



**Town of Wallingford**  
**Economic Development Commission**  
**45 South Main Street, Room 311**  
**Wallingford, CT 06492**

**RETENTION/INCENTIVE COMMITTEE**  
**Economic Development Commission**  
**Special Meeting Minutes**  
**Friday, September 24, 2021**

**Town Hall, Room 205**  
**45 South Main Street**  
**Wallingford, CT**

The Retention & Incentive Committee special meeting was called to order at 9:00 a.m. by Chair Fappiano. Committee member Fappiano, and EDC Chair Joe Mirra (sit in for member Preneta), as well as staff member Ryan, were in attendance.

1. Discussion and possible action on April 29, 2021 special virtual meeting minutes - The minutes as presented were approved unanimously.
2. American Rescue Plan Act Update: Staff Ryan informed the committee that Wallingford will receive approximately \$13MM. The first of two (2) tranches has been received. An RFP is out now for a consultant to guide the town with their processes. ARPA funds can be used for those whose finances have been negatively impacted by Covid-19. On behalf of the EDC, we will push the message that businesses should receive the funds first...then see what is left for other allowable uses. Some of these uses may be infrastructure to improve water quality, funds for public buildings to improve air quality, Youth and Social Services for families in need, and others. The consultant will guide the town departments when creating an application and the application process. RFP is due October 14, 2021. The Town has until 2024 to make determinations on how the funds will be used and distributed. The town has until 2026 to distribute the funds. We're hoping to have an application finalized by mid-winter.
3. Workforce Development Update - Joe Mirra informed the committee that the HUBCAP has 2 Pipeline Opportunities scheduled for October. The HUBCAP Board of Directors has been rebuilt and is looking to align school curriculum to create career opportunities within Wallingford. Mirra asked staff member Ryan to get together with Rob Kovi, Career and Technical Education Coordinator for Wallingford Public Schools, to discuss the Board of Education Committee's - Think Tank. The HUBCAP would also like to have a meeting open to parents to show them the value these opportunities create for their children. Mirra would like the EDC to encourage more community involvement with the HUBCAP and the Pipeline Programs.

4. DECD Incentives Update: Ryan informed the Committee that Gov. Lamont changed the direction of the incentive programs shortly after his election. The funds remain employment and job driven. Jobs need to be created by the applicant before the incentive is paid. Businesses are currently being wooed by other states and it is very important to build local relationships with business owners, remain resilient, and continue our retention efforts.
  
5. Next meeting - Friday, October 29, 2021 @ 9:00 a.m.

By unanimous vote, the meeting adjourned at 10:06 a.m.

c: Town Clerk  
Staff  
ec: Website

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