



**Town of Wallingford ♦ Connecticut
Jubilee Parade Committee**

Regular Meeting Minutes

June 16, 2021; 6:30 PM

East Wallingford Volunteer Fire Department, Kondracki Lane

Call to order:

Parade Committee chair Jonathan Judd called the meeting to order at 6:33 PM.

Attendees:

Jonathan Judd, Sharon Whitehouse, Greg Whitehouse, Rajan Doering, Cathy Granucci, Larry Zabrowski, Lisa Powers, Marty Mansfield, Lt. Anthony DeMaio, Jim Seichter, Tim Clark, Cate Beaumont, Bob Devaney

Pledge of Allegiance.

Approve Minutes from February 19, 2020:

Motion: Cathy Granucci; **Seconded:** Anthony DeMaio; **Motion:** Approved

Discussion Items:

1. **Chair Report:** Jonathan gave a recap of the three big-ticket units that are all onboard.
We still need to design and purchase sponsorship flags, division banners, and various lawn signs (parade parking shuttle, directional arrows, shuttle bus signs, and others). The budget should cover this costs, although the exact amount has not yet been estimated.
Most of the 2020 parade should be back, less than 5% have declined to participate in 2022.
Our committee will passively bring in new marching units, not actively.
2. **Financial Director:** Jonathan noted that the funding and sponsorship should cover the remaining expected costs of the parade.
3. **Volunteer Directors:** Greg and Sharon Whitehouse noted they have about 30 volunteers and still require about 60 more for parade day. They are working on a parade-day list of task and areas that need volunteers and the counts.
4. **Jubilee Committee:** Marty Mansfield mentioned that the Jubilee week committee will help out with the signage, as we need to keep the banners and artwork in the same style as the overall jubilee week.
5. **Logistics Director:** Bill Celata was not present so no report given

Wallingford 350th Jubilee Parade Committee

Headquarters: 128 Center St, Wallingford, CT 06492 ☎ (203) 284-1807

• *Mailing Address:* c/o 350th Parade Committee, Town Hall, 45 South Main Street, Wallingford, CT

• www.wallingford350.org ♦ Email: 350paradechair@gmail.com



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- 6. Float Directors:** The existing float guidelines are still valid, we will schedule a series of workshops in January or February next year.
There appears to be more vehicles and antique cars than towed floats, which should make parade day safety inspections easier.
- 7. Fife and Drum:** Dawn Tatro has sent out reminder emails to all of the F&D units that committed for last year's parade and reviewing new contracts to be submitted.
- 8. Food Trucks:** Jonathan gave the report, as food truck coordinators are needed.
The town's website has the application form to fill out.
There are 5 to 6 locations of food trucks, the exact number of trucks per area is still under evaluation, as are the types of cuisine desired.
- 9. Entertainment:** Johnny Rozz was not present. No report given.
- 10. Security:** Lt. Anthony DeMaio mentioned that many details are still in progress, the finalized logistical plan & parade route will drive many of the decisions.
- 11. Website:** Jonathan has left a few voicemails for Ryan at Wallingford Computer, Bob Devaney will be in touch with Ryan soon.

Public Comment: None

Round Table: None

Next Parade Committee Meeting:

July 21, 2021

East Wallingford Volunteer Fire Department 6:30 PM

Adjournment:

A motion to adjourn at 7:18 PM was made.

Motion: Marty Mansfield; **Second:** Cathy Granucci; **Motion:** Passed

Minutes respectfully submitted by

Bobbie Dise, Secretary

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