM ESTABLISHING A PERSONAL PROPERTY TAX INCENTIVE FOR MANUFACTURERS

Section 1. Purpose

The purpose is to establish an incentive program for the Town of Wallingford, in order to attract and retain manufacturing companies to locate or expand in Wallingford through the temporary fixing of personal property assessments in such facilities in accordance with the Connecticut General Statutes 12-65h.

Section 2. Program

- (a) The Town of Wallingford, acting by its Mayor, may enter into a written agreement(s), subject to Town Council approval, that shall provide for the temporary fixing of personal property assessments, subject to the requirements as set forth below.
- (b) Any applicant for such benefit shall be eligible to enter into a written agreement with the Town provided it complies and conforms with the following requirements:
 1. The applicant is a manufacturing company and not currently benefiting from any other real or personal property tax incentive program offered by the Town of Wallingford. Manufacturing is the activity of converting or conditioning tangible personal property by changing the form, composition, quality or character of the property. The Town will utilize the NAIC System as its guide.
 2. The applicant is locating in a vacant industrial property through either purchase, lease or new construction that is approved for such use by the Wallingford Planning & Zoning Commission.
 3. The applicant is current in the payment of any taxes or other obligations due to the Town of Wallingford and shall remain current in order to receive the benefit of this program.
 4. The applicant completes and submits an executed Tax Incentive Program Agreement to the Town of Wallingford Economic Development Commission.
 5. The applicant completes and submits a Declaration of Personal Property to the Town of Wallingford, Assessor's Office, on or before November 1st of each calendar year. An extension to file, not to exceed 45 days, may be granted by the Assessor for good cause if requested in writing and submitted to the Assessor by the November 1st date.

- (c) The period of benefit commences with the first applicable grand list following the execution of the Tax Incentive Program Agreement by the applicant and the Mayor of Wallingford. Any agreement entered into pursuant to this program shall not be subject to assignment, transfer or sale. In the event that any such agreement is assigned, transferred or sold, then and in that event, the agreement shall terminate as of the effective date of said assignment, transfer or sale.
- (d) Schedule:

<u>Amount of Net Increase In Assessed Value Of Personal Property</u>	<u>Time Period</u>	<u>% Reduction In Net Increase</u>
\$25,000 and above	2 years	50%

Net increase is defined as the actual growth or increase in assessed value as calculated by subtracting the prior year's assessment after the allowance for all other qualifying Town of Wallingford grants or exemptions.

Section 3. Term

This incentive program is available for the Grand List of October 2020 to and including the Grand List of October 2022. The program expires on September 30, 2023.

Attachment

Adopted by Town Council on 9/28/93
 Approved by Town Council for 2 years on 9/23/97
 6-month Extension by Town Council on 9/28/99
 Approved by Town Council for 2 years on 2/22/00
 Approved by Town Council on 1/14/03
 Amended by Town Council on 11/15/05
 Approved as Amended by Town Council for 3 years on 1/12/10
 Approved by Town Council for 3 years on 12/10/13
 Approved (as Amended) by Town Council for 3 years on 9/12/17
 Approved by Town Council for 3 years on _____

DRAFT

TAX INCENTIVE PROGRAM AGREEMENT

The Town of Wallingford has established a tax incentive program in order to attract and retain manufacturing companies to locate or expand in Wallingford, through the temporary fixing of personal property assessments in such facilities in accordance with the Connecticut General Statutes 12-65h.

The Town Council authorizes the Mayor on behalf of the Town to enter into a written agreement with the owner(s) and/or lessee(s) of certain property located within the Town, which agreements may provide for the temporary fixing of the personal property assessments, subject to the requirements as set forth in this document:

The applicant is a manufacturing company and not currently benefiting from any other real or personal property tax incentive program offered by the Town of Wallingford. Manufacturing is the activity of converting or conditioning tangible personal property by changing the form, composition, quality or character of the property. The Town will utilize the NAIC System as its guide.

The applicant is locating in a vacant industrial property through either purchase, lease or new construction that is approved for such use by the Wallingford Planning & Zoning Commission.

The applicant is current in the payment of any taxes or other obligations due to the Town of Wallingford and shall remain current in order to receive the benefit of this program.

The applicant completes and submits a Declaration of Personal Property to the Town of Wallingford, Assessor's Office, on or before November 1st of each calendar year.

The period of benefit commences with the first applicable grand list following the execution of the Tax Incentive Program Agreement by the applicant and the Mayor of Wallingford. Any agreement entered into pursuant to this program shall not be subject to assignment, transfer or sale. In the event that any such agreement is assigned, transferred or sold, then and in that event, the agreement shall terminate as of the effective date of said assignment, transfer or sale.

Qualifying schedule:

Amount of Net Increase In Assessed Value of Personal Property	Time Period	% Reduction in Net Increase
\$25,000 and above	2 Years	50%

Net Increase is defined as the actual growth or increase in assessed value as calculated by subtracting the prior year's assessment after the allowance for all other qualifying grants or exemptions.

Company Name: _____

Mailing Address: _____

Location in Wallingford: _____

Phone Number: _____ Fax Number: _____ E-mail Address: _____

Type of Business: _____ NAICS Code : _____

Incentive Commencement Date: October 1, 20____

Applicant's Signature and Title

Mayor, Town of Wallingford

Return completed form to: Economic Development Commission, Town of Wallingford,
45 South Main Street, Room 311, Wallingford, CT 06492.



Town of Wallingford, Connecticut

DRAFT

**A PROGRAM ESTABLISHING A
REAL PROPERTY TAX INCENTIVE
FOR MANUFACTURERS**

Section 1. Purpose

To establish a real property tax incentive program in accordance with Section 12-65b of the Connecticut General Statutes for the Town of Wallingford in order to attract and retain manufacturing companies to locate or expand in Wallingford through the temporary fixing of real property assessments on property improvements costing at least \$1 million and resulting in an increased assessed valuation of the property of at least \$1 million.

Section 2. Program

- (a) The Town of Wallingford, acting by its Mayor, may enter into a written agreement(s), subject to Town Council approval, that shall provide for the temporary fixing of real property assessments, subject to the requirements as set forth below.
1. The applicant is a manufacturing company and not currently benefiting from any other real or personal property tax incentive program offered by the Town of Wallingford. Manufacturing is the activity of converting or conditioning tangible personal property by changing the form, composition, quality or character of the property. The Town will utilize the NAIC System as its guide.
 2. The manufacturing building is located or will be located in a zone that is approved for such use and is in compliance with the requirements of said zone as designated by the Wallingford Planning & Zoning Commission.
 3. The applicant(s) is current in the payment of any taxes or other obligations due to the Town of Wallingford and shall remain current in order to receive the benefit of this program.
 4. The criterion (total investment*) to be considered for this program is a minimum of \$1 million or more of one of the following:
 - property improvements to an existing manufacturing/industrial facility;
 - property improvements to an existing facility being repurposed for a manufacturing use;
 - newly built manufacturing/industrial facility.

- (b) Taxes will be abated on the net increase** in the assessed value of real property*** with a minimum required net increase in assessed value of \$1 million. Tax abatement will be for a period of up to seven (7) years as follows: years 1-5...50% abatement; years 6 and 7...25% abatement.
- (c) The period of benefit commences with the first applicable grand list following the issuance of a Certificate of Occupancy, subject to prior receipt of any required application and documentation showing verification of investment threshold. Any agreement entered into pursuant to this program shall not be subject to assignment, transfer or sale. Prior to the issuance of a certificate of occupancy, the Town will collect pro-rata taxes.
- (d) If an applicant(s) receiving incentive benefits substantially reduces its operations in its real property during the term of the agreement, the Town may terminate the agreement and may require full payback of all abated taxes. Substantially reduced operations shall mean among other things a reduction in square feet occupied within the facility by 20% or more, a reduction in workforce by 20% or more, failure to construct agreed upon additional phases of construction, or the sale of the property.
- (e) The purpose of the benefit is to support manufacturing. If the applicant receiving the benefit changes the use of the facility during the term of the agreement, the Town may terminate the agreement and require full payback of all abated taxes.
- (f) Program References:
 - * Total investment of manufacturing development is the cost of the newly developed space and does not include the value of the land or personal property improvements.
 - ** Net increase is defined as the actual growth or increase in assessed value as calculated by subtracting the prior year's assessment after the allowance for all other qualifying Town of Wallingford grants or exemptions.
 - *** Real Property Assessment includes land and building.

Section 3. Terms

This incentive program is available for the Grand List of October 2020 to and including the Grand List of October 2022. The program expires on September 30, 2023.

Note: The Assessor's Grand List is due for completion by January 31 of each year. Administrative and Town Council action is required on any Real Property Tax Incentive Agreement. Completion of the Agreement for Town Council action is desirable by November 15.

Adopted by Town Council on 11/15/05
 Approved by Town Council for 3 years on 1/12/10
 Approved (as Amended) by Town Council for 3 years on 12/10/13
 Approved (as Amended) by Town Council for 3 years on 9/12/17
 Approved by Town Council for 3 years on _____



Town of Wallingford, Connecticut

DRAFT

**Town of Wallingford
Real Property Tax Incentive Program Application
For Manufacturers**

Please be advised that the completion of this preliminary form does not constitute a formal approval for a Real Property Tax Incentive. In accordance with Section 12-65b of the Connecticut General Statutes, the Town of Wallingford may enter into a written agreement to provide for the temporary fixing of real property assessments only by affirmative vote of the Wallingford Town Council.

Name: _____

Title: _____

Company: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Company Attorney: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Company Wholly Owned: Yes _____ No _____ or a Subsidiary: Yes _____ No _____

Name of Parent Company (if applicable): _____

Address: _____

Name of Entity who will Own the Building: _____

Address: _____

Name of Entity who will Own the Land: _____

Address: _____

Name of Manufacturer(s) who will Lease/Occupy the Facility, Term of Lease(s)

NAICS Code #, Type(s) of Product(s) Manufactured, and Number of Full Time

Employees in Wallingford:

Project Description including Square Footage of Building and Estimated Date of Completion:

Cost of Real Estate Improvements:

Please attach a Certification of Costs from a
Licensed Architect, General Contractor or
Certified Public Accountant

The undersigned affirms that the information provided
herein is true and accurate

Date

Signature of Company Representative

Title

Subscribed and sworn to before me
this _____ day or _____, 20____
State of _____ County of _____

Notary Public

Date Commission Expires: _____

Return Application to: Economic Development Commission
45 South Main Street
Wallingford, CT 06492
Telephone: 203-294-2062



Town of Wallingford, Connecticut

DRAFT

**A PROGRAM ESTABLISHING A
REAL PROPERTY TAX INCENTIVE
FOR OFFICE DEVELOPMENT**

Section 1. Purpose

To establish a real property tax incentive program in accordance with Section 12-65b of the Connecticut General Statutes for the Town of Wallingford to encourage office development within the I-5 and IX Zoning Districts through the temporary fixing of real property assessments on property improvements costing at least \$500,000 and resulting in an increased assessed valuation of the property of at least \$500,000.

Section 2. Program

- (a) The Town of Wallingford, acting by its Mayor, may enter into a written agreement(s), subject to Town Council approval, that shall provide for the temporary fixing of real property assessments, subject to the requirements as set forth below.

The minimum criteria for property improvements are:

- an investment of \$500,000* of newly developed office space.
 - Newly developed is defined as newly built or renovated/upgraded office space.
 - The newly developed office space is located or will be located in the I-5 or IX Zoning District and is in compliance with the requirements of the said district, as designated by the Wallingford Planning & Zoning Commission.
 - The applicant(s) is current in the payment of any taxes or other obligations due to the Town of Wallingford and shall remain current in order to receive the benefit of this program.
- (b) Taxes will be abated on the net increase** in the assessed value of real property*** with a minimum required net increase in assessed value of \$500,000. Tax abatement will be for a period of up to seven (7) years as follows: years 1-5...50% abatement; years 6 and 7...25% abatement.
- (c) The period of benefit commences with the first applicable grand list following the issuance of a Certificate of Occupancy, subject to prior receipt of a completed application. Any agreement entered into pursuant to this program shall not be subject to assignment, transfer or sale. Prior to the issuance of a Certificate of Occupancy, the Town will collect pro rata taxes.

(d) If an applicant(s) receiving incentive benefits substantially reduces its operations in its real property during the term of the agreement, the Town may terminate the agreement and may require full payback of all abated taxes. Substantially reduced operations shall mean among other things a reduction in square feet occupied within the facility by 20% or more, a reduction in workforce by 20% or more, failure to construct agreed upon additional phases of construction, or the sale of the property.

(e) Program References:

* Total investment of property improvements is the cost(s) of the newly developed space and does not include the value of the land or personal property improvements.

** Net increase is defined as the actual growth or increase in assessed value as calculated by subtracting the prior year's assessment after the allowance for all other qualifying Town of Wallingford grants or exemptions.

*** Real Property Assessment includes land and building.

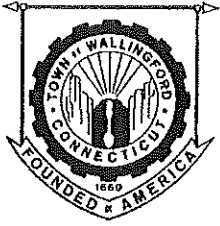
Section 3. Terms

This incentive program is available for the Grand List of October 2020 to and including the Grand List of October 2022. The program expires on September 30, 2023.

This program is predicated upon the existing I-5 and IX zoning regulations and is subject to termination, should those regulations change.

Note: The Assessor's Grand List is due for completion by January 31 of each year. Administrative and Town Council action is required on any Real Property Tax Incentive Agreement. Completion of the Agreement for Town Council action is desirable by November 15.

Adopted by Town Council on 6/28/05
Approved by Town Council for 3 years on 1/12/10
Approved (as Amended) by Town Council for 3 years on 12/10/13
Approved (as Amended) by Town Council for 3 years on 9/12/17
Approved by Town Council for 3 years on _____



Town of Wallingford, Connecticut

DRAFT

**Town of Wallingford
Real Property Tax Incentive Program Application
for Office Development**

Please be advised that the completion of this preliminary form does not constitute a formal approval for a Real Property Tax Incentive. In accordance with Section 12-65b of the Connecticut General Statutes, the Town of Wallingford may enter into a written agreement to provide for the temporary fixing of real property assessments only by affirmative vote of the Wallingford Town Council.

Name: _____

Title: _____

Company: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Company Attorney: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Company Wholly Owned: Yes ___ No ___ or a Subsidiary: Yes ___ No ___

Name of Parent Company (if applicable): _____

Address: _____

Name of Entity who will Own the Building: _____

Address: _____

Name of Entity who will Own the Land: _____

Address: _____

Name of Company(ies) who will Lease/Occupy the Facility, Term of Lease(s) and

Number of Full Time Employees in Wallingford: _____

Project Description including Square Footage of Building and Estimated Date of Completion: _____

Cost of Real Estate Improvements: _____

Please attach a Certification of Costs from a
Licensed Architect, General Contractor or
Certified Public Accountant

*The undersigned affirms that the information
provided herein is true and accurate*

Date

Signature of Company Representative

Title

Subscribed and sworn to before me
this _____ day or _____, 20____
State of _____ County of _____

Notary Public
Date Commission Expires: _____

Return Application to: Economic Development Commission
45 South Main Street
Wallingford, CT 06492
Telephone: 203-294-2062

WALLINGFORD PUBLIC SCHOOLS

100 South Turnpike Road
Wallingford, CT 06492
203-949-6504 Fax 203-949-6555

8, 89,

RECEIVED
MAYOR'S OFFICE
20 OCT 20 AM 11:56

October 20, 2020

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

The Board of Education would like to request the following agenda items be added to the Town Council's October 27, 2020 meeting:

1. Move 2019-2020 unallocated surplus of \$1,617,852² to the 2% fund
2. Update Town Council on Board of Education COVID expenses

Please do not hesitate to contact me if you have any questions.

Sincerely,



Dominic Barone,
Business Manager, CPA

CC: S. Menzo, J. Bowes

Additional Expenses
Total Additional COVID Expenses

Description of Expenses	Educational Staff	Support Staff/Cleaning Svcs	Benefits	Special Education	Technology	PPE	Transportation	Food Service	Other Offsets	Total Additional Expenses
	Teachers	PT and Contracted Cleaning Staff, Building Aides	Insurance, Unemployment	Supplies/Additional Student Services	Devices, Access, Licensing	Masks, Shields, Gowns, Gloves, Cleaning Supplies, Dividers	Bus Monitors/Tents	Operating Loss		
	-1,204,141	-615,971	-381,733	-565,466	-405,757	-992,504	-501,531	-483,234		-5,150,337
Funding/Savings to Offset Expenses										
Coronavirus Relief Funds*						806,985	200,206			
CARES Act	156,498		10,637		208,000	59,554	4,190			
Prior Year (19-20) Surplus				79,660			571,162		317,000	1,600,853
				79,660			571,162			
							Home To School/Summer Trans			
Total Funding/Savings	156,498		25,567	79,660	208,000	866,539	775,558	0	1,917,853	4,029,675
										Total (Expenses Minus Funding/Savings)
										-1,120,662

***Coronavirus Relief Funds Award**
Personnel (Academic/Support/Cleaning/Transportation)

	Awarded	Adjusted Request
Personnel (Academic/Support/Cleaning/Transportation)	14,930	1,316,252

Non-Personnel (PPE/Cleaning/Transportation)

PPE/Cleaning	806,985	1,148,448
Transportation	1,885,083	42,298
Total	2,706,998	2,706,998

Subject **Please add to agenda for 10/27**
From Becroft, Robin <rbecroft@wallingfordschools.org>
To <towngov@wallingfordct.gov>
Cc Dominic Barone <dbarone@wallingfordschools.org>
Date 2020-10-21 10:57



-
- CovidCostsForTownCouncil.pdf (~67 KB)

Joan,

Attached is the backup that Dominic would like added to the agenda item #2 COVID expenses for the Town Council meeting on 10/27. Please let me know if you have any questions.

Thank you,
Robin Becroft
Business Office
Wallingford Public Schools
203-949-6504