

TOWN OF WALLINGFORD, CONNECTICUT

TOWN COUNCIL MEETING

Robert F. Parisi Council Chambers

TUESDAY

MAY 25, 2021

6:30 P.M.

AGENDA

The Town Council meeting of Tuesday, May 25, 2021, will take place REMOTELY only. It shall commence at 6:30 P.M. It is expected that the public will be permitted to comment on the Agenda Items as instructed by the Chairman. Materials from this meeting will also be posted on the Town's website for viewing prior to the meeting. The meeting can be accessed through:

<https://global.gotomeeting.com/join/660444005>

YOU CAN ALSO DIAL IN USING YOUR PHONE:

United States (Toll Free): 1-877-309-2073

United States +1(571) 317-3129

Access Code: 660-444-005

Live stream of the meeting will also be available on the Town of Wallingford You Tube Channel:

<https://www.youtube.com/c/wallingfordgovernmenttelevision>

Moment of Silence

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$5,084.41 (#893-919)
Acct. #1001001- 41020 - Tax Collector
 - 3b. Consider and approve Merit Increase (1) – Human Resources
 - 3c. Consider and approve a Transfer in the amount of \$8,500 – Human Resources
 - \$3,500 From: Professional Services-Consulting Services Acct. #12000-56774
 - \$5,000 From: Unemployment Insurance Acct. #12100-52970
 - \$8,500 To: Professional Svcs. – Employment Exams Acct. #12000-56728
 - 3d. Consider and approve a Transfer in the amount of \$6,000 from Unemployment Insurance, Acct. #12100-52970 to Office Expense and Supplies, Acct. #12000-56100 – Human Resources

- 3e. Consider and approve Appropriation of funds in the amount of \$50,000 to Outside Contractors, Acct. #10020050-51600 and to Charges for Current Services, Acct. #1002001-46020 – Police Dept.
- 3f. Acceptance of Donation from Mr. and Mrs. Chieppo and consider and approve Appropriation of funds in the amount of \$500 to Revenue Donations-Police, Acct. #2502002-47152 and to Expense Donations-Police, Acct. #25020050-58830-10127 – Police Dept.
- 3g. Consider and approve Appropriation of funds in the amount of \$14,200 from Wells and Springs (FY-16-17), Acct. #433-00314 to Retained Earnings (Cash) - Water Div.
- 3h. Consider and approve Appropriation of funds in the amount of \$14,200 from Retained Earnings (Cash) to Wells and Springs (FY17-18), Acct. #433-00314 – Water Div.
- 3i. Acceptance of Donation from Estate of Elizabeth Harkin and consider and approve Appropriation of funds in the amount of \$100 to Miscellaneous, Fund 250 Account #TBD and to Miscellaneous Donations, Fund 250 Acct. #TBD –Fire Dept.
- 3j. Consider and approve a Transfer in the amount of \$24,000 – Fire Dept.
 - \$10,000 From: Overtime Acct. #10020150-51400
 - \$ 9,000 From: Physicals Acct. #10020150-56734
 - \$ 5,000 From: Maintenance. of Building Acct. #10020150-54315

 - \$24,000 To: Replacement Pay Acct. #10020150-51500
- 3k. Consider and approve FY 2021-2022 Bid Waiver request for Animal Control - Mayor
- 3l. Consider and approve FY 2021-2022 Bid Waiver request for BOE - Mayor
- 3m. Consider and approve FY 2021-2022 Bid Waiver request for EDC - Mayor
- 3n. Consider and approve FY 2021-2022 Bid Waiver request for Engineering - Mayor
- 3o. Consider and approve FY 2021-2022 Bid Waiver request for Finance – Mayor
- 3p. Consider and approve FY 2021-2022 Bid Waiver request for Fire Dept. - Mayor
- 3q. Consider and approve FY 2021-2022 Bid Waiver request for Human Resources – Mayor

- 3r. Consider and approve FY 2021-2022 Bid Waiver request for Police Dept. - Mayor
 - 3s. Consider and approve FY 2021-2022 Bid Waiver request for Public Works – Mayor
 - 3t. Consider and approve FY 2021-2022 Bid Waiver request for Town Attorney – Mayor
 - 3u. Consider and approve FY 2021-2022 Bid Waiver request for Town Clerk – Mayor
 - 3v. Consider and approve FY 2021-2022 Bid Waiver request for Utilities - PUC/Electric Div. - Mayor
 - 3w. Consider and approve FY 2021-2022 Bid Waiver request for Utilities - Water/Sewer – Mayor
 - 3x. Consider and approve FY 2021-2022 Bid Waiver request for Hardware Items, Executive Chevrolet/Dealer only OEM parts and service, Eversource, Frontier Telecommunications Service – Mayor
 - 3y. Consider and approve setting a Public Hearing for 6:30 p.m. on June 8, 2021 to Consider and Act on 2021 Neighborhood Assistance Program - Mayor
 - 3z. Approval of April 20, 2021 Budget Minutes, April 22, 2021 Budget Minutes, April 27, 2021 Town Council Minutes and April 29, 2021 Budget Minutes
- 4. **Items Removed from the Consent Agenda**
 - 5. **PUBLIC QUESTION & ANSWER PERIOD**
 - 6. Presentation by EDC Marketing Committee and Student Marketing Team from Quinnipiac University regarding the Commission’s Digital Marketing Initiative – EDC
 - 7. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor

In accordance with Title II of the Americans with Disabilities Act- Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.



RECEIVED
MAYOR'S OFFICE
Town of Wallingford, Connecticut
21 MAY 17 11:10 AM

JO-ANNE L. RUSCZEK, C.C.M.C.

TAX COLLECTOR

CHERYL BRUNDAGE C.C.M.C.

ASSISTANT TO THE TAX COLLECTOR

DEPARTMENT OF FINANCE

45 SOUTH MAIN STREET

P.O. BOX 5003

WALLINGFORD, CONNECTICUT 06492

TELEPHONE (203) 294-2135

FAX (203) 294-2137

3a.

May 17, 2021

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford
Wallingford, CT 06492

Re: Refund - Account #1001001-41020 – \$5,084.41 (#893-919)

Dear Mayor Dickinson:

Attached is a list of refunds for your approval and the approval of the Town Council:

Very truly yours,

Cheryl Brundage
Acting Tax Collector

APPROVED:

William W. Dickinson, Jr., Mayor

James M. Bowes, Comptroller

893 Launder, Michelle E.	10.51	19-0083368
894 Katz, Jason L.	111.75	18-0070703
895 Sisk, Robert E.	123.04	19-0086812
896 Caron, Stephanie	290.73	18-0093878
897 Hosking, Peter	72.57	19-0006954
898 Moienafshari, Mohammad Reza	157.36	19-0010175
899 Ally Financial (Porsche) (905YOR)	953.00	19-0082198
900 Encore Bus Lines LLC	6.15	19-0062614
901 Hazelwood Excavating Inc.	446.17	19-0067399
902 Cariati Developers Inc. (L22837)	23.65	19-0080878
903 Cariati Developers Inc. (L22837)	23.65	19-0080875
904 Ford Credit (cab) (AX38913)	64.69	19-0080768
905 Acar Leasing (C084937)	412.66	19-0050519
906 Acar Leasing (AG17957)	265.98	19-0050259
907 VW Credit Leasing (9AH43878)	419.72	19-0091778
908 Knowlton, Thomas	66.33	19-0071416
909 Cohen, Jacqueline	316.83	19-0003043
910 Bergeron, George f.	72.01	19-0001358
911 Nissan Infiniti LT (AG65559)	380.05	19-0078564
912 Wheels LT (C037566)	287.75	19-0092493
913 Esposito, Anthony or Yvonne	42.74	19-0081955
914 Reynolds, Deborah A.	8.51	16-0083457
915 Tisciz Corp	5.97	19-0042085
916 Wall, Christine	500.00	19-0015530
917 Andrews, Nicholas M.	6.00	19-0080218
918 Lucibello, Andrew or Lauri	10.00	19-0008881
919 Midstate Radiology Assoc LLC	6.59	19-0041424
	<hr/>	
	5084.41	



TOWN OF WALLINGFORD
MAYOR'S OFFICE

21 MAY 10 AM 11:24

James R. Hutt, Jr.
Human Resources Director
Town of Wallingford
45 South Main Street
Wallingford, Connecticut 06492
Telephone (203) 294-2080
Fax (203) 294-2084

3b.

May 10, 2021

Mayor William Dickinson
Town of Wallingford
45 South Main Street
Wallingford, CT 06492


RE: Merit Review Board

Dear Mayor Dickinson:

The Merit Review Committee met on Thursday, May 6, 2021 and recommended approving the step increase for Brittany Nappi to the full Town Council.

Their merit anniversary increase amount is attached for placement on the agenda for the next Town Council meeting.

Sincerely,



James R. Hutt, Jr.
Human Resources Director

Enclosure

JRH/cah

TOWN OF WALLINGFORD
Human Resources Department
Phone: (203) 294-2080
Fax: (203) 294-2084

MEMORANDUM

TO: Mayor William Dickinson
FROM: James R. Hutt, Jr., Human Resources Director 
DATE: May 10, 2021
SUBJECT Item for Town Council

Please place the following merit increase on the next Council Agenda for approval only.

<u>NAME</u>	<u>EFFECTIVE DATE OF INCREASE</u>	<u>FY AMOUNT</u>
Brittany Nappi	May 28, 2021	\$ 735.40

TOWN OF WALLINGFORD, CONNECTICUT

30.

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: 5/18/2001

I. Request for: X transfer of funds
 appropriation of funds

Fund: X General Fund
 Other Title _____

Amount: \$ 3,500 FROM: Title Prof Svcs. - Consulting Svcs. Acct. No. 12000-56774
5,000 Unemployment Ins. 12100-52970

Amount: \$ 8,500 TO: Title Prof Svcs. - Emp. Exams Acct. No. 12000-56728

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]
Department/Division Head

Certified as to the availability of funds:
[Signature]
Comptroller

APPROVED -- subject to vote of the Town Council:

W Dickinson
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 19____.

Town Clerk



TOWN OF WALLINGFORD


RECEIVED
MAYOR'S OFFICE

21 MAY 18 PM 12:17

JAMES R. HUTT, JR.
Human Resources Director
Town of Wallingford
45 South Main Street
Wallingford, CT 06492
Telephone (203) 294-2080
Fax (203) 294-2084

MEMORANDUM

TO: Mayor William Dickinson

FROM: James R. Hutt, Jr., Human Resources Director 

DATE: May 18, 2021

SUBJECT: Transfer Request

I respectfully request permission to approach the Town Council at its May 25, 2021 meeting to request a transfer of \$8,500 into the department Professional Services – Employment Exams account. This transfer is requested to cover costs associated with the various components of all recruiting activities including testing, police officer polygraph and psychological exams and pre-employment medical exams.

I have attached the appropriate form.

I will be at the meeting to answer any questions that may arise.

JRH/

Attachment

TOWN OF WALLINGFORD, CONNECTICUT

3d.

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: 5/18/2021

I. Request for: X transfer of funds
 appropriation of funds

Fund: X General Fund
 Other Title _____

Amount: \$ 6,000 FROM: Title Unemployment Insurance Acct. No. 12100-52970

Amount: \$ 6,000 TO: Title office Exp. And Supplies Acct. No. 12000-56100

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]
Department/Division Head

Certified as to the availability of funds:
[Signature]
Comptroller

APPROVED -- subject to vote of the Town Council:

W. Dickinson
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 19____.

Town Clerk




TOWN OF WALLINGFORD

RECEIVED
MAYOR'S OFFICE
21 MAY 18 PM 12:17

JAMES R. HUTT, JR.
Human Resources Director
Town of Wallingford
45 South Main Street
Wallingford, CT 06492
Telephone (203) 294-2080
Fax (203) 294-2084

MEMORANDUM

TO: Mayor William Dickinson

FROM: James R. Hutt, Jr., Human Resources Director 

DATE: May 18, 2021

SUBJECT: Transfer Request

I respectfully request permission to approach the Town Council at its May 25, 2021 meeting to request a transfer of \$6,000 into the department Office Expense and Supply account. This transfer is requested to cover costs associated with anticipated advertising for position vacancies and office related costs for exams through the end of the fiscal year.

I have attached the appropriate form.

I will be at the meeting to answer any questions that may arise.

JRH/

Attachment



Town of Wallingford, Connecticut
Department of Police Services

RECEIVED
MAYOR'S OFFICE
21 MAY 12 PM 1:45

WILLIAM J. WRIGHT
CHIEF OF POLICE
135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON
FROM: WILLIAM WRIGHT, CHIEF OF POLICE
SUBJECT: BUDGET AMENDMENT REQUESTED
DATE: MAY 11, 2021
CC: MR. JAMES BOWES

Sir,

I write to request an appropriation be made to increase both our expenditure and revenue accounts relating to Outside Private Contractor work. The accounts are: #10020050-51600 entitled Outside Contractors and #1002001-46020 entitled Charges for Current Services.

These accounts are utilized to record monies received by the town from private construction contractors, and thereafter passed through, by the town to the officers who worked for these same contractors. I budgeted \$600,000.00 for the current fiscal year and as of this date we have expended approximately 81% of the allocated amount.

Accordingly, I request both of the above-mentioned accounts be increased by \$50,000.00 to provide enough funding through the end of the fiscal year.

I have attached the necessary documents for these amendments and copied the Comptroller on this correspondence.

Town of Wallingford

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: May 10, 2021

Request for: _____ Transfer of Funds
 X Appropriation of Funds

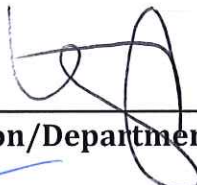
Fund: X General
 _____ Other

Amount: \$500.00 To: Revenue Donations - Police Account No: 2502002-47152

Amount: \$500.00 To: Expense Donations - Police Account No: 25020050-58830-10127

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by:



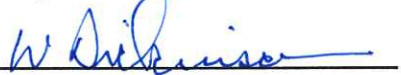
Division/Department Head

Certified as to the availability of funds:



Comptroller

APPROVED: Subject to vote of Town Council



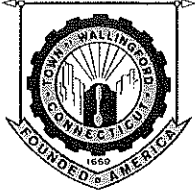
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2021.

Town Clerk




Town of Wallingford, Connecticut
Department of Police Services

RECEIVED
MAYOR'S OFFICE

21 MAY 11

WILLIAM J. WRIGHT
CHIEF OF POLICE
135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
PHONE (203) 294-2828
PM 2:14

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: CHIEF WILLIAM J. WRIGHT 
SUBJECT: DONATION-MR. & MRS. JAMES CHIEPPO
DATE: 5/10/2021
CC: MR. JAMES BOWES, COMPTROLLER

Sir,

Yesterday we received a donation in the amount of \$500.00 from Mr. & Mrs. James Chieppo to be used towards the on-going costs for the K9 program. We are grateful for their generosity and will put the donation to good use to purchase supplies and equipment for the program.

I respectfully request that you place the donation before the town council for acceptance.

Please contact me if there is something else that you might need.

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr., Mayor
Wallingford, CT 06492

Date: May 18, 2021

39.

I. Request for: _____ Transfer of funds
 X Appropriation of funds

Funds: Electric _____ Operating _____ Capital project
 Water _____ Operating X Capital project
 Sewer _____ Operating _____ Capital project

Amount	Description	Account No.
\$14,200	From: Wells and Springs (FY16-17)	433-00314
\$14,200	To: Retained Earnings (Cash)	

Explanation: See enclosed correspondence.

Certified as to Availability of Funds:

[Signature]
Division Business Manager

Date: 5/18/21

Submitted by:

Neil H. Amaze
Division General Manager

Date: May 18, 2021

[Signature]
Director, Department of Public Utilities

Date: 5/18/21

Approved by vote of the Public Utilities Commission, subject to the approval of the Mayor and the Town Council

[Signature]
Chairman, Public Utilities Commission

Date: 5-18-21

Certified as to Availability of Funds:

Comptroller, Finance Department

Date: _____

Approved – Subject to the Approval of the Town Council

Mayor

Date: _____

II. Certification of the Financial Transaction:

The transfer or appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2021.

Town Clerk

ITEM NO. 6-3
PUC AGENDA 5/18/21

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER AND SEWER DIVISIONS
377 SOUTH CHERRY STREET
WALLINGFORD, CT 06492
203-949-2670

INTEROFFICE MEMORANDUM

TO: PUBLIC UTILITIES COMMISSION
FROM: NEIL H. AMWAKE, P.E., GENERAL MANAGER *mil*
RE: BUDGET AMENDMENTS (WATER DIVISION) – STANDBY
GENERATORS AT WELLS NO. 1 AND NO. 3
DATE: MAY 10, 2021
CC: BRIAN NAPLES, BUSINESS MANAGER

Project Scope – The project scope is for design, bidding and installation of standby generators at Wells No. 1 and No. 3 where there previously was no emergency power. The work consists of the installation of a standby generator at Well No. 1, and connecting the Well No. 2 electrical service and generator to Well No. 3. Please note that Well No. 2 currently has a natural gas powered emergency generator.

As mandated by the Connecticut Department of Public Health (DPH) each community water system that serves between 10,000 and 99,999 people is required to have emergency generators or alternative sources of back-up power capable of supplying the power demands at each facility.

Current Budget Allocations – The FY16-17 Wallingford Water Division (WWD) capital budget (Account #433-00314) allocated \$60,000.00 for the design of standby generators at Wells No. 1 and No. 3. To date, \$36,003.64 has been expended with a remaining balance of \$23,996.36.

The FY17-18 WWD capital budget (Account #433-00314) allocated \$116,000 for the installation of standby generators at Wells No. 1 and 3. The entire \$116,000.00 budgeted for construction is currently encumbered.

Funds are needed for change orders associated with the installation of the standby generators at Wells No. 1 and No. 3 (see below).

Change Order Requests – The following is a brief summary of the change order requests:

ITEM NO. 6 - 1
PUC AGENDA 5/18/21

Well No. 1

- | | |
|---------------------------------------|---------------|
| 1. Extra work at utility pole | + \$10,970.00 |
| 2. Eversource gas service | - \$1,800.00 |
| 3. Add two bollards at transformer | + \$1,583.63 |
| 4. Provide open base in generator pad | + \$898.65 |

Well No. 3

- | | |
|----------------------------------|------------|
| 1. Replace electrical back board | + 2,490.00 |
|----------------------------------|------------|

Change Order 1 Total	+ \$14,142.28
----------------------	---------------

<i>Say</i>	+ \$14,200.00
------------	---------------

Public Utilities Commission Action - Because these line items are capital carry forward funds that were originally appropriated in different fiscal years, the budget amendments must be approved by the Public Utilities Commission and the Town Council. Please note that no 'new' money is being requested for this project; funds are being re-allocated to the proper specific line item (subaccount) of Account #433-00314; i.e., differentiating between design monies and construction funds.

Therefore, the Wallingford Water Division recommends that the Public Utilities Commission amend the FY20-21 Water Division budget by reducing capital Account #433-00314 (Wells and Springs for FY16-17 associated with the design of the standby generators) by \$14,200.00 through a corresponding increase in the Appropriation to Retained Earnings (Cash) in the Use of Funds section of the budget.

In parallel, it is recommended that the PUC amend the FY20-21 Water Division budget by increasing capital Account #433-00314 (Wells and Springs for FY17-18 associated with the installation of the standby generators) by the amount of \$14,200.00. Funds for this purpose will be made through a corresponding increase in the Appropriation from Retained Earnings (Cash) in the Source of Funds section of the budget.

Revised budget pages reflecting the proposed amendment are attached for your reference.

Please feel free to contact me should you have any questions or require additional information.

O:\Accounting\Budget\Generator Wells 1 and 3 Budget Transfer Memo to PUC v.NHA 2021-05-12.docx

ITEM NO. 6-2
PUC AGENDA 5/18/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
TOTAL OPERATING REVENUES	7,009,250		7,009,250
TOTAL OPERATING EXPENSES	7,975,126	-	7,975,126
OPERATING INCOME (LOSS)	(965,876)	-	(965,876)
NON-OPERATING REVENUE	286,880		286,880
NON-OPERATING EXPENSES	67,700		67,700
NET INCOME (LOSS)	(746,696)	-	(746,696)
WORKING CAPITAL			
SOURCE OF FUNDS			
Net Income (Loss)	(746,696)	-	(746,696)
Depreciation	2,041,210		2,041,210
Contribution in Aid	194,570		194,570
Appropriate From Cash:			
- for Rate Stabilization	1,037,677	-	1,037,677
TOTAL SOURCE OF FUNDS	2,526,761	0	2,526,761
USE OF FUNDS			
To Reserve for Emergency Maint. - Connect. Chrg	87,780		87,780
Bond Payments - Regular	225,000		225,000
Regular Capital	2,019,411	0	2,019,411
Capital Additions from Contribution	194,570		194,570
Appropriate To. Cash:			
TOTAL USE OF FUNDS	2,526,761	0	2,526,761

ITEM NO. 6 - 4
PUC AGENDA 5/18/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
OPERATING REVENUES			
REVENUE FROM USAGE:			
43100461 Metered Sales to General Customers	6,687,920		6,687,920
43100462 Private Fire Protection Service	230,400		230,400
TOTAL REVENUE FROM SALES	6,918,320	0	6,918,320
OTHER OPERATING REVENUE:			
43100471 Miscellaneous Service Revenues	750		750
43100472 Rents from Water Property	90,180		90,180
TOTAL OTHER OPERATING REVENUE	90,930	0	90,930
TOTAL OPERATING REVENUES	7,009,250	0	7,009,250

OPERATING EXPENSES

SOURCE OF SUPPLY EXPENSES:

43100601 Operation Labor and Expense	179,484		179,484
43100602 Purchase of Water	8,800		8,800
43100611 Maint. of Structures & Improvements	18,375		18,375
43100612 Maint. of Collecting & Impounding Reservoir	166,783		166,783
43100613 Maint. of Lake, River and Other Intakes	1,000		1,000
43100614 Maint. of Wells & Springs	12,300		12,300
43100616 Maint. of Supply Mains	2,000		2,000
43100617 Maint. of Misc. Water Source Plant	88,770		88,770
TOTAL SOURCE OF SUPPLY EXPENSES	477,512	0	477,512

PUMPING EXPENSES

43100623 Fuel or Power Purchased for Pumping	358,000		358,000
43100624 Pumping Labor & Expense	173,740		173,740
43100626 Miscellaneous Expenses	76,542		76,542
43100631 Maint. of Structures & Improvements	3,000		3,000
43100633 Maint. of Pumping Equipment	193,535		193,535
TOTAL PUMPING EXPENSES	804,817	0	804,817

WATER TREATMENT EXPENSES

43100641 Chemicals	101,800		101,800
43100642 Operation Labor and Expense	698,778		698,778
43100643 Miscellaneous Expense	2,000		2,000
43100651 Maint. Of Structures & Improvements	32,100		32,100
43100652 Maint. Of Water Treatment Equipment	447,308		447,308
TOTAL WATER TREATMENT EXPENSE	1,281,986	0	1,281,986

TRANSMISSION AND DISTRIBUTION EXPENSES

43100663 Meter Expenses	131,999		131,999
43100664 Customer Installation Expenses	75,428		75,428
43100665 Miscellaneous Expenses	133,135		133,135
43100672 Maint of Distribution Reservoirs & Standpipes	15,712		15,712
43100673 Maint of Transmission & Distribution Mains	520,496		520,496
43100675 Maintenance of Services	250,427		250,427
43100676 Maintenance of Meters	52,112		52,112
43100677 Maintenance of Hydrants	257,314		257,314
TOTAL TRANSMISSION & DISTRIBUTION EXP.	1,436,623		1,436,623

ITEM NO. 1.436.623

PUC AGENDA 5/18/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
CUSTOMER ACCOUNT EXPENSES:			
43100902 Meter Reading Expenses	23,001		23,001
43100903 Customer Records & Collection Expense	151,661		151,661
<u>TOTAL CUSTOMER ACCOUNT EXPENSES</u>	<u>174,662</u>	<u>0</u>	<u>174,662</u>
ADMINISTRATIVE AND GENERAL EXPENSES:			
43100920 Administrative & General Salaries	728,528		728,528
43100921 Office Supplies & Other Expenses	30,100		30,100
43100923 Outside Services Employed	316,120		316,120
43100924 Property Insurance	55,000		55,000
43100925 Injuries & Damages	135,000		135,000
43100926 Employee Pensions & Benefits	343,800		343,800
43100928 Regulatory Expenses	26,000		26,000
43100930 Miscellaneous General Expenses	40,300		40,300
43100932 Maintenance of General Plant	77,088		77,088
<u>TOTAL ADMINISTRATIVE & GENERAL EXP.</u>	<u>1,751,916</u>	<u>-</u>	<u>1,751,916</u>
DEPRECIATION & TAX EXPENSES			
43100403 Depreciation Expense	2,041,210		2,041,210
43100408 Taxes Other Than Income Taxes	6,400		6,400
<u>TOTAL DEPRECIATION & TAX EXPENSES</u>	<u>2,047,610</u>	<u>0</u>	<u>2,047,610</u>
TOTAL OPERATING EXPENSES	<u>7,975,126</u>	<u>-</u>	<u>7,975,126</u>
OPERATING INCOME (LOSS)	<u>(965,876)</u>	<u>-</u>	<u>(965,876)</u>
NON-OPERATING REVENUE			
43100415 Rev. fr. Mdse. Jobbing & Contract Work	13,100		13,100
43100419 Interest and Dividend Income	174,300		174,300
43100421 Misc. Nonoperating Income	11,700		11,700
43100473 Connection Charges for Maintenance Reserve	87,780		87,780
<u>TOTAL NON-OPERATING REVENUE</u>	<u>286,880</u>	<u>0</u>	<u>286,880</u>
NON-OPERATING EXPENSES			
43100427 Interest on Long Term Debt	67,700		67,700
<u>TOTAL NON-OPERATING EXPENSES</u>	<u>67,700</u>	<u>0</u>	<u>67,700</u>
NET INCOME OR (LOSS)	<u>(746,696)</u>	<u>-</u>	<u>(746,696)</u>

ITEM NO. 6-6
PUC AGENDA 5/18/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
REGULAR CAPITAL ADDITIONS			
43300311	Source Of Supply - Structures & Improvements	5,000	5,000
43300312	Collecting & Impounding Reservoirs	0	0
43300314	Source of Supply - Wells & Springs	0	0
43300321	Pumping Plant - Structures & Improvements	0	0
43300325	Pumping Plant - Electric Pumping Equipment	41,000	41,000
43300331	Water Treatment Plant - Structures & Imp.	85,000	85,000
43300332	Water Treatment Equipment	622,500	622,500
43300340	T&D Land & Land Rights	0	0
43300341	T&D Structures & Improvements	0	0
43300342	Distribution Reservoirs & Standpipes	746,000	746,000
43300343	Transmission & Distribution Mains	99,647	99,647
43300346	Meters	199,937	199,937
43300348	Hydrants	64,527	64,527
43300390	Structures & Improvements - Gen. Plant	10,500	10,500
43300391	Office Furniture & Equipment	10,000	10,000
43300392	Transportation Equipment	107,000	107,000
43300393	Stores Equipment	1,000	1,000
43300394	Tools, Shop & Garage Equipment	10,800	10,800
43300395	Laboratory Equipment	5,000	5,000
43300396	Power Operated Equipment	6,000	6,000
43300397	Communication Equipment	5,500	5,500
	TOTAL REGULAR CAPITAL	2,019,411	2,019,411
CONTRIBUTED CAPITAL			
43300344	Distribution System from Developers	100,000	100,000
43300345	Services	94,570	94,570
	TOTAL CONTRIBUTED CAPITAL	194,570	194,570
	TOTAL CAPITAL PROGRAM	2,213,981	2,213,981

ITEM NO. 6-7
PUC AGENDA 5/18/21

TOWN OF WALLINGFORD, CONNECTICUT

3h.

Honorable William W. Dickinson, Jr., Mayor
Wallingford, CT 06492

Date: May 18, 2021

I. Request for: _____ Transfer of funds
 X Appropriation of funds

Funds: Electric _____ Operating _____ Capital project
 Water _____ Operating X Capital project
 Sewer _____ Operating _____ Capital project

Amount	Description	Account No.
\$14,200	From: Retained Earnings (Cash)	
\$14,200	To: Wells and Springs (FY17-18)	433-00314

Explanation: See enclosed correspondence.

Certified as to Availability of Funds:

[Signature]
Division Business Manager

Date: 5/18/21

Submitted by:

[Signature]
Division General Manager

Date: MAY 18, 2021

[Signature]
Director, Department of Public Utilities

Date: 5/18/21

Approved by vote of the Public Utilities Commission, subject to the approval of the Mayor and the Town Council.

[Signature]
Chairman, Public Utilities Commission

Date: 5-18-21

Certified as to Availability of Funds:

Comptroller, Finance Department

Date: _____

Approved - Subject to the Approval of the Town Council

Mayor Date: _____

II. Certification of the Financial Transaction:

The transfer or appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2021.

Town Clerk

ITEM NO. 7-3
PUC AGENDA 5/18/21

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER AND SEWER DIVISIONS
377 SOUTH CHERRY STREET
WALLINGFORD, CT 06492
203-949-2670

INTEROFFICE MEMORANDUM

TO: PUBLIC UTILITIES COMMISSION
FROM: NEIL H. AMWAKE, P.E., GENERAL MANAGER *ml*
RE: BUDGET AMENDMENTS (WATER DIVISION) – STANDBY
GENERATORS AT WELLS NO. 1 AND NO. 3
DATE: MAY 10, 2021
CC: BRIAN NAPLES, BUSINESS MANAGER

Project Scope – The project scope is for design, bidding and installation of standby generators at Wells No. 1 and No. 3 where there previously was no emergency power. The work consists of the installation of a standby generator at Well No. 1, and connecting the Well No. 2 electrical service and generator to Well No. 3. Please note that Well No. 2 currently has a natural gas powered emergency generator.

As mandated by the Connecticut Department of Public Health (DPH) each community water system that serves between 10,000 and 99,999 people is required to have emergency generators or alternative sources of back-up power capable of supplying the power demands at each facility.

Current Budget Allocations – The FY16-17 Wallingford Water Division (WWD) capital budget (Account #433-00314) allocated \$60,000.00 for the design of standby generators at Wells No. 1 and No. 3. To date, \$36,003.64 has been expended with a remaining balance of \$23,996.36.

The FY17-18 WWD capital budget (Account #433-00314) allocated \$116,000 for the installation of standby generators at Wells No. 1 and 3. The entire \$116,000.00 budgeted for construction is currently encumbered.

Funds are needed for change orders associated with the installation of the standby generators at Wells No. 1 and No. 3 (see below).

Change Order Requests – The following is a brief summary of the change order requests:

ITEM NO. 7-1
PUC AGENDA 5/18/21

Well No. 1

1. Extra work at utility pole	+ \$10,970.00
2. Eversource gas service	- \$1,800.00
3. Add two bollards at transformer	+ \$1,583.63
4. Provide open base in generator pad	+ \$898.65

Well No. 3

1. Replace electrical back board	+ <u>2,490.00</u>
----------------------------------	-------------------

Change Order 1 Total + \$14,142.28

Say + \$14,200.00

Public Utilities Commission Action – Because these line items are capital carry forward funds that were originally appropriated in different fiscal years, the budget amendments must be approved by the Public Utilities Commission and the Town Council. Please note that no 'new' money is being requested for this project; funds are being re-allocated to the proper specific line item (subaccount) of Account #433-00314; i.e., differentiating between design monies and construction funds.

Therefore, the Wallingford Water Division recommends that the Public Utilities Commission amend the FY20-21 Water Division budget by reducing capital Account #433-00314 (Wells and Springs for FY16-17 associated with the design of the standby generators) by \$14,200.00 through a corresponding increase in the Appropriation to Retained Earnings (Cash) in the Use of Funds section of the budget.

In parallel, it is recommended that the PUC amend the FY20-21 Water Division budget by increasing capital Account #433-00314 (Wells and Springs for FY17-18 associated with the installation of the standby generators) by the amount of \$14,200.00. Funds for this purpose will be made through a corresponding increase in the Appropriation from Retained Earnings (Cash) in the Source of Funds section of the budget.

Revised budget pages reflecting the proposed amendment are attached for your reference.

Please feel free to contact me should you have any questions or require additional information.

O:\Accounting\Budget\Generator Wells 1 and 3 Budget Transfer Memo to PUC v.NHA 2021-05-12.docx

ITEM NO. 7-2
PUC AGENDA 6/8/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
TOTAL OPERATING REVENUES	7,009,250		7,009,250
TOTAL OPERATING EXPENSES	7,975,126	-	7,975,126
OPERATING INCOME (LOSS)	(965,876)	-	(965,876)
NON-OPERATING REVENUE	286,880		286,880
NON-OPERATING EXPENSES	67,700		67,700
NET INCOME (LOSS)	(746,896)	-	(746,896)
WORKING CAPITAL			
SOURCE OF FUNDS			
Net Income (Loss)	(746,896)	-	(746,896)
Depreciation	2,041,210		2,041,210
Contribution In Aid	194,570		194,570
Appropriate From Cash:			
- for Rate Stabilization	1,037,677	-	1,037,677
TOTAL SOURCE OF FUNDS	2,526,761	0	2,526,761
USE OF FUNDS			
To Reserve for Emergency Maint. - Connect. Chrg	87,780		87,780
Bond Payments - Regular	225,000		225,000
Regular Capital	2,019,411	0	2,019,411
Capital Additions from Contribution	194,570		194,570
Appropriate To. Cash:			
TOTAL USE OF FUNDS	2,526,761	0	2,526,761

ITEM NO. 7-4
PUC AGENDA 5/18/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
OPERATING REVENUES			
REVENUE FROM USAGE:			
43100461 Metered Sales to General Customers	6,687,920		6,687,920
43100462 Private Fire Protection Service	230,400		230,400
TOTAL REVENUE FROM SALES	6,918,320	0	6,918,320
OTHER OPERATING REVENUE:			
43100471 Miscellaneous Service Revenues	750		750
43100472 Rents from Water Property	90,180		90,180
TOTAL OTHER OPERATING REVENUE	90,930	0	90,930
TOTAL OPERATING REVENUES	7,009,250	0	7,009,250
OPERATING EXPENSES			
SOURCE OF SUPPLY EXPENSES:			
43100601 Operation Labor and Expense	179,484		179,484
43100602 Purchase of Water	8,800		8,800
43100611 Maint. of Structures & Improvements	18,375		18,375
43100612 Maint. of Collecting & Impounding Reservoir	166,783		166,783
43100613 Maint. of Lake, River and Other Intakes	1,000		1,000
43100614 Maint. of Wells & Springs	12,300		12,300
43100616 Maint. of Supply Mains	2,000		2,000
43100617 Maint. of Misc. Water Source Plant	88,770		88,770
TOTAL SOURCE OF SUPPLY EXPENSES	477,512	0	477,512
PUMPING EXPENSES			
43100623 Fuel or Power Purchased for Pumping	358,000		358,000
43100624 Pumping Labor & Expense	173,740		173,740
43100626 Miscellaneous Expenses	76,542		76,542
43100631 Maint. of Structures & Improvements	3,000		3,000
43100633 Maint. of Pumping Equipment	193,535		193,535
TOTAL PUMPING EXPENSES	804,817	0	804,817
WATER TREATMENT EXPENSES			
43100641 Chemicals	101,800		101,800
43100642 Operation Labor and Expense	698,778		698,778
43100643 Miscellaneous Expense	2,000		2,000
43100651 Maint. Of Structures & Improvements	32,100		32,100
43100652 Maint. Of Water Treatment Equipment	447,308		447,308
TOTAL WATER TREATMENT EXPENSE	1,281,986	0	1,281,986
TRANSMISSION AND DISTRIBUTION EXPENSES			
43100663 Meter Expenses	131,999		131,999
43100664 Customer Installation Expenses	75,428		75,428
43100665 Miscellaneous Expenses	133,135		133,135
43100672 Maint of Distribution Reservoirs & Standpipes	15,712		15,712
43100673 Maint of Transmission & Distribution Mains	520,496		520,496
43100675 Maintenance of Services	250,427		250,427
43100676 Maintenance of Meters	52,112		52,112
43100677 Maintenance of Hydrants	257,314		257,314
TOTAL TRANSMISSION & DISTRIBUTION EXP.	1,436,623	0	1,436,623

ITEM NO. 7-5

PUC AGENDA 5/18/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
CUSTOMER ACCOUNT EXPENSES:			
43100902 Meter Reading Expenses	23,001		23,001
43100903 Customer Records & Collection Expense	151,661		151,661
TOTAL CUSTOMER ACCOUNT EXPENSES	174,662	0	174,662
ADMINISTRATIVE AND GENERAL EXPENSES:			
43100920 Administrative & General Salaries	728,528		728,528
43100921 Office Supplies & Other Expenses	30,100		30,100
43100923 Outside Services Employed	316,120		316,120
43100924 Property Insurance	55,000		55,000
43100925 Injuries & Damages	135,000		135,000
43100926 Employee Pensions & Benefits	343,800		343,800
43100928 Regulatory Expenses	26,000		26,000
43100930 Miscellaneous General Expenses	40,300		40,300
43100932 Maintenance of General Plant	77,068		77,068
TOTAL ADMINISTRATIVE & GENERAL EXP.	1,751,916	-	1,751,916
DEPRECIATION & TAX EXPENSES			
43100403 Depreciation Expense	2,041,210		2,041,210
43100408 Taxes Other Than Income Taxes	8,400		8,400
TOTAL DEPRECIATION & TAX EXPENSES	2,047,610	0	2,047,610
TOTAL OPERATING EXPENSES	7,975,126	-	7,975,126
OPERATING INCOME (LOSS)	(965,876)	-	(965,876)
NON-OPERATING REVENUE			
43100415 Rev. fr. Mdse. Jobbing & Contract Work	13,100		13,100
43100419 Interest and Dividend Income	174,300		174,300
43100421 Misc. Nonoperating Income	11,700		11,700
43100473 Connection Charges for Maintenance Reserve	87,780		87,780
TOTAL NON-OPERATING REVENUE	286,880	0	286,880
NON-OPERATING EXPENSES			
43100427 Interest on Long Term Debt	67,700		67,700
TOTAL NON-OPERATING EXPENSES	67,700	0	67,700
NET INCOME OR (LOSS)	(746,696)	-	(746,696)

ITEM NO. 7-6
PUC AGENDA 5/18/21

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2020-2021**

	CURRENT BUDGET	PROPOSED AMENDMENT	PROPOSED AMENDED BUDGET
REGULAR CAPITAL ADDITIONS			
43300311	5,000		5,000
43300312	0		0
43300314	0		0
43300321	0		0
43300325	41,000		41,000
43300331	85,000		85,000
43300332	622,500		622,500
43300340	0		0
43300341	0		0
43300342	746,000		746,000
43300343	99,647		99,647
43300346	199,937		199,937
43300348	64,527		64,527
43300390	10,500		10,500
43300391	10,000		10,000
43300392	107,000		107,000
43300393	1,000		1,000
43300394	10,800		10,800
43300395	5,000		5,000
43300396	6,000		6,000
43300397	5,500		5,500
	2,019,411	-	2,019,411
CONTRIBUTED CAPITAL			
43300344	100,000		100,000
43300345	94,570		94,570
	194,570	-	194,570
	2,213,981	-	2,213,981

ITEM NO. 7-7
PUC AGENDA 5/18/21



Town of Wallingford, Connecticut

RECEIVED
MAYOR'S OFFICE
21 MAY 18 AM 11:23

RICHARD W. HEIDGERD
FIRE CHIEF

JOSEPH J. CZENTNAR
DEPUTY FIRE CHIEF

SAMUEL C. WILSON
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES
75 MASONIC AVENUE
WALLINGFORD, CONNECTICUT 06492-3019
TELEPHONE (203) 294-2730

May 17, 2021

Mayor William Dickinson
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Re: Acceptance and Appropriation of Private Donation

Dear Mayor Dickinson:

The Wallingford Fire Department has received a donation in the amount of \$100 from Ms. Elizabeth Harkin, a private donor. Sadly, Ms. Harkin passed away in February and her niece, Elizabeth Woods has honored her wishes to make this contribution in thanks to the Wallingford Fire Department fire rescue and paramedic services and to have the money used toward Fire and EMS needs.

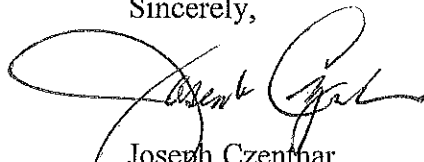
Our department requests that the Wallingford Town Council accept this donation at their next meeting.

This requires the appropriation of these funds in the amount of \$100 to the following accounts:

To:	Revenue Account	
	Miscellaneous - Fund 250 Account #TBD	\$100
And		
To:	Expense Account	
	Miscellaneous Donations – Fire Department	\$100

If this meets with your approval, please place this item on the May 25, 2021 Town Council Agenda for acceptance by the Town Council.

Sincerely,



Joseph Czentnar
Deputy Fire Chief

TOWN OF WALLINGFORD, CONNECTICUT

3j

Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford

Date: May 14, 2021

I. Request for: XX transfer of funds
 appropriation of funds

Fund: xx General Fund
 Other Title

Amount: \$	<u>10,000</u>	FROM: Title	<u>Overtime</u>	Acct. No.	<u>10020150-51400</u>
	<u>9,000</u>		<u>Physicals</u>		<u>10020150-56734</u>
	<u>5,000</u>		<u>Main. of Building</u>		<u>10020150-54315</u>

Amount: \$	<u>24,000</u>	TO: Title	<u>Replacement Pay</u>	Acct. No.	<u>10020150-51500</u>

Explanation: PER ATTACHED LETTER AS REQUIRED

Submitted by: [Signature]
Department/Division Head

Certified as to the availability of funds:

[Signature]
Comptroller

APPROVED -- subject to vote of the Town Council:

[Signature]
Mayor

II. CERTIFICATION OF FINANCIAL TRANSACTION:

The transfer/appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 20__.

Town Clerk



Town of Wallingford, Connecticut

RECEIVED
MAYOR'S OFFICE
21 MAY 17 AM 11:20

RICHARD W. HEIDGERD
FIRE CHIEF

JOSEPH J. CZENTNAR
DEPUTY FIRE CHIEF

SAMUEL C. WILSON
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES
75 MASONIC AVENUE
WALLINGFORD, CONNECTICUT 06492-3019
TELEPHONE (203) 294-2730

May 14, 2021

Mayor William W. Dickinson, Jr.
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Re: Transfer Request 2020-2021 Budget Year

Dear Mayor:

A transfer in the amount of \$24,000 to Account 10020150-51500 Replacement Pay will be required to cover a projected shortfall before the fiscal year end.

Funds are available to be transferred from Account 10020150-5140^D Overtime, Account 10020150-56734 Physicals and Account 10020150-54315 Maintenance of Building.

Transfer From:

Account #10020150-51400 Overtime	\$10,000
Account #10020150-56734 Physicals	\$9,000
Account #10020150-54315 Maintenance of Building	\$5,000


Transfer To:

Account # 10020150-51500 Replacement Pay	\$24,000
------------------------------------------	----------

If this transfer meets with your approval, please place it on the May 25, 2021 Town Council Agenda for consideration and approval.

Thank you for your attention to this issue.

Sincerely,


Joseph J. Czentnar
Acting Fire Chief



TOWN OF WALLINGFORD

3K1 ✓ C-Sab, Purah

Wallingford Animal Control
5 Pent Road
Wallingford, Connecticut 06492
Telephone (203) 294-2180
Fax (203) 294-2181

TO: Mayor William W. Dickinson, Jr
From: Rachel Amenta, Animal Control
Subject: Bid Waiver Request
Date: April 26, 2021

RECEIVED
MAYOR'S OFFICE
21 APR 27 PM 2:01

Mayor Dickinson,

I would like to request a bid waiver for North Haven Animal Hospital. This shelter has been using North Haven Animal Hospital and their sister location, North Colony Animal Hospital, for over fifteen years. They provide excellent service and care, and are often available to see us without warning in emergency situations. They also provide us with a generous discount, which is an added bonus.

If you have any questions, please do not hesitate to contact me.

Thank you,

Rachel Amenta
Assistant Animal Control Officer

TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2021 THROUGH JUNE 30, 2022

Animal Control
Board, Commission, Department

Submitted by: Rachel Amereto

Vendor Name	Description of Item Purchased	2018-2019	2019-2020	2020-2021 Expenditures thru March 31, 2021	Estimated Expenditures 2021-2022
North Haven	Veterinary care	\$36,195.57	\$14,529.51	\$13,000	\$26,000
Animal Hospital					

4/26/21



31.
RECEIVED
MAYOR'S OFFICE
WALLINGFORD PUBLIC SCHOOLS

100 South Turnpike Road
Wallingford, CT 06492
(203) 949-6500 FAX (203) 949-6560
21 APR 28 PM 2:49

SUPERINTENDENT
Salvatore F. Menzo, Ed.D.
Ext. 6509

ASSISTANT SUPERINTENDENT
Carrie LaTorre – Curriculum & Instruction
Ext. 6506

ASSISTANT SUPERINTENDENT
Danielle Bellizzi - Personnel
Ext. 6508

April 28, 2021

The Honorable William W. Dickinson, Jr.
Mayor of the Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

Attached is a bid waiver list that I am submitting for approval for fiscal year 2021/2022. With respect to the process and waiver requests, I would like to provide you with the following information.

The Board of Education continues to make widespread use of competitive bidding. Items which include computers, custodial supplies, PC maintenance, carpentry services, doors, electrical supplies, fire extinguisher repairs, fire alarm/clock repairs, HVAC contractor, floor care supplies, paint, motor repairs, and pump contractor are bid.

REQUESTED BID WAIVERS

Eversource (formerly Yankee Gas)
Eversource (formerly Yankee Gas)
M & J Bus

Tyler Technologies, Inc.
(Includes acquisition of Versatrans)

Sprint
Verizon
Follett

Horizon

Firm Natural Gas - Heating
Interruptible Gas - Heating
Private Transportation - required due to driver shortage and Durham and C.T.S. not being able to provide transportation.
Maintenance, support, upgrades and training for financial and transportation software and hardware including new modules.
Mobile telephone services, hardware and accessories.
Mobile telephone services, hardware and accessories.
Maintenance support, upgrades, training for the Destiny/Resource system that allows students, teachers and librarians access to the digital resources and the library catalog system. Hardware and software.
Maintenance, support, upgrades, rollovers, and training for the Food Service Point of Sale System.

Wallingford Public Schools Mission
To inspire through innovative and engaging experiences that lead all learners to pursue and discover their personal best.

Shipman & Goodwin

Hardware and Software.

Continuity of legal advice on existing cases and personnel issues. Familiarity with Board's contracts and policies. Personnel contract negotiations can overlap fiscal years.

The Lexington Group

Employee Assistance Program

Active Internet Technologies/Finalsite

Website provider: maintenance, support, upgrades and training.

Advanced Security Integration/Security 101

Sielox software to monitor security at schools.

Atlantic Computing - most of actual expenditures are competitively bid

Maintenance support, upgrades and training for wireless network/firewall. Hardware and software.

ClassLink

Subscription, support and upgrades for data integration between PowerSchool and other databases.

Powerschool

Maintenance, support, hosting, upgrades and training for Powerschool (student management system), Performance Matters & Unified Classroom, SmartFind Express, Ecollect and test server.

SHI

Software (including microsoft office for mac/pc, filtering, VMWare, Anti-virus, Adobe and other school software), equipment, computer supplies, training, support.

State of Connecticut

CEN - CT Educator's Network data lines, Installation, support, service, software, monitoring.

The Business Network Group (TBNG)

Maintenance support upgrades and training for computer network, software, hardware and installation.

SNAP/Prof. Software for Nurses, Inc.

Maintenance support, upgrades training for Nurse Health Software. Hardware and software.

Data Management, Inc.

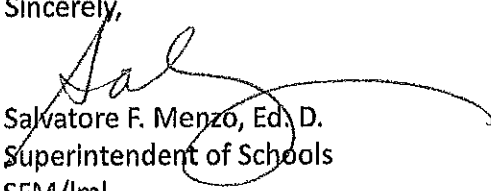
Maintenance, support, upgrades and training for time and attendance software and hardware.

Frontline Education - Technologies

Maintenance, Support, Upgrades & Training for Applicant Tracking Software and Special Education Software.

Please contact me with any additional questions.

Sincerely,


Salvatore F. Menzo, Ed. D.
Superintendent of Schools
SFM/lml

Wallingford Public Schools Mission

To inspire through innovative and engaging experiences that lead all learners to pursue and discover their personal best.

Annual Bid Waiver Request
July 1, 2021 THROUGH JUNE 30, 2022
Board of Education

Department:

Vendor	Dept	Description of Items Purchased	Actual Exp 2017-2018	Actual Exp 2018-2019	Actual Exp 2019-2020	2020-2021 Expenditures thru 4/21/21	Estimated Expenditures 2021-2022
Eversource (formerly Yankee Gas)	BO	Firm Natural Gas - Heating	\$59,131	\$78,168	\$67,409	\$66,628	\$110,000
Eversource (formerly Yankee Gas)	BO	Interruptible Gas - Heating	\$305,738	\$363,169	\$299,104	\$341,631	\$420,000
M&J Bus	BO	Private Transportation - required due to driver shortage and Durham and C.T.S. not being able to provide transportation					
Tyler Technologies, Inc. (Includes acquisition of Versaltrans)	BO	Maintenance, Support, Upgrades & Training for Financial and Transportation Software and Hardware including new modules		\$168,316	\$685,555	\$371,486	\$700,000
Sprint	CO	Mobile telephone services, hardware and accessories.	\$97,313	\$97,569	\$91,617	\$91,607	\$115,000
Verizon	CO	Mobile telephone services, hardware and accessories.	\$12,538	\$11,602	\$12,391	\$10,015	\$19,000
	CU	Maintenance, Support, upgrades, training for the Destiny/Resource System that allows students, teachers, and librarians access to digital resources and the library catalog system. Hardware and Software.					
Follett	FOOD	Maintenance, Support, upgrades, rollovers, and training for the Food Service Point of Sale System. Hardware and Software.	\$8,400	\$31,491	\$24,709	\$1,854	\$20,000
Horizon	HR	Continuity of legal advice on existing cases and personnel issues. Familiarity with Board's contracts and policies. Personnel contract negotiations can overlap fiscal years.	\$16,167	\$19,321	14,415	1,286	\$22,000
Shipman & Goodwin	HR	Employee Assistance Program	\$172,365	\$169,376	\$139,878	\$114,283	\$190,000
The Lexington Group	HR	Website provider: maintenance, support, upgrades and training.	\$10,176	\$10,176	\$10,176	\$11,926	\$19,000
Active Internet Technologies/Finalsite	IT	Sielox software to monitor security at schools	\$24,000	\$24,000	\$24,000	\$24,720	\$24,720
Advance Security Integration/Security 101	IT	Maintenance Support, Upgrades & Training for Wireless network/Firewall. Hardware and software.		\$45,062	\$47,321	\$16,139	\$20,000
Atlantic Computing - most of actual expenditures are competitively bid	IT	Subscription, support and upgrades for data integration between Power/School and other databases	\$129,177	\$66,090	\$119,728	\$97,697	\$125,000
ClassLink	IT		\$0			\$22,868	\$19,873

Annual Bid Waiver Request
July 1, 2021 THROUGH JUNE 30, 2022
Board of Education

Department:

Vendor	Dept	Description of Items Purchased	Actual Exp 2017-2018	Actual Exp 2018-2019	Actual Exp 2019-2020	2020-2021 Expenditures thru 4/21/21	Estimated Expenditures 2021-2022
Powerschool	IT	Maintenance, support, hosting, upgrades and training for Powerschool (student management system), Performance Matters & Unified Classroom, SmartFind Express, Ecollect and test server	\$39,753	\$75,988	\$44,343	\$91,966	\$95,354
SHI	IT	Software (including microsoft office for mac/pc, filtering, VMWare, Anti-virus, Adobe and other school software), equipment, computer supplies, training, support			\$34,456	\$89,767	\$50,000
State of CT	IT	CEN - CT Educator's Network data lines, installation, support, service, software, monitoring	\$7,395	\$7,265	\$7,455	\$5,900	\$17,000
Business Network Group (The)(TBNG)	IT	Maintenance Support, Upgrades & Training for Computer Network, Software and Hardware and Installation	\$12,290	\$62,135	\$13,005	\$76,900	\$17,000
SNAP/Professional Software for Nurses, Inc.	NR	Maintenance, Support, upgrades, training for the Nurse Health Software, Hardware and Software.	\$9,520	\$10,745	\$15,810	\$14,110	\$17,000
Data Management, Inc.	BO	Maintenance, Support, Upgrades & Training for Time and Attendance Software and Hardware	\$22,333	\$38,840	\$36,885	\$14,295	\$35,000
Frontline Education - Technologies	HR/ Special Ed	Maintenance, Support, Upgrades & Training for Applicant Tracking Software and Special Education Software			\$36,740.00	\$25,168.00	\$38,000

**New Requests

Revised 4 28 21

ECONOMIC DEVELOPMENT
RM. 311

RECEIVED
MAYOR'S OFFICE
21 APR 26 AM 10: 26

✓ e Sal - Purchasing

3 m.

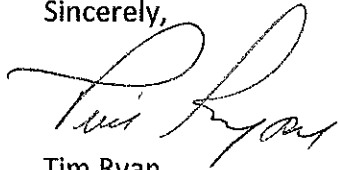
April 26, 2021

William W. Dickinson, Jr., Mayor
Town of Wallingford
45 South Main Street, Rm. 310
Wallingford, Connecticut 06492

Dear Mayor Dickinson:

As requested, attached is the Annual Bid Waiver Request for 2021-2022. This waiver will allow the Economic Development Commission to promote Wallingford using regional advertisements in selected publications.

Sincerely,



Tim Ryan
Economic Development Specialist

lmw

Attachment

4 Sal - Purchasing

TOWN OF WALLINGFORD
 ANNUAL BID WAIVER REQUEST
 JULY 1, 2021 THROUGH JUNE 30, 2022

RECEIVED
 MAYOR'S OFFICE
 21 APR 26 AM 10: 02

Economic Development Commission
 Board, Commission, Department

Submitted by: Tim Ryan

Vendor Name	Description of Item Purchased	2018-2019	2019-2020	2020-2021 Expenditures thru March 31, 2021	Estimated Expenditures 2021-2022
Hartford Bus Journal	Digital and print advertising	\$10,566	Campaign Suspended		\$9,000
	(includes CT Morning Blend, HBJ Today and New Haven ENews)		due to Covid-19		
RJ Media Group	Digital print and advertising		\$3,000	\$800	\$3,000
RDS Media	Digital print and advertising		\$1,500	\$1,500	\$2,000
Fairfield Co Bus Journal	Digital and print advertising	\$6,960	\$2,640 with remainder of campaign suspended		\$7,000
			due to Covid-19		
Prof. David Tomczyk	Quinnipiac Univ. (Student Marketing Team)	0	\$7,000	\$3,500	\$7,000
	Note: The bulk of the advertising campaign runs from April - June of each year.				

4/15/21



Town of Wallingford
Department of Engineering
45 South Main Street
Wallingford, Connecticut 06492
Tel: (203) 294-2035; Fax: (203) 284-4012

RECEIVED
MAYOR'S OFFICE
21 APR 20 PM 3:42

37. ✓ C Sal-Perschman
Alison Kapushinski, P.E.
Town Engineer

MEMO

TO: Mayor William W. Dickinson, Jr.
FROM: Alison Kapushinski, P.E. – Town Engineer AMK
RE: Bid Waiver Request
DATE: April 20, 2021

Mayor:

The Department of Engineering respectfully requests approval to waive the public bid process on the following item:

AutoCAD Software – This drawing/design software by AutoDesk is utilized by 4 employees in this Department. It is proprietary software that is only offered by annual subscription. The vendor, DLT Solutions, is the only AutoDesk authorized vendor for government agencies and offers subscriptions at less than conventional rates. This request is similar to that of the Town utility divisions. **We are seeking approval to waive bids for our annual subscription with DLT Solutions.**

If you have any questions, please let me know.

✓

TOWN OF WALLINGFORD
 ANNUAL BID WAIVER REQUEST
 JULY 1, 2021 THROUGH JUNE 30, 2022

Department of Engineering
 Board, Commission, Department

Submitted by:

Alison Kapushinski

Vendor Name	Description of Item Purchased	2018-2019		2019-2020		2020-2021		Estimated	
						Expenditures thru March 31, 2021		Expenditures 2021-2022	
DLT Solutions	AutoCAD Civil 3D Software	\$ 0		\$ 8,275.00		\$ 10,920.84		\$ 10,920.84	



Town of Wallingford, Connecticut

RECEIVED
MAYOR'S OFFICE
21 APR 23 PM 2:42

JAMES M. BOWES
COMPTROLLER
TIMOTHY M. SENA, CPA
DEPUTY COMPTROLLER

30,

DEPARTMENT OF FINANCE
45 SOUTH MAIN STREET
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 294-2040

April 23, 2021

Mayor William W. Dickinson, Jr.
Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

In response to your memo of April 15, 2021, I respectfully request the following vendors be approved for bid waivers for fiscal year 2021-2022.

Attorney Joseph Fasi, LLC

Attorney Joseph P. Fasi has been the Town's bond counsel for many years. He is an integral part of the debt management team by ensuring compliance with Federal and State laws and local Charter provisions. He also renders his legal opinion to the tax status of our bond issues and assists the Town in complying with Federal (S.E.C.) continuing disclosure laws. He has an extensive knowledge of public finance laws and Wallingford's debt history. In addition, we will be issuing debt in fiscal 2021-2022 for projects that Attorney Fasi has already worked on with us. I therefore recommend retaining him as bond counsel for 2021-2022.

Moody's, Standard & Poor's and Fitch Ratings

These are three of the four credit rating agencies that we may use to assign ratings to our bond issues.

Phoenix Advisors LLC

The Town currently uses Phoenix as its debt advisor, to act as bond underwriting consultant, rating coordinator, bidding facilitator for bond sales, municipal bond market advisor and coordinator of other aspects of bond issuance. We currently have several issues we are working with them on, which will extend beyond 6/30/2021 which will conclude in fiscal 2021/2022.

Vision Appraisal

The Town utilizes Vision's appraisal software for residential, commercial and industrial property. This software is proprietary; therefore maintenance support, training/education, new software modules and upgrades are only available through Vision.

Quality Data Service, Inc.

The Town utilizes Quality Data's property assessment administration and tax billing and collection software. This software is proprietary; therefore maintenance, support, education, training, new software modules and tax billing production solutions (including delinquent notices and lien notifications) are only available through them.

Munis/Tyler

The Town purchased its financial software package from Munis, which is owned by Tyler Inc. This software is proprietary; therefore maintenance, support, training, education and compatible software modules and upgrades are only available through them.

E-Bid

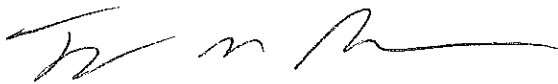
The Town purchased a bid and quote notification software package from E-Bid. This is proprietary software and this request includes any maintenance, support, education, training, upgrades and new modules which are only available through them.

Brink's Armored

For daily deposit pick up at Town Hall and Recreation Department and delivery to deposit center. This is the only carrier authorized by our bank for this purpose; however this cost is reimbursed to the Town by the bank.

I have enclosed the required informational sheet with this letter. Please contact me if you have any questions regarding this request.

Very truly yours,



James M. Bowes
Comptroller

Encl (1)

Cc: S. Amadeo, Purchasing Agent

TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2021 THROUGH JUNE 30, 2022

COMPTROLLER'S - ALL DIVISIONS
Board, Commission, Department

Submitted by: JAMES BOWES

Vendor Name	Description of Item Purchased	2018-2019	2019-2020	2020-2021 Expenditures thru March 31, 2021	Estimated Expenditures 2021-2022
ATTY JOE FASI	BOND COUNSEL	15,300	4,100	4,200	18,000
MOODYS' & FITCH RATINGS, STANDARD POORS	BOND RATING AGENCIES	22,000	0	0	22,000
*VISION APPRAISAL	SOFTWARE SUPPORT, UPGRADES, TRAINING/ EDUCATION, NEW MODULES	8,800	8,800	8,900	9,100
*E-BID SYSTEMS	BID & QUOTE NOTIFICATION SOFTWARE NEW MODULES, SUPPORT, TRAINING, EDUC.	11,000	11,000	12,000	14,000
*QUALITY DATA	SOFTWARE SUPPORT, MAINTENANCE, TRAINING/EDUCATION, NEW MODULES PRODUCE & MAIL TAX BILLS, LIEN NOTICES, *PROPRIETARY SOFTWARE	86,600	87,000	87,800	89,000

TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2021 THROUGH JUNE 30, 2022

COMPTROLLER'S - ALL DIVISIONS
Board, Commission, Department

Submitted by: JAMES BOWES

Vendor Name	Description of Item Purchased	2018-2019		2019-2020		2020-2021		Estimated Expenditures 2021-2022
						Expenditures thru March 31, 2021		
*QUALITY DATA	DELINQUENTS, CERTIFICATES OF CORRECTION							
CONTINUED	CHANGE OF ASSESSOR NOTICES.							
	PRODUCE & PRINT RATE BOOKS.							
*MUNISTYLER TECH	SOFTWARE SUPPORT, UPGRADES,							
	MAINTENANCE, TRAINING, EDUCATION,	63,510		64,440		65,000		68,000
	NEW MODULES, VARIOUS FORMS							
PHOENIX LLC	BOND FINANCIAL ADVISOR	16,750		0		0		16,750
BRINK'S ARMORED	ARMORED SERVICES FOR BANK DEPOSITS	4,998		6,000		5,000		8,000

*PROPRIETARY SOFTWARE



Town of Wallingford, Connecticut

RICHARD W. HEIDGERD
FIRE CHIEF

RECEIVED
MAYOR'S OFFICE

JOSEPH J. CZENTNAR
DEPUTY FIRE CHIEF

PM 12:58

SAMUEL C. WILSON
DEPUTY FIRE CHIEF

DEPARTMENT OF FIRE AND EMERGENCY SERVICES
75 MASONIC AVENUE
WALLINGFORD, CONNECTICUT 06492-3019
TELEPHONE (203) 294-2730

April 28, 2021

The Honorable William W. Dickinson, Jr.
Mayor of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

Enclosed is our revised Bid Waiver Request for Fiscal Year 2021-2022. Our list includes eighteen essential vendors. Most are sole source/service vendors for the Fire Department and exceed the bid limit.

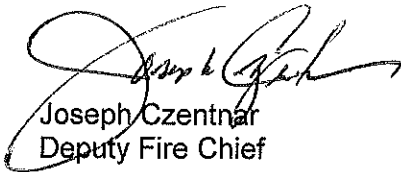
1. Northwest CT Public Safety Communication Center, Inc., 95 Union Street, Waterbury, CT 06706: This is the CMED (Coordinated Medical Emergency Direction) Dispatch service that the Fire Department utilizes as our radio communications center and all emergency medical radio traffic to hospitals is directed through its radio matrix.
2. Commission on Fire Prevention and Control, Connecticut Fire Academy, 34 Perimeter Road, Windsor Locks, CT 06096-1069: Firefighter training and testing to maintain Certifications and Standards from State agency.
3. Stryker Physio-Control, Inc., 11811 Willows Road NE, P.O. Box 970006, Redmond, WA 98073-9706: This company is the sole supplier for service repair and supplies for our Department's cardiac monitors, defibrillators, and Lucas Compression Systems.
4. Shipman's Fire Equipment Co., Inc., 172 Cross Road, P.O. Box 257, Waterford, CT 06385-0257: This vendor provides repairs and testing for the department's 70 Self Contained Breathing Apparatus (SCBA) and air bottles. The department uses Scott brand equipment and Shipman's is the only service in Connecticut that is authorized by Scott.
5. E.J. Boughton Co., LLC, 205 Branford Road, North Branford, CT 06471: This vendor had a track record with other fire departments for successfully repairing fire truck electrical issues. This vendor has performed well and solved the electrical issues that were plaguing several trucks. It is important for the Fire Department to have this reliability to keep these critical vehicles in-service.
6. Stewart & Stevenson Power Products, LLC, 180 Route 17 South, P.O. Box 950, Lodi, NJ 07644 (Local Affiliate: Atlantic Detroit Diesel-Allison, 300 Smith Street, Middletown, CT 06457): This company is the factory authorized service center to perform major and specialized repairs for Detroit Diesel engines and Allison transmissions. They have factory parts in stock or can get them faster than any other dealer or service center.

They must perform specialized diagnostic tests and because of electronic engine controls, passwords are needed to access system codes as well as dyno testing and warranty work.

7. Teleflex, LLC, 3015 Carrington Mill Blvd., Morrisville, NC 27560 (Formerly Arrow International): The Wallingford Fire Department utilizes the Arrow EZ-IO Intraosseous Vascular Access System. This system allows paramedics fast IV access in order to administer essential medications and fluids. The EZ-IO system utilizes two parts: the drill and specialized needles. The specialty needles must match the drill and are only available from Arrow International.
8. Stryker, 3800 East Centre Avenue, Portage, MI 49002: This vendor is the manufacturer/supplier of our Stryker power stretcher and power load systems in each ambulance. This waiver is for the purchase, service and repairs of these specific systems that are standard and interchangeable in the ambulance fleet.
9. New Britain Emergency Medical Services Academy (NBEMSA), 225 Arch Street, P.O. Box 2018, New Britain, CT 06050: NBEMSA is a dedicated EMS training facility that works in conjunction with our sponsor hospital MidState Medical Center and the Hartford HealthCare System. It is utilized for the purpose of developing and providing a protocol specific, customized, comprehensive continuing education program for Wallingford Fire Department paramedics.
10. First Line Emergency Services, Inc., 10 Progress Drive, Cromwell, CT 06416: This vendor is the only facility in Connecticut and the New England area that is a Frazer Authorized Service Center to do warranty repairs and proprietary work on our new ambulances. Frazer fabricated parts are used to manufacture/repair Frazer Ambulance Modules. Frazer owns the specifications and prints for these proprietary items and modules and they are not shared with non-authorized centers.
11. Alliance Used Truck Center aka Five Star Fire, 45 Brainard Road, Hartford, CT 06114: This vendor is the factory authorized service center to perform major and specialized repairs for Cummins engines. Most of our fleet of apparatus now has Cummins engines.
12. Shipman's Fire Equipment Co., Inc., 172 Cross Road, P.O. Box 257, Waterford, CT 06385-0257: This vendor is the authorized service center (previously Five Star Fire) for Sutphen Corporation to perform proprietary work on our new Sutphen fire engines.
13. Hartford Hospital Center for Education, Simulation, and Innovation, 560 Hudson Street, Hartford, CT 06102: This facility provides the use of their high-fidelity simulation lab for our paramedic skill training programs.
14. Verizon Wireless, P.O. Box 15062, Albany, NY 12212-5062: Emergency Communications Services, 4G Mobile Broadband Services-Electronic Patient Monitoring, Wireless Modem Service for LifePak EKG Transmission.
15. TBNG, Inc., dba TBNG Consulting, 500 Boston Post Road, Milford, CT 06460: This company provides managed IT services and a range of infrastructure solutions such as wireless solutions, servers and storage, routing and switching, and business continuity.

16. ESO Solutions, Inc., P.O. Box 670324, Dallas, TX 75267-0324: This is the parent company for our FIREHOUSE Software® licensing for records management, electronic patient care reports, HDE, billing, incident reports, Fire Marshal inspection reports.
17. LF-Designs, LLC, 24 Phillips Lane, Darien, CT 06802: This vendor has supplied NetMotion Mobility® software licensing, maintenance, policy, analytics, and diagnostics as our means of portal connection to the Wallingford Police Department since 2018.
18. Comstar Ambulance Billing, 8 Turcotte Memorial Drive, Rowley, MA 01969-1706: Ambulance Billing and Collections Service. This vendor continues to extend a high quality of service, offers historically low rates, and also has full integration with ESO, our required EMS documentation software.

Sincerely,



Joseph Czentnar
Deputy Fire Chief

Enclosure

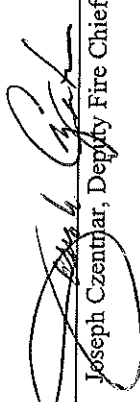
cc: J. Bowes, Comptroller
S. Amadeo, Purchasing Agent

TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2021 THROUGH JUNE 30, 2022

FIRE DEPARTMENT

Board, Commission, Department

SUBMITTED BY:



Joseph Czentnar, Deputy Fire Chief

Vendor Name	Description of Item Purchased	2018-2019	Actual Expenditures 2019-2020	2020-2021 Expenditures thru March 31, 2021	Estimated Expenditures 2021-2022
Northwest CT Public Safety Communication Center	CMED Emergency Medical Radio Communications	17,847	18,406	9203	18,406
Commission on Fire Prevention and Control	State Certified Training	11,580	6,495	8,440	9,000
Stryker Physio-Control, Inc.	LifePak Maintenance & Supplies Lucas Compression System	68,191	34,258	12,584	16,000
Shipman's Fire Equipment Co., Inc.	SCBA and Air Bottles Repairs and Testing	49,999	53,497	910	9,000
E.J. Boughton Co., LLC	Vehicle Electrical Systems Service and Repair	37,274	48,639	24,181	30,000
Stewart & Stevenson Power Products	Detroit Diesel Engine Repairs Allison Transmission Repairs	9,410	1,197	886	1,000
Teleflex, LLC	EZ-IO Vascular Access System Supplies	11,899	678	6,709	8,000
Stryker	Stryker Power Stretcher and Power Load Systems and Repairs	4,873	11,254	11,605	12,000
New Britain Emergency Medical Services Academy	EMS Training/Paramedic Continuing Education	8,760	22,805	10,715	20,000

TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2021 THROUGH JUNE 30, 2022

FIRE DEPARTMENT

Vendor Name	Description of Item Purchased	Actual Expenditures		2020-2021 Expenditures thru March 31, 2021	Estimated Expenditures 2021-2022
		2018-2019	2019-2020		
First Line Emergency Services, Inc.	Frazer Ambulance Warranty Repairs and Proprietary Work	1,685	489	4,875	8,000
Alliance Used Truck Center (aka Five Star Fire)	Cummins Engine & Warranty Repairs	14,786	23,457	3,039	8,000
Shipman's Fire Equipment Co., Inc.	Sutphen Fire Apparatus Repairs and Proprietary Work	17,642	24,333	2,801	25,000
Hartford Hospital CESI	Use of CESI Lab for Paramedic Skills Training Programs	13,600	21,000	0	10,000
Verizon Wireless	Emergency Communication Services, 4G Mobile Broadband Services-Electronic Patient Monitoring, Wireless Modem Service for LifePak EKG Transmission	7,759* (Part of year with AT&T FirstNet-returned to Verizon)	21,495	15,053	18,000
TBNG, Inc. dba TBNG Consulting	Managed IT Services Computer Service & Maintenance	N/A	N/A	11,017	20,000
ESO Solutions, Inc.	FIREHOUSE Software® licensing, records management, electronic patient care reporting, HDE, billing, incident reports, Fire Marshal Inspection reports	4,750	4,893	18,087	19,000
LF-Designs, LLC	NetMotion Mobility software licensing for maintenance, policy, analytics, and diagnostics; means of portal connection to Wallingford Police Dept.	2,339	6,008	3,188	8,000
Comstar Ambulance Billing	Ambulance Billing & Collections Service	67,713	63,787	38,678	70,000


✓ c Sal - Purchasing

3Q

RECEIVED
MAYOR'S OFFICE
21 APR 26 PM 1:39

TOWN OF WALLINGFORD
Department of Human Resources
Phone: (203) 294-2080
FAX: (203) 294-2084

MEMORANDUM

TO: Mayor William Dickinson
FROM: James R. Hutt, Jr., Human Resources Director 
DATE: April 26, 2021
SUBJECT: Annual Bid Waiver Request

Enclosed is a list of bid waiver items requested for FY21-22 for the Department of Human Resources.

Four of the five requests are related to employment testing for the Police Department. The South Central Criminal Justice Administration (SCCJA) runs a consortium for police testing for the New Haven area police departments and handles all the components of the testing process. I anticipate using SCCJA for entry level police officer and promotional exams in the next fiscal year. However, I would like to request that The Daigle Law Group be included in this waiver in the event that SCCJA is not available to conduct promotional exams.

The first and second requests for Secure Investigations and Dr. Bernie Lapp are to conduct polygraph and psychological exams for entry-level police officers. Both are requirements under POST standards for hiring police officers. Given the potential turnover of police officers across the state and the competition for highly qualified candidates, I expect that these testing components will continue to be in high demand. Although we are below the bid threshold for Dr. Lapp, I am asking for a bid waiver to cover the possibility that additional hiring will need to be conducted in the event we experience a higher than anticipated turnover rate of police officers.

The Lexington Group provides employee assistance services and training for the Town and Board of Education. The Town's portion of providing EAP services does not meet the bid threshold amount but the Board's portion is \$10,200. Since the Town coordinates the EAP services function, I am asking for the bid waiver to cover the Town (including utilities) and the Board of Education. ✓

Please contact me should you have any questions or need additional information.

JRH/jh

**TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2021 THROUGH JUNE 30, 2022**

Department of Human Resources
Board, Commission, Department

Submitted by: James R. Hutt, Jr., Director

Vendor Name	Description of Item Purchased	2018 - 2019	2019 - 2020	2020 - 2021 Expenditures thru 3/31/2021	Estimated Expenditures 2021 - 2022
Secure Investigations	Polygraphs - Police	\$ 1,220	\$ 3,320	\$ 335.00	\$ 8,375
Dr. Bernard Lapp	Police officer psychologicals	\$ 980	\$ 1,960	\$ 490.00	\$ 12,250
Lexington Group	Employee Assistance Program	\$ 14,118.60	\$ 14,119.20	\$ 15,869.20	\$ 14,143
South Central Criminal Justice Administration	Police officer exams	\$ 150.00	\$ 60.00	\$ 120.00	\$ 150.00
Daigle Law Group	Police entry-level & promotional exam (if South Central Criminal Justice Administration will no longer be conducting police officer testing.)				

*Daigle Law Group replaces
Bruce Davies group who
retired.
Per James Hutt.*

✓ C. Sub-Purchasing



Town of Wallingford, Connecticut
Department of Police Services

RECEIVED
MAYOR'S OFFICE
21 APR 20 PM 3:30

WILLIAM J. WRIGHT
CHIEF OF POLICE
135 NORTH MAIN STREET
WALLINGFORD, CT 06492-3718
TELEPHONE (203) 294-2828

35

INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: CHIEF WILLIAM J. WRIGHT
SUBJECT: BID WAIVER REQUEST FY 2021-22
DATE: 4/19/2021
CC:

Sir,

For fiscal year 2021-2022, I respectfully request bid waivers for The Business Network Group (TBNG), Motorola Inc., and Verizon Wireless.

TBNG provides a critical service to us in the management of our technology infrastructure. This professional management company has been instrumental in not only the day-to-day management of our network, but also in managing unexpected problems that could result in our network being down. Estimated expenses for FY 21/22 is \$46,400.

Presently, we are using Verizon Wireless for cell service to both cellular telephones and to the modems in our cruisers. We estimate that the annual expenses for FY 21/22 will be \$20,160.

We also are requesting a bid waiver for Motorola to maintain the town-wide radio network. The total cost for FY 21/22 is \$390,000.00, which includes not only the maintenance agreement but also a sum of money for a "radio bank" to repair any issues for mobiles and portables and labor and material pricing.

The bid waiver documentation is attached.

TOWN OF WALLINGFORD
 ANNUAL BID WAIVER REQUEST
 JULY 1, 2021 THROUGH JUNE 30, 2022

POURAS

Board, Commission, Department _____

Submitted by: WIM: WRIGHT

Vendor Name	Description of Item Purchased	2018-2019		2019-2020		2020-2021		Estimated Expenditures	
						Expenditures thru March 31, 2021		2021-2022	
TBNG	Technobay Services	58,600	46,460	34,800	58,600				
Motorola	Town-wide Radio System	8,546	782,365	8,605	390,000				
VERIZON	Cellular Phone + Modems	4,379	15,762	15,025	18,600				



Town of Wallingford, Connecticut

ROBERT V. BALTRAMAITIS, P.E.
Director of Public Works

STEPHEN M. PALERMO
Superintendent of Public Works

351

Department of Public Works
29 Town Farm Road
Wallingford, Connecticut 06492

Telephone (203) 294-2105
Fax (203) 294-2107

MEMO

To: Mayor William W. Dickinson, Jr.

From: Rob Baltramaitis - DPW

Date: April 19, 2021

RE: Annual Bid Waiver Request

Dear Mayor,

We respectfully request that William A. Laydon Construction, LLC (Laydon) be added to the Annual Bid Waiver list.

When asphalt plants close during winter months, Laydon (in New Haven) is the ONLY manufacturer of hot-mix asphalt in our region that remains open. As we prepare roads for Spring paving, we use the hot-mix to make pavement repairs for our excavations and catch basin replacements. Use of hot-mix asphalt saves us a great deal of time and effort in lieu of using cold patch material that needs to be excavated, removed and re-paved.

Laydon's winter hot-mix asphalt pricing is consistent with regular season pricing. We estimate an annual expenditure of \$20k on winter hot-mix asphalt.

As always, if you have any questions, please let me know.

Rob

TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2021 THROUGH JUNE 30, 2022
PAGE 1

PUBLIC WORKS
Board, Commission, Department _____ Submitted by: Public Works

Vendor Name	Description of Item Purchased	2018-2019			2019-2020			2020-2021 Expenditures thru 3-31-2021			Estimated Expenditures 2021-2022		
HazWaste Central Regional Water Authority	Participation in HazWaste Central & Satellite Day	\$24,302.85			\$29,322.63			\$32,251.90			\$37,740.00		
Acord, Inc. Town of Manchester	Inspection & Cleanup of Parks	\$ 7,800.00			\$ 7,800.00			\$ 3,900.01			\$ 7,800.00		
W.I. Clark Co. W.H. Rose	Disposal of Street Sweepings Furnish Material & Supplies for John Deere Parts & Service	\$19,058.25			\$30,183.05			\$11,860.20			\$20,000.00		
C.N. Wood	Furnish Material & Supplies for Street Sweeper Parts & Service	\$ 1,425.39			\$ 2,295.61			\$ 1,319.53			\$20,000.00		
William M. Laydon Construction LLC	Furnish Material & Supplies for Gradall Excavator Parts & Service	\$ 713.10			\$ 963.75			\$ 0.00			\$20,000.00		
	Furnish Hot Patch Material							\$10,203.90			\$20,000.00		



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MAYOR'S OFFICE
Town of Wallingford, Connecticut
21 APR 26 AM 9:21

✓ Seal - Per. v. et. seq.
3+

TOWN ATTORNEY
GERALD E. FARRELL, SR.
ASSISTANT TOWN ATTORNEY
GEOFFREY T. EINHORN
CORPORATION COUNSEL
JANIS M. SMALL
DEPARTMENT OF LAW
WALLINGFORD TOWN HALL
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
TELEPHONE (203) 294-2140
FAX (203) 294-2112
lawdept@wallingfordct.gov

MEMORANDUM

TO: William W. Dickinson, Jr., Mayor
FROM: Gerald E. Farrell, Sr., Town Attorney
Janis M. Small, Corporation Counsel
RE: **Annual Bid Waiver Request**
DATE: April 26, 2021

This Department is seeking a bid waiver to hire appraisers for tax appeals and other matters requiring real estate valuations for the 2021/2022 fiscal year. In hiring appraisers, this office, in consultation with the Assessor, makes an individual determination as to the appropriate expert(s) to hire. Instead of requesting each individual bid waiver, we seek authorization to hire appraisers under the annual bid waiver request for the 2021/2022 fiscal year.

We are also asking for a bid waiver for the law firm of Kainen, Escalera and McHale, P.C. for ADA advice and training. The firm has extensive experience in this area and we would like to be able to obtain answers to questions on a timely basis. They will also provide ADA training and be available for labor investigations when necessary to assist Human Resources. The firm will charge a discounted rate of \$225.00 an hour and \$1,500.00 for two training sessions. While it is possible the work over the next fiscal year will not reach the bid threshold, we request the waiver in the event a significant matter requires services beyond the limit.

Thank you for your consideration.



Janis M. Small
Corporation Counsel

JMS/bjc

TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2021 THROUGH JUNE 30, 2022

Law
Board, Commission, Department _____ Submitted by: Janis M. Small, Corporation Counsel

Vendor Name	Description of Item Purchased	2018-2019	2019-2020	2020-2021 Expenditures thru March 31, 2021	Estimated Expenditures 2021-2022
Appraisers		3,650	12,250	11,500	To Be Determined
Kainen, Escalera and McHale, P.C.	Legal Services - ADA	--	--	--	To Be Determined



Town of Wallingford, Connecticut

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MAYOR'S OFFICE
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To: Mayor William W. Dickinson, Jr.
From: Deborah McKiernan, Town Clerk
Date: April 22, 2021
Subject: Annual Bid Waiver Request 2021 - 2022

The Town Clerk's office will this year again be requesting two bid waivers, for the 2021 -2022 fiscal years.

Adkins Printing, who we use for all our election materials, dog supplies, map microfilming as well as land record microfilming and vital record supplies.

Also Cott Systems, whose software/hardware and programming we use for our indexing and scanning. I am using Cott for my grant project this year.

Thank you,

Deborah McKiernan

Deborah McKiernan, CCTC
Wallingford Town Clerk

✓

TOWN OF WALLINGFORD
 ANNUAL BID WAIVER REQUEST
 JULY 1, 2021 THROUGH JUNE 30, 2022

Town Clerk
 Board, Commission, Department

Submitted by: Deborah McKiernan

Vendor Name	Description of Item Purchased	2018-2019	2019-2020	2020-2021 Expenditures thru March 31, 2021	Estimated Expenditures 2021-2022
Adkins	Election materials,	15,433	9,093	22,465.38	15,000
	dog supplies, maps,				
	microfilming, vital				
	records supplies.				
COTT	Indexing of Land	19,440	16,183	15,361.94	22,000
	records/scanning				

✓ e Purchasing Sol



Town of Wallingford, Connecticut

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MAYOR'S OFFICE
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RICHARD HENDERSHOT
DIRECTOR

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DEPARTMENT OF PUBLIC UTILITIES
100 JOHN STREET
WALLINGFORD, CONNECTICUT 06492
TELEPHONE 203-284-4016
FAX 203-294-2267

MEMORANDUM

To: Mayor William W. Dickinson, Jr.
From: Richard A. Hendershot
Date: April 22, 2021
Subject: Bid Waiver Request for FY 2021-2022

Attached, please find the bid waiver requests from the Department of Public Utilities.

- Electric Division - Purchased Power, Legal and Legislative Support Services
- Electric Division - support for on-going operational, engineering, training, and energy efficiency and conservation efforts
- Water and Sewer Divisions - support for on-going operational efforts

Below follows a brief explanation of the requests associated with purchased power, legal and legislative support services.

CMEEC remains on the list as the WED continues to be involved with the Pierce Project as well as receive NYPA preference power via CMEEC.

Excelon, BP, NextEra, PSEG, Dominion, Shell, Macquarie and HQ are all firms with whom the WED has, or likely will have, an executed EEI form of agreement for the purchase of wholesale electric energy.

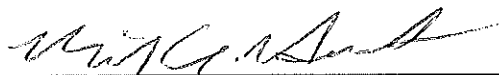
Energy New England (ENE) is added to this year's list. The current Portfolio Management & Consulting Services Agreement expires on December 31, 2021, and the WED wishes to continue to utilize ENE for these services, which include (but are not limited to) daily/weekly/monthly ISO-NE Market settlements, energy forecasting, procurement and consulting.

Cammarata Government Affairs is the lobbying firm used by the WED to monitor and advise regarding legislative activity at the Connecticut State level.

McCarter & English and Duncan & Allen are both Washington, DC based law firms that specialize in matters associated with wholesale power contracts, markets and regulations.

Verizon Wireless (VZW) is on the department-wide list because all three Divisions utilize VZW for providing ruggedized mobile phones and accessories, and the associated mobile communication services.

If there are any questions with regard to the submitted list, please contact this writer.


Richard A. Hendershot, Director of Public Utilities

RAH/mhl
Attachments

cc: Neil Amwake
Tony Buccheri

Bid Waiver List for FY 2021/2022
 Department of Public Utilities, Electric Division
 Purchased Power, Litigation and Legislative Support Svcs.

Vendor Name	Description of Item Purchased	2018-2019	2019-2020	2020-2021 Expenditures thru Mar 31, 2021	Estimated Expenditures 2021- 2022
CMEEC*	Supply of Wholesale Electricity	\$ (3,607,551)	\$ (948,440)	\$ (315,856)	\$ 1,000,000
Energy New England	Wholesale Power Agent	\$ 319,836	\$ 346,732	\$ 296,515	\$ 3,000,000
Exelon Generation Company, LLC	Supply of Wholesale Electricity	\$ 7,669,841	\$ 7,399,092	\$ 4,593,017	\$ 10,000,000
BP Energy	Supply of Wholesale Electricity	\$ -	\$ -	\$ -	\$ 10,000,000
NextEra Energy Marketing LLC	Supply of Wholesale Electricity	\$ 5,285,726	\$ 4,985,054	\$ 2,620,068	\$ 10,000,000
PSEG Energy Resources & Trade LLC	Supply of Wholesale Electricity	\$ -	\$ 2,203,114	\$ 3,936,804	\$ 10,000,000
Dominion Energy Marketing Inc.	Supply of Wholesale Electricity	\$ -	\$ -	\$ -	\$ 10,000,000
Shell Energy North America	Supply of Wholesale Electricity	\$ 10,186,001	\$ 6,332,382	\$ 3,370,589	\$ 10,000,000
Macquarie Group, Ltd.	Supply of Wholesale Electricity	\$ -	\$ -	\$ -	\$ 10,000,000
HQ Energy	Supply of Wholesale Electricity	\$ -	\$ -	\$ -	\$ 10,000,000
EDF	Supply of Wholesale Electricity	\$ -	\$ -	\$ 491,990	
Cammarata Government Affairs	CT State lobbying services in support of the Department of Public Utilities, with focus on Municipal Electric Utility issues.	\$ 54,166	\$ 49,999	\$ 41,666	\$ 51,000
McCarter & English	Legal services related to the WED/CMEEC dispute resolution process as well as the purchase and sale of electricity and the wholesale power market, including all related regulatory requirements and contracts.	\$ 132,495	\$ 14,245	\$ 9,300	\$ 175,000
Duncan & Allen	Legal services related to the purchase and sale of electricity and the wholesale power market, including all related regulatory requirements and contracts.	\$ 17,683	\$ 26,004	\$ 3,014	\$ 37,500
Verizon Wireless	Mobile telephony services, hardware, and accessories *expenditures net of project benefits	\$ 14,391	\$ 13,467	\$ 10,808	\$ 14,000

Vendor Name	Description of Item Purchased	2018-2019	2019-2020	2020-2021 Expenditures Through March 31, 2021	Estimated Expenditures
American Public Power Association	See attached	26,735	27,700	28,327	28,000
Northeast Public Power Association	See attached	38,824	31,866	25,717	35,000
Milsoft	See attached	93,254	111,817	83,945	75,000
Utility Services Inc.	See attached	17,922	32,900	19,920	40,000
Frontier	See attached	1,950	2,900	1,625	10,000
Bowe, Bell & Howell	See attached	11,249	11,474	8,778	12,000
Itron	See attached	7,495	40,015	36,317	10,000
N. Harris Computer Corp.	See attached	46,189	48,499	50,924	51,000
Advanced Control Systems (ACS)	See attached	62,800	50,129	49,949	25,000
CBYD	See attached	10,430	11,694	11,875	12,000
Altec Industries	See attached	37,626	49,140	31,375	30,000
Geotab/Fleet Carma	See attached	-	-	12,000	12,000
Nutmeg International Trucks	See attached	12,101	3,736	3,685	10,000
Southern CT Freightliner	See attached	376	1,656	3,234	10,000
Energy Federation Inc.	See attached	19,571	25,282	-	30,000
Optimal Energy	See attached	27,605	18,538	3,414	30,000
Eversource (fmr NUSCO/CL&P)	See attached	-	4,296	8,058	10,000
United Illuminating	See attached	-	-	-	10,000
PLM Electric Power Engineering	See attached	9,998	33,200	112,261	65,000



Town of Wallingford, Connecticut

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TONY BUCCHERI
GENERAL MANAGER

DEPARTMENT OF PUBLIC UTILITIES
100 JOHN STREET
WALLINGFORD, CONNECTICUT 06492

TELEPHONE 203-294-2265
FAX 203-294-2267

REVISED MEMORANDUM

To: Mayor William W. Dickinson, Jr.

From: Tony Buccheri, General Manager

Date: April 28, 2021

Subject: *Electric Division Bid Waiver Request for Fiscal Year 2021-2022*

Attached please find the subject Bid Waiver Request. **There are no changes to the list that was submitted and approved last year.**

Please let me if there are any questions on the WED Bid Waiver Requests.



Tony Buccheri, General Manager-Electric

TB/mhl

Enclosure

cc: Richard Hendershot
Marianne Dill
Alex Boutsoulis
Chris Lucht
Jake Arborio
Donald Mauritz

Vendor Name	Description of Item Purchased	2018-2019	2019-2020	2020-2021 Expenditures Through March 31, 2021	Estimated Expenditures
American Public Power Association	See attached	26,735	27,700	28,327	28,000
Northeast Public Power Association	See attached	38,824	31,866	25,717	35,000
Milsoft	See attached	93,254	111,817	83,945	75,000
Utility Services Inc.	See attached	17,922	32,900	19,920	40,000
Frontier	See attached	1,950	2,900	1,625	10,000
Bowe, Bell & Howell	See attached	11,249	11,474	8,778	12,000
Itron	See attached	7,495	40,015	36,317	10,000
N. Harris Computer Corp.	See attached	46,189	48,499	50,924	51,000
Advanced Control Systems (ACS)	See attached	62,800	50,129	49,949	25,000
CBYD	See attached	10,430	11,694	11,875	12,000
Altec Industries	See attached	37,626	49,140	31,375	30,000
Nutmeg International Trucks	See attached	12,101	3,736	3,685	10,000
Southern CT Freightliner	See attached	376	1,656	3,234	10,000
Energy Federation Inc.	See attached	19,571	25,282	-	30,000
Optimal Energy	See attached	27,605	18,538	3,414	30,000
Eversource (fmr NUSCO/CL&P)	See attached	-	4,296	8,058	10,000
United Illuminating	See attached	-	-	-	10,000
PLM Electric Power Engineering	See attached	9,998	33,200	112,261	65,000

ELECTRIC DIVISION – PROPOSED BID WAIVERS
Fiscal Year 2021-2022

American Public Power Association (APPA)

Membership in national municipal utility association, providing member services, and training and education programs.

Northeast Public Power Association (NEPPA)

Membership in New England's public power service agency, providing safety and training programs, including lineman, maintenance electrician, and meter technician training, information-sharing, and mutual aid and assistance.

MilSoft Utility Solutions

Software, hardware, maintenance, and training for the Outage Manage System/IVR, distribution analysis tool.

Utility Services, Inc.

Consulting services regarding compliance with FERC, NERC, NPCC, ISO-NE, and CONVEX regulations and requirements.

Frontier Communication (Formerly AT&T, SBC, and SNET)

Services associated with joint utility pole use, and tree trimming.

Bowe, Bell & Howell

Maintenance for bill inserting and folding equipment, which is used by the Water and Sewer Divisions as well as the Electric Division.

Itron

Software maintenance for MV-90 telephone-based meter-reading system; hosted meter reading services for ISO-NE market settlements; annual maintenance and license charges.

N. Harris Computer Corp.

Software licensing, consultation, maintenance and training associated with the Infinity CIS utility-billing software.

Advanced Control Systems (ACS)

Software licensing, consultation, parts, equipment, maintenance and testing support for the Electric Division's Supervisory Control and Data Acquisition (SCADA) system.

Connecticut CBYD

Electric Division's share of the state of Connecticut's DEEP/PURA-required Call Before You Dig program.

Altec Industries

Original equipment manufacturer certified vendor for parts and service for the operating mechanisms on certain WED Line Trucks.

Nutmeg International Trucks

Local service facility and parts supplier for International heavy truck cabs and chassis, including engines, transmissions, and utility bodies.

Southern Connecticut Freightliner

Local service provider and parts supplier for Freightliner heavy truck cabs and chassis, including engines, transmissions, and utility bodies.

Energy Federation, Inc. (EFI)

Provides and administers Connecticut's Negotiated Purchase Agreement for CFLs and LEDs at participating retailers in WED's service territory.

Optimal Energy

Provides CLM program planning, evaluation, and measurement and verification (M&V) analysis.

**Eversource (Formally Northeast Utilities Services Company/
Connecticut Light and Power**

Provide services related to operating, maintaining, testing and repairing certain transmission and substation facilities. Also provides mutual aid assistance during extensive outage restoration efforts.

United Illuminating

Provide services related to operating, maintaining, testing and repairing certain transmission and substation facilities. Also provides mutual aid assistance during extensive outage restoration efforts.


PLM Electric Power Engineering

Engineering and support services related to the WED's substation protective relaying systems and facilities.

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER AND SEWER DIVISIONS
377 SOUTH CHERRY STREET
WALLINGFORD, CT 06492
203-949-2670

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INTEROFFICE MEMORANDUM

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: NEIL H. AMWAKE, P.E., GENERAL MANAGER 
RE: WATER AND SEWER DIVISIONS BID WAIVER REQUESTS FOR FY21-22
DATE: APRIL 29, 2021
CC: SAL AMADEO, BUREAU OF PURCHASES; RICHARD A. HENDERSHOT, DIRECTOR OF PUBLIC UTILITIES

As discussed, enclosed for your use and information please find an *updated* bid waiver request list for the Water and Sewer Divisions for FY21-22.

As always, please feel free to contact me should you have any questions or require additional information. Thank you.

H:\Business Office\Bid Waiver Requests\FY21-22 Water and Sewer Bid Waver Request Memo to Mayor v.NHA 2021-04-29.docx

TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST – Revised
JULY 1, 2021 to JUNE 30, 2022

WATER AND SEWER DIVISIONS
Department

Neil H. Amwake 4/29/2021

Submitted by: Neil H. Amwake, P.E.
General Manager

Vendor	Description of Item Purchased	2018-19 Actual Expenditures	2019-20 Actual Expenditures	2020-21 Expenditures thru 3/31/21	Estimated Expenditures 2021-2022
USGS #3525	Operation and monitoring of stream gauging Station at Muddy River immediately downstream of the MacKenzie Reservoir spillway	15,000	15,000	15,000	15,000
Emerson Process Mgt. #5226	Purchase, installation and maintenance of SCADA equipment, hardware and software for treatment, pump station, PRV, AV and tank facilities	42,398	9,177	17,369	18,000
Rosemount, Inc. #6812	Purchase, installation and maintenance of SCADA equipment, hardware and software for treatment, pump station, PRV, AV and tank facilities	4,354	0	1,994	6,000
Bentley Systems #6009	Software maintenance upgrades and support for Water and Sewer hydraulic modeling programs	8,279	7,451	0	7,800
DLT Solutions #6878	Software maintenance upgrades and support for Water and Sewer hydraulic modeling programs	3,654	3,692	3,470	3,900
Hach #13000	Flow meters, parts, batteries, repairs, and laboratory supplies, and cellular service and web hosting for data collection and storage	20,483	31,258	15,803	20,000
Depino, Nunez and Biggs #3778	Sewer Division legislative consultant	5,000	3,750	0	3,750
Phoenix Environmental Laboratories #691	Specialized water and wastewater laboratory testing services	17,111	20,245	12,496	18,000

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OFFICE OF THE MAYOR
TOWN OF WALLINGFORD
CONNECTICUT

WILLIAM W. DICKINSON, JR.
MAYOR

45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
TELEPHONE 203 294-2070
FAX 203 294-2073

April 30, 2021

Wallingford Town Council
Wallingford, CT 06492

ATTN: Vincent Cervoni, Chairman

Dear Council Members:

As part of the annual public bid waiver list, please include the businesses which sell hardware. We have attempted to bid hardware items in the past and have not received any response. We have tried to include all the hardware businesses in a bid waiver to allow departments to purchase what they need in an efficient fashion. This bid waiver covers small items which over multiple purchases would total thousands of dollars.

Also included are Eversource which provides firm and interruptible natural gas and Frontier Telecommunication Services.

- Fazzino True Value Hardware – hardware only
- Home Depot
- Lowe's
- Lyon & Billard
- Allied Building Products
- Executive Chevrolet/Dealer only OEM parts and service
- Eversource
- Frontier Telecommunications Services

Please consider the 2021-22 Bid Waiver requests at the Council meeting scheduled for May 11, 2021. Thank you.

Sincerely,

William W. Dickinson, Jr.
Mayor

jms

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OFFICE OF THE MAYOR
TOWN OF WALLINGFORD
CONNECTICUT

WILLIAM W. DICKINSON, JR.
MAYOR

45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
TELEPHONE 203 294-2070
FAX 203 294-2073

May 7, 2021

Wallingford Town Council
45 South Main Street
Wallingford, Connecticut 06492

ATTN: Vincent Cervoni, Chairman

Dear Council Members:

Under the 2021 Neighborhood Assistance Program, non-profit agencies that serve Wallingford residents are eligible to participate in this program, through which private businesses receive State tax credits for making contributions to eligible projects.

In accordance with the State legislation, we have solicited applications for the current cycle. Our deadline for applications is May 14, 2021. The legislation requires that the legislative body of a municipality hold a public hearing in order to submit a list of projects to the State for approval. It is, therefore, requested that the Town Council schedule a public hearing for June 8, 2021.

Should you have any questions or comments, please contact me.

Sincerely,

William W. Dickinson, Jr.
Mayor

smh

TOWN OF WALLINGFORD, CONNECTICUT
SPECIAL TOWN COUNCIL MEETING

HELD REMOTELY
at GoToMeeting.com

TUESDAY
April 20, 2021
6:30 P.M.
FY 2020-2021 BUDGET

RECORD OF VOTES & MINUTES

The Special Town Council Meeting on Tuesday, April 20, 2021 was called to order at 6:30 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Thomas Laffin, Joseph A. Marrone, III, Gina Morgenstein, Christopher K. Shortell, Christina Tatta, Jason Zandri and Chairman Vincent Cervoni. Councilors Fishbein and Testa were absent. Mayor William W. Dickinson, Jr., and Comptroller James Bowes were also present (BY TELECONFERENCE).

- 1. Moment of Silence
- 2. Pledge of Allegiance and Roll Call
- 3. **LIBRARY**

In Attendance Jane Fisher, Wallingford Public Library

Ms. Fisher went over some prepared comments. She thanked the Council for their support over the past year and she acknowledged the Board of Managers. She spoke about the pandemic and the difficult decision to lay off part-time workers. She stated they opened to the public last July and that virtual programs have been a big hit. They have decided to move forward with in-person outdoor summer programs. She indicated it's been challenging but they have done an excellent job managing this.

There were no questions

EDC

*In Attendance: Joe Mirra, Chairman, EDC
Tim Ryan, Economic Development Specialist
Mark Gingras, Vice Chair, EDC*

Mr. Mirra introduced Mr. Ryan and Mr. Gingras.

Mr. Gingras indicated the marketing budget is the bigger part of the budget. He said they are promoting the town by going to Quinnipiac University and explained they secured seven students

and a professor who helped them set up a marketing program for the town. He indicated he has it on the calendar to come before the Council on May 25th to make a more formal presentation.

Councilor Tatta asked for an explanation of the \$49,744 for the Consulting Engineer.

Mr. Ryan explained outside of the operating budget there is a separate cap project number that is money that we worked in conjunction with the Engineering Department. It has to do with unlocking potential property behind the Hilton Garden on 68. He went on to explain we have money earmarked that has no impact on the budget at this point because it was budgeted several years back and it is in advance right now.

Councilor Morgenstein asked if we are talking about billboards that we are not moving forward with. Mr. Gingras stated they have several billboards and they don't rent the boards. He went on to state they have it within the budget to do maintenance and change messaging.

Councilor Morgenstein asked if the money being held onto for Consulting Engineer is moveable or does it stay with EDC. Mr. Bowes, Comptroller, explained that money was budgeted in a prior year so it cannot be used for any other purpose.

Councilor Shortell stated in the cover letter to the Budget there is a reference to funds from the American Rescue Plan. He asked Mr. Ryan if that is something he started. Mr. Ryan indicated he and the Mayor have met. He went on to state the money is not here yet and will be distributed over a two year period. He then read from the document. Mr. Ryan said nothing has been determined yet and noted they will be prepared when the time comes.

Ed Bradley, 2 Hampton Trail, inquired with the Mayor about the 3rd paragraph of his April 1st Budget memo. He said the Mayor references "we" have requested the EDC. He is curious who "we" is. The Mayor responded Administrative offices of the town of Wallingford.

Mr. Bradley asked if Don Roe's position had been filled. He asked if he would have been handling this. The Mayor stated Mr. Ryan and the EDC will be overseeing this. He noted we have a good team of people and we are awaiting details and a timeline. We are implementing them as efficiently as we can. The Mayor went onto say we have not filled the position Mr. Roe had.

Mr. Bradley spoke about the duties of the EDC and noted that is not the correct agency to head this process. He then brought up salaries and wages.

Mr. Ryan explained compensation for himself and the part-time position were approved in last year's budget and it has been adjusted for a pay increase.

Councilor Morgenstein stated money cannot be used for a full-time position. She feels investing in our future is what these monies are meant to do.

VETERANS

There were no questions.

REGISTRAR OF VOTERS

*In Attendance: Joan Parisi, Registrar
Bob Avery, Registrar*

There were no questions.

WCI

In Attendance: Kathleen Lilley, Executive Director

Ms. Lilley noted they did fairly well throughout this. They had to cancel a number of their events and they have created new events. She stated they worked with Public Celebrations and Parks and Recreation and they will do another Restaurant Week.

Councilor Zandri asked why we didn't ask for budgeting for Celebrate Wallingford. Ms. Lilley said the vote was done by the Board On May 2nd and they quickly had to change the budget being presented to the Mayor.

Chairman Cervoni clarified the vote was done by the Board on March 2nd not May 2nd.

Ms. Lilley outlined some of the things they are going to do.

Councilor Zandri asked if they got new planters. Ms. Lilley said yes and indicated they will be done after the frost.

Councilor Tatta noted there was \$4,000 more budgeted than the previous year. She asked if that was from taking out Celebrate Wallingford or did the funds get moved into other special events. Ms. Lilley explained Celebrate Wallingford has never officially been in the budget and stated it's pretty much a wash. She said they are bringing in enough revenue from fees from various vendors and sponsorships to be able to offset the expenses.

Councilor Shortell agrees with Councilor Zandri. He wishes we could have these events. He complimented Ms. Lilley and stated you and the Board made a hard but correct decision.

Mr. Comerford asked if they are affiliated with Main Street USA. Ms. Lilley said yes, we are a member of Main Street USA. Mr. Comerford asked Ms. Lilley what she is doing to subscribe to their philosophy. Ms. Lilley said we are still working with the same philosophy that Main Street USA does and their mission is the same mission we have as an organization. She stated she is working 50 hours a week to put these programs together. They are providing classes and helping with marketing.

Mr. Comerford asked Ms. Lilley what percent of her budget is devoted toward the USA Main Street project. Ms. Lilley responded 100% percent and indicated everything they do works for those same things that Main Street USA does.

WCI CAPITAL/FACAADE

There were no questions.

SENIOR CENTER

In Attendance: Bill Viola, Executive Director

Mr. Viola said things are looking up and he is very grateful to have the support of the town and the Health Department. He noted 95% of the 65 - 74 and 93% of the 75+ population have been vaccinated. He stated they shut down last year and at the end of May and they laid-off part-timers and transportation staff. He stated although they had reduced revenue, they've had substantially reduced expenses which is reflected in their budget.

HISTORIC PROGRAM MATCH

In Attendance: Gerald Farrell, Jr.

There were no questions.

CENTER STREET CEMETERY

In Attendance: Bob Gross, Center Street Cemetery

Mr. Gross thanked the Boards and the volunteers. He stated we appreciate the money from the town but without the additional help the cemetery would not run as good as it does.

Councilor Shortell had a general question about last year's budget versus this years' budget. He would like to know the impact of being cut by \$4,000 has had and what is driving the request of \$90,000.

Mr. Gross explained last year they asked for \$88,000 from the Mayor but in March the Mayor let the Association know he would put his back to previous years because of the unknowns of COVID. He indicated they ran at a loss. They still have to maintain the 10 acres, monuments and grounds and costs of insurance and utilities were still there. He noted materials are going way up. He went on to say for the amount of work done they are underfunded and they have done additional things such as put in cameras and are looking to add more.

Mr. Comerford, 5 Broadview Drive, asked Mr. Beaumont what his role is of Center Street Cemetery. Mr. Beaumont stated Vice President under Finance and anything else that needs to be done.

Mr. Comerford asked if memberships or donations are tax deductible. Mr. Beaumont said yes, they should be. He then asked if that falls under income and Mr. Beaumont answered yes.

Mr. Comerford inquired about the line item under depreciations –under total expenses for \$3,700. Mr. Beaumont said like any other business we depreciate our equipment depending on the nature of the equipment.

Mr. Comerford stated in the Budget it only states depreciation and he notes in the past they have been depreciating a possession which is the cemetery gates. He asked are they still depreciating that and is that effective on this budget. Mr. Gross answered no.

Mr. Comerford asked if Center Street Cemetery is utilizing both buildings and does the insurance and utilities cover both buildings. Mr. Beaumont answered yes we utilize both buildings but indicated he will have to look at the policy as to insurance.

There was discussion between Mr. Comerford, Mr. Beaumont and Mr. Gross.

Ms. Huizenga asked if Center Street Cemetery is budgeting for a website. Mr. Gross stated the town does not pay for the website. He said the server went down and hopefully they will get that up and running.

Ms. Huizenga then asked about the ongoing lawsuit and if tax payer dollars are being used for these fees. Mr. Gross explained they had to absorb that money. It's over \$15,000 over a three year period that Mr. Comerford was the other party to.

Ms. Huizenga noted to Mr. Gross that he references to a lot of volunteers but she does not see this activity.

Ms. Huizenga asked if there is money in the budget for training of any kind. Mr. Gross answered yes.

PUBLIC CELEBRATIONS

*In Attendance: Joan Parisi, Treasurer
Roz Gallagher, Chairman*

Ms. Gallagher stated we cancelled most events due to COVID. The budget will allow us to either go back to our traditional style of events or if need be continue with our revised format.

There were no questions.

Ms. Lilley stated it was fabulous to partner with Public Celebrations.

COLUMBUS HOUSE

There were no questions.

SCOW

*In Attendance: Adriana Rodriguez, Executive Director
Jeffrey Nocio, Board Chairman*

Ms. Rodriguez thanked everyone for their continued support and she thanked the Health Department.

There were no questions.

WALLINGFORD 2021

Christine Mansfield stated we are rescheduled for June 20, 2022. She thanked all the volunteers, the Council and the town. She stated they do not have any incremental requests for funding as they did last year.

There were no questions.

Chairman Cervoni adjourned the meeting.

Lisa Moss
Council Staff
Meeting digitally recorded

Vincent Cervoni, Chairman

Date

Deborah McKiernan, Town Clerk

Date

RECEIVED FOR RECORD 4-26-21
AT 3:30 AND RECEIVED BY
Deborah McKiernan TOWN CLERK

TOWN OF WALLINGFORD, CONNECTICUT
SPECIAL TOWN COUNCIL MEETING

**HELD REMOTELY
at GoToMeeting.com**

**THURSDAY
April 22, 2021
6:30 P.M.**

FY 2020-2021 BUDGET

RECORD OF VOTES & MINUTES

The Special Town Council Meeting on Thursday, April 22, 2021 was called to order at 6:30 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig Fishbein, Thomas Laffin, Joseph A. Marrone, III, Christopher K. Shortell, Christina Tatta, Jason Zandri and Chairman Vincent Cervoni. Councilors Morgenstein and Testa were absent. Mayor William W. Dickinson, Jr., and Comptroller James Bowes were also present **(BY TELECONFERENCE)**.

- 1. Moment of Silence
- 2. Pledge of Allegiance and Roll Call
- 3. **COALITION FOR A BETTER WALLINGFORD**

*In Attendance: Ken Welch, President of Coalition
Jessie De Ponte, Acting Director*

Mr. Welch noted because of the lack of funds coming from activities they would have normally had, they are in a severe shortfall. In addition, they have taken on a lot more programming. He talked about Ms. De Ponte and her role. She has been with them about a year and came on as the Community Outreach Coordinator. He stated she is more than adequately equipped. He explained two programs that Ms. De Ponte oversees; the Junto Program which is a program for 18-24 year olds and they are also starting a Junto Jr. group which is a program at the middle school. He stated they are working with Mary Mushinsky to get a bill put in place to get funding for this.

Chairman Cervoni asked Mr. Welch if he is the \$30,000 Community Grant under the Y&SS budget. Mr. Welch said yes we've asked for that to be increased to \$50,000. Mr. Welch explained the reason for this is their overhead costs have gone up from \$30,000 to \$42,000 and the other \$8,000 they are asking for is a stipend to get Jessie started.

Mayor Dickinson stated the \$30,000 in the Y&SS budget is for the Coalition. He went on to state there is other funding that is being provided in addition to the \$30,000. Mr. Welch said the grant from the Health Department is program specific.

Councilor Tatta stated she is confused as to the amounts and would like a total amount. Mr. Welch broke down the \$30,000 indicating \$14.4 thousand is for the actual rent, the rest is for lights, gas and some administration expenses which have gone up in the last two years from \$21,000 to \$25,000. The \$7,000 comes from the state and that money is spent specifically on programming.

Councilor Fishbein stated his understanding is for \$30,000 the tax payers are paying for a store front to sell Life is Good products along with certain activities as well as to pay administrative salaries for that. He wonders if it's time to be enveloped from Youth & Social Services.

Mr. Welch doesn't think it's appropriate to say we are funding a store front so that we can make money. He explained the growth of the Coalition was for them to serve that particular need in the community. He doesn't think they will ever be not associated with Y&SS. He indicated those two things go hand and hand.

Councilor Fishbein asked Mr. Welch if he would agree there is an overlap a little bit of Coalition and little bit of Social Services. He feels there is concern if Y&SS is not meeting the needs of the public.

Ms. De Ponte remarked we are a community organization at heart.

Ms. Miranda, Director, Y&SS, stated she started in October and has been part of the town for 18 years prior. She indicated the collaboration is very strong and they are working as a team. She mentioned Jessie has been a great addition to the Coalition and she could see them working together growing from here.

Councilor Shortell said he believes in lower taxes and he does not want to see Y&SS envelop the Coalition. He brought up an ordinance agenda item about pan handling and noted the Coalition stepped up and he wants to thank them for what they did.

Councilor Shortell asked Mr. Welch to elaborate on fighting marijuana legalization. Mr. Welch said that's true and noted they took the lead on that in the previous two years.

Councilor Laffin stated good job as always. He went on to state the Coalition has become such an important part of the community. He remarked nobody is going to do it better than you guys and he feels if we could save one person that's good. Councilor Laffin said he supports this.

Chairman Cervoni stated beyond saving one life he thinks the other immeasurable is the fighting chance to give people extending life. He went on to state the awareness at Celebrate Wallingford is always important to see and he thanked them for that.

Mr. Welch stated they are looking for Board members and if anyone is interested to please call them.

YOUTH & SOCIAL SERVICES

In Attendance: Mandy Miranda, Director of Y&SS

Ms. Miranda reviewed staffing. She indicated they are fully staffed and the Program Coordinator started last week. She mentioned the full-time position that was supposed to start in January 2021 had not been filled and moving forward it's a part-time position. She stated the Diversion Program has been a big change. They are planning on increasing programming as well as having that mental health component. She is looking forward to the changes and the growth within the agency.

The Mayor said he would like to answer the question as to why the item on the social service contribution regarding mental health is not funded. The Mayor said the line was for Region II Mental Health Program. That program was funded in the 2019-2020 Budget. There was not a request for the current year and not a request for this proposed budget.

Chairman Cervoni thanks Ms. Miranda

PARKS & RECREATION

In Attendance: Kenny Michaels, Director, Parks & Recreation

Mr. Michaels indicated things are going well.

Councilor Tatta asked with the recent discussion of park fees and advertising, do you feel you need additional funding beyond what is in this budget.

Mr. Michaels explained back in fiscal year 2006-2007 the Parks & Recreation gave up a general fund line on the general fund side and inside the special fund created a park and facility fee account inside the special fund. He noted fees are used to fix swing sets, buy equipment and to pay for the building to be painted. He said the advertising is another avenue they are looking at as supplemental but they are looking to collect those fees and put them in the Recreation Commission line.

Councilor Tatta stated based on the budget we give contributions to many sports leagues, etc. and she asked if we would be able to add non-profit to that list even if we could offset them a little bit. She then asked if sport teams also pay usage fees to use parks.

Mr. Michaels remarked why would we fund groups to run camps when that's what we do. As far as the sports leagues he indicated they endorse these and give the league contribution. He stated by endorsing them financially we are helping them provide a service and sports opportunity to the kids in the community.

Councilor Tatta inquired about the opening of the pool in June of 2022. Mr. Michaels agrees with Mr. Bowes that we don't want to continue to put this project out and have these companies put in their time and effort and not follow through with it because eventually the contractor will walk away. His hope is we could get this out by the beginning of the summer. Councilor Tatta asked if the Council could get an update after the meeting on Monday.

The Mayor said if we can have private organizations providing camps then that takes the financial burden off of the town. He does not think we should be discouraging private organizations from utilizing our recreation facility whenever they can.

Councilor Fishbein stated going back to contributions to other groups last year, the Council put out a request that any entity that was not directly affiliated with the town provide certain backup information and to his knowledge none of the sports leagues submitted that. Chairman Cervoni stated they might not have gotten the letter and noted this may have been an oversight.

Councilor Fishbein stated since government to taxpayers is getting involved in subsidizing these groups he asked what rules does government impose upon these groups as far as refunds to parents. He indicated several parents contacted him when it was closed down and they said they did not receive their money back. Mr. Michaels stated if participants dropped out due to COVID, those people were refunded.

The Mayor asked if we require a certificate of coaches training. Mr. Michaels answered no.

Councilor Marrone asked assuming they start advertising on the fields, and the money goes to the Recreation Department, would that money have to be accounted for as revenue in the budget and the expenses as expenditures in the prior budget year. Mr. Bowes answered yes. Councilor Marrone then asked if the Special Revenue Fund is budgeted for by item and Mr. Bowes stated that is budgeted as a whole for both revenues and expenditures.

Councilor Shortell would like to hear the outcome of the conversation about the pool. He said in regards to opening the old pool, he would not be in favor of putting money into that. He feels we need a new pool.

Councilor Fishbein asked Mr. Michaels if he is part of the determination as to whether or not somebody's background is going to disqualify them in the coaching capacity. Mr. Michaels answered no. Councilor Fishbein then asked if a background check is being done on part-time employees. Mr. Michaels answered yes. Councilor Fishbein mentioned there is a lot of movement in Hartford to remove people's criminal backgrounds.

Councilor Fishbein asked if the Wallingford Symphony entry is to secure the Independence Day symphony performance. Mr. Michaels stated that is correct and noted they did not submit for funding last year.

Councilor Fishbein asked about the line PC Workstations and Accessories. He noted we approved \$3,000 last year but it was not expended. Is there a reason for that? Mr. Michaels explained it is in the works and in the process of being purchased.

Councilor Laffin agrees with Councilor Shortell and stated the current pool is dead.

Councilor Zandri agrees that the pool is dead. He feels last year would have been the year to get the work done and now prices are going up. The only way this facility is going to come back is complete overhaul.

Ms. Koepfer had a question that Mr. Michaels read. She wants to know in Special Funds line item 42120 is the parks usage fee currently under discussion that is reflected in this number. Mr. Michaels stated it is all one in the same. The number she is referencing is \$50,000.00.

Ms. Koepfer wants to know if the pool is not open this summer, can the time be used to rebuild the pool for next year. Mr. Michaels said that is his hope and goal that they have the ability to put the pool out to bid.

Mr. Michaels thanked everyone for their continued support.

BOARD OF EDUCATION

In Attendance: Dr. Menzo, Superintendent of Schools

Dr. Menzo thanked all of his team and gave a presentation on the proposed BOE Budget (attached).

Councilor Laffin stated there is \$1.6 million from last year and another \$1.1 million and asked if there are any plans to do all the baseball fields. Dr. Menzo answered yes and said also many other items that would be put on the list to be done.

Councilor Laffin asked if there is any word on continued federal funds. Dr. Menzo explained the federal funding they are getting now is meant for new programming and cannot be used to offset reoccurring expenditures.

Councilor Laffin asked if there are talks on summer school for kids. Dr. Menzo answered yes and stated they have a variety of summer school plans.

Councilor Zandri asked if we are looking at the future calendar year with the mindset of going back to the old method of snow days, cancelling school and adding on the snow days. Dr. Menzo stated the Board approved one traditional snow day and every day after that would be virtual learning but that's if we have permission from the State Board of Education.

Councilor Zandri wants to understand the numbers between the current unencumbered funds and the new one building up. He asked would this be what would roll into the overall account. Dr. Menzo stated what would roll over into the new account is the \$1.1 million. Councilor Zandri asked if there are two accounts. Dr. Menzo answered yes.

Councilor Zandri asked with regard to potential snow days in the future/distance learning is there a difference in the cost or is it a wash. Dr. Menzo indicated some savings but not significant.

Councilor Zandri, as a parent, thanked Dr. Menzo. Dr. Menzo stated his staff did a remarkable job.

Mr. Rajan Doering, Sharon Drive, thanks BOE for all their hard work and everything they do for the students. He asked about the items that were removed and highlighted in yellow and wants to know how those items were decided. Dr. Menzo stated the items in yellow were not removed

those were the ones that would be funded and noted this was previously approved by the BOE. He went on to state items in yellow were top priority to be funded first.

CAFETERIA

There were no questions.

Chairman Cervoni adjourned the meeting AT 8:32 p.m.

Lisa Moss
Council Staff
Meeting digitally recorded

Vincent Cervoni, Chairman Date

Deborah McKiernan, Town Clerk Date

RECEIVED FOR RECORD 4-28-21
AT 4:00 AND RECEIVED BY
Deborah McKernan TOWN CLERK



Wallingford Public Schools

2021-2022

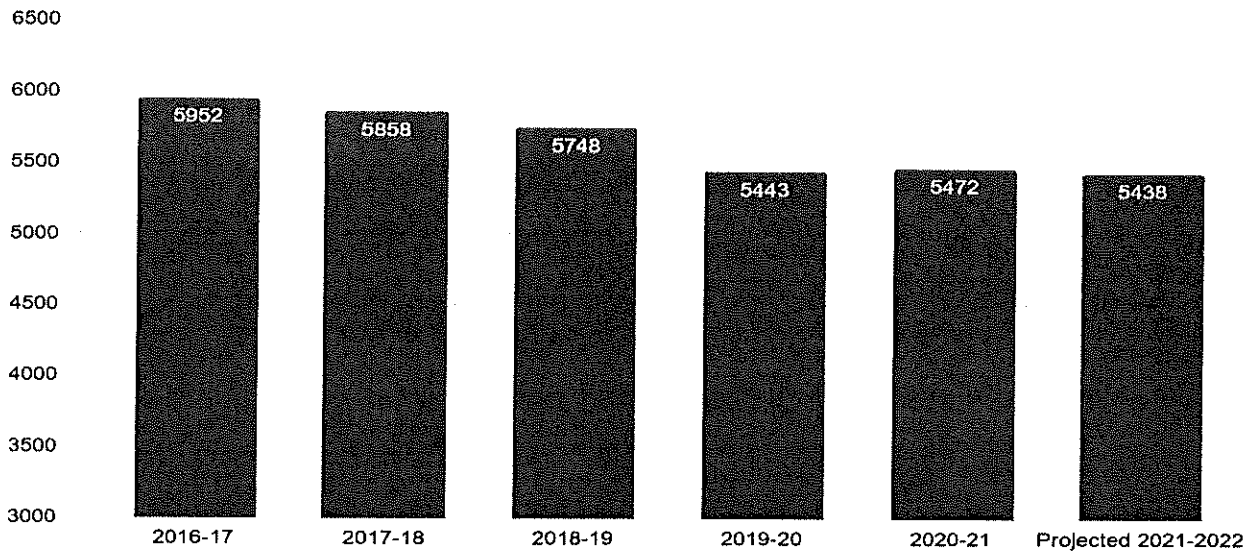
**Proposed Board of Education
Budget**

Thursday, April 22, 2021

Context for 2021-2022 Budget Request

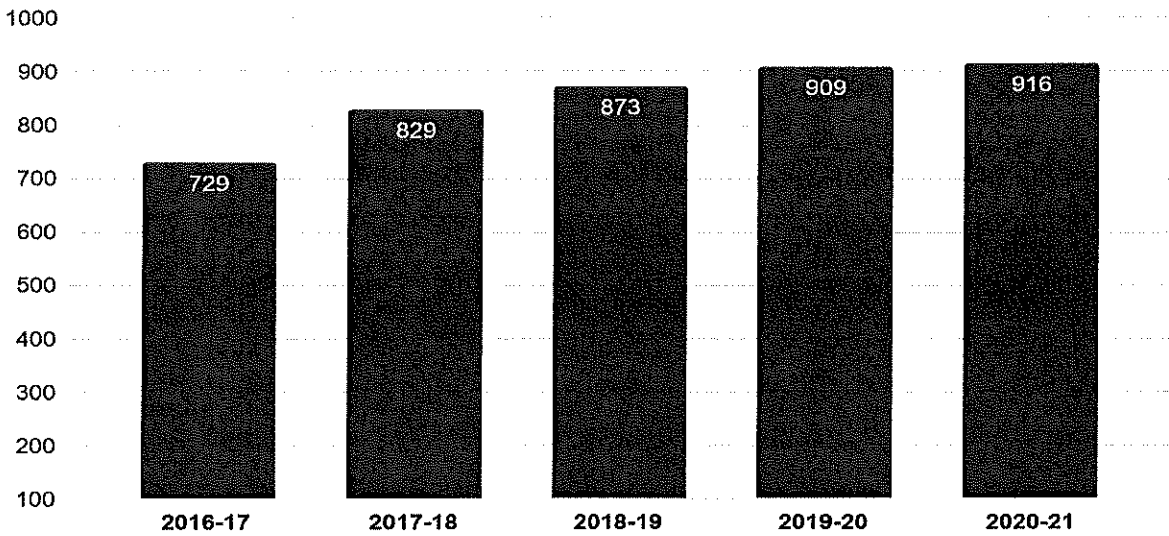
Review of Enrollment

5 Year Total Enrollment (Oct 1)

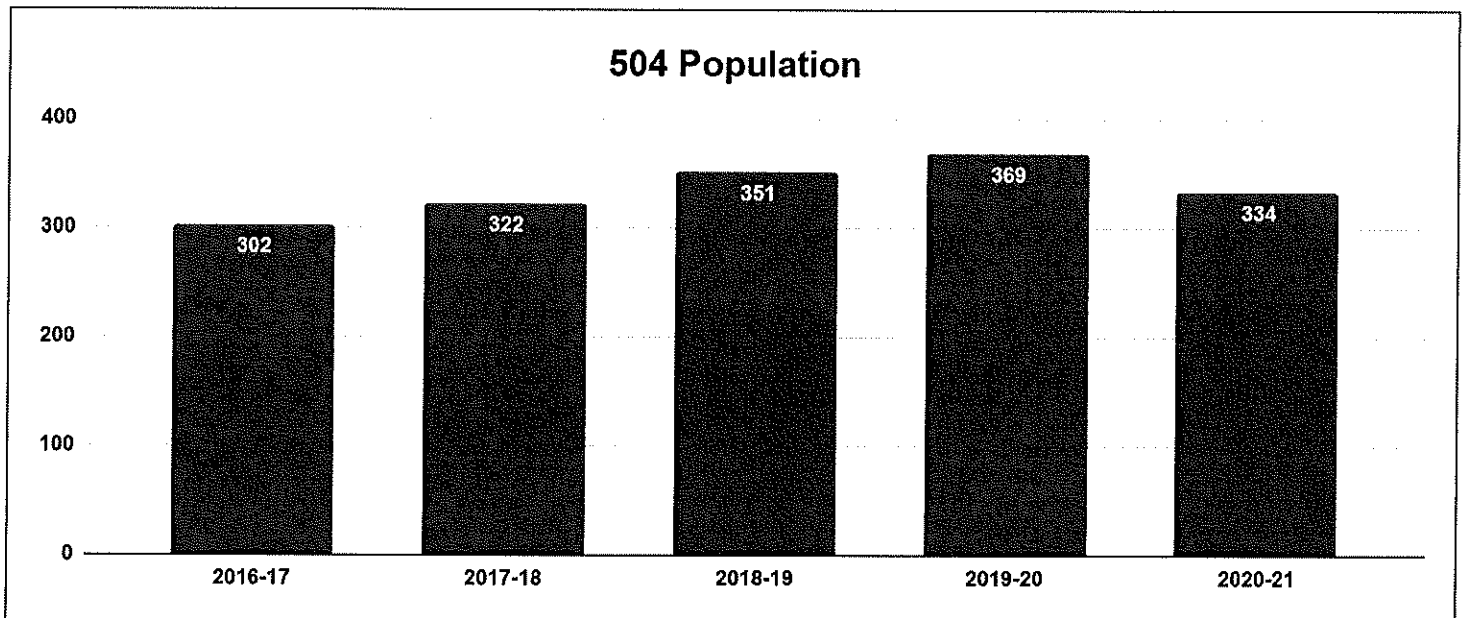


Review of Enrollment

5 Year Total Special Education Enrollment (Oct 1)

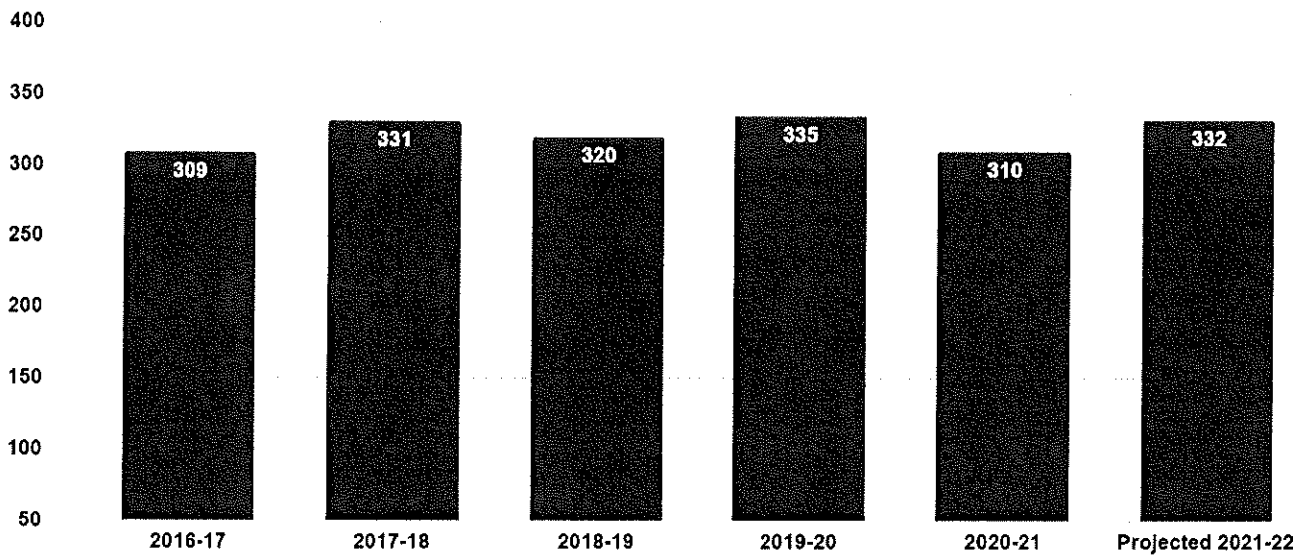


Review of Enrollment



Review of Enrollment

5 Year Total EL Enrollment



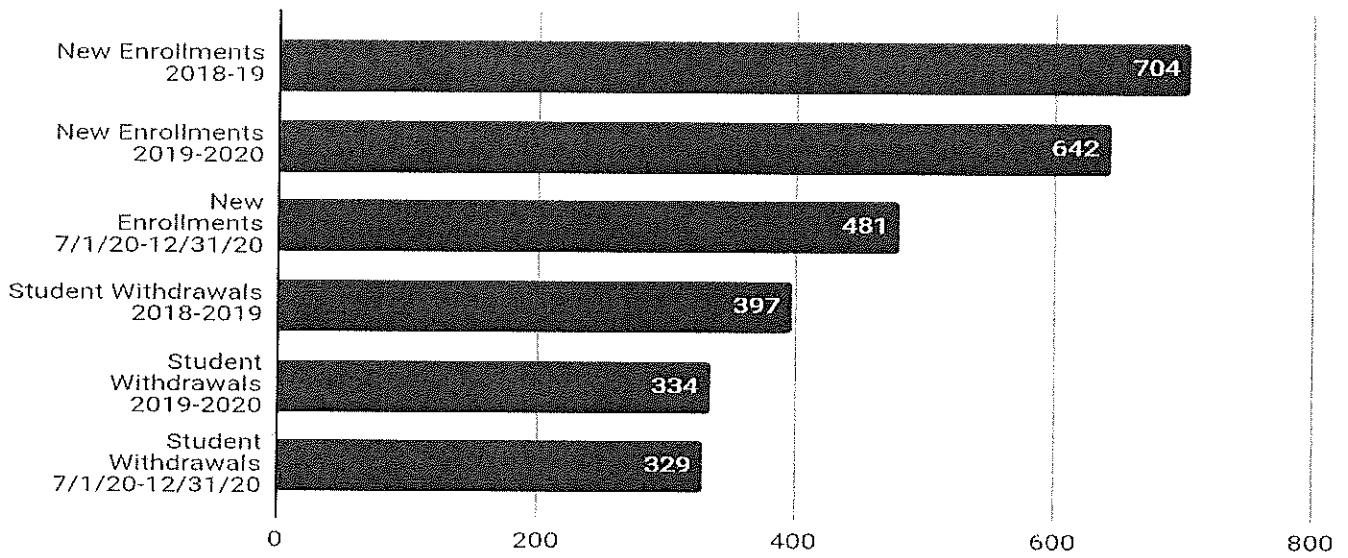
Review of Enrollment

Languages Spoken in the District

English	Cantonese	Hindi	Korean	Mandarin	Portuguese	Tagalog	Twi/Fante
Spanish	Creole-Haitian	Hungarian	Kurdish	Marathi	Punjabi	Tamil	Ukrainian
Albanian	French	Igbo	Lao	Nepali	Russian	Telugu	Urdu
Arabic	Gola	Italian	Malay	Pilipino (Filipino)	Slovak	Tibetan	Vietnamese
Bengali	Greek	Kannada	Malayalam	Polish	Swahili	Turkish	Visayan

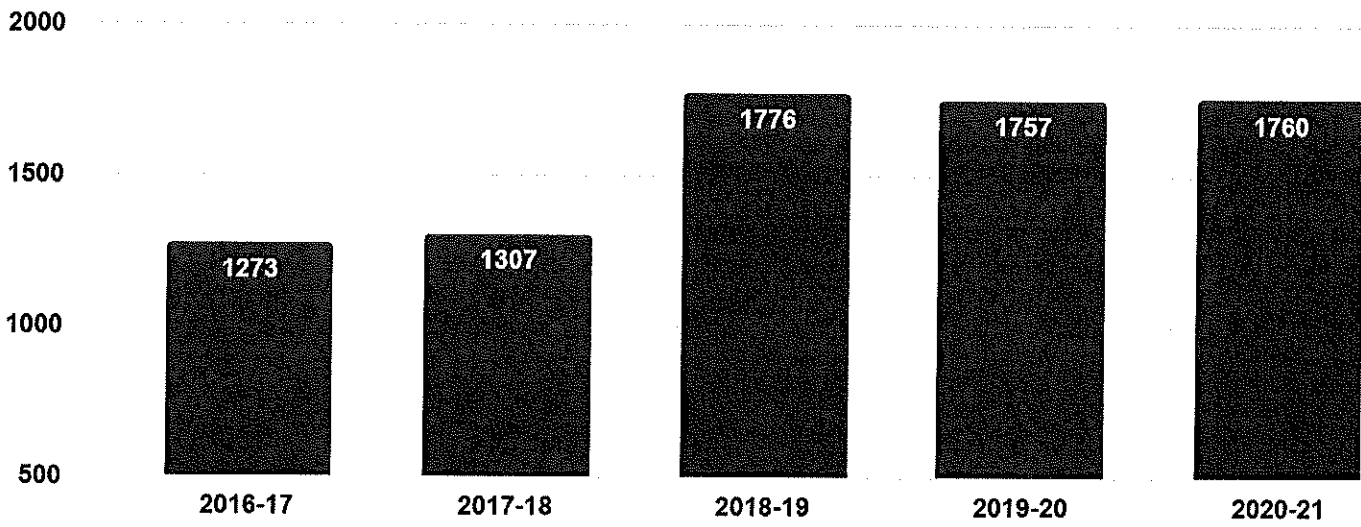
Review of Enrollment

Enrollment Changes - Student Entry/Withdrawals



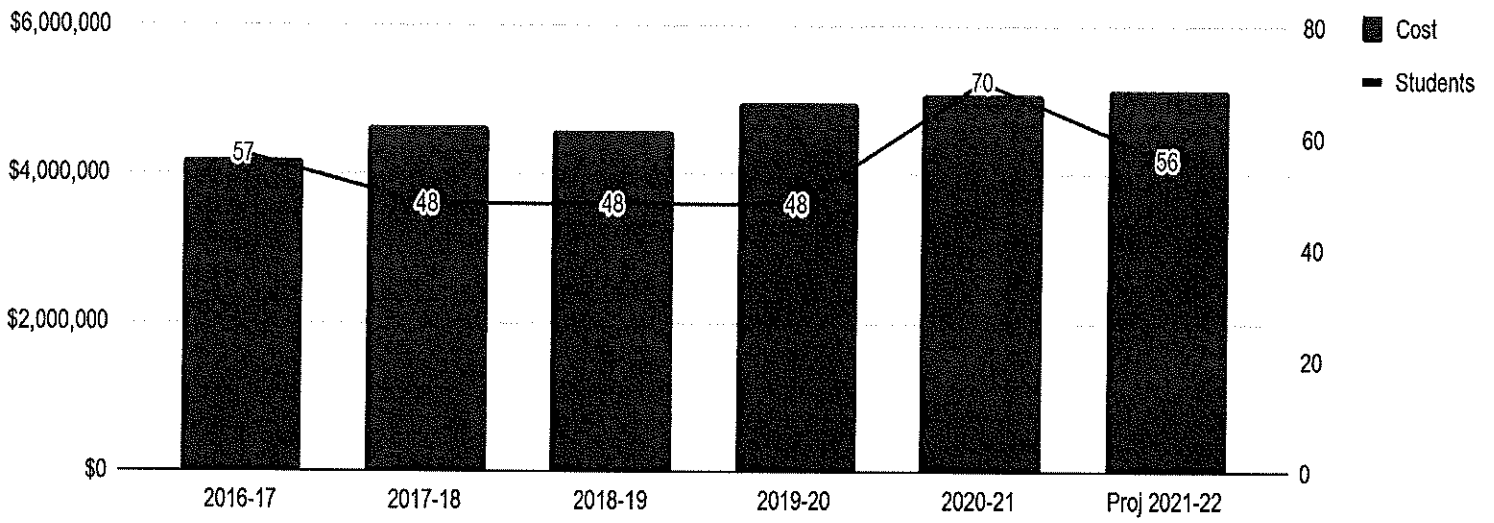
Review of Enrollment

Eligible Free/Reduced Lunch Population

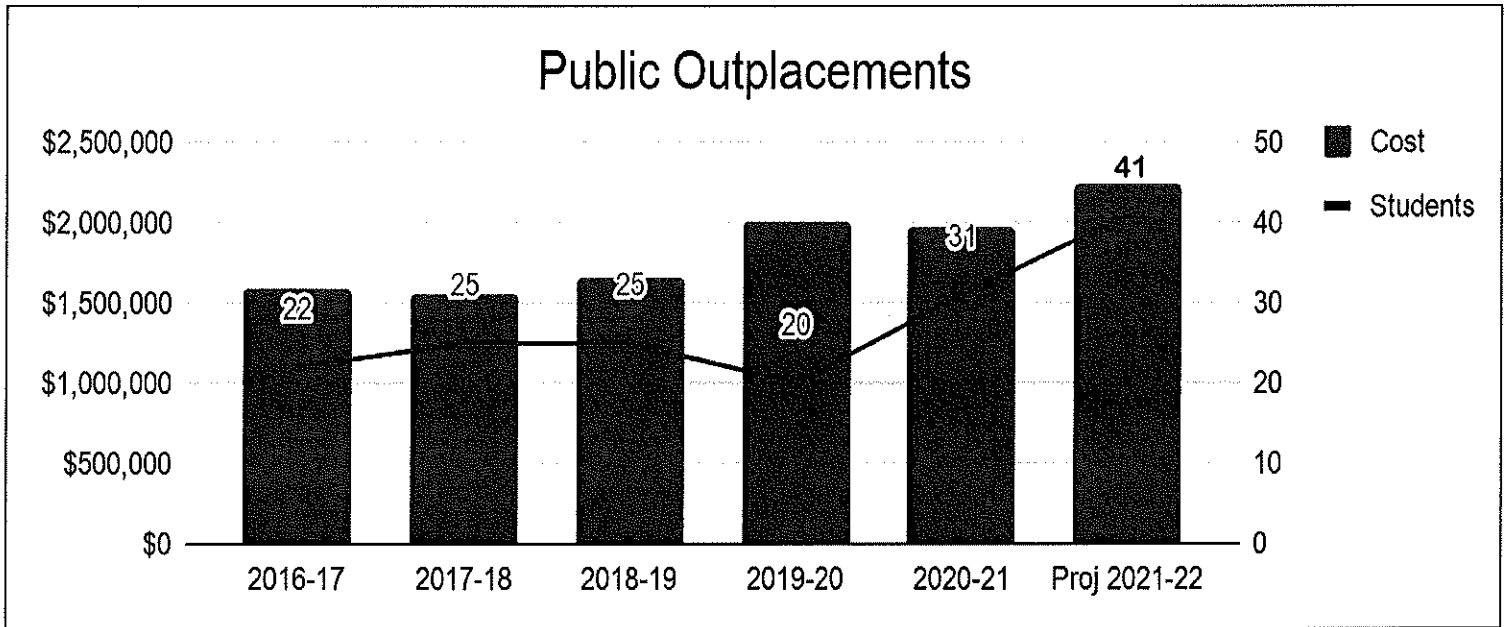


Developed Sustained Services Budget

Private Outplacements



Developed Sustained Services Budget



Developed Sustained Services Budget

Areas Reviewed

- Certified Negotiated Contractual Increases
 - Teachers - 2.90% - Wages and Steps
 - Building Administrators -2.01% Wages and Steps
- Certified Staff
 - Retirements - Savings - \$477,106

Developed Sustained Services Budget

Areas Reviewed - Certified Staff

➤ **REDUCTION OF 3.0 FTE**

- Reduced 3 FTE Elementary Teachers (based on enrollment and does not increase class size above Board of Education approved threshold - PreK - 2 = 21, 3- 5 = 23)
- Reduction - \$196,927

➤ **INCREASE of 1.0 FTE**

- Increase of Sheehan Social Worker to 1.0 FTE from 0.5 FTE
- Increase of Adult Education Counselor to 1.0 FTE from 0.5 FTE

Developed Sustained Services Budget

Areas Reviewed - Non-Certified Staff

- Non-Certified Staff
 - Reduction- 2 Special Education Clerical Positions - \$111,388

Developed Sustained Services Budget

Insurance Details

- Benefits
 - Health Insurance (decrease) -7%
 - Severance Benefits to Pay
 - Certified - \$520,204
 - Non-Certified - \$65,514

Developed Sustained Services Budget

Estimated Water and Sewer Expenses

- Combined increase of \$3,878

Estimated Utility and Fuel Expenses

- 0.0% Electricity Rate Change - pending rate study
- Estimated Heat (No. 2 Oil - \$1.420 per bid) - reduction of (\$159,796)
- 3% Natural Gas increase (3% intermittent, 0% firm)

Developed Sustained Services Budget

Maintenance Budget

- 2 Contracts (3 buildings)
- 1 additional contract may be bid or renewed

Transportation Budget

- Contractual Increases of 3% (year 2 of 5)
- Budget decrease of (\$110,195) based on projected vehicles

Requested Budget - February 22, 2021

BOARD OF EDUCATION
2021-2022
SUSTAINED BUDGET COMPARISON BY OBJECT

OBJ	DESCRIPTION	2019-2020 ACTUAL EXP	2020-2021 REVISED BGT	2021-2022 SUSTAINED BGT	\$ DIFF	% DIFF
100	PERSONNEL SERVICES	67,719,047	69,377,403	70,387,796	1,010,393	1.46%
200	EMPLOYEE BENEFITS	12,932,595	14,380,116	13,753,164	-626,952	-4.36%
300	PURCH PROF/TECH SVCS	1,740,921	1,677,951	2,254,753	576,802	34.38%
400	PURCH PROPERTY SVCS	4,217,787	4,216,566	4,225,473	8,907	0.21%
500	PURCH SERVICES	9,744,842	13,075,471	13,160,961	85,490	0.65%
600	SUPPLIES	3,150,511	2,583,858	2,577,186	-6,672	-0.26%
700	PROPERTY	802,935	285,402	277,763	-7,639	-2.68%
800	MISCELLANEOUS	580,371	188,810	199,340	10,530	5.58%
	GRAND TOTAL	100,889,009	105,785,577	106,836,436	1,050,859	0.99%

Strategic Plan Prioritization

School	Description	2020-21
Middle School	Increase Instructional Coaches - (includes benefits)	162,034
Pre-School	PreSchool Teacher	64,000
District	Communication Specialist	31,200
Adult Ed	2 Instructors for 3 hours per day for 34-week program	19,072
District	Computer Replacement Plan	150,000
District	Teacher Laptops	50,000
IT	IT Vehicle	26,000

Strategic Plan Prioritization

School	Description	2020-21
VoAg	Ag Science Coordinator	24,986
Elem Schools	Energy Efficiency Items	295,500
LHHS	Softball Field Renovation - Design Only	20,000
DAG	Renovate ballfields	100,000
Moran	Renovate softball fields	50,000
	Total Strategic Plan Request	992,792

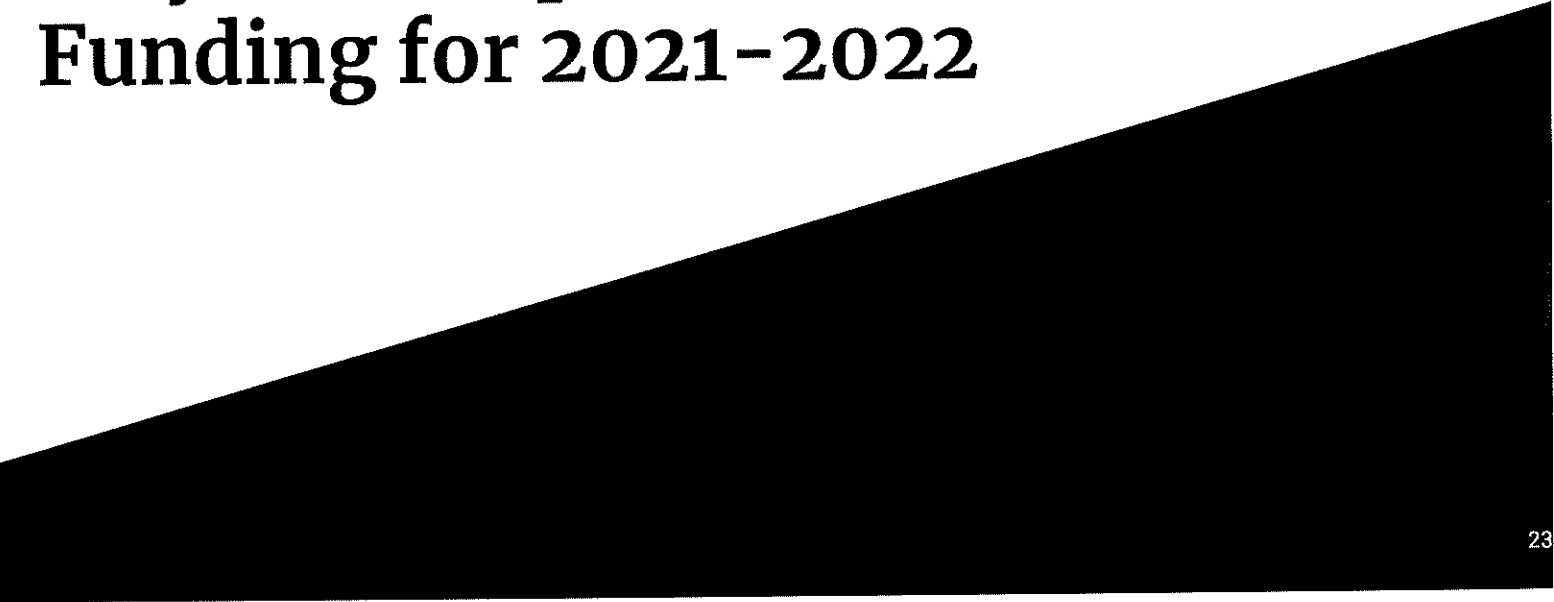
Final Numbers - Approved Board of Education Budget 2021 - 2022

Description	Financial Request	Percentage Increase
Sustained Services Budget	106,836,436	0.99
Top Strategic Plan Budget Priorities	992,792	0.94
Combined Total Request	107,829,228	1.93

Capital Requests

School	Description	2021-22
Moran	8,000 gallon Oil Tank removal and replacement	75,000
Lyman Hall	20,000 gallon Oil Tank removal	150,000
Service Bldg	Remove and Replace gas tank and pump	60,000
Sheehan	New Elevator - Design and Build	175,000
	Total Capital Request	460,000

Mayor's Proposed Board Education Funding for 2021-2022



Wallingford Public Schools
2021-2022 - Budget Message Summary

	BOE Requested	BOE Request Adjusted for Insurance	Mayor's Recommendation	Difference
Sustained Services	106,836,436	106,335,848	106,335,848	0
Strategic Plan	992,792	983,302	381,068	-602,234
Total	107,829,228	107,319,150	106,716,916	-602,234

Wallingford Public Schools

2021-2022 - Strategic Plan Budget Prioritization

The Board of Education recommends the following strategic plan items:

School	Description	COVID-19	2020-21
Middle School	2 Instructional Coaches (includes benefits- revised number based on insurance)		152,544
Pre-School	PreSchool Teacher		64,000
District	Communication Specialist (COVID-19 Funding)	31,200	
Adult Education	Additional 3 hours for 34 weeks		19,072
District	Computer Replacement Plan (COVID-19 Funding)	150,000	
District	Teacher Laptops (COVID-19 Funding)	50,000	
IT	IT Vehicle		26,000
VoAg	Ag Science Coordinator		24,986
Elem Schools	Energy Efficient Items		295,500
LHHS	Design - Softball Field Renovation		20,000
DAG	Renovate ballfields		100,000
Moran	Renovate softball fields		50,000
	Total Strategic Plan Request		992,792

Items highlighted in **YELLOW** are funded based on Mayor's proposed budget or through COVID-19 related funding. Note that 94,486 of the Energy Efficiency Projects would be funded at this time.

Unencumbered Fund Balance

April 19, 2021

	April 19, 2021
Contingency	322,193
Benefits	444,200
Special Education	
Tuition	-296,880
Excess Cost Estimate	-70,946
Transportation	2,431,240
Salaries	-456,530
Unemployment	197,000
Medicare/SS	51,653
Other Accounts	
Special Education	-380,658
Other Accounts	-88,262
Technology	-298,597
PPE	0
Utilities	93,487
Plant/ Maintenance	60,000
Food Service - Current Year	-378,376
Food Service - Summer/Fall	-86,226
ECS Return	-379,805
20-21 operating budget projection	<u>1,163,493</u>

NOTE

- The unencumbered balance is based on the use of the 20-21 allocated Board of Education Budget (\$105,785,577).
- All above accounts assume the use of CRF (\$1,687,100) and Cares Act (\$438,879) grant funds (total \$2,125,979).
- The surplus does not reflect the use of any 2% funds (\$1,600,853 for 19-20 budget surplus).

Prior Year Surplus

Prior Year (2019-2020) Unencumbered Funds (in 2% Fund)	1,600,853
Current Year (2020-2021) Projected Unencumbered Funds	1,163,493
Total Remaining (2019-2020 and 2020-2021) Unencumbered Funds	2,764,346

TOWN OF WALLINGFORD, CONNECTICUT
TOWN COUNCIL MEETING

HELD REMOTELY
at GoToMeeting.com

TUESDAY
APRIL 27, 2021
6:30 P.M.

RECORD OF VOTES & MINUTES

The Town Council Meeting on Tuesday, April 27, 2021 was called to order at 6:30 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Craig C. Fishbein, Thomas Laffin, Gina Morgenstein, Joseph A. Marrone, III, Christopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Mayor William W. Dickinson, Jr., Town Attorney Gerald Farrell, Sr., Corporation Counsel Janis Small and Comptroller James Bowes were also present (BY TELECONFERENCE).

- 1. Pledge of Allegiance
- 2. Roll Call
- 3. Consent Agenda
 - 3a. Consider and approve Tax Refunds totaling \$46,801.03 (#833-882)
Acct. #1001001- 41020 - Tax Collector
 - 3b. Consider and approve a Transfer in the amount of \$625 from Regular Salaries/Wages,
Acct. #10010400-51000 to Capital-Video Recorder, Acct. #10040400-57000-TBD – Tax Dept.
 - 3c. Acceptance of Reimbursement of overtime funds from U.S. Secret Service and consider and approve Appropriation of funds in the amount of \$1,639.83 to Misc. Revenue, Acct. #1009052-47040 and to Police Overtime, Acct. #10020050 57000 00514 - Police Dept.
 - 3d. Acceptance of Reimbursement of Dispatcher 911 training funds from the State of Connecticut and consider and approve Appropriation of funds in the amount of \$1,448.52 – Police Dept.

\$1,448.52	To: Revenue	Acct.#1009052-47040
\$761.52	To: Police Overtime	Acct. #10020050-51400
\$687.00	To: Continuing Education	Acct. #10020050-55700

- 3e. Acceptance of Safety grant, 2020-2021 Comprehensive DUI Enforcement Program and consider and approve Appropriation of funds in the amount of \$6,509.45 to Revenue Highway Safety, Acct. #1002001-45208 and to Police Overtime, Acct. #10020050-51400— Police Chief
- 3f. Consider and approve a Transfer in the amount of \$500 from Public Works- Materials/Supplies, Acct. #10030000-56140 and to Public Works-Office Expenses, Acct. #10030000-56100 – Public Works
- 3g. Consider and approve a Transfer in the amount of \$20,000 – Fire Dept.
- | | | |
|----------|----------------------------|-----------------------|
| \$10,000 | From: Utilities | Acct. #10020150-53010 |
| \$10,000 | From: Continuing Education | Acct. #10020150-55700 |
| \$20,000 | To: Replacement Pay | Acct. #10020150-51500 |
- 3h. Consider and approve a Transfer in the amount of \$18,500 from Unemployment Insurance, Acct. #12100-52970 to Retiree Sick Leave, Acct. #12100-51750 – Human Resources
- 3i. Consider and approve a Transfer in the amount of \$765 – Environmental Planner
- | | | |
|-------|--------------------------------------------|-----------------------|
| \$165 | From: Meetings, Seminars & Dues | Acct. #10011000-58810 |
| \$100 | From: Env. Planner-Transport Reimbursement | Acct. #10011000-55110 |
| \$500 | From: Regular Salaries & Wages | Acct. #10011000-51000 |
| \$765 | To: Office Expenses & Supplies | Acct.#10011000-56100 |
- 3j. Consider and approve a Lease Agreement between the Town of Wallingford and the Wallingford Community Theater, Inc. for use of free-standing storage building at 284 Washington Street (former Police Department sign shop) for a term of 5 years, at a rental of \$1.00 per year – Mayor
- 3k. Approve Special Town Council Minutes of Public Hearing – FY 2021-2022 Budget of April 12th.
- 3l. Consider and approve reappointment James Seichter to the Planning and Zoning Commission for a five year term effective immediately and expiring January 8, 2026 – Chairman Cervoni
- 3m. Consider and approve reappointment of Robert Parisi as an Alternate Member to the Zoning Board of Appeals for a three year term effective immediately and expiring January 2, 2023 – Chairman Cervoni

MOTION WAS MADE TO APPROVE CONSENT AGENDA ITEMS 3a.-3m.

**MADE BY: LAFFIN
SECONDED BY: FISHBEIN
VOTE: ALL AYE
MOTION: PASSED**

4. **Items Removed from the Consent Agenda: *None***

5. **PUBLIC QUESTION & ANSWER PERIOD**

Mr. Comerford, 5 Broadview Drive, stated at the public Budget Hearing for the Center Street Cemetery it was brought up by the president and Vice President that a headstone was given to them. He would like to know the origin of the stone and what year it was given. Chairman Cervoni said to Mr. Comerford he would have to ask them. Mr. Comerford asked Chairman Cervoni if he will follow up if he does not get an answer. Chairman Cervoni said I know that he is aware of your request but if you don't get an answer I will ask.

6. Update on COVID 19 – Stephen Civitelli, Health Director/Chairman Cervoni

Mr. Civitelli gave a presentation on COVID 19 (attached)

7. 6:30 p.m. Conduct a Public Hearing and Consider and Act on the following ordinance entitled:

AN ORDINANCE APPROPRIATING \$460,000 FOR SCHOOL SYSTEM CAPITAL IMPROVEMENT PROGRAM PHASE IV AND AUTHORIZING THE ISSUE OF \$460,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

**EXCERPT FOR MINUTES OF THE PUBLIC HEARING
AND TOWN COUNCIL MEETING OF THE TOWN OF WALLINGFORD
HELD APRIL 27, 2021**

Chairman Cervoni convened the public hearing and stated that the \$460,000 School System Capital Improvement Program Phase IV bond ordinance which is the subject of this public hearing is available to the public and may be obtained at this meeting from the Town Clerk.

Councilor Fishbein moved, and the motion was seconded by Councilor Laffin, to read the title of the ordinance as proposed in its entirety and to waive the reading of the remainder of the ordinance, incorporating its full text into the minutes of this meeting.

Upon vote the ayes and nays were as follows:

**VOTE: ALL AYE
MOTION: PASSED**

AN ORDINANCE APPROPRIATING \$460,000 FOR SCHOOL SYSTEM CAPITAL IMPROVEMENT PROGRAM PHASE IV AND AUTHORIZING THE ISSUE OF \$460,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE.

Before taking questions from the public, Chairman Cervoni asked if someone from Administration will let us know what we're going to spend this money on.

Mr. Bowes said they are speaking of four projects which are:

1. Oil tank removal and replacement at Moran Middle School
2. Oil tank removal and replacement at Lyman Hall High School
3. Remove and replace gas tank and pump at the service building
4. Design and build a new elevator at Sheehan High School

Public Comment

There were no comments from the public.

Chairman Cervoni called the public hearing closed.

Councilor Laffin moved, and the motion was seconded by Councilor Marrone, that the ordinance entitled:

"AN ORDINANCE APPROPRIATING \$460,000 FOR SCHOOL SYSTEM CAPITAL IMPROVEMENT PROGRAM PHASE IV AND AUTHORIZING THE ISSUE OF \$460,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE", A COPY OF WHICH IS ATTACHED HERETO, BE ADOPTED.

Councilor Marrone asked Mr. Bowes with this small amount do we intend to bond this or pay for this out of savings. Mr. Bowes said we will probably bond this. Councilor Marrone then asked would there a mechanism to move money from unencumbered funds in the Cap & Non as opposed to bonding this small amount of money. Mr. Bowes said yes that can be done but he would not advise it.

Councilor Shortell stated that Councilor Marrone was asking about Cap and Non, not fund balance.

Councilor Shortell wants to draw attention to the fact that this is a lot of money. He is in favor of this and wants to point out to the public the funding of \$12-\$13 million in the last seven to eight years. He feels it's a win-win.

Councilor Fishbein agrees with Councilor Shortell. He then asked why we are bonding this. He feels taxpayers should not have to borrow to do this project. Mr. Bowes explained there are two choices to bond or pay out of tax dollars. He went on to say these projects qualify for bonding and will be for a shorter term.

Councilor Fishbein asked how much of a shorter term. Mr. Bowes answered between five and ten years. Councilor Fishbein stated you should be balancing to the positives and negatives of financing versus not financing.

Councilor Fishbein asked Mr. Fasi how he is compensated if bonds are issued and how he is compensated if no bonds are issued for this project. Mr. Fasi explained bonds are paid by the issuance so the issuance of the \$5 million would be \$17,000. Mr. Fasi clarified if these bonds are issued they will be part of a larger issue. Councilor Fishbein asked Mr. Fasi if he knows what the larger issues would be. Mr. Fasi said no but Mr. Bowes can answer that. Mr. Bowes answered somewhere in the area of \$7-\$8 million.

Councilor Fishbein stated that is over the \$5 million cap and asked what would be your compensation as a result of that increase. Mr. Fasi stated \$23,000 would be the fee.

Councilor Fishbein asked Mr. Bowes what other projects he anticipates this being lumped in with. Mr. Bowes replied the final phase of the town wide communication system, the final phase of BOE Capital Improvement fees, complete renovation of the auditoriums, some for phase III (boilers in several of the schools) of BOE and once we come up with the sales price the purchase of the police building.

Councilor Fishbein wanted to clarify if we have a project that is approved for bonding by the Council we pay for that project with cash reserves but then we bond in order to replenish those cash reserves. Mr. Bowes stated not all the time.

There was further discussion between Councilor Fishbein and Mr. Bowes.

Mr. Bowes said there really isn't a cookie cutter answer for the question.

Councilor Zandri asked Mr. Bowes what the remaining funds are in the Cap and Non-Recurring account. Mr. Bowes said he does not have that number with him but somewhere in the area of \$1.8 to \$2 million. Councilor Zandri asked why we wouldn't use those funds instead of bonding this small amount. Mr. Bowes said he doesn't disagree. He explained ordinances created have stated the funds shall not be used for school projects. Councilor Zandri said this is work that needs to be done on town owned property that happens to be schools. Mr. Bowes said he is not going there. Councilor Zandri would like to look into whether it's excluded or not.

Councilor Marrone said he wasn't aware that bonds are aggregated before they are sold. He asked Mr. Bowes if the legal authority to issue a bond is an asset from the town's perspective. Mr.

Bowes answered yes. Councilor Marrone asked if he could find in the monthly financial report where those assets would be. Mr. Bowes answered no. Councilor Marrone then asked if there is a way to find out how much money we have that we haven't bonded but we have the legal authority to bond. Mr. Bowes said yes he could look at the audit. Councilor Marrone said he will find it there.

Councilor Marrone asked why not aggregate all the bond hearings into one meeting. Mr. Bowes explained it's not just a financial transaction, it's just as much a legal one and by waiting once a year there becomes a timing issue.

Councilor Marrone stated it's hard to get a handle on bond issues but he presumes the annual audit is the answer to his question.

Attorney Joe Fasi, Bond Counsel, explained that timing of the authorization and timing of the issuance of the bond is project driven.

Councilor Fishbein asked Mr. Fasi if he is compensated by the town if the bonds are not sold in a given year. Mr. Fasi answered typically not but sometimes Mr. Bowes will ask him to submit a bill because he has funds left over in the legal column. He went on to say it reduces the subsequent bond issue fee.

There was discussion between Mr. Bowes and Councilor Fishbein.

Mr. Fasi stated there is a lot going on over the course of a year besides authorization. He feels it's not quite accurate to say the work gets done when bonds get issued because the bond council advises the town over the course of time including the issuance of bonds but also preceding and after the issuance of bonds.

Councilor Fishbein asked if there is compensation for attendance at tonight's meeting. Mr. Fasi stated the payment is lumped in.

Councilor Fishbein reads the ordinance and said he doesn't see anywhere in there where it says it can't be spent on schools. Mr. Bowes said he does not have the ordinance in front of him but it's somewhere in there.

Mayor Dickinson stated management of the town's assets is a major process with the Finance Department during the course of the year. He said we are doing the same thing we've done for decades and it's been successful. He doesn't understand the problem we are trying to solve.

Councilor Fishbein feels perhaps the ordinance needs to be modified.

Councilor Zandri agrees with Councilor Fishbein. He stated the problem is we have cash and we won't use it. He feels when we have the opportunity to shave off a little we should do that.

Councilor Testa feels we are not asking the right questions. He feels perhaps Administration has other plans for that money. He stated it's more of a matter of not enough information being shared.

Councilor Laffin agrees with Councilor Testa. He feels it's good to keep all options open.

Councilor Morgenstein feels getting working internet everywhere in the Town Hall would be a benefit to Town Councilors. She would appreciate seeing what they are talking about at the time they are talking about it.

Councilor Shortell stated he respects Councilor Zandri, Councilor Fishbein, and Councilor Marrone and he also respects the Mayor. He stated he would not mess with this program and he feels this is the wrong battle to fight.

There were no further questions.

Upon roll call vote the ayes and nays were as follows:

ROLL CALL VOTE:	SHORTELL: YES
FISHBEIN: NO	TATTA: YES
LAFFIN: YES	TESTA: YES
MARRONE: YES	ZANDRI: NO
MORGANSTEIN: NO	CERVONI: YES
6 - AYE	
3 - NAY	
MOTION: PASSED	

Mr. Bowes read through the ordinance and noted use of funds shall not be used for school buildings.

Chairman Cervoni declared the ordinance adopted.

- 8. Presentation of Parks/Facility Fee Structure and Waiver packet – Parks & Recreation - *Withdrawn*
- 9. Discussion and Possible action regarding transfer of approximately 1,500 square feet of town land abutting land of Wrinn Street Associates (Barberino's property on Route 5) for One Dollar and other valuable consideration by Quit Claim Deed – Law Dept. - *Withdrawn*
- 10. Executive Session pursuant to CGS Section 1-225, Section 1-200(6)(E), Section 7-232a, Section 1-210(b)(1), (5)(B), (10) to discuss draft tax and power purchase proposal and obtain legal advice related thereto – Mayor

MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION AT 8:02 P.M.

MADE BY:	LAFFIN
SECONDED BY:	MORGENSTEIN
VOTE:	ALL AYE
MOTION:	PASSED

MOTION WAS MADE TO MOVE INTO EXECUTIVE SESSION pursuant to CGS Section 1-225, Section 1-200(6)(E), Section 7-232a, Section 1-210(b)(1), (5)(B), (10) to discuss draft tax and power purchase proposal and obtain legal advice related thereto.

MOTION WAS MADE TO MOVE OUT OF EXECUTIVE SESSION AT 9:07 P.M.

MADE BY: LAFFIN

SECONDED BY: MARRONE

VOTE: ALL AYE

MOTION: PASSED

Time of Executive Session 8:02 P.M. to 9:07 p.m.

Attendance at Executive Session:

FISHBEIN (LEFT AT 9:03 P.M.)

LAFFIN

MARRONE

MORGENSTEIN

SHORTELL

TESTA (LEFT AT 8:46 P.M.)

ZANDRI

CERVONI

MAYOR WILLIAM W. DICKINSON, JR.

CORPORATION COUNSEL JANIS SMALL

TOWN ATTORNEY GERALD E. FARRELL, SR.

COMPTROLLER JAMES BOWES

TIM RYAN, ECONOMIC DEVELOPMENT SPECIALIST

RICHARD HENDERSHOT, DIRECTOR, PUC

- 11. Executive Session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes with respect to the purchase, sale and/or leasing of property – Mayor - *Withdrawn*

The meeting was adjourned at 9:08 p.m.

Respectfully submitted,

Lisa Moss
Council Staff
Meeting digitally recorded

Vincent Cervoni, Chairman

Date

Deborah McKiernan, Town Clerk

Date

RECEIVED FOR RECORD 5-3-21
AT 2:30 AND RECEIVED BY
Deborah McKiernan TOWN CLERK



COVID-19 UPDATE WALLINGFORD HEALTH DEPARTMENT

Date of Report: April 27, 2021

Stephen A. Civitelli, RS, MPH

Director of Health



MONTHLY CONFIRMED CASE TOTALS

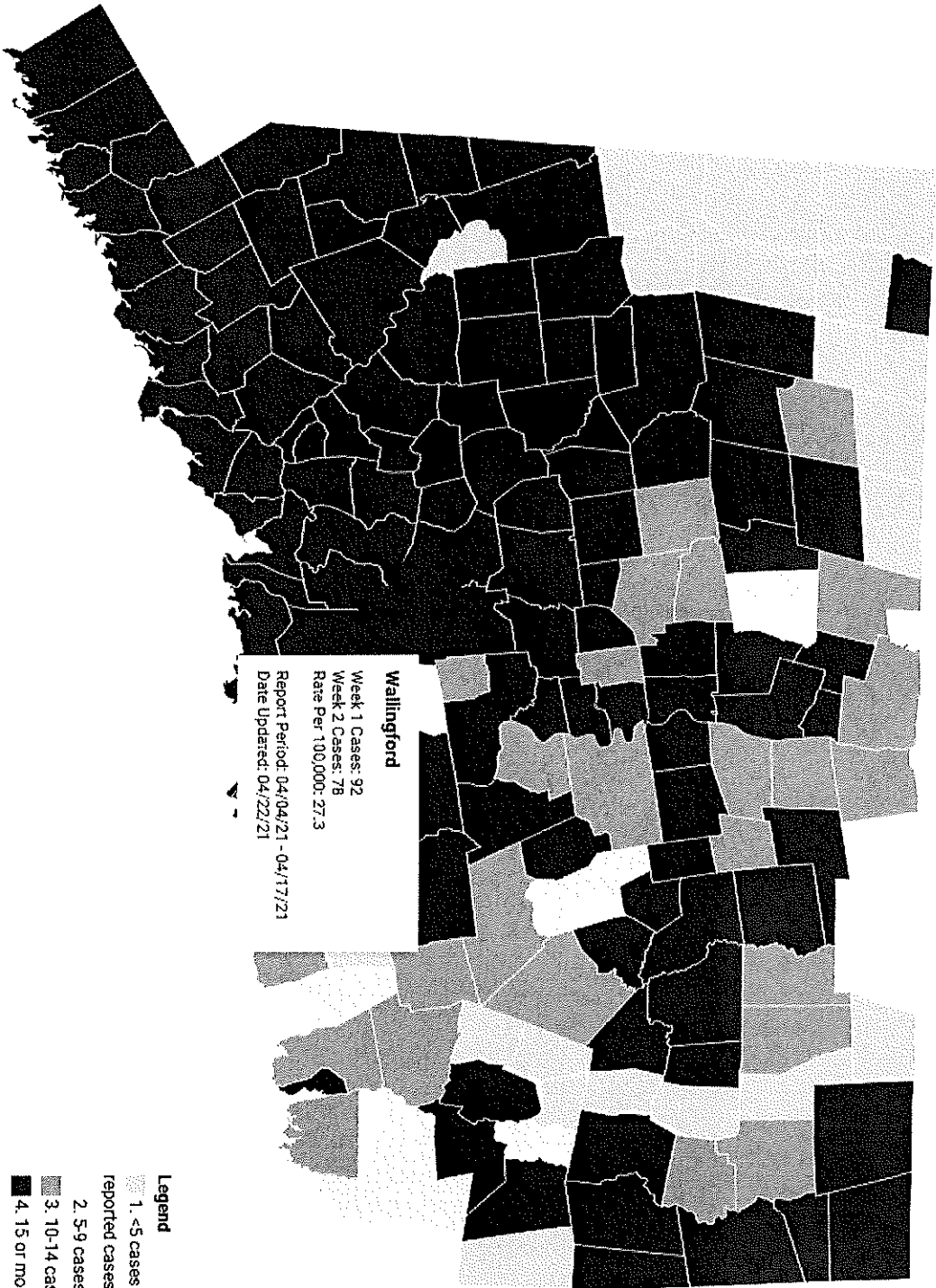
- Total Cases 4,410
- September – 80 Confirmed Cases
- October – 233 Confirmed Cases
- November – 513 Confirmed Cases
- December – 467 Confirmed Cases
- January – 333 Confirmed Cases
- February – 141 Confirmed Cases
- March – 235 Confirmed Cases
- April – 137 Confirmed Cases



HOSPITALIZATIONS/FATALITIES

- Hospitalizations Statewide – 478 as of (4/26/21)
- 168 total fatalities
- Total # of tests conducted – 130,379
- 36% decrease in the 14 day case average from 42.2 to 27.3 (lowest since November 10th report to town council)

Average Daily Rate of COVID-19 Cases Among Persons Living in Community Settings per 100,000 Population By Town



CLINICS COMPLETED

January 16 – 1st dose 75+ (226 vaccinations)
January 28 – 1st dose 75+ (220 vaccinations)
January 29 - 2nd dose clinic medical 1st responders (20)
February 1 – 2nd dose clinic medical first responders (60)
February 4 - 1st dose clinic for 75+ (210)
February 11 – 1st dose 75+ (276)
February 13 - 2nd dose clinics for medical first responders and 75+ (70)
February 18 - 2nd dose clinic 75+ (251)
February 20 – 1st dose clinic 65+ (204)
Feb March 4 – 1st dose and 2nd dose clinic (420)
March 11 – 1st dose and 2nd dose clinic (422)
March 12 – 1st dose J and J clinic (150)
March 18 - 1st dose clinic (381)
March 20 – 2nd dose clinic (220) – 1st dose and 2nd dose clinic (437)

CLINICS COMPLETED CONTINUED

March 25 – 1st dose and 2nd dose clinic (450)
March 30 - Homebound
April 1 - 2nd dose clinic (205)
April 6 - Wallingford Housing Authority (55)
April 7 - Homebound
April 8 - 2nd dose clinic (180)
April 10 - Homebound
April 13 - Spanish Community of Wallingford (104)
April 15 - 2nd dose clinic (375)
April 22 - 2nd dose clinic (210)

CLINICS SCHEDULED

April 29th - 2nd dose clinic

May 6th - 2nd dose clinic

May 11 - 1st and 2nd dose clinics at SCOW (estimated 200)

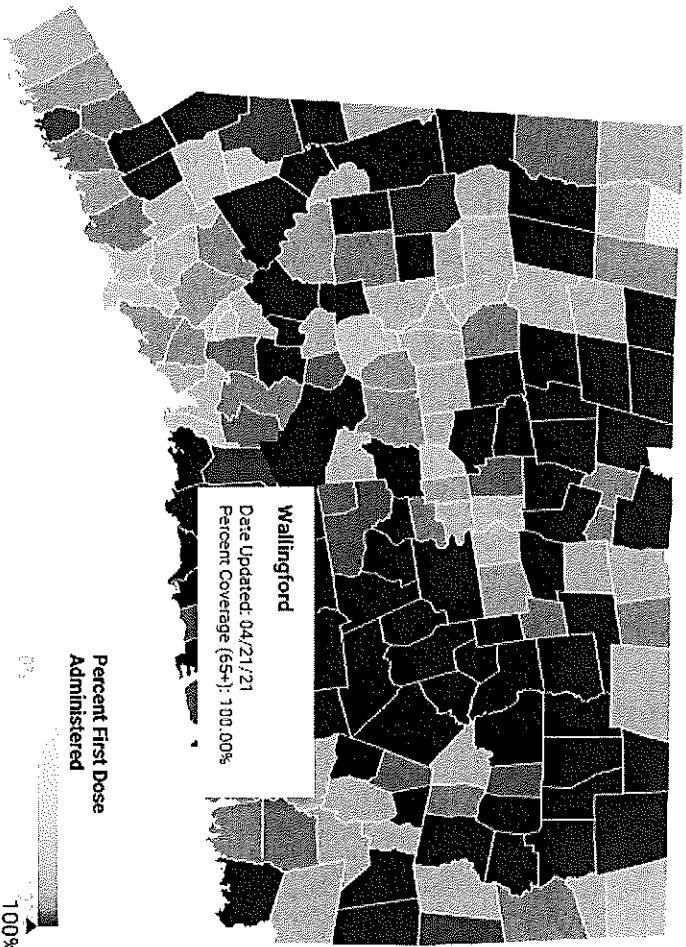
May 13 - 2nd dose clinic

June 8 - 2nd dose clinic at SCOW

Masonicare/Gaylord Hospital/Choate/Allnex/Wallingford Fire
Department/BOE Nurses partnering in vaccination of residents and critical
workforce

Percent of Population Ages 65+ Who Have at Least One Dose of COVID-19 Vaccination

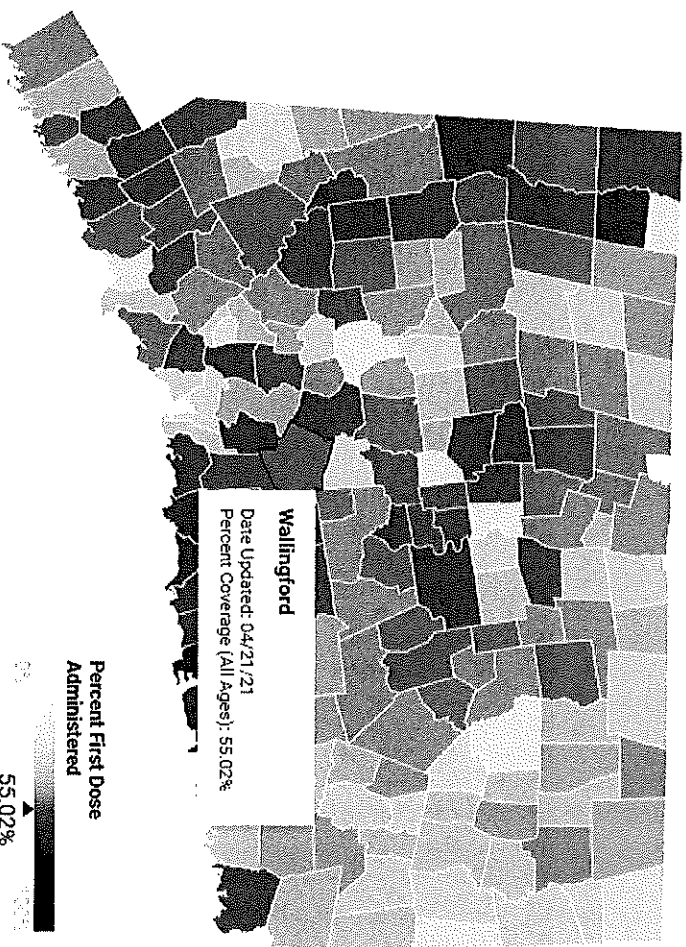
As reported to the CT Immunization Registry (CT WIZ)



Data are preliminary and are subject to change.
Map: Ver 4.7.5.2021 - Source: Connecticut Department of Public Health - Created with Datawrapper

Percent of Population All Ages Who Have at Least One Dose of COVID-19 Vaccination

As reported to the CT Immunization Registry (CT WIZ)



Data are preliminary and are subject to change.
Map: Ver 4.1.6.2021 - Source: Connecticut Department of Public Health - Created with Datawrapper

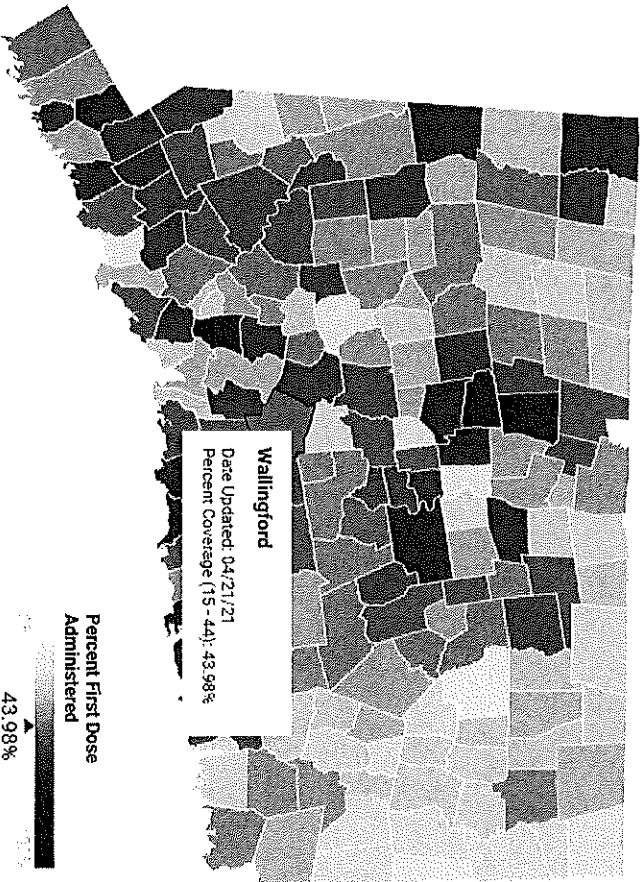
Data Quality and Status

annual estimates for the age group maps.

CT DPH has capped the percent of population coverage metrics at 100%. These metrics could be greater than 100% for multiple reasons, including census denominator data not including all individuals that currently reside in the town (e.g., part time residents) or potential data reporting errors.

Percent of Population Ages 15 - 44 Who Have at Least One Dose of COVID-19 Vaccination

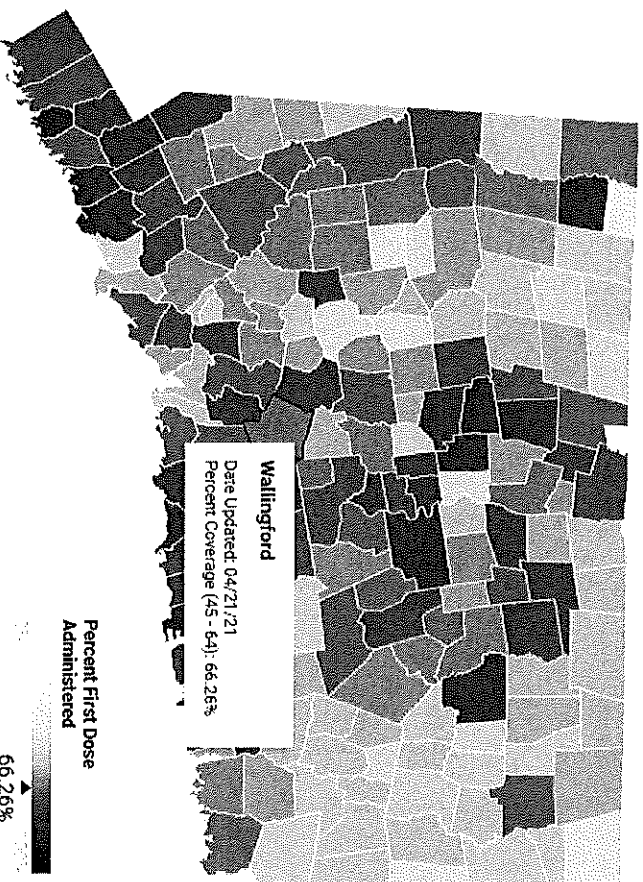
As reported to the CT Immunization Registry (CT WIZ)



Data are preliminary and are subject to change.
Map: Ver 4.15.2021 • Source: Connecticut Department of Public Health • Created with Datawrapper

Percent of Population Ages 45 - 64 Who Have at Least One Dose of COVID-19 Vaccination

As reported to the CT Immunization Registry (CT WIZ)



Data are preliminary and are subject to change.
Map: Ver 4.15.2021 • Source: Connecticut Department of Public Health • Created with Datawrapper

VACCINATION STATISTICS

- 25,279 residents have received 1st dose (57%)
- 100% of 65+ years old residents received 1st dose
- 66% of residents 45-64 years old received 1st dose

CT REOPENING UPDATES

Most sector rules will be eliminated by May 19, 2021.

Governor Lamont has announced plans to eliminate most of the state's COVID-19 restrictions for every sector by May 19, 2021, with the exception of certain mask requirements that will remain in effect. The changes will include:

Effective Saturday, May 1, 2021

- The curfew for restaurants, entertainment venues, recreation venues, and theaters will be moved back one hour to 12:00 am midnight
- Bars that do not serve food can open for service – OUTDOOR ONLY. Food is still required when serving alcohol indoors.
- The 8-person per table limit will be lifted – OUTDOOR ONLY. The limit remains in effect for indoor dining.

Effective Wednesday, May 19, 2021

- All remaining business restrictions will end.
- Indoor masks will continue.
- The Connecticut Department of Public Health (DPH) will issue recommendations for indoor and large outdoor events (e.g., concerts).

AN ORDINANCE APPROPRIATING \$460,000 FOR SCHOOL SYSTEM CAPITAL IMPROVEMENT PROGRAM PHASE IV AND AUTHORIZING THE ISSUE OF \$460,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$460,000 is appropriated for Town of Wallingford School System Capital Improvement Program Phase IV, consisting of: i) oil tank removal or replacement at Moran Middle and Lyman Hall High Schools, ii) remove and replace gas tank and pump at Service Building, and (iii) design and build new elevator at Sheehan High School; or for so much thereof or additional improvements as may be accomplished within such appropriation (the "Project"). The appropriation may include expenses for appurtenances, equipment and services related thereto, alternative methods to achieve the indicated improvement, demolition, appraisal, testing, environmental remediation, surveying, insurance, administrative, advertising, printing, legal and financing costs to the extent paid therefrom.

Section 2. To meet said appropriation \$460,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Comptroller, and the Town Treasurer, or any two of them (the Town Officials), and the amount of bonds of each series to be issued shall be fixed by the Town Officials. Said bonds shall be issued in the amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. Capital project revenues, including bid premiums and investment income derived from investment of bond proceeds (and net investment income derived from note proceeds) are authorized to be credited by the Comptroller to the project account and expended to pay project expenses customarily paid therefrom. The remaining appropriation and bond authorization shall be reduced by the amount of capital project revenues so credited. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Town Officials, and be approved as to their legality by bond counsel. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and shall be paid from property taxation to the extent not paid from other sources. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be

determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 3. Said bonds shall be sold by the Town Officials, in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of purchase agreement shall be approved by the Town Officials.

Section 4. The Town Officials are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by bond counsel, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and shall be paid from property taxation to the extent not paid from other sources. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this ordinance in the maximum amount and for the capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Comptroller or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 6. The Town Officials, are hereby authorized to exercise all powers conferred by section 3-20e of the general statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized herein.

Section 7. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law including but not limited to any "tax credit bonds" or "Build America Bonds" including Direct Payment and Tax Credit versions.

TOWN OF WALLINGFORD, CONNECTICUT
SPECIAL TOWN COUNCIL MEETING

**HELD REMOTELY
at GoToMeeting.com**

THURSDAY
APRIL 29, 2021
6:30 P.M.
FY 2020-2021 BUDGET

RECORD OF VOTES & MINUTES

The Special Town Council Meeting on Thursday, April 29, 2021 was called to order at 6:34 p.m. There was a moment of silence and the Pledge of Allegiance was said. Councilors in attendance were Thomas Laffin, Gina Morgenstein, Joseph A. Marrone, III, Christopher K. Shortell, Christina Tatta, Vincent F. Testa, Jason Zandri and Chairman Vincent Cervoni. Councilor Fishbein was absent. Mayor William W. Dickinson, Jr. and Comptroller James Bowes were also present (**BY TELECONFERENCE**).

1. Pledge of Allegiance
2. Roll Call
3. FY 2021-2022 BUDGET:

POLICE/ANIMAL CONTROL

*In Attendance: William Wright, Police Chief
John Ventura, Deputy Chief
Beth Dighello, Assistant*

Chief Wright reviewed the budget proposal for fiscal year 2021-2022 which he indicated represents approximately a 2.1% increase over the current year's appropriations.

Chairman Cervoni asked how much of your budget increase is related to the police accountability legislation. Chief Wright stated nearing \$100,000. Chairman Cervoni asked if he sees more to come in the future. Chief answered yes.

Councilor Shortell congratulated Chief on his final budget hearing. He wanted to confirm flat wages are due to negotiation and asked will that change once the contracts are negotiated. Chief said he can't say for sure but generally we might be able to get a 1 to 1½ percent increase.

Councilor Shortell asked if the police accountability bill will make it better. Chief answered generally, yes. Councilor Shortell thanked him and wished him the best.

Councilor Testa wished Chief the best. He asked if overall he feels that the requirements put in place are a good thing. Chief answered yes.

Councilor Testa asked if there are any monies or recruitment efforts being made by the agency to recruit to try to create a more diverse force. Chief answered yes but noted there is no new money in the budget for that effort. He stated the agency services unit attends a number of job fairs in New Haven and Hartford and they continue to have good conversations with high school students. He feels we have done very well with their lateral transfer process. He mentioned they are always looking to further diversify the workforce. Chief stated the biggest challenge is a fewer number of candidates wishing to do this job.

Councilor Testa remarked to Chief that his department has always represented itself so well.

Bill Comerford, 5 Broadview Drive, asked the total cost of the storage building. Chief replied roughly \$185,000 and mentioned they received a lot of assistance from Public Works. Mr. Comerford then asked how much it cost for the new antenna for the radio system. Chief replied \$40-\$65,000 for the tower itself. Mr. Comerford asked the cost of the tower with all the gear on it. Chief replied \$175-180,000.00. Mr. Comerford feels we could have saved money by not having to move the tower.

Chief explained the priority was that they needed to assure the community from a public safety point of view that they are capable of providing a high level of service that the community could advance from.

There was further discussion between Mr. Comerford and Chief Wright.

ANIMAL CONTROL

There were no questions.

FIRE

*In Attendance: Joseph Czentnar, Deputy Fire Chief, Administrations & Operations
Samuel Wilson, Deputy Fire Chief, EMS & Training*

Chief Czentnar provided an overview of the fiscal year 2021-2022 budget of the department of fire and emergency services. He then reviewed the changes made in the last fiscal year and mentioned it's one of the biggest operational changes the fire department has made in 40 years.

Councilor Laffin stated there was a significant increase in the pay lines and replacement pay. He asked Chief Czentnar to address those lines more specifically. Chief Czentnar indicated it's primarily in the replacement pay account which is their biggest account. He explained in the past they were not planning on a lot of people being out on injury. He stated they reduced services which impacted the town but they were able to save money.

Councilor Laffin asked how many ambulances are running at a given time. Chief Czentnar answered two ambulances full time 24/7. Councilor Laffin asked if that's the goal and if they will add additional ambulances. Chief replied they are continuing evaluating.

Councilor Laffin asked if the training includes the volunteers. Chief Czentnar stated we work with volunteer leadership and volunteer drill training. He went on to state they requested \$64,500 extra in that account to create a cost center for volunteers for training for a total of \$68,500 requested in this budget. He feels this is a great idea and it earmarks money for recruitment and retention.

Chief Wilson stated there was no real funding area and they have created this cost center to go forward and front the money. He mentioned there is a capital item that earmarks \$30,000 for volunteer PPE.

Councilor Laffin asked Chief Czentnar if he feels this is the right model for Wallingford. Chief answered yes and stated it's working as intended. Chief stated we continue to monitor and do quality control.

Chief Czentnar indicated EMT's are doing great work and they have ironed out the overtime line.

Councilor Laffin wanted to confirm this model was not to suppose to save the town money, it's just more fitting. Chief Czentnar confirmed that is correct.

CIVIL PREPAREDNESS

Mr. Comerford asked as far as generators go how we are prepared for a catastrophe. Chief Czentnar stated 143 Hope Hill Road former Station 5 is designated as a small shelter that can house up to 30 to 40 occupants and noted Sheehan High School is a larger scale shelter. He went on to say there is a generator at the Sewer Division which is being donated to the BOE.

There was discussion between Mr. Comerford and Chief Czentnar

HUMAN RESOURCES

*In Attendance: James Hutt, Director, Human Resources
Kurt Treiber, Risk Manager*

The Mayor stated in the Human Resources Budget, line 52962 should be \$4,000 not \$7,500.

Mr. Hutt reviewed the budget proposal for fiscal year 2021-2022. He indicated the budget figures represent projected costs of services to residents as well as town employees.

Councilor Shortell asked if we will be in compliance with the ordinance this year. Mr. Bowes answered yes.

Councilor Shortell asked if there is a way he could see the balance of the health fund. Mr. Bowes stated the self-insurance health fund is a separate fund where we pay claims from. He indicated he could run something that shows the expenditure summary through that period of time.

Councilor Shortell asked if the last time we put the stop loss out to bid we got a lot of decline in quotes. Mr. Hutt answered yes.

Councilor Shortell inquired when we got Segal as our insurance consultant. Mr. Hutt replied this is our second year. He went on to state we had a three year bid with a two year extension and we're coming up on July 1 for a one year extension. Councilor Shortell thanked Mr. Hutt for everything he does.

Bob Gross, Long Hill Road, asked how much money is in reserves for health insurance. Mr. Bowes stated that is hard to project and indicated the last audited balance there was almost \$5.6 million as of June 30, 2020. Mr. Gross asked what amount is needed in there. Mr. Bowes stated \$5 million.

Mr. Gross asked if we went out to bid for the TPA already. Mr. Hutt said we go out to bid once every five years and we just did this past fall. He noted it's good for three years. Mr. Gross asked who the lowest bidder was in dollars. Mr. Hutt said he believes Anthem.

Mr. Gross asked do you go out to bid for property casualty. Mr. Hutt answered yes. Mr. Gross asked do you ask multiple agents to bid on that. Mr. Treiber said they put it out for multiple agents and indicated it's a four year bid.

Mr. Gross asked if the town does any diversity training. Mr. Hutt stated they have done it in the past and if time permits and they have the resources to do it but it's been difficult during the pandemic. Mr. Hutt said it's something we are always willing to provide.

Mr. Comerford inquired about retention bonuses. He asked if we are stilling paying those based upon our contracts. Mr. Hutt said we have the Professional services insurance consultant line item for \$60,000 and that's all we pay.

The Mayor stated the town is not self-insured on property casualty insurance we are self-insured on health insurance.

Mr. Comerford asked how much we saved collectively because we are self-insured. The Mayor stated insurance costs go up every year there is no way to see if there is a savings and it depends on how many claims there are in a given year.

Councilor Shortell stated the Mayor covered it. Self-insurance you pay as you go. He said we absolutely saved money being self-insured and we are in good shape with health insurance.

The Mayor stated on behalf of the Administration we are aware of the concerns raised by Mr. Comerford to the extent of this budget and will address those concerns that will be a matter of conduct in the coming year.

RISK MANAGEMENT

In Attendance: Kurt Treiber, Risk Manager

Mr. Comerford asked if the town insures the abandoned building at Center Street Cemetery. Mr. Treiber stated the town pays the premium.

Adelheid Koepfer asked if unspent funds can be spent on other projects.

PENSION

*In Attendance: James Hutt, Director, Human Resources
James Bowes, Comptroller*

Councilor Testa indicated in the last two years contribution by the town has gone up about 10% a year and what is the reason for that. Mr. Hutt explained when we submit our budget we anticipate a salary increase and build our estimate for pension contributions by the town for the next fiscal year as well as information we get from BOE in terms of what their total pension payroll will be for the upcoming year.

Councilor Testa indicated he is questioning the \$800,000 increase from last year to this year. Mr. Bowes stated it's a combination of factors determined by the actuary firm that creates the plan. It's the liability versus the market value of the assets. He mentioned on the earnings side we are doing well on the cost side folks are working longer and there is an older workforce.

The Mayor stated since he has been Mayor we have made contribution at the minimum of what the actuary has dictated.

INSURANCE PROPERTY/CASUALTY

There were no questions.

PUBLIC WORKS

In Attendance: Mr. Baltramaitis, Director, Public Works

Mr. Baltramaitis reviewed the proposed budget for fiscal year 2020-2021. He mentioned for this year there is less than a 1% increase than previous years.

Mr. Comerford asked Mr. Baltramaitis if Public Works has donated any money into repairs for the building at Center Street Cemetery and if not is it in the budget this year. Mr. Baltramaitis answered no and stated it is not in the budget this year.

Mr. Comerford asked why Public Works is paying for BOE's fuel. Mr. Baltramaitis indicated we pay for utilities at the railroad station. Mayor Dickinson stated the railroad station is a town owned building being used by BOE and we have responsibilities for that building.

Mr. Comerford asked if the Gazebo at Fishbein Park will be replaced. Mr. Baltramaitis stated we are proposing \$120,000 for improvement projects and that includes replacement of the Gazebo along with other improvement along the park.

Mr. Comerford asked if it is in the budget to fix the bus stop. Mr. Baltramaitis said no, but that's a small project and Public Works can repair it and it will come out of a general fund.

Ed Bradley, 2 Hampton Trail, questioned if this year's budget includes road repairs along Hampton Trail. Mr. Baltramaitis answered no there is not a direct budget set for that but that would be a small project and something we would do in-house. He said if work is required we will absolutely do it.

Adelheid Koepfer inquired about utilities PPW Line item 53010 and asked if this is the total for light, heating, cooling and water for all town building excluding school buildings. Mr. Baltramaitis answered yes and indicated it includes all those buildings but that line item also includes a lot more than just building utilities.

Ms. Koepfer inquired about materials and supplies and asked what other materials and supplies are contained in that. Mr. Baltramaitis said it's everything else we buy and one the biggest items that comes out of that line item is road salt.

Ms. Koepfer asked if it's fair to say we spend over \$1 million annually on utilities for town buildings. Mr. Baltramaitis stated out of the \$840,000 a large portion of that is spent on other things so he doesn't know if it's fair to say we spend over \$1 million dollars annually.

Ms. Koepfer asked if the last energy audit of town buildings was done in 2012. Mr. Baltramaitis said he believes that is correct.

Ed Bradley, stated it's been 18 years since the Mayor and Mr. McCully said Hampton Trail was going to be done. Mr. Baltramaitis said it's not in this year's budget and if the current Town Engineer determines that mitigation work is required he will do it. Mr. Bradley asked if it will be in next year's budget. Chairman Cervoni stated next year's budget hasn't been determined.

ENGINEERING

In Attendance: Alison Kapushinski

Ms. Kapushinski gave an overview of proposed budget.

There were no questions.

CAP & NON RECURRING/SIX YEAR CAPITAL

Councilor Testa asked if Administration has a plan for the \$1.8 million left over funds. The Mayor stated with regard to the money in capital funding we are always reluctant to use that money for anything other than capital projects. He went on to state there is never an end to capital projects. It gives us a chance to plan for the unknown. Councilor Testa asked where that

money is and Mr. Bowes stated it's in the audit. Councilor Testa then asked if that amount is on some kind of balance. Mr. Bowes answered yes on the balance sheet.

Councilor Zandri stated if we earmark money that is part of the amount of money that is with the entire budget for the year and that's what causes taxes to go up. Mr. Bowes explained the impact on mill rates for the Cap and Non fund is basically a wash. He went on to say it's basically an expenditure in the general fund.

Councilor Zandri and Mr. Bowes discuss appropriate use of general fund.

Councilor Zandri asked if there is another mechanism we could use in short order instead of money that is left out on the table. Mr. Bowes stated it depends on the type of expenditure. Mr. Bowes went on to say can we do it, yes but should we do it, no.

There was further discussion between Councilor Zandri and Mr. Bowes.

Councilor Shortell wanted to follow-up on some projects that were in the monthly report and cap and non report. He wants to understand the \$1.8 million. He inquired about town wide paving – \$500,000 from fiscal year 2014-2015 and wants to know if that will go to unassigned. Mr. Bowes answered yes.

Councilor Shortell asked if the \$800,000 that you couldn't transfer is that reflected in this report. Mr. Bowes said that is already reflected.

Councilor Shortell asked if Hall Avenue streetscape is encumbered or still open. Mr. Baltramaitis stated while the improvements are complete we are still closing out the project so he can't say the project is one hundred percent complete.

Councilor Shortell asked if the project from fiscal year 2011-2012 South Turnpike Road culvert for almost \$79,000 is still ongoing. Ms. Kapushinski stated we are going out to construction for this culvert next fiscal year.

Councilor Testa wants to know on page 83 how we split that money in the current years budget.

There was discussion between Councilor Testa and Mr. Bowes

The Mayor explained money is taken before it enters in the Cap and Non.

There was further discussion between Councilor Testa and Mr. Bowes.

Mr. Bowes explained the general fund balance is separate from other fund balances.

Councilor Testa wanted to clarify it's a separate balance of extra funds on top of the rainy day funds. Mr. Bowes answered yes.

Councilor Shortell asked if the Council had not done what it did last year with the interception of

funds would the cap and non actually be \$2.6 million unassigned and not \$1.8 unassigned. Mr. Bowes stated not until all of those projects are completed and their final cost determined. He said theoretically if everything came through the way it was budgeted that would be correct.

Councilor Shortell stated it looks like there is \$605,000 that's going to be unassigned and once we close out the fiscal year we will be at about \$2.4 million.

Mr. Bradley asked the total deferred amount in cap and non. Mr. Bowes replied \$2.4 million.

Mr. Bradley asked how much is in unused money in other capital accounts. Mr. Bowes said he does not have those numbers in front of him.

Mr. Bradley asked what we have coming in new capital grants. Mr. Bowes stated \$538,000 for town and road and \$287,000 for local capital improvement, roughly \$800,000.

Mr. Bradley asked how much is budgeted in the coming year from a capital standpoint for town roads. Mr. Bowes replied \$913,000.

Mr. Bradley stated open space has always been a big issue for him. He asked the Mayor if he would be receptive to purchasing open space that sits behind the hill over by Interstate 91 Route 68 and Williams Road. The Mayor stated we're always open to assessing any piece of property And noted it's reviewed by the Conservation Commission. Mr. Bradley asked if we could be more aggressive in our approach. The Mayor said to send him information and he will look at it.

The meeting was adjourned at 10:53 p.m.

Respectfully submitted,

Lisa Moss
Council Staff
Meeting digitally recorded

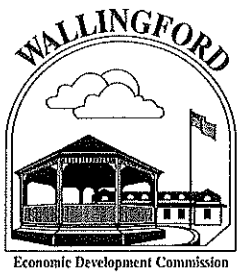
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AT _____ AND RECEIVED BY
Deborah McKiernan TOWN CLERK

Vincent Cervoni, Chairman

Date

Deborah McKiernan, Town Clerk

Date



Town of Wallingford
Economic Development Commission
45 South Main Street, Room 311
Wallingford, CT 06492

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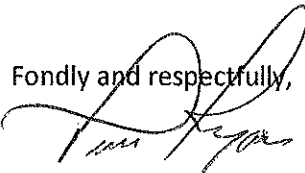
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May 18, 2021

Mayor William Dickinson
Mayor's Office
45 South Main Street
Wallingford, Connecticut 06492

Dear Mayor Dickinson:

In accordance with my conversation with Town Council Chairman, Vincent Cervoni; the Economic Development Marketing Committee along with the Student Marketing Team from Quinnipiac University are prepared to present the Economic Development Commission's Digital Marketing Initiative to the Town Council at the meeting dated Tuesday, May 25, 2021.

Fondly and respectfully,

Tim Ryan, Economic Development Specialist

Wallingford Economic Development Commission & Staff

Joseph E. Mirra, Chair
Hank Baum, Commissioner
Gary J. Fappiano, Commissioner
James P. Wolfe, Commissioner
Rob Fritz, Alternate

Mark R. Gingras, Vice-Chair
Patricia Cymbala, Commissioner
Rosemarie D. Preneta, Commissioner
Anthony Bracale, Alternate
Stacey Hoppes, Secretary