

WALLINGFORD REGIONAL SOLID WASTE PROJECT POLICY BOARD

Minutes of the May 27, 2021 Special Meeting

The Special Meeting of the Policy Board of the Wallingford Regional Solid Waste Project was held at Room 315, Wallingford Town Hall on May 27, 2021. Present at the meeting were Sean Kimball, Town Manager, Town of Cheshire; Attorney Brendan Sharkey representing the Town of Hamden; Tim Coon, City Manager representing the City of Meriden; Policy Board Chairman Michael Freda, First Selectman, Town of North Haven; Mayor William Dickinson, Jr., Town of Wallingford; participants included Jeffrey Donofrio, Attorney for the Towns of Cheshire and North Haven; Attorney Chris Clark, City of Meriden; Janis Small, Attorney for the Town of Wallingford; and Mark Bobman, WRSWP Executive Director.

The meeting was called to order at 1:10 p.m. by Chairman Michael Freda.

- I. A motion was made to approve Minutes of the November 10, 2020 WRSWP Policy Board Special Meeting was made by Mr. Kimball, seconded by Mr. Coon and the motion was unanimously approved.
- II. Mr. Bobman explained Item II suggested motions stem from a staffing transition following retirement of the Town of Wallingford Comptroller, with a request from his successor for clarification since the budget adopted in January 2020 for Fiscal Year 2021 anticipated Policy Board revenues which were not realized, and while there was an implicit assumption reserve funds would be used there was no formal motion to authorize transfer of the funds. A motion was made by Mr. Coon, seconded by Mr. Kimball to amend the Fiscal Year 2021 budget, and authorize the Town of Wallingford to transfer \$70,614.00 from the Wallingford Project Solid Waste Participating Towns' Reserve Fund (Account #650 - funds held in trust with the Town of Wallingford acting as custodian) to the Town of Wallingford general fund (Account #211) for the Professional Services Agreement with BRRFOC, including appropriations and payment of the 4th quarter invoice (\$17,653.50). Mr. Coon inquired whether the \$17,653.50 is included in the \$70,614.00 and Mr. Bobman responded affirmatively, and the motion was unanimously approved. A motion was made by Mr. Coon, seconded by Mr. Kimball to amend the Fiscal Year 2021 budget, and authorize the Town of Wallingford to transfer \$3,950 from Account #650 to reimburse Wallingford for administrative support, and the motion was unanimously approved.
- III. Chairman Freda called for a motion to enter into Executive Session pursuant to Conn. Gen. Stat. §1-210(b)(1), §1-210(b)(4) and §1-200(6)(E) to discuss:
 - a. Claims associated with interruption of contractual services and payments required under the Municipal Solid Waste Disposal Agreements;
 - b. Privileged Attorney-Client correspondence; and
 - c. Chairman's discussions with members of the Bristol Policy Board matters concerning the Executive Director's Professional Services Agreement

Mr. Kimball made the motion, inviting all in attendance to remain during Executive Session, seconded by Mayor Dickinson and the motion was unanimously approved.

- IV. The meeting resumed in Public Session, and Mr. Sharkey moved to appropriate \$2,500.00 representing 50% of costs split equally with Covanta for mediation services, seconded by Mr. Coon and the motion passed unanimously. Mayor Dickinson moved to transfer and appropriate from the Wallingford Project Solid Waste Participating Towns' Reserve Fund – Account #650 for all necessary and related expenses associated with mediation services, including the mediator's fee and an amount not-to-exceed \$5,000.00 for engineering and consulting services to be provided by HDR Engineering. The motion was seconded by Mr. Kimball, and was unanimously approved.

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- V. Mr. Bobman mentioned there is no WRSWP budget for Fiscal Year 2022, and any further appropriations would require action at a special meeting.
- VI. Mr. Bobman mentioned the Town of Wallingford has a substantial archive of electronic and hard copy documents going back many years, and referenced an example of what he believes is an important Memorandum of Understanding between the former CRRRA and DEEP, which protects the five WRSWP towns from responsibility for post-closure care and monitoring of the Wallingford landfill, and there are many other documents in the archive relating to operations of the former resource recovery facility which should be preserved. He stated he will provide each of the towns with a digital archive of WRSWP documents residing on Wallingford's computer. Mr. Coon asked whether this would be a copy provided on a flash drive, and Mr. Bobman responded affirmatively, and these documents are likely duplicates of materials already in the various towns' archives. Mr. Coon asked about hard copies, and Mr. Bobman said that is a discussion for another day.
- VII. Topics and format for the next meeting – this item was tabled.
- VIII. A motion to adjourn was made by Mr. Sharkey at 1:52 p.m., seconded by Mr. Kimball and unanimously approved, ending the meeting.

Mark Bobman, Executive Director
June 1, 2021