

CHANGE IN LOCATION – REMOTE ONLY

TOWN OF WALLINGFORD
PUBLIC UTILITIES COMMISSION
WALLINGFORD TOWN HALL
ROOM 315
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492

Tuesday, January 4, 2022

TIME: 6:30 P.M.

The Town of Wallingford, Public Utilities Commission meeting of January 4, 2022 will take place **REMOTELY** only. It shall commence at 6:30 p.m. It is expected that the public will be permitted to comment on the Agenda Items as instructed by the Chairman. Materials for this meeting will also be posted on the Town's website for viewing prior to the meeting. The meeting can be accessed through:

<https://global.gotomeeting.com/join/914532013>

YOU CAN ALSO DIAL IN USING YOUR PHONE:

United States (Toll Free): 1-866-899-4679

United States: 1-(571)-317-3116

Access Code: 914-532-013

AGENDA

1. Pledge of Allegiance
2. **Consent Agenda**
 - a. Consider and approve Meeting Minutes of December 21, 2021
 - b. Consider and approve Special Meeting Minutes of December 23, 2021
 - c. Consider and approve Budget Amendment – Water – Injuries & Damages – Worker's Compensation
3. **Items Removed from Consent Agenda**
4. Committee Reports
5. Correspondence

RECEIVED FOR RECORD 12-29-21
AT 1:30 p.m. AND RECEIVED BY
Deborah McKernan TOWN CLERK

PUBLIC QUESTION AND ANSWER PERIOD: 6:45 – 7:00 P.M.

Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.

Please Note on December 21, 2021 Minutes:

Included after page 7 of the draft minutes is the Sewer Division General Manager's Report for November 2021, dated December 15, 2021.

It was not included in the Director's Report section of the PUC Agenda for the December 21, 2021 Meeting.

1
2 **DRAFT**

3
4 PUBLIC UTILITIES COMMISSION
5 WALLINGFORD ELECTRIC DIVISION
6 100 JOHN STREET
7 WALLINGFORD, CT 06492
8 Tuesday, December 21, 2021
9 6:30 p.m.

10
11 **MINUTES**

12 .
13 **PRESENT:** Commissioners Patrick Birney and Joel Rinebold; Water and Sewer Divisions General
14 Manager Neil Amwake; Water and Sewer Divisions Office Manager Brian Naples; Electric Division
15 General Manager Tony Buccheri; Electric Division Business Manager Marianne Dill; Attorney Gerald
16 E. Farrell, Sr., Mayor William W. Dickinson, Jr. and Executive Secretary Michelle Bracale acting as
17 Recording Secretary

18
19 **MEMBERS OF THE PUBLIC:** Lauren Takores (Record-Journal)

20
21 **ABSENT:** Chairman Robert Beaumont, Director Richard Hendershot, Bernadette Sorbo
22

23 Mr. Birney called the Meeting to order at 6:30 p.m., and the pledge of Allegiance was recited.
24

25 **1. Pledge of Allegiance**

26
27 **2. Consent Agenda**

- 28
29 a. Consider and approve the Meeting Minutes of December 7, 2021
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31 **Motion to approve Consent Agenda Items**

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33 **Made by: Mr. Rinebold**

34 **Seconded by: Mr. Birney**

35 **Votes: 2 ayes**

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37 **3. Items Removed from Consent Agenda**

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40 **4. Discussion and Action: Approval of the Director's Report for the Month of November**

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Mr. Buccheri stated that Rick Hendershot has prepared the report and that Water and Sewer General Manager Mr. Amwake and himself can add input from their reports. If either of the commissioners have questions, they would be entertained by Mr. Awake or Mr. Buccheri.

Mr. Rinebold stated that he had some technical conversations and that he's satisfied with where we're at right now.

Mr. Birney began with Electric and then stated that he would then move to Water and Sewer. Asking for a report on any personnel issues, concerns, etc.

Mr. Buccheri stated that at this point the Electric Division has five vacancies and that there is an opening for a System Operator. He stated that they are also looking for an Accountant I. The former Assistant Office Manager's last day was last Friday, December 17, 2021. Electric is in the process of posting for that position as well. There are also two positions open in the Substation Maintenance group; one Maintenance Electrician and one Chief Maintenance Electrician.

Mr. Amwake stated that, on a positive note, they have promoted Jay Pawlowski from the Assistant Superintendent to Water Superintendent effective December 26, 2021. With that, there is a vacancy for Watershed Caretaker with the Watershed Crew. There are four full time openings at the Pistapaug Pond Water Treatment Plant. We have postings out for both the Junior Operator as well as the Senior Operator. There is a bit of frustration with the Water/Sewer Inspector as the posting closed October 5, after the Authorization for Employment was submitted in August 2021. Human Resources informed Mr. Amwake that the oral panel will not be until early January 2022. Even after the oral panel, there is a wait for the certified list, then to conduct interviews, give an offer, then background checks, drug and alcohol screening, physical and then bringing the candidate on board. So, they are looking at a seven or eight month vacancy for that position. The Sewer Division is in a good position right now.

Motion to approve the Director's Report for the month of November

- Made by: Rinebold**
- Seconded by: Birney**
- Votes: 2 ayes**

Mr. Birney then moved on to the next order of business;

5. WPCF Upgrades Project.

Mr. Amwake stated that at Secondary Settling Tanks 5 and 6 the contractor is performing rubbing of the interior concrete. The influent baffles for the new Secondary Settling Tanks 5 and 6 have been installed.

81 What that does is when flow comes into the tanks, we spread it across the full width of the tanks,
82 because you do not want the flow channelized. The south side of the excavation is approximately
83 threequarters backfilled. The masons are installing the exterior brick for the electrical building on top of
84 the Secondary Gallery extension roof. Construction of the interior block walls is ongoing. And
85 installation of the steel roofing deck and joists for the Electrical Building is progressing as well. As for
86 the Secondary Pump Station, installation of the electrical system for the building continues, including
87 wiring for the fire alarms and emergency lighting. , The SPS pumps themselves have been energized
88 and in the last month they have been tested as well. Installation of the floats for the pumps has been
89 completed. As a reminder there are five pumps: two large, two medium and one small. The floats will
90 allow the SPS to automatically turn on the number and size of the pumps we need depending on the flow
91 through the wastewater treatment plant. At the Tertiary Phosphorus Building (TPB) installation of the
92 process piping on the lower and upper levels is substantially complete. Kruger was onsite to verify
93 installation of the Actiflo system and conduct the dry and wet inspections of the tertiary phosphorus
94 treatment system.

95
96 Mr. Birney commented that it's all coming together now. He questioned if the tertiary phosphorus
97 building is the building with the sand and Mr. Amwake stated that it was. Mr. Amwake also stated that
98 the dry and wet inspections of the phosphorus system is inspected before the system is put into
99 operation. The piping has all been tested with clean water at this point, looking for leaks, making sure
100 everything is sealed tight before the performance testing begins later this winter. The building
101 grounding system has been installed as well.

102
103 Mr. Birney questioned if the five pumps have been tested when he had been through there on December
104 10th to which Mr. Amwake stated that they were in the process. The indication was when you looked at
105 the post aeration tank and it was filled with that water, we were in the process of doing it then.

106
107 At the UV Post Aeration Building, the UV disinfection system was inspected by Trojan, the
108 manufacturer and the commissioning of the UV equipment is complete. That equipment is basically just
109 in a hold pattern until it is turned on. The electric work continues at the Personnel Electric Building.
110 Concerning the site work, the natural gas piping has been installed and gas service provided to the
111 Secondary Pump Station, the Tertiary Phosphorus Building and the UV/PA building as well. The top
112 for the effluent junction chamber adjacent to the UV/PA building has been set. The contractor is
113 replacing a portion of the plant drain pump station discharge pipe, which goes to the head of the Primary
114 Settling Tanks. The reason for this work is that a portion of the former plant drain discharge piping was
115 in conflict with Secondary Settling Tank 6. Mr. Amwake asked if there were any questions on where he
116 stands on the construction or process.

117
118 Mr. Rinebold stated that he appreciated the tour that was given a few days ago.

120 Mr. Birney mentioned that Mr. Amwake had mentioned on the tour that the masons had been working
121 during that time and was wondering if that has kept going.

122
123 Mr. Amwake stated yes. It was unfortunate because when there was warm weather last week, there was
124 also some precipitation, so they are using some heated blankets to keep the work going. He is hoping it
125 will be finished in the next week or so. There is only about two vertical feet left.

126
127 Mr. Amwake then began looking at the financials, stating there is no change from the last month. The
128 contract is up to date at \$45,667,715.49 (about 1/3 of 1%). The construction contract schedule, no
129 change as of November 15. There is a change order for a time extension in process. The tertiary
130 phosphorus treatment needs to be (per the DEP and town's directive) up and running by April 1. The
131 tertiary phosphorus treatment system will be up and running at that point. He then asked if there were
132 any questions on financials or schedules.

133
134 Mr. Rinebold stated that he was all set.

135
136

137 **6. Discussion and Possible Action: Power Cost Adjustment: January 2022 – June 2022**

138
139 Mr. Buccheri made sure everyone had a copy of the memo given by Marianne Dill to Mr. Buccheri
140 regarding the PCA calculation for January 2022 through June 2022. New opportunities rate 12 power
141 cost adjustment to determine any under or over collection of cost for our customers and then incorporate
142 that into the PCA calculation. That result for the prior period reconciliation is at under collection in the
143 amount of \$443,976.00. In accordance with number 12, revised power cost adjustment value must be
144 completed to be effective January 2022. The next paragraph goes on to describe what the under
145 collection is and then the forecast for the next six months. It shows in total is a total result PCA charge
146 of .0124 per kWh for WED customers and for Northford customers adjusted for the taxes it's .015452
147 per kWh. Then we talk about our cash position as of September 30, 2021. Where that stands at slightly
148 north of 28 million, with a minimum cash requirement slightly more than 21 million, which results in
149 slightly more than 7 million dollars. The projected zero part p if we were looking for zero costs would
150 be .288, and the projected costs on the 50%, PCA would be roughly 1.64 million.

151
152 Mr. Rinebold asked for help in understanding the numbers here with the 50% PCA greater .0062 that
153 would have cost about 1.6 million and with the surplus above minimum would be used up in about four
154 years?

155
156 Ms. Dill responded the 7.3 if we use to go forward for a period of four years, it would be flashing the 1.6
157 for six months.

158

159 Mr. Rinebold responded that he was trying to understand if we have cash in excess over minimum,
160 what's the duration of that excess?
161
162 Mr. Buccheri asked if we were to remain at a PCA of .62?
163
164 Mr. Rinebold said yes, that is the question.
165
166 Ms. Dill stated that it would be over two years.
167
168 Mr. Rinebold stated that this would be a reasonably effective way to pull down the excess over
169 minimum cash reserves while still protecting the financial integrity of the system.
170
171 Mr. Birney mentioned that there was some discussion in one of the memos about the CMEEC
172 settlement. He wanted to be re-educated on how that impacts the analysis of the PCA for the next six
173 months.
174
175 Mr. Buccheri pointed out that he was referencing the memo from Ms. Dill on the second to last
176 paragraph. He stated that was for the settlement.
177
178 Mr. Birney stated he had a separate question for that, but he thought there was a line about the CMEEC
179 settlement over the last year. How does that relate to the calculation?
180
181 Mr. Buccheri stated that goes away in the next week. The CMEEC settlement is done in December at
182 which point we have given back all of the 3.765 million.
183
184 Mr. Birney then questioned how does that impact the PCA adjustment, if at all?
185
186 Ms. Dill replied that it does not impact the PCA adjustment, it just impacts the delta in the comparison
187 of the net bill for December vs. January.
188
189 Mr. Buccheri stated that for example, for the average 750 kilowatt hour a month residential customer, it
190 shows the impact come January.
191
192 Mr. Birney stated the second question does relate to what Mr. Buccheri just talked about. The Pierce
193 Plant scheduled maintenance. He was not sure what exactly that line item is.
194
195 Mr. Buccheri informed that there was maintenance that was performed in October. The maintenance of
196 it was scheduled as budgeted as far as waiver goes for the past two years and move forward. It is
197 recommended maintenance that is done after a certain amount of operations. There is two numbers
198 mentioned, 400 and 600 and CMEEC opted to wait the 600, which they hit this year, but they don't

199 budget for the potential materials required. They did not budget for the potential material required
200 during that inspection. That is what we're seeing here is the materials that were taken out of inventory
201 and expensed during that.

202

203 Mr. Birney questioned that under Rate 12 is an automatic line item for the PCA?

204

205 Mr. Buccheri and Ms. Dill responded that is correct.

206

207 Mr. Birney stated he had no further questions.

208

209 **Motion to set the PCA at 50% of value for the next 6 months at .006200 kWh for the period**
210 **ending June 30, 2022.**

211

212 **Made by: Rinebold**

213 **Seconded by: Birney**

214 **Votes: 2 ayes**

215

216 **7. Executive Session pursuant to CT § 1-225(f), §1-200 (6)(D), (E), §1-210(b)(5)(B) and §7-**
217 **232a to discuss the Pierce Property lease.**

218

219 **Motion was made to move into Executive Session at 6:50 p.m. pursuant to CT § 1-**
220 **225(f), §1-200 (6)(D), (E), §1-210(b)(5)(B) and §7-232a to discuss the Pierce Property**
221 **lease.**

222

223 **Made by: Rinebold**

224 **Seconded by: Birney**

225 **Votes: 2 ayes**

226

227 **Attendance at Executive Session: Commissioners Patrick Birney and Joel Rinebold,**
228 **Electric Division General Manager Tony Buccheri, Business Office Manager Marianne**
229 **Dill, Attorney Gerald E. Farrell, Sr., Mayor William Dickinson**

230

231 **Motion was made to conclude Executive Session at 7:30 p.m.**

232

233 **Made by: Rinebold**

234 **Seconded by: Birney**

235 **Votes: 2 ayes**

236

237 **Time of Executive Session: 6:50 p.m. to 7:30 p.m.**

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- 8. Discussion and Possible Action: Approve amendments to the Lease of the Pierce Property and the facilities encompassing same, the Assignment of the Lease by CMEEC to MPH AL Pierce, LLC, the Estoppel Agreement in connection with same Assignment, and the execution of the documents by Mayor Dickinson.**

No Action Taken

- 9. Motion to adjourn at approximately 7:30 p.m.**

Made by: Rinebold

Seconded by: Birney

Votes: 2 ayes

Respectfully submitted,

Respectfully submitted,

Michelle Bracale
Recording Secretary

Joel Rinebold
Secretary

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER AND SEWER DIVISIONS
377 SOUTH CHERRY STREET
WALLINGFORD, CT 06492
203-949-2670

INTEROFFICE MEMORANDUM

TO: RICHARD A. HENDERSHOT, DIRECTOR OF PUBLIC UTILITIES
FROM: NEIL H. AMWAKE, P.E., GENERAL MANAGER
SUBJECT: SEWER DIVISION GENERAL MANAGER'S REPORT FOR NOVEMBER,
2021
DATE: DECEMBER 15, 2021

Major activities in the Sewer Division for November, 2021 included the following:

Alarms, Trouble Calls and Emergencies

- * The Sewer Division responded to seven alarms and trouble calls during the month including: four lateral backups (responsibility of the homeowner), an ejection pump leak on Clintonville Road (responsibility of the homeowner), a cross collector not turning at the Waste Water Treatment Plant (bad gear box, new one was ordered), and a power outage at Ashley Lane PS (reset equipment).

Project Updates (Engineering Section)

- * Durham Road Sanitary Sewer Main Replacement – Contract 50: Construction is substantially complete. Final paving consisting of a half-width mill and overlay will likely occur in Spring, 2022.
- * I-91 Pump Station and Force Main: The Engineering Section is developing a preliminary site plan to be utilized to discuss the proposed site layout with the Connecticut Department of Transportation. The field work for the site survey is completed and a plan is forthcoming.
- * Inflow and Infiltration Removal Program: Correspondence and inspections are suspended due to the COVID-19 pandemic.

Operations and Maintenance

- * Collection system staff continued preventive maintenance of the system with 25 feet of sewers televised and 750 feet of sewers flushed during the month. Through November, 8.51 miles of sewers have been televised (4.28% of the system) and 13.30 miles of sewers have been flushed (6.70% of the system) in 2021. The gravity collection system is approximately 198.6 miles total.
- * Sewer Division staff performed no manhole inspections during the month.
- * Operational highlights of the Sewer Division for the prior month include:
 - o Two construction shut downs requiring emptying two secondary settling

- tanks with staff coming in at 4:00 AM to open gates to suspend (stop) effluent flow;
- o Boiler, roof top and lab HVAC units semiannual services completed;
 - o MRT and Collection Crews cleaned the Low Level PS wet well of rags and debris;
 - o Mowers and yard equipment were winterized, portable pumps were drained, sander and plows tested, prepared snow blowers and winter equipment for upcoming season; and
 - o Staff attended training for the new 6-mm screens in the Secondary Pump Station, the thickened sludge pumps in the TPB, high pressure plant water pumps, and the polymer transfer pump.

Personnel

- * An Authorization for Employment for a Clerk Typist II in the Business Office was initiated on June 4, 2021. A Certified Open Competitive Register was transmitted by the Human Resources Department on October 18, 2021. A Conditional Offer Letter to the preferred candidate was transmitted on November 17, 2021.
- * An Authorization for Employment for a Laborer was initiated on August 9, 2021. The internal job posting was posted on August 17th with a closing date of August 27, 2021. A Certified Open Competitive Register of external candidates already exists from a prior Laborer recruitment effort. Kyle Lyde began work with the Sewer Division on November 30, 2021.
- * An Authorization for Employment for a Collections Maintainer II position was initiated on September 8, 2021. The job posting was advertised on September 17, 2021 with a closing date of October 12, 2021. The next step is for HR to conduct a merit exam.
- * An Authorization for Employment for a Maintenance Repair Technician I was initiated on October 8, 2021. The internal job posting was posted on October 8th with a closing date of October 19, 2021. Please note that a Certified Open Competitive Register was established per the prior MRT I posting. Austin Nicefaro began work with the Sewer Division on November 29, 2021.

Statistics and Metrics

- * Recorded influent flow to the wastewater treatment plant was 154.93 million gallons for the month, an increase in flow of 17.87% compared to November, 2020 (an increase of 23.49 MG for the month). This represents an average daily flow of 5.47 mgd for the month.

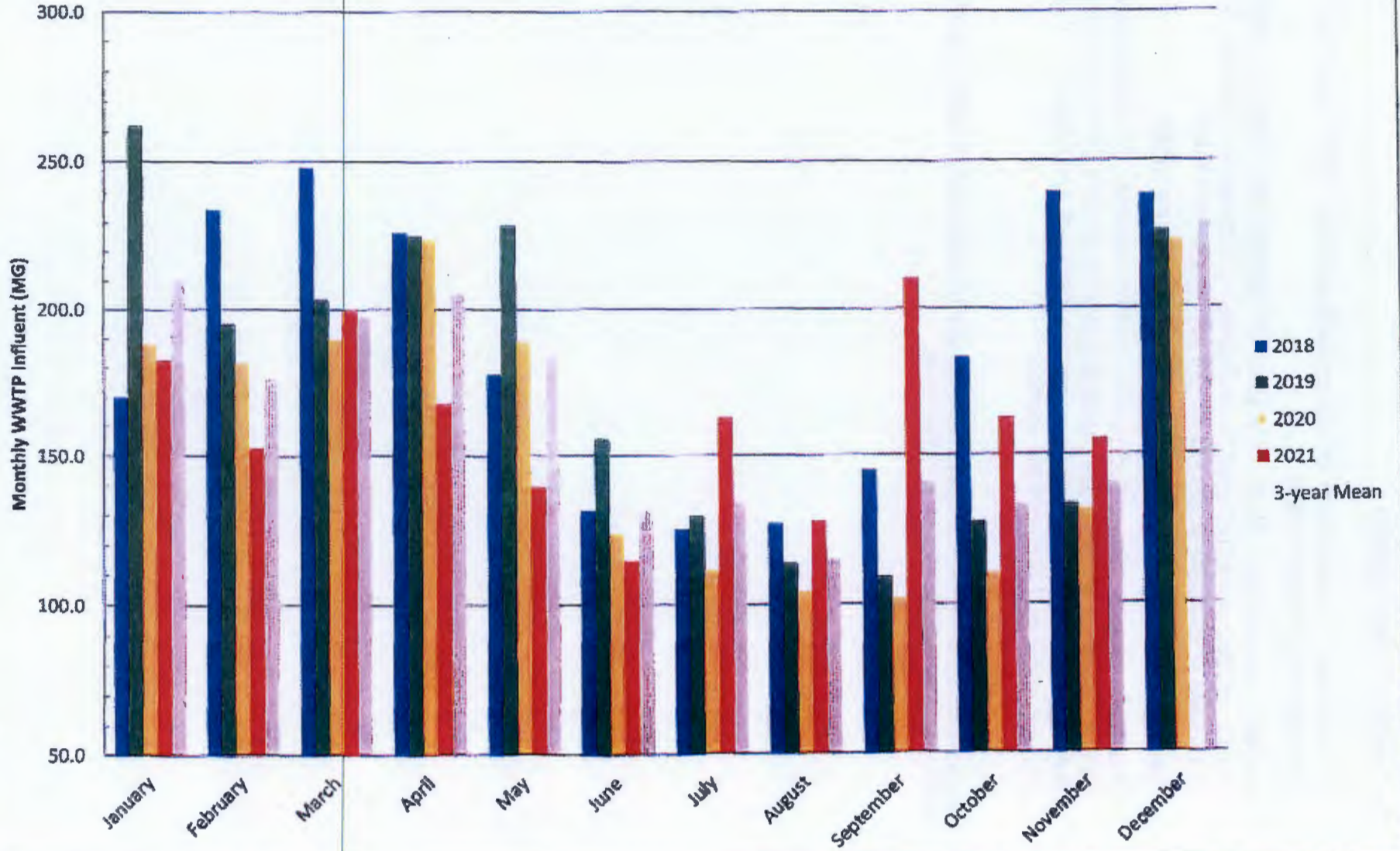
The 12-month rolling average through November, 2021 is equal to 5.43 MGD, which is below the 90% permit threshold of 7.2 MGD.
- * At the wastewater treatment plant, nitrogen discharge levels averaged 355 pounds per day for the month (68.0% treatment efficiency with an influent nitrogen level of 1,110 pounds per day), versus a discharge of 340 pounds per day in November, 2020. This quantity is approximately 86 pounds over the

current year's permit level of 269 pounds per day. The annualized average is 403 pounds per day to date.

- * Synagro transported 40.81 dry tons of biosolids for disposal during October 2021. Please note that due to a change in Synagro's reporting timeline, the quantities of biosolids disposed on will now lag by one month.
- * The WPCF received 10,000 gallons of septage for the month.
- * The Maintenance Repair Technicians (MRTs) serviced 24 Department of Public Utilities vehicles in November, including twelve Electric Division vehicles (50% of time spent), six Water Division vehicles (26% of time spent), and six Sewer Division vehicles (24% of time spent).

\\\\water\wsusers\$\namwake\Public Utilities Commission (PUC)\General Manager's Reports\2021\Sewer Division General Manager's Report November.docx

Total Monthly WPCF Influent Quantity
CY 2018 - 2021
Sewer Division
Department of Public Utilities



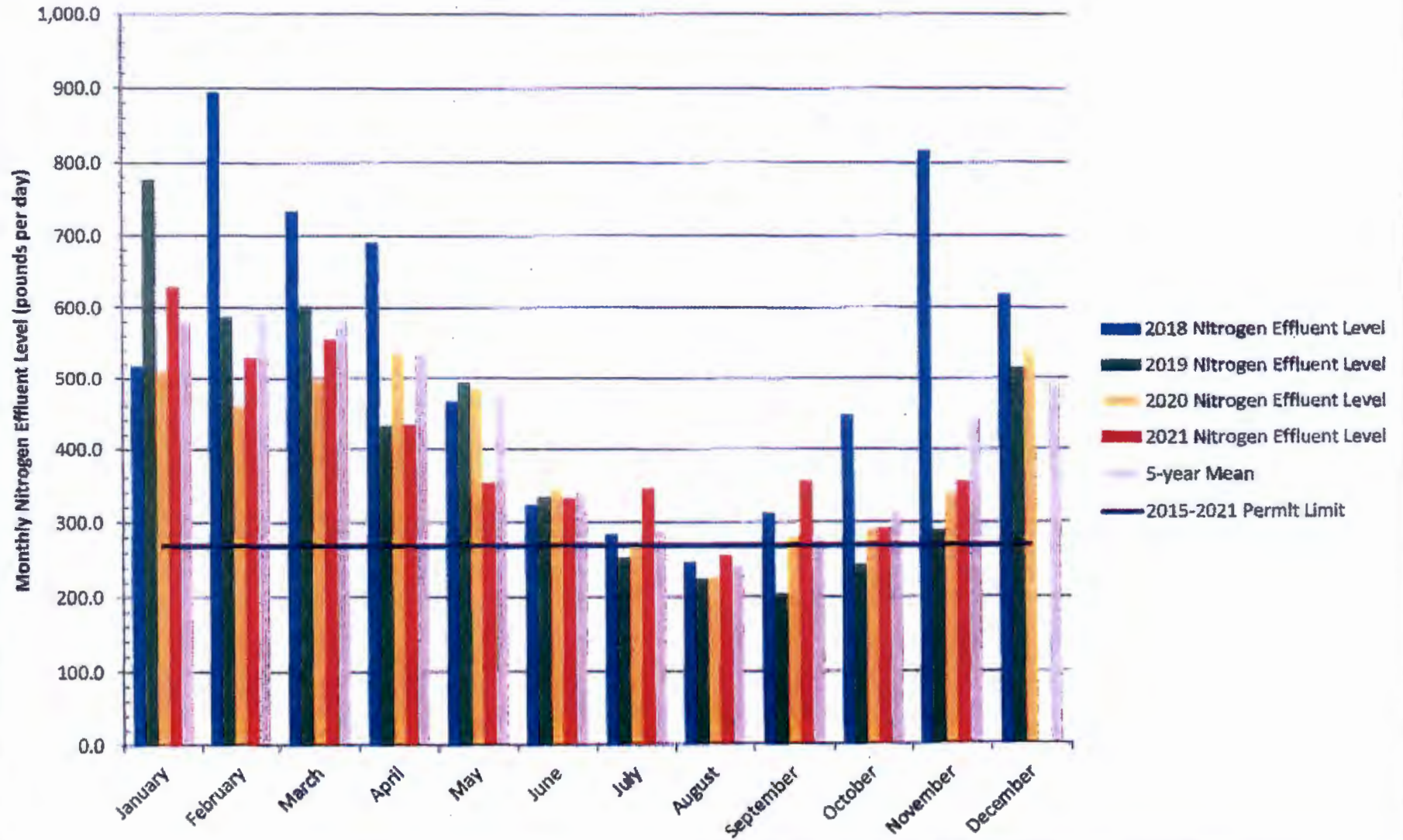
Total Monthly Nitrogen Effluent Level

CY 2018 - 2021

Effluent Permit Limit = 269 lbs./day

Sewer Division

Department of Public Utilities



1 **DRAFT**

2 **SPECIAL MEETING**

3
4 TOWN OF WALLINGFORD
5 PUBLIC UTILITIES COMMISSION
6 WALLINGFORD TOWN HALL
7 45 SOUTHMAIN STREET
8 ROOM 315
9 WALLINGFORD, CT 06492
10 THURSDAY, DECEMBER 23, 2021

11 6:30 P.M.

12 *Meeting was held in person as well as remotely*

13 **MINUTES**
14

15 **PRESENT:** Chairman Robert Beaumont (remotely); Commissioners Patrick Birney and Joel
16 Rinebold; Electric Division General Manager Tony Buccheri; Business Manager Marianne Dill,
17 Town Attorney Gerald E. Farrell, Sr.; Mayor William W. Dickinson, Jr.; Executive Secretary
18 Michelle Bracale acting as Recording Secretary

19 *Absent: Director Richard Hendershot*

20 Mr. Birney called the Meeting to order at 6:35 P.M., and the pledge of Allegiance was recited.
21

22 **1. Pledge of Allegiance**
23

24 **2. Executive Session pursuant to CT §1-225(f), §1-200(6)(D), (E) and §1-**
25 **210(b)(5)(B) and §7-232a to discuss the Pierce property lease.**
26

27 **Motion was made to move into Executive Session at 6:35 p.m. pursuant to CT §1-225(f), §1-**
28 **200(6)(D), (E) and §1- 210(b)(5)(B) and §7-232a to discuss the Pierce property lease.**
29

30 **Made by: Mr. Rinebold**

31 **Seconded by: Mr. Birney**

32 **Votes: 3 ayes**
33

34 **Attendance at Executive Session:** Chairman Robert Beaumont (remotely), Commissioners
35 Patrick Birney and Joel Rinebold, Electric Division General Manager Tony Buccheri, Business
36 Manager Marianne Dill, Town Attorney Gerald E. Farrell, Sr., Mayor William W. Dickinson, Jr.

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Time of Executive Session: 6:35 p.m. to 7:26 p.m. Mr. Birney noted that no votes or actions were taken during Executive Session.

Public Question and Answer Period

Mr. Birney opened the Public Question and Answer Period. No members of the Public were present and Mr. Birney closed the Public Question and Answer Period.

Public Question and Answer Period Closed

3. Discussion and possible action to approve amendments to the Lease of the Pierce Property and the facilities encompassing same, the Assignment of the Lease by CMEEC to MPH AL Pierce, LLC, the Estoppel Agreement in connection with same Assignment, and the execution of the documents by Mayor Dickinson.

Mr. Rinebold stated that he would be prepared to make a motion to approve the First Amendment to the Lease, the Amendment to Notice of Lease, Estoppel Certificate, the Lessor Estoppel Certificate, Waiver Agreement, Consent to Assignment and Assumption of the Pierce Project Lease and Interconnection Agreement which is related to the Electric Interconnection, and Acknowledgement of Termination of Contract for the sale of the Pierce Project, Energy to the Town of Wallingford between CMEEC and the Town with conditions that be subject to non-substantive changes by legal counsel, and the Mayor and execution by the Mayor.

Mr. Birney stated that he would entertain that.

Attorney Farrell suggested that an addition to the First Amendment to the lease be put in with an additional section that would explain how the rent received after credit for personal property tax be apportioned as to the electric division and other departments of the town, and that be added to it before executed by the Mayor. Stating that the Electric Division would receive whatever rent payment is remaining after the personal property tax is credited, other than in calendar year 2022, where the Electric Division will receive one half of the rent insofar as no personal property tax will be due during this period. The allocation of rent during calendar year 2022 would mirror the allocation under the current Lease.

Mr. Rinebold stated he would accept that.

Mr. Birney noted the existence of a motion on the floor , and noted that he would second the motion.

Mayor Dickinson noted that the Town Council had delegated its authority related to the actions contained in Mr. Rinebold’s Motion to the Public Utilities Commission.

Mr. Farrell confirmed that the Town Council delegated to the Public Utilities Commission the actions contemplated by Mr. Rinebold’s Motion and the Town Council would not be reviewing

83 the Public Utility Commission's actions prior to the Mayor's execution of the transaction
84 documents. The Public Utilities Commission would have the right to approve the transaction
85 documents with the Mayor to execute.

86

87 Mr. Birney noted that he would now open the floor for discussion on the motion.

88

89 Mr. Beaumont concluded that everything looked in place, and that it is getting time to vote on it.

90

91 Mr. Rinebold stated that he believes it is good for the Town; minimizes risk and maximizes
92 stability.

93

94 Mr. Birney noted that he had a conversation with Mr. Buccheri as they were working on Phase
95 One that the focus of the WED is on distribution and transmission and not generation. There are
96 some material distribution and transmission projects that will require attention and capital over
97 the next 10 years. Based on the economics and the legal analysis, it is clearly not the right time
98 to get back into the generation business, so he supports the motion. Mr. Birney also wanted to
99 publicly thank Attorney Farrell, who has worked tirelessly on this project over the last six weeks
100 with a lot of hours burned with some outside professionals, and some last minute work needed to
101 get the information to where it is right now. He wanted to sincerely thank him for all that work
102 here.

103

104 **Motion to Approve (A) (i) the First Amendment of the Lease, which shall include a**
105 **provision that until such time as Tenant's obligations to satisfy Property Taxes commences,**
106 **Section 3.1(c) of the Lease shall remain in full force and effect and after Tenant's obligation**
107 **to satisfy Property Taxes commences, the Electric Division enterprise fund shall receive all**
108 **rent that is not attributable to the Tenant's Property Tax obligations; (ii) the Amendment**
109 **to Notice of Lease, (iii) the Estoppel Certificate, (iv) the Lessor Estoppel Certificate, (v) the**
110 **Waiver Agreement, (vi) the Consent to Assignment and Assumption of Pierce Project**
111 **Lease and Interconnection Agreement; and (vii) the Acknowledgement of Termination of**
112 **Contract for the sale of the Pierce Project, Energy to the Town of Wallingford between**
113 **CMEEC and the Town, subject to non-substantive changes authorized by legal counsel and**
114 **the Mayor; and (B) the execution of the aforesaid documents by the Mayor.**

115

116 **Made by: Rinebold**

117 **Seconded by: Birney**

118 **Votes: 3 ayes – Unanimous**

119

120 **ADJOURNMENT**

121

122 **Motion to adjourn at approximately 7:33 p.m.**

123

124 **Made by: Rinebold**

125 **Seconded by: Birney**

126 **Votes: 2 ayes**

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128 The meeting was adjourned at approximately 7:33 p.m.

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Respectfully submitted,

Michelle Bracale
Recording Secretary

Respectfully submitted,

Joel Rinebold
Secretary

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER AND SEWER DIVISIONS
377 SOUTH CHERRY STREET
WALLINGFORD, CT 06492
203-949-2670

INTEROFFICE MEMORANDUM

TO: PUBLIC UTILITIES COMMISSION
FROM: BRIAN NAPLES, BUSINESS MANAGER *BN*
RE: BUDGET AMENDMENT – INJURIES & DAMAGES – WORKERS’
COMPENSATION
DATE: DECEMBER 29, 2021
CC: NEIL AMWAKE, P.E., GENERAL MANAGER

In the current fiscal year the Water Division has experienced substantial Workers’ Compensation expenses for wage differentials, surgeries, medical treatments and disability payments associated with multiple employees. Based upon the expenses to date, on-going wage differentials, and projections of future medical claims, staff is estimating that an additional \$48,000 will be required to fund the Workers’ Compensation appropriation for the remainder of FY 2021-2022, notwithstanding future unanticipated employee injuries or claims.

Therefore, in order to provide funding for the estimated expenditures it is necessary to request a budget amendment increasing Account #43100925 (Injuries and Damages) by \$48,000. Funds for this purpose will be made available through a corresponding increase to the Appropriation From Cash in the Source of Funds section of the budget.

Revised budget pages reflecting the proposed budget amendment are attached for your reference. Thank you for your time and consideration of this matter.

ITEM NO. 201
PUC AGENDA 1/4/22

TOWN OF WALLINGFORD, CONNECTICUT

Honorable William W. Dickinson, Jr., Mayor
Wallingford, CT 06492

Date: December 29, 2021

I. Request for: _____ Transfer of funds
 X Appropriation of funds

Funds: Electric _____ Operating _____ Capital project
 Water X Operating _____ Capital project
 Sewer _____ Operating _____ Capital project

Amount	Description	Account No.
\$48,000	From: Appropriation from Cash	
\$48,000	To: Injuries & Damages	431-00925

Explanation: See enclosed correspondence.

Certified as to Availability of Funds:

[Signature]
Division Business Manager

Date: 12-29-21

Submitted by:

Neil H. Amwake
Division General Manager

Date: December 29, 2021

Director, Department of Public Utilities

Date: _____

Approved by vote of the Public Utilities Commission, subject to the approval of the Mayor and the Town Council

Chairman, Public Utilities Commission

Date: _____

Certified as to Availability of Funds:

Comptroller, Finance Department

Date: _____

Approved – Subject to the Approval of the Town Council

Mayor

Date: _____

II. Certification of the Financial Transaction:

The transfer or appropriation of \$ _____ as detailed and authorized above and as approved by a vote of the Town Council in session is hereby certified.

I hereby certify that this is the motion approved by the Town Council at its meeting of _____, 2021.

Town Clerk

ITEM NO. 2c2

PUC AGENDA 1/1/22

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2021-2022**

	Current BUDGET	Proposed AMENDMENT	Proposed BUDGET
TOTAL OPERATING REVENUES	6,999,970	-	6,999,970
TOTAL OPERATING EXPENSES	7,841,524	48,000	7,889,524
OPERATING INCOME (LOSS)	(841,554)	(48,000)	(889,554)
NON-OPERATING REVENUE	191,480	-	191,480
NON-OPERATING EXPENSES	60,500	-	60,500
NET INCOME (LOSS)	(710,574)	(48,000)	(758,574)
WORKING CAPITAL			
SOURCE OF FUNDS			
Net Income (Loss)	(710,574)	(48,000)	(758,574)
Depreciation	1,931,516	-	1,931,516
Contribution in Aid	197,799	-	197,799
Appropriate From Cash:			
- for Rate Stabilization	1,283,824	48,000	1,331,824
TOTAL SOURCE OF FUNDS	2,702,565	-	2,702,565
USE OF FUNDS			
To Reserve for Emergency Maint. - Connect. Chrg	87,781	-	87,781
Bond Payments - Regular	225,000	-	225,000
Regular Capital	2,191,985	-	2,191,985
Capital Additions from Contribution	197,799	-	197,799
Appropriate To. Cash:	-	-	-
TOTAL USE OF FUNDS	2,702,565	-	2,702,565

ITEM NO. 2c3

PUC AGENDA 1/4/22

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2021-2022**

ITEM NO. 204
PUC AGENDA 1/4/22

	Current BUDGET	Proposed AMENDMENT	Proposed BUDGET
O P E R A T I N G R E V E N U E S			
REVENUE FROM USAGE:			
43100461 Metered Sales to General Customers	6,673,400		6,673,400
43100462 Private Fire Protection Service	232,000		232,000
<u>TOTAL REVENUE FROM SALES</u>	<u>6,905,400</u>	-	<u>6,905,400</u>
OTHER OPERATING REVENUE:			
43100471 Miscellaneous Service Revenues	750		750
43100472 Rents from Water Property	93,820		93,820
<u>TOTAL OTHER OPERATING REVENUE</u>	<u>94,570</u>	-	<u>94,570</u>
<u>TOTAL OPERATING REVENUES</u>	<u>6,999,970</u>	-	<u>6,999,970</u>
O P E R A T I N G E X P E N S E S			
SOURCE OF SUPPLY EXPENSES:			
43100601 Operation Labor and Expense	183,537		183,537
43100602 Purchase of Water	9,500		9,500
43100611 Maint. of Structures & Improvements	17,875		17,875
43100612 Maint. of Collecting & Impounding Reservoir	162,623		162,623
43100613 Maint. of Lake, River and Other Intakes	1,000		1,000
43100614 Maint. of Wells & Springs	5,000		5,000
43100616 Maint. of Supply Mains	2,000		2,000
43100617 Maint. of Misc. Water Source Plant	86,259		86,259
<u>TOTAL SOURCE OF SUPPLY EXPENSES</u>	<u>467,794</u>	-	<u>467,794</u>
PUMPING EXPENSES			
43100623 Fuel or Power Purchased for Pumping	361,900		361,900
43100624 Pumping Labor & Expense	159,590		159,590
43100626 Miscellaneous Expenses	79,005		79,005
43100631 Maint. of Structures & Improvements	3,500		3,500
43100633 Maint. of Pumping Equipment	181,260		181,260
<u>TOTAL PUMPING EXPENSES</u>	<u>785,255</u>	-	<u>785,255</u>
WATER TREATMENT EXPENSES			
43100641 Chemicals	105,800		105,800
43100642 Operation Labor and Expense	674,108		674,108
43100643 Miscellaneous Expense	2,450		2,450
43100651 Maint. Of Structures & Improvements	54,600		54,600
43100652 Maint. Of Water Treatment Equipment	416,729		416,729
<u>TOTAL WATER TREATMENT EXPENSE</u>	<u>1,253,687</u>	-	<u>1,253,687</u>
TRANSMISSION AND DISTRIBUTION EXPENSES			
43100663 Meter Expenses	124,531		124,531
43100664 Customer Installation Expenses	77,148		77,148
43100665 Miscellaneous Expenses	137,440		137,440
43100672 Maint of Distribution Reservoirs & Standpipes	20,087		20,087
43100673 Maint of Transmission & Distribution Mains	532,623		532,623
43100675 Maintenance of Services	252,886		252,886
43100676 Maintenance of Meters	54,222		54,222
43100677 Maintenance of Hydrants	236,361		236,361
<u>TOTAL TRANSMISSION & DISTRIBUTION EXP.</u>	<u>1,435,298</u>	-	<u>1,435,298</u>

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2021-2022**

	Current BUDGET	Proposed AMENDMENT	Proposed BUDGET
CUSTOMER ACCOUNT EXPENSES:			
43100902 Meter Reading Expenses	22,206		22,206
43100903 Customer Records & Collection Expense	150,530		150,530
<u>TOTAL CUSTOMER ACCOUNT EXPENSES</u>	<u>172,736</u>	-	<u>172,736</u>
ADMINISTRATIVE AND GENERAL EXPENSES:			
43100920 Administrative & General Salaries	733,079		733,079
43100921 Office Supplies & Other Expenses	29,400		29,400
43100923 Outside Services Employed	325,220		325,220
43100924 Property Insurance	56,500		56,500
43100925 Injuries & Damages	148,000	48,000	196,000
43100926 Employee Pensions & Benefits	355,287		355,287
43100928 Regulatory Expenses	25,250		25,250
43100930 Miscellaneous General Expenses	38,800		38,800
43100932 Maintenance of General Plant	73,901		73,901
<u>TOTAL ADMINISTRATIVE & GENERAL EXP.</u>	<u>1,785,437</u>	<u>48,000</u>	<u>1,833,437</u>
DEPRECIATION & TAX EXPENSES			
43100403 Depreciation Expense	1,931,516		1,931,516
43100408 Taxes Other Than Income Taxes	9,801		9,801
<u>TOTAL DEPRECIATION & TAX EXPENSES</u>	<u>1,941,317</u>	-	<u>1,941,317</u>
TOTAL OPERATING EXPENSES	<u>7,841,524</u>	<u>48,000</u>	<u>7,889,524</u>
OPERATING INCOME (LOSS)	<u>(841,554)</u>	<u>(48,000)</u>	<u>(889,554)</u>
NON-OPERATING REVENUE			
43100415 Rev. fr. Mdse. Jobbing & Contract Work	13,100		13,100
43100419 Interest and Dividend Income	78,900		78,900
43100421 Misc. Nonoperating Income	11,699		11,699
43100473 Connection Charges for Maintenance Reserve	87,781		87,781
<u>TOTAL NON-OPERATING REVENUE</u>	<u>191,480</u>	-	<u>191,480</u>
NON-OPERATING EXPENSES			
43100427 Interest on Long Term Debt	60,500		60,500
<u>TOTAL NON-OPERATING EXPENSES</u>	<u>60,500</u>	-	<u>60,500</u>
NET INCOME OR (LOSS)	<u>(710,574)</u>	<u>(48,000)</u>	<u>(758,574)</u>

ITEM NO. 205

PUC AGENDA 1/4/22

**TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER DIVISION
BUDGET - FISCAL YEAR 2021-2022**

		Current BUDGET	Proposed AMENDMENT	Proposed BUDGET
REGULAR CAPITAL ADDITIONS				
43300310	Land & Land Rights	775,000		775,000
43300311	Source Of Supply - Structures & Improvements	-		-
43300312	Collecting & Impounding Reservoirs	108,500		108,500
43300314	Source of Supply - Wells & Springs	-		-
43300321	Pumping Plant - Structures & Improvements	10,000		10,000
43300325	Pumping Plant - Electric Pumping Equipment	23,000		23,000
43300331	Water Treatment Plant - Structures & Imp.	35,000		35,000
43300332	Water Treatment Equipment	3,500		3,500
43300340	T&D Land & Land Rights	-		-
43300341	T&D Structures & Improvements	-		-
43300342	Distribution Reservoirs & Standpipes	-		-
43300343	Transmission & Distribution Mains	845,398		845,398
43300346	Meters	128,452		128,452
43300348	Hydrants	49,935		49,935
43300390	Structures & Improvements - Gen. Plant	47,000		47,000
43300391	Office Furniture & Equipment	13,200		13,200
43300392	Transportation Equipment	120,000		120,000
43300393	Stores Equipment	6,500		6,500
43300394	Tools, Shop & Garage Equipment	9,500		9,500
43300395	Laboratory Equipment	5,000		5,000
43300396	Power Operated Equipment	-		-
43300397	Communication Equipment	12,000		12,000
	TOTAL REGULAR CAPITAL	2,191,985	-	2,191,985
CONTRIBUTED CAPITAL				
43300344	Distribution System from Developers	100,000		100,000
43300345	Services	97,799		97,799
	TOTAL CONTRIBUTED CAPITAL	197,799	-	197,799
	TOTAL CAPITAL PROGRAM	2,389,784	-	2,389,784

ITEM NO. 206

PUC AGENDA 1/4/22