

**TOWN OF WALLINGFORD, CONNECTICUT**

**TOWN COUNCIL MEETING**

**TUESDAY  
November 24, 2020  
6:30 P.M.**

**ADDENDUM TO CONSENT AGENDA**

- 3i. Consider and approve a Transfer in the amount of \$13,349 from Maint. of Bld, Acct. #10030000-54315 to Capital Account – T. Hall RTU #7, Acct. #10030000 – TBD – Public Works

*In accordance with Title II of the Americans with Disabilities Act- Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.*

TOWN OF WALLINGFORD

31.

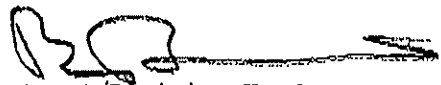
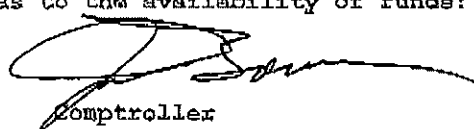
Honorable William W. Dickinson, Jr. Date: 11/20/20  
Mayor, Town of Wallingford

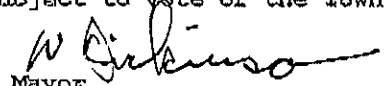
I. Request for: xx Transfer of funds  
Appropriation of funds  
X General Fund  
Other Title

Amount: <u>\$13,349.00</u>	FROM:	Title: <u>Maint. Of Bld</u>	Acct. No. <u>10030000-54315</u>
\$ _____	FROM:	Title: _____	Acct. No. _____
\$ _____	FROM:	Title: _____	Acct. No. _____
\$ _____	FROM:	Title: _____	Acct. No. _____
\$ _____	FROM:	Title: _____	Acct. No. _____
\$ _____	FROM:	Title: _____	Acct. No. _____

Amount: <u>\$13,349.00</u>	TO:	Title: <u>Capital Account - T. Hall</u>	Acct. No. <u>10030000-T/H/D</u>
\$ _____	TO:	Title: <u>RTU #17</u>	Acct. No. _____

Explanation: PER ATTACHED LETTER AS REQUIRED

SUBMITTED BY:   
 Department/Division Head  
 Robert V. Baltramaitis, Director Public Works  
 Certified as to the availability of funds:  
  
 Comptroller

APPROVED -- subject to vote of the Town Council:  
  
 Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer of \$13,349.00 as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

Town Clerk



# TOWN OF WALLINGFORD

Department of Public Works  
29 Town Farm Road  
Wallingford, Connecticut 06492

Telephone (203) 294-2105  
Fax (203) 294-2107

## MEMORANDUM

**TO:** Honorable William W. Dickinson Jr., Mayor  
**FROM:** Robert V. Baltramaitis, P.E., Director of Public Works  
**SUBJECT:** Transfer of \$13,349.00 to a Capital Account to be assigned  
**DATE:** November 20, 2020

Dear Mayor Dickinson:

I respectfully request a transfer in the amount of \$13,349.00 to replace the RTU Unit #7 at Town Hall. We need to have a Capital Account set up in the amount of \$13,349.00 and ask that the money be transferred from our Maintenance of Buildings & Grounds Line Item.

Maintenance of Buildings & Grounds 10030000-54315	\$13,349.00
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Very truly yours,

Robert V. Baltramaitis, P.E., Director  
PUBLIC WORKS DEPARTMENT

RVB/clj



**RELIABLE Refrigeration Plus**

280 Welton Street Hamden, CT 06517  
 Phone 203-772-2222 Fax 203-772-2252  
 E-Mail Info@reliablerefrigerationplus.com

Prompt Professional Service Since 1986  
 CT Licenses S-1 309126 SM-1 0001046

**Proposal**

11/19/2020	3328
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BUYER INFORMATION	PROJECT INFORMATION
Town Of Wallingford Bureau of Purchases 45 South Main Street Wallingford, CT 06492	Town Hall 45 South Main Street Wallingford, CT 06492
	New RTU #7

**DESCRIPTION**

Unit: New RTU #7

Proposal to install a new RTU. Removal and disposal of existing RTU included in the proposal.

Roof Top Unit  
 Gas Fittings  
 Pipe Sealant  
 Inflation Tape  
 Miscellaneous Hardware and Parts  
 Crane Charge  
 Service Wallingford  
 Service Wallingford Second Technician  
 Service Wallingford Third Technician  
 Permit

All Proper Gas Piping, Labor, Delivery and Set Up  
 All Hangers and Clamps  
 Start Up and Test  
 One Year Warranty on Workmanship  
 Four Year Extended Compressor Warranty (Total Compressor Warranty Five Years)  
 Permit Cost included in Contract Price, and Will Be Pulled by Reliable Refrigeration Plus Inc.  
 Roof Work Not in Contract Price (If Needed)  
 Occasionally a Roof Structure Repair is Needed (Not in Contract Price)  
 Electrical Work Not included in Contract Price, and To Be Completed by Others (If Needed)  
 State of CT Sales Tax Exempt

**Sales Tax (0.0%)** \$0.00

Payment to be made as follows: Net 30 Days	<b>TOTAL</b>	<b>\$13,348.49</b>
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All work is to be completed in a professional manner. We cannot be responsible for factors beyond our control. Owner to carry fire, theft, and other adequate insurance. Our employees are fully covered by worker's compensation insurance. The above price, specifications, and terms are satisfactory, and by signing, are accepted as outlined above. Seller will retain title to all equipment furnished until full payment is made. If payment is not made within set terms, seller will have the right to remove same, and the seller will be held harmless for any damages resulting from the removal. Customer will be liable for the total amount due, interest charges of 1-1/2 % per month, collection costs, and attorney fees. If signing for a corporation, your signature will also be a personal guarantee. Proposal is valid for 30 days from date noted.