

**TOWN OF WALLINGFORD, CONNECTICUT**

***TOWN COUNCIL MEETING***  
Robert F. Parisi Council Chambers

**TUESDAY**  
**December 8, 2020**  
**6:30 P.M.**

**AGENDA**

The Town Council meeting of December 8, 2020 will take place REMOTELY only. It shall commence at 6:30 P.M. It is expected that the public will be permitted to comment on the Agenda Items as instructed by the Chairman. Materials from this meeting will also be posted on the Town's website for viewing prior to the meeting. The meeting can be accessed through:

**<https://global.gotomeeting.com/join/193299165>**  
**YOU CAN ALSO DIAL IN USING YOUR PHONE:**  
**United States (Toll Free): 1-877-568-4106**  
**United States +1(646) 749-3129**  
**Access Code: 193-299-165**

**Live stream of the meeting will also be available on the Town of Wallingford You Tube Channel:**  
**<https://www.youtube.com/c/wallingfordgovernmenttelevision>**

Moment of Silence

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
  - 3a. Consider and Approve Tax Refunds totaling \$19,568.98 (#268-335) Acct. #1001001-41020 – Tax Collector
  - 3b. Acceptance of donation from the Schweikert family and consider and approve Appropriation of funds in the amount of \$620 to Misc. Revenue, Acct. #1009052-47040 and to P.S. – Vet Account, Acct. #10020100-56742 – Animal Control
  - 3c. Acceptance of donations from “Wag, Walk, Love with Amyra” and consider and approve Appropriation of funds in the amount of \$1,042 to Misc. Revenue, Acct. #1009052-47040 and to P.S. Vet, Acct. #10020100-56742 – Animal Control

- 3d. Acceptance of State of Connecticut Reimbursement for Dispatcher 911 training overtime costs and consider and approve Appropriation of funds in the amount of \$529– Police Dept.
- |       |                                     |                       |
|-------|-------------------------------------|-----------------------|
| \$320 | To: Revenue                         | Acct. #1009052-47040  |
| \$320 | To: Police Overtime                 | Acct. #10020050-51400 |
| \$209 | From: Revenue                       | Acct. #1009052-47040  |
| \$209 | To: Continuing Education & Training | Acct. #10020050-55700 |
- 3e. Acceptance of donation from Ms. D. Fitzsimmons and consider and approve Appropriation of funds in the amount of \$100 to Revenue Donations - Police, Acct. #2502002-47152 and to Expense Donation-Police, Acct. #25020050-58830-10135 – Police Dept.
- 3f. Consider and approve a Transfer in the amount of \$5,700 from Regular Salaries/Wages, Acct. #10010400-51000 to Purchased Services- Accounting, Acct. #10010400-56724 – Comptroller
- 3g. Consider and approve a Transfer in the amount of \$2,000 – Fire Dept.
- |         |                                  |                             |
|---------|----------------------------------|-----------------------------|
| \$300   | From: Maintenance of Building    | Acct. #10010800-54315       |
| \$200   | From: Maintenance of Vehicle     | Acct. #10010800-54320       |
| \$500   | From: Maintenance of Equipment   | Acct. #10010800-54325       |
| \$250   | From: Office Expenses & Supplies | Acct. #10010800-56100       |
| \$650   | From: Operating Expenses         | Acct. #10010800-58735       |
| \$100   | From: Badge Printer              | Acct. #10010800-57000-00937 |
| \$2,000 | To: Telephone                    | Acct. #10010800-53000       |
- 3h. Acceptance of fire watch services reimbursement from Trail of Terror and consider and approve Appropriation of funds in the amount of \$7,387 to Miscellaneous Revenue, Acct. #1009052-47040 and to Replacement Pay, Acct. #10020150-51500 – Fire Dept.
- 3i. Consider and approve Revised Job Description for Secretary – Program Planning/Human Resources
- 3j. Consider and approve reappointment of Gina M. Varano to the Personnel and Pensions Appeals Board for a five year tem effective immediately and expiring December 31, 2025 - Mayor
- 3k. Consider and approve a Transfer in the amount of \$1,053 from Office Supplies, Acct. #10010150-56100 to PC & Accessories, Acct. #10010150-TBD – Mayor
- 3l. Approve Town Council Regular Meeting Schedule 2021.
- 3m. Approval of Amended Town Council Minutes of November 10, 2020 and Town Council Minutes of November 24, 2020.

4. **Items Removed from the Consent Agenda**

5. **PUBLIC QUESTION AND ANSWER PERIOD**

6. COVID Update – Stephen Civitelli, Health Director/Chairman Cervoni

7. Consider and approve a Transfer in the amount of 167,263 – Fire Dept.

\$100,000	From: Contingency-Misc./General	Acct.#10019000-58820
\$ 59,000	From: Contingency-Accrued	Acct. #10019000-58821
\$ 8,263	From: Fire-Tax Abatement	Acct. #10020150-52961
\$167,263	To: Fire-Replacement Pay	Acct. #10020150-51500

8. Consider and approve renewal of Real Property Tax Incentive for the Incentive Housing Zone for a three year term effective December 12, 2020 – December 12, 2023 – EDC

9. Consider and approve Appropriation of funds in the amount of \$293,205 regarding Brothers Parking Lot – Engineering

\$165,000	To: Use of Fund Balance (CNR Fund)	Fund #301
\$128,205	To: State Grant- STEAP	Fund #301
\$293,205	To: Exp. – Brothers Parking Lot	Fund #301

10. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property - Mayor



RECEIVED  
MAYOR'S OFFICE  
Town of Wallingford, Connecticut  
20 NOV 30 PM 1:29

JO-ANNE L. RUSCZEK, C.C.M.C.  
TAX COLLECTOR

CHERYL BRUNDAGE C.C.M.C.  
ASSISTANT TO THE TAX COLLECTOR

3a

DEPARTMENT OF FINANCE  
45 SOUTH MAIN STREET  
P.O. BOX 5003  
WALLINGFORD, CONNECTICUT 06492  
TELEPHONE (203) 294-2135  
FAX (203) 294-2137

November 30, 2020

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford  
Wallingford, CT 06492

Re: Refund - Account #1001001-41020 – \$19,568.98 (#268-335)

Dear Mayor Dickinson:

Attached is a list of refunds for your approval and the approval of the Town Council:

Very truly yours,

Jo-Anne L. Rusczeck  
Tax Collector

APPROVED:

William W. Dickinson, Jr., Mayor

James M. Bowes, Comptroller

268 Ruben, Marshall or Greenspan, Carolyn	1174.90	19-0012894
269 CCAP Auto Lease LTD (AE66674)	530.67	19-0056537
270 Daimler Trust (0AJWL4)	347.66	19-0059333
271 Toyota Lease Trust (AE87770)	254.86	18-0087071
272 Avila-Ponce, Roelio	6.74	19-0052014
273 Gonzale-Perez, Maria	62.64	19-0066038
274 Abildgaard, William C.	142.45	19-0050090
275 Beauregard, Edward C.	8.02	19-0052942
276 Bourne, Joseph R.	6.62	19-0054223
277 Bruneau, Arthur J. or Shelly A.	53.77	19-0054778
278 Bruneau, Arthur J.	75.72	19-0054780
279 Buonaiuto, Michael P.	27.11	19-0054936
280 Chauvin, David P.	62.79	19-0057043
281 Chauvin, David P. or Katherine E.	26.57	19-0057044
282 Demorroi, Angelo E.	39.14	19-0060248
283 Duddie, David J.	7.78	19-0061603
284 Laspino, Daniela	5.48	19-0072400
285 Laspino, Matthew, J.	11.15	19-0072403
286 Mansfield, Martin E.	7.50	19-0074340
287 Pagliaro, Dominico or Franca	6.73	19-0079856
288 Polahar, Wayne A.	24.52	19-0082063
289 Russo, Vito or Diana Jean	30.97	19-0084722
290 Sirois, Jeffrey	798.35	<b>G.L. 2019</b>
291 Warner, Steven L.	8.64	19-0092195
292 Vollono, Scott W.	1.98	16-0091770
293 Vollono, Kimberly or Scott	3.35	19-0091634
294 Honda Lease Trust (AF73564)	234.39	19-0068222
295 Nissan Infiniti LT (AF91804)	35.99	19-0078557
296 VW Credit Leasing LTD (AD77914)	383.99	19-0091762
297 All State Fiore Equip LLC	227.36	19-0051973
298 Decarlo, Robert G.	14.71	19-0059775
299 Decarlo, Robert G.	1.28	17-0059802
300 Perrotti, Jacqueline	296.11	19-0081121
301 EAN HOLDINGS LLC (ah27158)	258.53	18-0062034
302 EAN HOLDINGS LLC(AF76445)	365.46	18-0062041
303 EAN HOLDINGS LLC (AF28201)	165.42	18-0062049
304 EAN HOLDINGS LLC (AE50260)	188.28	18-0062075
305 EAN HOLDINGS LLC (AE50266)	300.19	18-0062116
306 EAN HOLDINGS LLC (AE50261)	227.98	18-0062168
307 EAN HOLDINGS LLC (AE50262)	343.45	18-0062173
308 EAN HOLDINGS LLC (AE50353)	591.57	18-0062179
309 EAN HOLDINGS LLC (AH27054)	206.43	18-0062185
310 EAN HOLDINGS LLC (AE50265)	386.18	18-0062190
311 EAN HOLDINGS LLC (AH59021)	206.93	18-0062191
312 EAN HOLDINGS LLC (AH26909)	300.37	18-0062192
313 EAN HOLDINGS LLC (AH26236)	325.47	18-0062210

314 EAN HOLDINGS LLC (AH26289)	141.71	18-0062211
315 EAB HOLDINGS LLC (AE50354)	430.29	18-0062213
316 EAN HOLDINGS LLC (AE50267)	300.19	18-0062226
317 EAN HOLDINGS LLC (AG97225)	388.23	18-0062237
318 EAN HOLDINGS LLC (AE65932)	397.57	18-0062245
319 EAN HOLDINGS LLC (AH27026)	227.80	18-0062247
320 EAN HOLDINGS LLC (AH59049)	337.15	18-0062248
321 EAN HOLDINGS LLC (AH26820)	292.75	18-0062252
322 EAN HOLDINGS LLC (AH59077	601.32	18-0062286
323 EAN HOLDINGS LLC (AG39195)	266.51	18-0062289
324 EAN HOLDINGS LLC (AG9167)	144.81	18-0062290
325 EAN HOLDINGS LLC (AE50357)	262.85	18-0062295
326 EAN HOLDINGS LLC (AE50355)	483.83	18-0062296
327 EAN HOLDINGS LLC (AG97153)	550.70	18-0062305
328 EAN HOLDINGS LLC (AH40922)	416.83	18-0062306
329 EAN HOLDINGS LLC (AG39228)	206.43	18-0062307
330 EAN HOLDINGS LLC (AH26882)	282.38	18-0062309
331 EAN HOLDINGS LLC (AF27575)	309.71	18-0062310
332 EAN HOLDINGS LLC (AE50263)	300.19	18-0062326
333 EAN HOLDINGS LLC (AE50352)	483.83	18-0062330
334 EAN HOLDINGS LLC (C151454)	176.13	17-0082465
335 Lunt, Maria	3781.57	19-0008906
	<hr/>	
	<b>19568.98</b>	

3b.

TOWN OF WALLINGFORD, CONNECTICUT

Date: 11/21/2020

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

I. Request for:  transfer of funds  
 appropriation of funds

Fund:  General Fund Title: ~~VET ACCOUNT~~  
 Other

Amount: \$ 1000 FROM: Title: MISC Acct No. 1009052-  
TO: REV 47040

Amount: \$ 600 TO: Title: <sup>PS-</sup>VET ACCT Acct No. 10020100-  
= 510742

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]  
Department/Division Head

Certified as to availability of funds: [Signature]  
Comptroller

APPROVED: — subject to the availability of funds:  
[Signature]  
Mayor

ii. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Town Clerk



# TOWN OF WALLINGFORD

Wallingford Animal Shelter  
5 Pent Road  
Wallingford, Connecticut 06492  
Telephone (203) 294-2180  
Fax (203) 294-2181

TO: Mayor William W. Dickinson, Jr  
From: Katie Ehlers, Animal Control  
Subject: Appropriation of funds  
Date: November 24, 2020

RECEIVED  
MAYOR'S OFFICE  
20 NOV 24 AM 11:42

Good afternoon Mayor Dickinson:

The Schweikert family has made a cash donation in the amount of \$620. They made this donation in memory of Todd Perry & Roscoe. In addition, they had a plaque made to have one of our kennels be dedicated to their memory. They specifically asked that the funds raised be applied to our current general veterinary fund. The cash has been deposited to the miscellaneous revenue account 1009052-47040. Upon your approval, we request that the funds be appropriated to our veterinary account 10020100-56742.

If you have any questions, please do not hesitate to contact me.

Thank you,

Katie Ehlers  
Animal Control Officer



30,

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: 11/24/2020

I. Request for:  transfer of funds  
 appropriation of funds

Fund:  General Fund Title various accounts  
 Other

Amount: \$ 1,042.00 FROM: Title: Misc rev Acct No. 1009052-47040  
TO:

Amount: \$ 1,042.00 TO: Title: P.S. VET Acct No. 10020100-61742

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: Katee Gm  
Department/Division Head

Certified as to availability of funds:  
[Signature]  
Comptroller

APPROVED: -- subject to the availability of funds:  
W Dickinson  
Mayor

ii. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Town Clerk



# TOWN OF WALLINGFORD

Wallingford Animal Shelter  
5 Pent Road  
Wallingford, Connecticut 06492  
Telephone (203) 294-2180  
Fax (203) 294-2181

RECEIVED  
MAYOR'S OFFICE  
NOV 24 AM 11:42

TO: Mayor William W. Dickinson, Jr  
From: Katie Ehlers, Animal Control  
Subject: Appropriation of funds  
Date: November 24, 2020

Good afternoon Mayor Dickinson:

A cash donation in the amount of \$1,042.00 has been made by "Wag, Walk, Love with Amyra". Amyra is a young lady who organized a fundraiser with the help of her family to raise money and purchase items for our shelter. She created a gofundme and has been collecting donations outside of Petco and TC Pawn shop over the last month or so. In addition to the cash donation, Amyra and her family delivered a truckload of supplies to our shelter that included pet food, cleaning supplies, toys...etc.

They specifically asked that the funds raised be applied to our current general veterinary fund. The cash has been deposited to the miscellaneous revenue account 1009052-47040. Upon your approval, we request that the funds be appropriated to our veterinary account 10020100-56742.

If you have any questions, please do not hesitate to contact me.

Thank you,

Katie Ehlers  
Animal Control Officer



# Town of Wallingford

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: November 23, 2020

Request for: \_\_\_\_\_ Transfer of Funds  
                    X   Appropriation of Funds

Fund: \_\_\_\_\_   X   General  
             Other

Amount: \$209.00

From: Revenue

Account No: 1009052-47040


Amount: \$209.00

To: Continuing Education & Training


Account No: 10020050-55700

Explanation: PER ATTACHED LETTER AS REQUIRED


Submitted by:

  
\_\_\_\_\_  
Division/Department Head

Certified as to the availability of funds:

  
\_\_\_\_\_  
Comptroller

APPROVED: Subject to vote of Town Council

  
\_\_\_\_\_  
Mayor

## II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$\_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Town Clerk



*Town of Wallingford, Connecticut*  
*Department of Police Services*

WILLIAM J. WRIGHT  
CHIEF OF POLICE

135 NORTH MAIN STREET  
WALLINGFORD, CT 06492-3718  
TELEPHONE (203) 294-2828

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**INTEROFFICE MEMORANDUM**

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TO: JAMES BOWES, FINANCE DEPARTMENT  
FROM: WILLIAM J. WRIGHT, POLICE DEPARTMENT  
DATE: 11/23/20  
SUBJECT: REIMBURSEMENT CHECK

RECEIVED  
MAYOR'S OFFICE  
20 NOV 25 PM 12:30

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We have received a reimbursement through an electronic transfer in the amount of \$528.95 from the State of Connecticut for costs related to Dispatcher 911 Training.

Of this amount, \$319.95 is related to overtime costs. I write to request those funds be accepted by the Council and deposited into the revenue account entitled: Misc. Revenue (Account 1009052-47040) and further, that our overtime expenditure account (Account 10020050-51400) be amended to reflect receipt of these funds as it is the account from which they were originally drawn.

The balance of the funds, \$209.00, is for reimbursement of the training. I am requesting that those funds be accepted by the Council and deposited into the revenue account entitled: Misc. Revenue (Account 1009052-47040) and further, that our Continuing Education and Training account (Account 10020050-55700) be amended to reflect receipt of these funds as it is the account from which they were originally drawn.

I have attached the requisite form for deposits and appropriations denoting the accounts to be adjusted.

If you have any questions, please do not hesitate to call.

Thank you.

3e,

# Town of Wallingford

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: November 25, 2020

Request for: \_\_\_\_\_ Transfer of Funds  
                    X        Appropriation of Funds

Fund:                      X        General  
                               X        Other → MISC GRANTS/DONATIONS

Amount: \$100.00      To: Revenue Donations - Police      Account No: 2502002-47152


Amount: \$100.00      To: Expense Donations - Police      Account No: 25020050-58830-10135

Explanation: PER ATTACHED LETTER AS REQUIRED


Submitted by:

  
\_\_\_\_\_  
Division/Department Head

Certified as to the availability of funds:

  
\_\_\_\_\_  
Comptroller

APPROVED: Subject to vote of Town Council

  
\_\_\_\_\_  
Mayor

## II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Town Clerk



RECEIVED  
MAYOR'S OFFICE  
20 NOV 30 PM 3:45  
*Town of Wallingford, Connecticut*  
*Department of Police Services*

WILLIAM J. WRIGHT  
CHIEF OF POLICE

135 NORTH MAIN STREET  
WALLINGFORD, CT 06492-3718  
TELEPHONE (203) 294-2828

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INTEROFFICE MEMORANDUM

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TO: MAYOR WILLIAM W. DICKINSON, JR.  
FROM: CHIEF WILLIAM J. WRIGHT  
SUBJECT: DONATION  
DATE: 11/25/2020  
CC: MR. JAMES BOWES, COMPTROLLER

---

Sir,

Earlier today, we received a donation in the amount of \$100.00 from Ms. Deborah Fitzsimmons. I write to respectfully request that you place the donation before the town council for acceptance.

The necessary forms to appropriate the funds have been completed and the originals are attached. Copies of these forms have been forwarded to Mr. James Bowes.





TOWN OF WALLINGFORD, CONNECTICUT

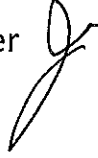
RECEIVED  
MAYOR'S OFFICE  
20 DEC - 1 AM 9: 33

Office of the Comptroller  
45 South Main Street  
Wallingford, CT 06492  
(203)-294-2040

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**MEMORANDUM**

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**TO:** Mayor William W. Dickinson, Jr.  
**FROM:** James Bowes, Comptroller   
**DATE:** December 1, 2020  
**RE:** Transfer of funds

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I respectfully request a transfer of \$5,700 within the Comptroller's budget from Regular Salaries to Purchased Services Accounting.

This is necessary to provide temporary help for the Tax Collection office during the busy January collection period. The funds that had been budgeted for this had to be used for temporary replacements due to a long-term sick leave vacancy that was not anticipated at budget time.

I have included the authorization form with this memo.

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: December 1, 2020

39.

I. Request for: XX Transfer of funds  
       appropriation of funds

Fund: XX General Fund  
       Other Title \_\_\_\_\_

Amount: \$ <u>300.00</u>	FROM: Title <u>Maintenance of Building</u>	Acct. NO. <u>10010800-54315</u>
<u>\$200.00</u>	<u>Maintenance of Vehicle</u>	<u>10010800-54320</u>
<u>\$500.00</u>	<u>Maintenance of Equipment</u>	<u>10010800-54325</u>
<u>\$250.00</u>	<u>Office Expenses &amp; Supplies</u>	<u>10010800-56100</u>
<u>\$650.00</u>	<u>Operating Expenses</u>	<u>10010800-58735</u>
<u>\$100.00</u>	<u>Badge Printer</u>	<u>10010800-57000-00937</u>
_____	_____	_____
_____	_____	_____

Amount: \$ 2,000.00 TO: Title Telephone Acct.NO: 10010800-53000

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]  
Department/Division Head Deputy EMD

Certified as to the availability of funds:

[Signature]  
Comptroller

APPROVED -- subject to vote of the Town Council:

[Signature]  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Town Clerk



*Town of Wallingford, Connecticut*  
*Office of Emergency Management*

RECEIVED  
MAYOR'S OFFICE  
20 DEC -1 PM 1:02



75 Masonic Avenue  
Wallingford, CT 06492-3019  
Telephone: (203) 294-2010  
Fax: (203) 294-2736

December 1, 2020

Mayor William W. Dickinson, Jr.  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Transfer Request Budget Year 2020-2021-- Civil Preparedness/Emergency Management

Dear Mayor:

A transfer in the amount of \$2,000 to Civil Preparedness Account 10010800-53000 Telephone will be required before the end of the calendar year. The shortage is due to the monthly billing charges resulting from the addition of multiple phone lines set up to be used by the Health Department for COVID contact tracing.

The funds are available to be transferred from the following accounts:

Transfer From:

Account 10010800-54315 Maintenance of Building	\$300
Account 10010800-54320 Maintenance of Vehicle	\$200
Account 10010800-54325 Maintenance of Equipment	\$500
Account 10010800-56100 Office Expenses & Supplies	\$250
Account 10010800-58735 Operating Expenses	\$650
Account 10010800-57000-00937 Badge Printer	\$100

Transfer To:

Account 10010800-53000 Telephone	\$2,000
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If this transfer meets with your approval, please place it on the December 8, 2020 Town Council Agenda for consideration and approval.

Thank you for your attention to this issue.

Sincerely,

Joseph J. Czentrar  
Deputy Emergency Management Director

3h.

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

Date: December 1, 2020

I. Request for:        transfer of funds  
  xx   appropriation of funds

Fund:   XX   General Fund  
  XX   Other Title Fire Watch Services Payment

Amount: \$ 7,387.10 FROM: Title Miscellaneous revenue Acct. No. 1009 052-47040  
TO:

Amount: \$ 7,387.10 TO: Title Replacement Pay Acct. No. 10020150-51500

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]  
Department/Division Head Deputy Chief

Certified as to the availability of funds:  
[Signature]  
Comptroller

APPROVED -- subject to vote of the Town Council:  
[Signature]  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Town Clerk



RECEIVED  
MAYOR'S OFFICE  
*Town of Wallingford, Connecticut*  
20 DEC -1 PM 1:02

**RICHARD W. HEIDGERD**  
FIRE CHIEF

**JOSEPH J. CZENTNAR**  
DEPUTY FIRE CHIEF

**SAMUEL C. WILSON**  
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES  
75 MASONIC AVENUE  
WALLINGFORD, CONNECTICUT 06492-3019  
TELEPHONE (203) 294-2730

December 1, 2020

Mayor William Dickinson  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Appropriation of Fire Watch Funds

Dear Mayor Dickinson:

The Wallingford Fire Department has received payment in the amount of \$7,387.10 for Fire Watch services provided to the "Trail of Terror". These services were required due to fire safety code issues identified by the Wallingford Fire Marshal's office. Fire Watch was necessary to ensure the safety of the public. This is not a budgeted event for the Fire Department; therefore it will be necessary to restore the funds in the Fire Department Replacement Pay Account.

This requires the appropriation of funds in the amount of \$7,387.10 to the following accounts:

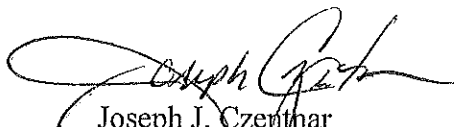
To: Revenue Account #1009052-47040  
Miscellaneous Revenue

And

To: Expense Account #10020150-51500  
Replacement Pay

If this meets with your approval, please place this item on the December 8, 2020 Town Council Agenda for acceptance by the Town Council.

Sincerely,

  
Joseph J. Czentnar  
Deputy Fire Chief



# TOWN OF WALLINGFORD

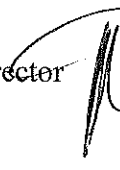
RECEIVED  
MAYOR'S OFFICE  
20 NOV 30 PM 3:49

JAMES R. HUTT, JR.  
Human Resources Director  
Telephone (203) 294-2080  
Fax (203) 294-2084

31

## MEMORANDUM

**TO:** Mayor William Dickinson

**FROM:** James R. Hutt, Jr., Human Resources Director 

**DATE:** November 30, 2020

**SUBJECT:** Secretary – Program Planning Job Description

I respectfully request permission to approach the Town Council at its December 8, 2020 meeting to obtain its approval of the revised job description for Secretary – Program Planning. The proposed changes are to update the duties, standards, and expectations of the position including the confidential nature of the work that is performed in support of the Economic Development Commission and its staff.

Due to the number of changes, enclosed are the current job description and the proposed one which is marked as “DRAFT”.

There is no change in the wage rate for this position which is \$22.37 to \$26.78 per hour.

I will be at the meeting to answer any questions that may arise.

Please contact me should you have any questions or need additional information.

JRH/

Attachments

**SECRETARY – PROGRAM PLANNING  
TOWN OF WALLINGFORD**

**POSITION TITLE: SECRETARY – PROGRAM PLANNING**

**DEPARTMENT:** Program Planning

**GENERAL DUTIES:** Performs a variety of confidential, responsible administrative duties in support of the Economic Development Commission and its staff. The work requires a high degree of accuracy and considerable ability to exercise independent judgment in performing tasks of a complex nature. Provides general information to the public on department or Town services managed by the Program Planning Department. Maintains and updates information on the Town of Wallingford website as necessary. Performs other related work as required.

**ADDITIONAL DUTIES:** Plans and organizes work according to established or standard office procedures; Provides secretarial support to the Economic Development Commission (EDC) and staff including attending monthly meetings. Records and transcribes minutes of EDC meetings and distributes to members. Performs special assignments and researches information in support of the Town's economic development function. Observes strict confidentiality in establishing and maintaining files and records; Types statistical and narrative reports of some complexity; Monitors the Town's general email addresses and forwards information to pertinent departments; Posts notices of meetings, agendas and minutes, press releases, public notices, etc. on the Town of Wallingford website to comply with state and local regulations; Performs special assignments, studies and routine administrative functions related to Town economic development activity.

**SUPERVISION RECEIVED:** Works under the direction of the Program Planning Office department head or the Mayor's Office.

**SUPERVISION EXERCISED:** As required, may supervise clerical or other workers as assigned.

**KNOWLEDGE, SKILLS AND ABILITIES:** Ability to maintain confidential data and information for staff; Good knowledge of modern office procedures, methods and computer equipment including the use of productivity software such as Microsoft Office; Ability to type and maintain complex files and record systems; Ability to perform basic mathematical calculations; Ability to compose business correspondence and reports; Ability to collect and organize data; Ability to communicate effectively with staff members, Town officials and the general public; Ability to operate office equipment.

**MINIMUM QUALIFICATIONS:** High school graduate or GED with five (5) years experience in responsible office work. One (1) year of the above experience must have been in economic development, planning, public relations/marketing or related field or any equivalent combination of education and experience that provides the required knowledges, skills and abilities.

SECRETARY  
PROGRAM PLANNING OFFICE

GENERAL STATEMENT OF DUTIES: PERFORMS RESPONSIBLE STENOGRAPHIC AND CLERICAL WORK; TAKES AND TRANSCRIBES DIFFICULT AND VARIED DICTATION; TAKES AND TRANSCRIBES PROCEEDINGS OF STAFF OR BOARD MEETINGS AND COMMITTEES; COMPOSES CORRESPONDENCE; INTERVIEWS VISITORS, ARRANGES APPOINTMENTS AND KEEPS OFFICE AND PERSONNEL RECORDS; OBTAINS TECHNICAL INFORMATION FROM OTHER AGENCIES OR PRIVATE ORGANIZATIONS; REVIEWS FORMS FOR COMPLETENESS AND ACCURACY, PREPARES FINANCIAL OR STATISTICAL STATEMENTS, REPORTS OR OTHER MATERIAL, SOME OF WHICH MAY BE CONFIDENTIAL, REQUIRING SOME INDEPENDENT JUDGEMENT AND RESOURCEFULNESS AND INVOLVING A DEGREE OF FINAL RESPONSIBILITY; TYPES REPORTS, LISTS, SCHEDULES AND STATEMENTS FROM ROUGH COPY; PREPARES MATERIAL FOR AND TYPES VOUCHERS, PURCHASE ORDERS, BILLS AND OTHER RELATED FORMS; ANALYZES AND SORTS MATERIAL FOR FILING AND MAINTAINS GENERAL OFFICE FILES; MAY OPERATE OFFICE APPLIANCES SUCH AS FAX MACHINE, COPY MACHINE, WORD PROCESSOR AND COMPUTER; DOES RELATED WORK AS REQUIRED.

SUPERVISION RECEIVED: WORKS UNDER GENERAL SUPERVISION, PERFORMING MOST TASKS WITH ONLY OCCASIONAL REVIEW AND INSTRUCTION.

SUPERVISION EXERCISED: IN SOME INSTANCES, SUPERVISES A NUMBER OF ASSISTANTS ENGAGED IN GENERAL CLERICAL WORK.

REQUIRED QUALIFICATION: KNOWLEDGE, SKILL AND ABILITY: ABILITY TO TRANSCRIBE, WITH CONSIDERABLE ACCURACY, DICTATION TAKEN AT 80 WORDS PER MINUTE; ABILITY TO TYPE AT A SPEED OF 40 WORDS PER MINUTE AFTER DEDUCTION OF ERRORS; ABILITY TO FOLLOW WRITTEN AND ORAL INSTRUCTIONS; CONSIDERABLE CLERICAL ABILITY; ABILITY TO DEAL WITH THE PUBLIC; COMPUTER LITERACY DESIRABLE.

REQUIRED EXPERIENCE AND TRAINING: SIX (6) YEARS OF RESPONSIBLE OFFICE WORK INVOLVING STENOGRAPHY OR HIGH SCHOOL OR BUSINESS SCHOOL GRADUATION AND TWO (2) YEARS EMPLOYMENT IN OFFICE WORK INVOLVING STENOGRAPHY OF RESPONSIBLE NATURE OR, IN LIEU THEREOF, AN EQUIVALENT COMBINATION OF ABOVE EXPERIENCE AND TRAINING.

RECEIVED  
PERSONNEL DEPARTMENT  
TOWN OF WALLINGFORD  
2009 MAR 18 PM 4:05





OFFICE OF THE MAYOR  
TOWN OF WALLINGFORD  
CONNECTICUT

31

WILLIAM W. DICKINSON, JR.  
MAYOR

45 SOUTH MAIN STREET  
WALLINGFORD, CT 06492  
TELEPHONE 203 294-2070  
FAX 203 294-2073

December 1, 2020

Wallingford Town Council  
Wallingford, CT 06492

ATTN: Vincent Cervoni, Chairman

Dear Council Members:

This letter will serve as notification of my reappointment of Gina M. Varano to the Personnel and Pensions Appeals Board for a 5 year term. This term is effective immediately and expires December 31, 2025. Attorney Varano currently serves as Chairman of the Board.

Attorney Varano has been a resident of Wallingford for 28 years and is an active member of our community. Her public sector law background and experience is of great benefit to the Board. Please consider the confirmation of this reappointment at the Town Council meeting scheduled for December 8<sup>th</sup>. Thank you.

Sincerely,

William W. Dickinson, Jr.  
Mayor

jms

cc: Attorney Varano

TOWN OF WALLINGFORD, CONNECTICUT

3K  
12/1/20

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

I. Request for:  transfer of funds  
 appropriation of funds

Fund:  General Fund  
 Other Title \_\_\_\_\_

Amount: \$ 1,053 FROM Title: Office Supplies Acct No. 10010150-56100

Amount: \$ 1,053 TO Title: PC & Accessories Acct No. 10010150-  
TBD

Explanation: PER ATTACHED LETTER AS REQUESTED

Submitted by: W Dickinson  
Department/Division Head

Certified as to availability of funds: [Signature]  
Comptroller

APPROVED: -- subject to the availability of funds:  
W Dickinson  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the town Council at its meeting of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Town Clerk



**OFFICE OF THE MAYOR**  
**TOWN OF WALLINGFORD**  
**CONNECTICUT**

WILLIAM W. DICKINSON, JR.  
MAYOR

45 SOUTH MAIN STREET  
WALLINGFORD, CT 06492  
TELEPHONE 203 294-2070  
FAX 203 294-2073

December 1, 2020

Wallingford Town Council  
Wallingford, CT 06492

ATTN: Vincent Cervoni, Chairman

Dear Council Members:

The Mayor's Office is in need of a new computer. We have had the current computer for approximately 13 years and due to its age it is not compatible with or upgradeable to current technology.

We would like to replace the computer as soon as possible and have received several quotes from the Purchasing Department. Attached is a transfer of funds in the amount of \$1,053 necessary to purchase a new computer, monitor and Microsoft office software. The computer is being purchased under current 2020-21 bid award 20-019. Please consider this request at the Council meeting of December 8, 2020. Thank you.

Sincerely,

William W. Dickinson, Jr.  
Mayor

jms  
Attachment



# Town of Wallingford, Connecticut

31.

December 2, 2020

Wallingford Town Council  
45 South Main Street  
Wallingford, CT 06492

Dear Chairman Cervoni and Councilors:

Listed below is the 2021 Calendar of Regular Town Council meetings. Please consider adoption of the calendar at the December 8, 2020 Town Council meeting. Thank you.

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2021

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REGULAR MEETING SCHEDULE

January 12 January 26	May 11 May 25	September 14 September 28
February 9 February 23	June 8 June 22	October 12 October 26
March 9 March 23	July 13	November 9 November 23
April 13 April 27	August 17	December 14

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In Accordance with CGS 1-225

January 3, 2022 Swearing In Ceremony and Town Council Meeting  
January 25, 2022

Unless posted otherwise, meetings are held at 6:30 P.M. in the Robert F. Parisi Town Council Chambers, Wallingford Town Hall. It is customary to hold one meeting in the months of July, August and December, and if a meeting date falls on a holiday, the meeting may be rescheduled or cancelled. Special Town Council meetings are posted as they occur with the Town Clerk. Cancellation and rescheduling notices pertaining to said meetings will be posted in accordance with the Freedom of Information Act.

Barbara Thompson  
Town Clerk

3m.

**TOWN OF WALLINGFORD, CONNECTICUT  
TOWN COUNCIL MEETING**

**HELD REMOTELY  
at GoToMeeting.com**

**TUESDAY  
NOVEMBER 10, 2020  
6:30 P.M.**

**AMENDED RECORD OF VOTES & MINUTES**

The Town Council Meeting on Tuesday, November 10, 2020 was called to order at 6:33 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Joseph A. Marrone, III, Gina Morgenstein, Christopher K. Shortell, Christina Tatta, Vincent F. Testa (arrived at 6:37 p.m.), Jason Zandri and Chairman Vincent Cervoni. Mayor William W. Dickinson, Jr., Town Attorney Gerald E. Farrell, Sr. and Comptroller, James Bowes (**BY TELECONFERENCE**).

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
  - 3a. Consider and Approve Tax Refunds totaling \$1,008.13 (#241-248) Acct. #1001001-41020 – Tax Collector
  - 3b. Acceptance of Donation from Mr. and Mrs. David MacDonald & Family and Consider and Approve Appropriation in the amount of \$1,000 to Revenue Donations – Police Acct. #2502002-47152 and to Expense Donations – Police Acct. #25020050-58830-10127 – Police Department
  - 3c. Consider and Approve Appropriation in the amount of \$22,000 to Transportation Equipment (WD-05) Acct. #43300392 and to Appropriation from Cash - Water Division
  - 3d. Consider and Approve Appropriation in the amount of \$22,000 to Transportation Equipment (WD-14), Acct. #43300392 and to Appropriation from Cash - Water Division
  - 3e. Consider and Approve the First Congregational Church of Wallingford's request to use the Parade Grounds for small gatherings on Sunday, November 15, 2020 and Thursday, December 24, 2020, for an estimate of one hour each day - Chairman Cervoni
  - 3f. Acceptance of Donation from the Wallingford Rotary Club/Wallingford Foundation and Consider and Approve Appropriation of funds in the amount of \$500 to Revenue, Donations, Acct. #2095002-47152 and to Facility Improvements: Expenditures, Acct. #20950050-57120 – Parks and Recreation Department
  - 3g. Consider and Approve Transfer of Funds in the amount of \$60,000 from Regular Salaries & Wages, Acct. #10020150-51000 to Overtime, Acct. #10020150-51400 – Fire Department
  - 3h. Consider and Approve Transfer of Funds in the amount of \$110,000 – Electric Div.

From: Distribution Operations-Supervision and Engineering	Acct. #580	\$25,000
Distribution Operations-Meter Expense	Acct. #586	\$20,000
Distribution Maintenance-Supervision & Engineering	Acct. #590	\$25,000
Administration and General Salaries and Wages	Acct. #920	\$20,000
Employee Pension and Benefits	Acct. #926	\$20,000

To: Distribution Maintenance-Misc. Environmental Acct. #598

- 3i. Acceptance of State of CT Department of Public Health EIC enhancing Cooperative Agreement Grant to respond to the Town's COVID-19 efforts and Consider and Approve Appropriation of funds in the amount of \$71,960 to Grant Revenue, Acct. #TBD-Fund 224 and to Expenditures-Public Health, Acct. #TBD-224- Health Dept.
- 3j. Approval of Town Council Minutes of October 27, 2020

**MOTION WAS MADE TO APPROVE CONSENT AGENDA ITEMS 3a.-3f. & 3h.**

**MADE BY: LAFFIN**  
**SECONDED BY: SHORTELL**  
**VOTE: ALL AYE**  
**MOTION: PASSED**

4. **Items Removed from the Consent Agenda:**

- 3g. Consider and Approve Transfer of Funds in the amount of \$60,000 from Regular Salaries & Wages, Acct. #10020150-51000 to Overtime, Acct. #10020150-51400 – Fire Department

*In Attendance: Richard Heidgerd, Fire Chief*

**MOTION WAS MADE TO MOVE TO APPROVE a Transfer of Funds in the amount of \$60,000 from Regular Salaries & Wages, Acct. #10020150-51000 to Overtime, Acct. #10020150-51400.**

**MADE BY: LAFFIN**  
**SECONDED BY: SHORTELL**

Chief Heidgerd stated this is for the EMT position. He explained they work an eight week rotation and they have learned they cannot pay them this way but must be paid for in a 40 hour work week. This is to move the money into the right salary account.

Councilor Shortell said he just wanted to understand this and he is satisfied. He thanked Chief Heidgerd.

Councilor Laffin asked Chief Heidgerd when he will come back for more money. Chief said we will not fall short on EMT overtime by the end of fiscal year.

Councilor Morgenstien asked Chief if he is evening out their weeks to try to eliminate overtime. Chief Heidgerd stated we would like to but our shifting doesn't allow us to.

Eddie Garlick, 8 Vumbaco, Drive asked if any other items have fallen into a shortfall because of this. Chief stated he does not anticipate this happening. Mr. Garlick then asked if there have been any shortfalls in wages or overtime. Chief explained as positions open we gain money within the fiscal year.

<b>ROLL CALL VOTE:</b>	<b>SHORTELL: YES</b>
<b>FISHBEIN: YES</b>	<b>TATTA: YES</b>
<b>LAFFIN: YES</b>	<b>TESTA: YES</b>
<b>MARRONE: YES</b>	<b>ZANDRI: YES</b>
<b>MORGENSTEIN: YES</b>	<b>CERVONI: YES</b>

**9-AYE**  
**MOTION: PASSED**

5. PUBLIC QUESTION AND ANSWER PERIOD

Opened Public Question and Answer Period at 6:47 p.m.

Ben Martin, 329 Ward Street, spoke about the Cherry Street parking lot and the online petition for a park.

Closed Public Question and Answer Period at 6:50 p.m.

6. COVID-19 Update from Stephen Civitelli, Health Director – Chairman Cervoni

Mr. Civitelli gave a presentation on COVID-19 (attached).

Mr. Civitelli stated as of today there are 94 cases 42 of which are in nursing homes and we have had five fatalities in the last two weeks. He went on to say most cases are from private gatherings.

Chairman Cervoni asked if there needs to be zoning approval for the testing facility. Mr. Civitelli stated Building and Fire have looked at it and he will reach out to P&Z.

Councilor Zandri asked for clarification of BOE rules and guidelines. Mr. Civitelli explained if someone tests positive then everyone in that cohort must quarantine and that is a state school policy.

Councilor Testa asked about the fact that we are in the red zone and if it looks like we will stay there. Mr. Civitelli thinks in the coming weeks we stay there.

Councilor Morgenstein said she is hearing a lot of problems about middle schoolers congregating at Doolittle Park.

Councilor Shortell asked how many available hospital beds there are. Mr. Civitelli is not sure how many there are in the state but he will find out.

Larry Morgenstein, South Main Street, stated everyone is excited about Phizers Vaccine and asked about a realistic timeline. Mr. Civitelli replied the vaccine may be available earlier next year for first responders and later next year for general public.

- 7. Discussion and possible action on United Public Service Employees Union-Wallingford BOE Information and Technology Employees Local 424-Unit 19B - One Year Extension from July 1, 2020 through June 30, 2021 - Board of Education

*In Attendance: Danielle Bellizzi*

**MOTION WAS MADE TO MOVE TO APPROVE EXTENSION from July 1, 2020 through June 30, 2021.**

**MADE BY: LAFFIN  
SECONDED BY: SHORTELL**

Ms. Bellizzi stated the Information and Technology Employees Contract extension has been essential for us supporting our students and staff during this pandemic. She went on to say this takes us to June 2020 and both parties agreed there will be a 0% wage increase, same health insurance and no furlough or layoffs.

Councilor Fishbein asked if this contract reaffirms the existing contract. Ms. Bellizzi answered yes. Councilor Fishbein then asked why we didn't address the not joining the union language. Ms. Bellizzi said we will clean it up by June.

<b>ROLL CALL VOTE:</b>		<b>SHORTELL: YES</b>
<b>FISHBEIN: NO</b>		<b>TATTA: YES</b>
<b>LAFFIN: YES</b>		<b>TESTA: YES</b>
<b>MARRONE: YES</b>		<b>ZANDRI: YES</b>
<b>MORGENSTEIN: NO</b>		<b>CERVONI: YES</b>
<b>7-AYE</b>		
<b>2-NAY</b>		
<b>MOTION: PASSED</b>		

- 8. 6:30 Public Hearing to Consider and Act on Amendment to Chapter 46, Reserve Accounts, Article II of the Code of the Town of Wallingford.

Opened Public Hearing at 7:37 p.m.

There were no participants.

Closed Public Hearing at 7:38 p.m.

**MOTION WAS MADE TO ACCEPT Amendment to Chapter 46, Reserve Accounts, Article II of the Code of the Town of Wallingford.**

**MADE BY: LAFFIN  
SECONDED BY: SHORTELL**

Councilor Shortell stated this came up in April when doing the budget and noted that Councilor Fishbein and he had asked the Comptroller for more information on the Cap and Non account. He feels it makes sense to have this prior to budget season to help us.

Councilor Fishbein asked what the difference is between completed projects and closed out projects. He said he thinks closed out after three years it goes away. He asked if he was right.



Councilor Shortell said this is why he hates lawyers and went on to say the intent was to get at the dollar amounts.

**Councilor Laffin withdraws his Motion. Councilor Shortell withdraws his Second.**

This is will go back to Ordinance Committee.

- 9. Consider and Approve Bid waiver request for Shipman’s Fire Equipment Co., Inc. to purchase 50 Self Contained Breathing Apparatus (SCBA) and supporting equipment in the amount of up to \$497,380 - Fire Department

*In Attendance: Deputy Chief Czentnar*

**MOTION WAS MADE TO APPROVE BID WAIVER request for Shipman’s Fire Equipment Co., Inc. to purchase 50 Self Contained Breathing Apparatus (SCBA) and supporting equipment in the amount of up to \$497,380.**

**MADE BY: LAFFIN  
SECONDED BY: FISHBEIN**

Deputy Chief Czentnar stated this is a fully funded request from Shipman’s Fire Equipment. He went on to say this is a critical piece of equipment and we have other pieces of equipment that go with this breathing apparatus.

Councilor Tatta asked a question about pricing.

Councilor Shortell asked a question about the retailer.

Mr. Martin asked why not go out to bid.

<b>ROLL CALL VOTE:</b>	<b>SHORTELL: YES</b>
<b>FISHBEIN: YES</b>	<b>TATTA: YES</b>
<b>LAFFIN: YES</b>	<b>TESTA: YES</b>
<b>MARRONE: YES</b>	<b>ZANDRI: YES</b>
<b>MORGENSTEIN: YES</b>	<b>CERVONI: YES</b>

**9-AYE**

**MOTION: PASSED**

- 10. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor - *Withdrawn*
- 11. Executive Session pursuant to Section 1-200(6)(B) of the Connecticut General Statutes with respect to the pending Workers’ Compensation claim Raffles v. Town of Wallingford (BOE Claim) – Human Resources

**MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION AT 8:07 P.M.**

**MADE BY: LAFFIN**  
**SECONDED BY: SHORTELL**  
**VOTE: ALL AYE**  
**MOTION: PASSED**

**MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION pursuant to Section 1-200(6)(B) of the Connecticut General Statutes with respect to the pending Workers' Compensation claim Raffles v. Town of Wallingford (BOE Claim).**

**MOTION WAS MADE TO MOVE OUT OF EXECUTIVE SESSION AT 8:20 P.M.**

**MADE BY: SHORTELL**  
**SECONDED BY: FISHBEIN**  
**VOTE: ALL AYE**  
**MOTION: PASSED**

**Time of Executive Session 8:07 p.m. to 8:20 p.m.**

**Attendance at Executive Session:**

<b>FISHBEIN</b>	<b>MAYOR WILLIAM W. DICKINSON, JR.</b>
<b>LAFFIN</b>	<b>TOWN ATTY. GERALD E. FARRELL, SR.</b>
<b>MARRONE</b>	<b>KURT TREIBER, RISK MANAGER</b>
<b>MORGENSTEIN</b>	<b>ATTY. JOSEPH PASSARETTI</b>
<b>SHORTELL</b>	
<b>TATTA</b>	
<b>TESTA</b>	
<b>ZANDRI</b>	
<b>CERVONI</b>	

12. Discussion and possible action regarding the Workers' Compensation claim of Raffles v. Town of Wallingford as discussed in Executive Session – Human Resources

**MOTION WAS MADE TO TAKE ACTION regarding the Workers' Compensation claim of Raffles v. Town of Wallingford as discussed in Executive Session.**

**MADE BY: LAFFIN**  
**SECONDED BY: FISHBEIN**

<b>ROLL CALL VOTE:</b>	<b>SHORTELL: YES</b>
<b>FISHBEIN: YES</b>	<b>TATTA: YES</b>
<b>LAFFIN: YES</b>	<b>TESTA: YES</b>
<b>MARRONE: YES</b>	<b>ZANDRI: YES</b>
<b>MORGENSTEIN: YES</b>	<b>CERVONI: YES</b>
<b>9-AYE</b>	
<b>MOTION: PASSED</b>	

The meeting was adjourned at 8:21 p.m.

Respectfully submitted,

Lisa Moss  
Council Staff  
Meeting digitally recorded

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Vincent Cervoni, Chairman

Date

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Barbara Thompson, Town Clerk

Date

RECEIVED FOR RECORD 11-30-2020  
AT 12:00 AND RECEIVED BY  
Barbara Thompson TOWN CLERK

TOWN OF WALLINGFORD, CONNECTICUT  
TOWN COUNCIL MEETING

3m.

**HELD REMOTELY  
at GoToMeeting.com**

**TUESDAY  
NOVEMBER 24, 2020  
6:30 P.M.  
RECORD OF VOTES & MINUTES**

The Town Council Meeting on Tuesday, November 24, 2020 was called to order at 6:30 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were, Thomas Laffin, Joseph A. Marrone, III, Gina Morgenstein, Christopher K. Shortell, Christina Tatta, Jason Zandri and Chairman Vincent Cervoni. Councilor Craig Fishbein and Councilor Vincent F. Testa were absent. Mayor William W. Dickinson, Jr., Town Attorney Gerald E. Farrell, Sr. and Comptroller, James Bowes (**BY TELECONFERENCE**).

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
  - 3a. Consider and Approve Tax Refunds totaling \$4219.26 (#249-267) Acct. #1001001-41020 – Tax Collector
  - 3b. Consider and Approve Merit Review (1) – Human Resources
  - 3c. Acceptance of funds from Redflex Student Guardian and consider and approve Appropriation of funds in the amount of \$234 to Court Motor Vehicle Fines, Acct.#1002001-45124 and to Police Operating Expense, Acct. #10020050-58735 – Police Dept.
  - 3d. Acceptance of funds from “Friends of Parks and Rec” and consider and approve Appropriation of funds in the amount of \$736 from Revenue, Donations, Acct. #2095002-47152 and to Facility Improvements, Acct. #20950050-57120 – Recreation Dept.
  - 3e. Acceptance of donation from Operation Fuel and consider and approve Appropriation of funds in the amount of \$375 to Revenue, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 – Y&SS
  - 3f. Acceptance of Donations for Holiday for Giving and consider and approve Appropriation of funds in the amount of \$3,600 to Revenue, Acct. #2134002-47152 and to Expenditures, Acct. #21340100-58830 – Y&SS
  - 3g. Acceptance of funds from Office of the Secretary of State for General Election and consider and approve Appropriation of funds in the amount of \$5,993 – Town Clerk  
  
\$5,992.50      To: State Grant –Elections      Acct. #100-TBD

\$4,757.50	To: Election Supplies	Acct. #1001065056105
\$1,235.00	To: Office Supplies	Acct. #1001065056100

3h. Approval of Town Council Minutes of November 10, 2020 - *Rescinded*

**MOTION WAS MADE TO APPROVE CONSENT AGENDA ITEMS 3a.-3g.**

**MADE BY: LAFFIN**  
**SECONDED BY: SHORTELL**  
**VOTE: ALL AYE**  
**MOTION: PASSED**

3i. Consider and approve a Transfer in the amount of \$13,349 from Maint. of Bld, Acct. #10030000-54315 to Capital Account – T. Hall RTU #7, Acct. #10030000 – TBD – Public Works

4. **Items Removed from the Consent Agenda: 3i.**

3i. Consider and approve a Transfer in the amount of \$13,349 from Maint. of Bld, Acct. #10030000-54315 to Capital Account – T. Hall RTU #7, Acct. #10030000 – TBD – Public Works

*In Attendance: Robert Baltramaitis, Director, Public Works*

**MOTION WAS MADE TO approve a Transfer in the amount of \$13,349 from Maint. of Bld, Acct. #10030000-54315 to Capital Account.**

**MADE BY: LAFFIN**  
**SECONDED BY: SHORTELL**

Mr. Baltramaitis spoke about the second and third floor having no heat last Wednesday. He explained that one unit on the rooftop needs to be replaced and stated we need to move the money from a capital account into our account to pay for it.

Councilor Morgenstein stated that a member of the public asked her to remove this. She commented that we have aging infrastructure and asked if we could get all new items. Mr. Baltramaitis stated we are replacing this one unit. Councilor Morgenstein then asked if there are any plans for auditing our energy uses. Mr. Baltramaitis said he just went through an exercise with our HVAC vendor on all town properties and we are looking at more energy efficient units.

## 5. PUBLIC QUESTION AND ANSWER PERIOD

There were no questions from the public.

6. Discussion regarding Police Community Impact Unit – Councilor Morgenstein

*In Attendance: William Wright, Police Chief  
Amanda Miranda, Director, Youth & Social Services*

Chief Wright stated that the Deputy Chief and he have been discussing problems in the community that aren't getting the attention they should and this unit should help. They have not chosen the officers yet. He went on to say some of the issues we will be addressing will be the blight issues, furniture left on the side of the road and some narcotic investigations. We will also walk and talk with downtown parking lots, clergy and businesses. He indicated he is expecting high speed investigating.

Councilor Morgenstein said to Chief everything you are putting in place is good but wants to know if any planning is going on between Youth & Social Services and the Police. Ms. Miranda said she will be available to help the officers interact with the families and kids.

Councilor Morgenstein asked Ms. Miranda is she feels her staffing is adequate. Ms. Miranda said she has only been here one month even though she's been with the town for 18 years and she is still assessing things.

Councilor Morgenstein spoke about the issues at Doolittle Park with middle school kids smoking pot, fighting and cursing. Chief said he is familiar with this issue and he feels their efforts are helping.

Chairman Cervoni asked what you do with a non-responsive family. Ms. Miranda said it's a challenge but she tries to get the parents on board.

Councilor Shortell inquired about overall staffing. Chief stated he has two vacancies and just made an offer to one officer from Hartford. He hopes to have both positions filled in the new year.

Public Comment

Shauna Simon Glidden, Pomeroy Avenue said children are constantly smoking pot, fighting, cursing and stealing things from her yard and she feels she gets the run-around from everyone. She then asked what is full staff. Chief answered 75 officers.

Mike Tracio, 40 Wall Street, stated he has four kids and they like to use the park but it is increasingly hard to use due to drug use and bad language. Chief said more of our presence is going to help and referred to Ms. Miranda and criminal investigating. Chief said he is happy to meet with Ms. Glidden and Mr. Tracio.

Ms. Miranda stated that they are meeting with a lot of other agencies and they are trying.

Fran LaFrance, 14 Jackson Avenue, asked if the officers know how to deal with mentally challenged kids. Chief explained that generally speaking the officers are trained to talk down mentally challenged children and adults, but the new police accountability bill requires the Chief to report if they can satisfy this mental health issue by end of year.

Cindy Sigovitch, 173 Prince Street, President of CPAC, has talked with Dr. Menzo and would like to have the special needs population represented.

Chairman Cervoni thanked Chief Wright and Ms. Miranda.

7. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor - *Withdrawn*
8. Executive Session pursuant to Connecticut General Statutes Section 1-200(6)(B) and Section 1-225(f) regarding strategy and negotiations with respect to a pending claim in the matter of *Connecticut Carpentry Corp. v. Town of Wallingford* – Law Dept.

**MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION AT 7:26 P.M.**

**MADE BY: LAFFIN  
SECONDED BY: SHORTELL  
VOTE: ALL AYE  
MOTION: PASEED**

**MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION pursuant to Connecticut General Statutes Section 1-200(6)(B) and Section 1-225(f) regarding strategy and negotiations with respect to a pending claim in the matter of *Connecticut Carpentry Corp. v. Town of Wallingford*.**

**MOTION WAS MADE TO MOVE OUT OF EXECUTIVE SESSION AT 7:45 P.M.**

**MADE BY: LAFFIN  
SECONDED BY: SHORTELL  
VOTE: ALL AYE  
MOTION: PASSED**

**Time of Executive Session 7:26 p.m. to 7:45 p.m.**

**Attendance at Executive Session:**

<b>LAFFIN</b>	<b>MAYOR WILLIAM W. DICKINSON, JR.</b>
<b>MARRONE</b>	<b>TOWN ATTY. GERALD E. FARRELL, SR.</b>
<b>MORGENSTEIN</b>	<b>ROBERT BALTRAMAITIS, DIRECTOR, PUBLIC WORKS</b>
<b>SHORTELL</b>	
<b>TATTA</b>	
<b>ZANDRI</b>	
<b>CERVONI</b>	

9. Motion to consider and approve action regarding the pending claim *Connecticut Carpentry Corp. v. Town of Wallingford* as discussed in Executive Session.

**MOTION WAS MADE to consider and approve settlement regarding the pending claim *Connecticut Carpentry Corp. v. Town of Wallingford* as discussed in Executive Session.**

**MADE BY: LAFFIN  
SECONDED BY: SHORTELL**

**ROLL CALL VOTE:**

**FISHBEIN: ABSENT**

**LAFFIN: YES**

**MARRONE: YES**

**MORGENSTEIN: YES**

**7-AYE**

**2-ABSENT**

**MOTION: PASSED**

**SHORTELL: YES**

**TATTA: YES**

**TESTA: ABSENT**

**ZANDRI: YES**

**CERVONI: YES**

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Lisa Moss  
Council Staff  
Meeting digitally recorded

---

Vincent Cervoni, Chairman

Date

---

Barbara Thompson, Town Clerk

Date



# TOWN OF WALLINGFORD, CONNECTICUT

7,

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

I. Request for:   X   transfer of funds  
           appropriation of funds

Fund:   X   General Fund  
           Other Title \_\_\_\_\_

Amount: \$ <u>100,000</u>	FROM	Title:	Contingency - Misc/Gen Acct No.	<u>100 19000 - 58820</u>
<u>59,000</u>			Contingency - Accrued	<u>100 19000 - 58821</u>
<u>8,263</u>			Fire - Tax Abatement (Volun-)	<u>100 20150 - 52961</u>

Amount: \$ <u>167,263</u>	TO	Title:	Fire - Replacement	Acct No.	<u>100 20150 - 51500</u>
			Pay		

Explanation: PER ATTACHED LETTER AS REQUESTED

Submitted by:

Joseph Gal  
Department/Division Head - Deputy Chief

Certified as to availability of funds:

John James  
Comptroller

APPROVED: - subject to the availability of funds:

W Dickinson  
Mayor

## II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the town Council at its meeting of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Town Clerk



Town of Wallingford, Connecticut

RECEIVED  
MAYOR'S OFFICE  
20 DEC -1 PM 1:02

RICHARD W. HEIDGERD  
FIRE CHIEF

JOSEPH J. CZENTNAR  
DEPUTY FIRE CHIEF

SAMUEL C. WILSON  
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES  
75 MASONIC AVENUE  
WALLINGFORD, CONNECTICUT 06492-3019  
TELEPHONE (203) 294-2730

December 1, 2020

Mayor William W. Dickinson, Jr.  
Town of Wallingford  
45 South Main Street  
Wallingford, CT 06492

Re: Transfer Request 2020-2021 Budget Year

Dear Mayor:

Due to a number of unforeseen circumstances, a transfer in the amount of \$650,000 will be required to cover a projected shortfall in Account 10020150-51500 Replacement Pay for this fiscal year. The initial transfer amount we are requesting is \$167,263.

The Fire Department has experienced an inordinate amount of long term injury absences, FMLA absences, and, unfortunately, COVID related absences. Also since the advent of the COVID virus, numerous vacation dates were delayed, which now have to be used and coverage needed before the end of the calendar year. All of these circumstances combined have created a much higher than normal use of the Replacement Pay account and an immediate transfer is vital.

Transfer From:

Account # 10019000-58820 Contingency - Misc/General	\$100,000
Account # 10019000-58821 Contingency - Accrued	\$ 59,000
Account # 10020150-52961 VFF Tax Abatement	\$ 8,263

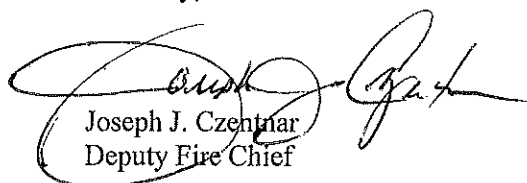
Transfer To:

Account # 10020150 51500 Replacement Pay	\$167,263
--	-----------

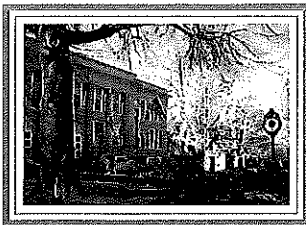
If this transfer meets with your approval, please place it on the December 8, 2020 Town Council Agenda for consideration and approval.

Thank you for your attention to this issue.

Sincerely,



Joseph J. Czentnar  
Deputy Fire Chief



## Town of Wallingford

Economic Development Commission

45 South Main Street, Room 311  
Wallingford, CT 06492

RECEIVED  
MAYOR'S OFFICE

20 DEC -1 AM 10: 58

81

December 1, 2020

William W. Dickinson, Jr., Mayor  
Town of Wallingford  
45 South Main Street  
Wallingford, Connecticut 06492

Dear Mayor Dickinson:

The Economic Development Commission (EDC) has completed its review of the Real Property Tax Incentive for the Incentive Housing Zone, due to expire on December 12, 2020, and recommends that this tax incentive proposal be renewed for three years with no changes. Please forward this request to the Town Council as an item for their December 8, 2020 meeting.

Sincerely,

Joseph E. Mirra, Chairman  
Economic Development Commission

TR:lmw

Attachment

c: EDC Commissioners  
Shelby Jackson, Assessor's Office

RPTaxInclHZLtrToMayorTC120120

# DRAFT



## *Town of Wallingford, Connecticut*

### **A PROGRAM ESTABLISHING A REAL PROPERTY TAX INCENTIVE FOR THE INCENTIVE HOUSING ZONE**

#### **Section 1. Purpose**

To establish a real property tax incentive program in accordance with Section 12-65b of the Connecticut General Statutes for the Town of Wallingford in order to foster the restoration, rehabilitation, redevelopment and economic vitality of Downtown Wallingford within the Incentive Housing Zone (IHZ), through the temporary fixing of real property assessments (real property assessment includes land and building).

#### **Section 2. Program**

- (a) The Town of Wallingford by affirmative vote of the Wallingford Town Council shall enter into a written agreement that shall provide for the temporary fixing of real property assessments. The applicant is eligible for such benefit provided:
1. The project investment must be at least \$1 million (including land and improvements); and
  2. The applicant's project receives the approval of the Planning & Zoning Commission as an IHZ project;
  3. The applicant(s) is current in the payment of any taxes and other obligations due to the Town of Wallingford and shall remain current in order to receive the benefit of this program. For purposes of this subsection, "Applicant" includes any affiliated entities and/or unaffiliated entities in which the Applicant is a principal, officer or holds any ownership interest.
  4. The applicant must demonstrate/substantiate financial ability to complete the project;
- (b) The period of benefit commences with the first applicable grand list following the receipt of all necessary approvals from all applicable Town agencies and documentation is presented showing verification of investment threshold. Any agreement entered into pursuant to this program may be assigned or transferred.
- (c) Project must be completed within two years of the commencement of the benefit. Completed is defined as:
1. CO's issued for all residential units; and
  2. First floor commercial/retail space has been approved at "vanilla box" status (i.e., ready for custom build-out)

(d) The Town reserves the right to terminate if conditions of the program are not met, and may require full payback of any and all abated taxes.

(e) Schedule for benefits:

1. 100% tax abatement in years one and two.
2. 75% tax abatement on assessed property value in year three.

Purpose: to assist while owner is actively seeking and securing tenants.

3. 75% tax abatement on assessed property value in year four provided all units have active leases in place covering at least the first three quarters of the applicable tax year.

Purpose: incentive is to have and keep all units leased but recognize that some turnover in tenancy may occur.

4. 50% tax abatement on assessed property value in year five provided all units have active leases in place covering at least the first three quarters of the applicable tax year.

Purpose: incentive is to have and keep all units leased but recognize that some turnover in tenancy may occur.

### Section 3. Terms

This incentive program is available for the Grand List of October 20\_\_ to and including the Grand List of October 20\_\_. The program expires on \_\_\_\_\_.

*Note: The Assessor's Grand List is due for completion by January 31 of each year. Administrative and Town Council action is required on any Real Property Tax Incentive Agreement. Completion of the Agreement for Town Council action is desirable by November 15.*

Adopted by Town Council on 12/13/2016  
Approved by Town Council for \_\_\_\_ years on \_\_\_\_\_

**Town of Wallingford**  
**Incentive Housing Zone**  
**Real Property Tax Incentive Program Questionnaire**

Please be advised that the completion of this preliminary form does not constitute a formal approval for a Real Property Tax Incentive. In accordance with Section 12-65b of the Connecticut General Statutes, the Town of Wallingford may enter into a written agreement to provide for the temporary fixing of real property assessments only by affirmative vote of the Wallingford Town Council. Further, additional information may be required by the Town prior to approval.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Company Attorney: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Company Wholly Owned: Yes \_\_\_ No \_\_\_ or a Subsidiary: Yes \_\_\_ No \_\_\_

Name of Parent Company (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Name of Entity/Principal(s) who will Own the Building: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Entity/Principal(s) who will Own the Land: \_\_\_\_\_

Address: \_\_\_\_\_

Project Description including Square Footage of Building and Estimated Date of Completion: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Complies with IHZ? Yes \_\_\_\_\_ / No \_\_\_\_\_

Cost of Real Estate Improvements: \_\_\_\_\_

Please attach a Certification of Costs from a  
Licensed Architect, General Contractor or  
Certified Public Accountant

The undersigned affirms that the information  
provided herein is true and accurate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Company Representative

\_\_\_\_\_  
Title

Subscribed and sworn to before me  
this \_\_\_\_\_ day or \_\_\_\_\_, 20\_\_\_\_  
State of \_\_\_\_\_ County of \_\_\_\_\_

\_\_\_\_\_  
Notary Public  
Date Commission Expires: \_\_\_\_\_

Return Application to: **Economic Development Commission**  
**45 South Main Street, Rm. 311**  
**Wallingford, CT 06492**  
Email: [edc@wallingfordct.gov](mailto:edc@wallingfordct.gov)  
Telephone: 203-294-2062

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr.  
Mayor, Town of Wallingford

I. Request for: \_\_\_\_\_ transfer of funds  
X \_\_\_\_\_ appropriation of funds

Fund: \_\_\_\_\_ General Fund  
X \_\_\_\_\_ Other Title Cap. & Non-Recurring (CNR)

Amount: \$ 165,000- FROM: \_\_\_\_\_ Title: Use of Fund Acct No. Fund #301  
128,205- TO: BALANCE (CNR FUND)  
State Grant-STEAP FUND #301

Amount: \$ 293,205- TO: \_\_\_\_\_ Title: Exp.-Brother's Acct No. Fund #301  
Parking LOT

Explana PER ATTACHED LETTER AS REQUESTED

Submitted by: W. Dickinson  
Department/Division Head

Certified as to availability of funds: [Signature]  
Comptroller

APPROVED: -- subject to the availability of funds: W. Dickinson  
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ \_\_\_\_\_ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the town Council at its meeting of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Town Clerk





*Town of Wallingford, Connecticut*

T Council Approved  
8/18/20 3f

ALISON KAPUSHINSKI, P.E.  
TOWN ENGINEER

DEPARTMENT OF ENGINEERING  
TOWN HALL  
45 SOUTH MAIN STREET  
ROOM #203  
WALLINGFORD, CT 06492

TELEPHONE (203) 294-2035  
FAX (203) 284-4012

August 11, 2020

Mayor William W. Dickinson, Jr.  
45 South Main Street  
Wallingford, Connecticut 06492

Dear Mayor Dickinson:

Town Departments have been asked to prepare an application for submittal to the State Office of Policy and Management's Small Town Economic Assistance Grant Program. These grant funds will be used for site improvements to the North Cherry Street Parking Lot.

The project entails the reconstruction of the parking lot including improved vehicular circulation and additional public parking spaces. Please see attached Conceptual Site Plan for additional details.

Attached is a resolution for Town Council consideration and action at their August 18<sup>th</sup>, 2020 meeting. Thank you.

Sincerely,

*Town of Wallingford*

Alison M. Kapushinski, P.E.  
Town Engineer

Attachment

cc: Rob Baltramaitis, Director of Public Works  
Kacie Hand, Town Planner  
Susan Schott, Program Planning



# Town of Wallingford, Connecticut

## TOWN OF WALLINGFORD CERTIFICATION OF RESOLUTION

I, Barbara Thompson Town Clerk of the Town of Wallingford, a municipality organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of the Resolution adopted at the Town Council Meeting of said municipality at the regular Council meeting held on August 18, 2020:

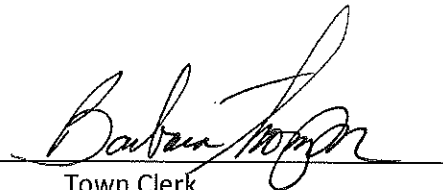
"RESOLVED, that Mayor William W. Dickinson, Jr., be, and hereby is, authorized to accept on behalf of the Town of Wallingford, a 2020 Connecticut STEAP Grant in the amount of \$128,205 for the North Cherry Street Parking Lot Improvements; and

FURTHER RESOLVED, that Mayor William W. Dickinson, Jr. is hereby authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said 2020 STEAP Grant with the State of Connecticut."

AND I DO FURTHER CERTIFY that the above resolution has in no way been altered, amended or revoked, and is in full force and effect.

AND I DO FURTHER CERTIFY that William W. Dickinson, Jr. is the Mayor of the Town of Wallingford, and has been since January 1, 1984.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Wallingford this 19 day of August, 2020.

  
\_\_\_\_\_  
Town Clerk

Town of Wallingford



## Town of Wallingford

Economic Development Commission

45 South Main Street, Room 311  
Wallingford, CT 06492

*From the Desk of Joe, Wallingford Magazine December 2020 issue*

### **FROM DREAMS TO PLANS TO REALITY IN OUR TOWN CENTER**

The Town of Wallingford just received word of a \$128,205 grant from the State of Connecticut to improve the parking lot on North Cherry Street between Quinnipiac Street and Hall Avenue. We now have all the funding in place to proceed. What better time than to fully explain why additional parking is needed to modernize the “downtown” part of our town center.

In the past several years, we have 1) written a Plan of Conservation and Development highlighting development opportunities, 2) instituted an Incentive Housing Zone, 3) participated in developing a Transit Oriented Development Plan, 4) adjusted zoning regulations in the town center to make redevelopment more feasible, 5) seen the construction of a new \$21 million railroad station and introduction of CT Rail commuter service, 6) secured state funding to improve the aforementioned parking lot, and 7) inaugurated tax incentives to increase developer interest.

Every bit of this was done in hope of improving the “downtown” area of our town center. This parking lot is at the center of all of this work. Parking requirements were reduced specifically to enable the higher density residential construction that makes redevelopment financially attainable. And public parking is the keystone to making the entire area commercially and residentially viable.

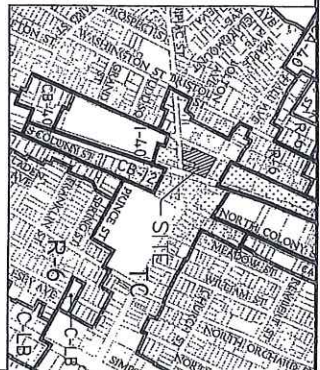
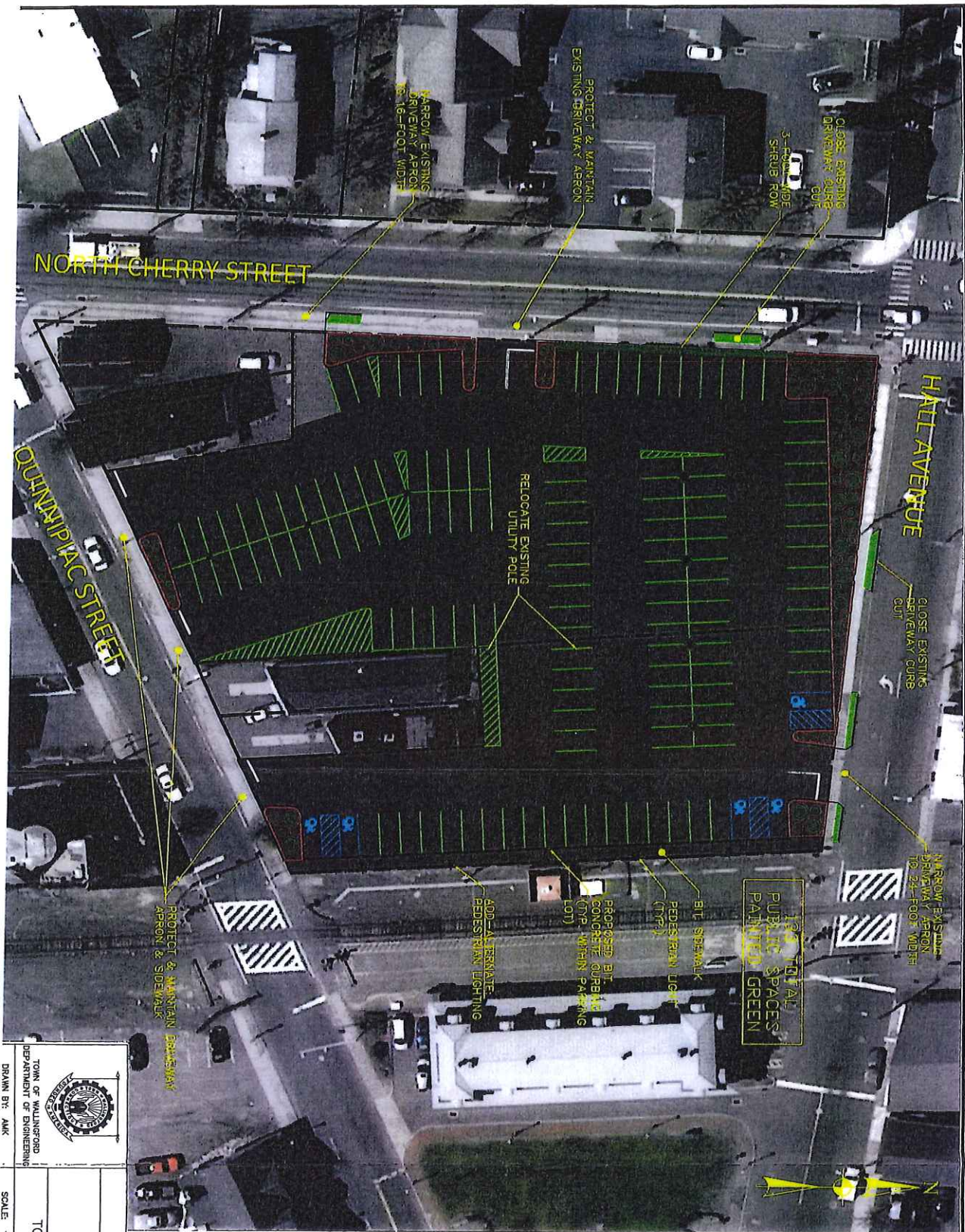
I can now tell you of one other idea that your Economic Development Commission would like to see come to fruition: the Town of Wallingford should lease the old train station to an entrepreneur with the vision to turn it into a location for businesses such as restaurants, perhaps a wine bar or other attractions that would generate significant foot traffic to the area.

This unique piece of Wallingford history and architecture could be a centerpiece of the redevelopment of the area that, for decades, all of us with an interest in our town center have hoped for. Historic train stations have been repurposed throughout the country with tremendous results. That could happen here too.

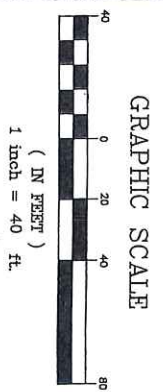
We have done the planning government is so often accused of not doing. This parking lot is an important part of it. It will draw developers to see the potential of the area, will provide parking to the railroad station businesses, will eliminate one of the principal impediments to higher density residential construction.


As they say: the future is now. We have an opportunity to move forward. Please, let's not remain in 1970.

Joseph E. Mirra, Chair  
Wallingford Economic Development Commission



ZONING MAP  
1"=1200'



  
 TOWN OF WALLINGFORD  
 DEPARTMENT OF ENGINEERING  
 DRAWN BY: AMK  
 SCALE: 1" = 40'  
 DATE: AUGUST 11, 2020  
 SHEET: SP-1

CONCEPTUAL SITE PLAN  
 NORTH CHERRY STREET  
 PARKING LOT IMPROVEMENTS  
 TOWN OF WALLINGFORD  
 TOWN OF WALLINGFORD, CONNECTICUT  
 DEPARTMENT OF ENGINEERING