

**WALLINGFORD COMMITTEE ON AGING, INC.**  
**January 21, 2022**  
**MINUTES OF MEETING**

**ATTENDANCE:** Steven Allinson, Karen Anderson, Anne Bernick, Evangeline Bourgeois, Tom Daly, Rosemary DeAngelis, Rocco DiGenova, Tom Finn, Jane Fisher, Alberta Flynn, Susan Gomes, Ronald Graziani, Audrey Grove, Glenn Havumaki, Tara Knapp and William Viola.

**EXCUSED:**

**ABSENT:** John Rankin

President Tom Daly called the meeting to order at 9:06 a.m.

**SECRETARY'S REPORT**

President Tom Daly asked if there were any additions or corrections to the December 17, 2021 Secretary's Report.

**Alberta Flynn made a motion to accept the December Secretary's Report as presented. Glenn Havumaki seconded the motion. The motion passed unanimously.**

**TREASURER'S REPORT**

**December 2021 Operating Account Reports**

Treasurer Ron Graziani reported ending December 31, 2021. Receipts are \$431,062 which is \$2,534 below the budgeted amount of \$433,596. Expenditures are \$429,706 which is \$3,890 below the budgeted amount. This results in a net positive of \$1,356.

**Tara Knapp made a motion to accept the December Operating Account Report. Rosemary DeAngelis seconded the motion. The motion passed unanimously.**

**December 2021 Program Account Report**

Program Director Karen Anderson reported that the program account is barely in the positive. Lake View is ahead, but just by a little bit. Only netted \$490 from Santa Fe trip because just two people went. More expenses in December than anticipated, so it's a little bit negative this month.

**Ron Graziani made a motion to accept the December Program Account Report. Audrey Grove seconded the motion. The motion passed unanimously.**

**CONSENT AGENDA**

President Tom Daly asked that the Consent Agendas be accepted.

**Jane Fisher made a motion to accept the December Consent Agenda. Glenn Havumaki seconded the motion. The motion passed unanimously.**

## **STAFF REPORTS**

### **Executive Director**

ED Bill Viola reported that the center got through the holidays pretty well. Reinstated mandatory masks for everyone beginning in January after talking with Anne Bernick and Steve Civitelli at the Health Department. Picked up 300 covid test kits at the Central Fire Department began giving them out when we reopened on 1/19. Opened on 1/3 and on 1/5 a heating problem began. Trouble diagnosing it. The unit that failed is only six years old. Public works is having issues all over with trying to get parts. Went to Home Depot to get oil-based heaters that are safer and leave them on at night. Downfall with heaters was that breakers would trip causing loss of work on computers. Very frustrating! Then a sprinkler pipe in the ceiling burst on Wednesday, 01/12 in ED's office. Called Public Works and shut off the water. Then the ceiling over his desk collapsed. A lot of damage to Executive Director's office, including his computer, as well as the carpet throughout the offices. Everything is working and restored at this time. ED is meeting with Risk Management and Restoration Company for a plan to repair the offices. Should be replacing carpet in all the offices and replacing ceiling in ED's office. Estimate about 3 weeks to do everything. Good news is that Reliable tracked down a heating unit and the center was the first call for this morning. It has been a long, difficult road; staff has been good about dealing with this. ED has felt guilty asking people to work in these conditions but want to be opened for our members. Appreciate the support of my staff who have been great coming in and doing what they could. It has been a real challenge!

### **Program Director**

Program Director Karen Anderson stated that the holidays went well, although Lyman HS Chorus couldn't make the party. Thanks to Evangeline Bourgeois for providing entertainment. Entertainer for the New Year's Eve cancelled that morning due to covid so there wasn't live entertainment. Lake View Café did a wonderful job with both meals for the events. The AARP state driving class was canceled for February, but hope to have a March class. Tax preparation will be at the center in person. Taking appointments next week and will start the second week of February. Everything will be done at the appointment, so people do not have to come back. Bringing back Diamond Theatre Production in the spring with a comedy show, hopefully in April. One Book One Wallingford revealed the book on January 5 and the book club is meeting in March about the book. Silver Sneakers finally reached out to Erin Ambler and hopefully, we will be able to host here in the near future.

## **OLD BUSINESS**

### **Pickle Ball Courts at WSC**

No movement on pickle ball courts. ED had sent follow up emails, but nothing back at this time.

### **LRP Update**

At the last meeting, the committee started working on the plan after gathering information. Taking the old plan and working to create a new plan. A discussion followed about what's in the future for upcoming seniors and changing the name while keeping the current seniors. Ideas were discussed to promote the Senior Center.

## **NEW BUSINESS**

### **Proposed Budget**

ED Viola reported that he sent out the proposed budget which everyone should have received.



Have numbers from the mayor's office for standard thing like electricity, etc. Talked with Ron Graziani and decided to request a 2 ½% increase for staff this year. Bus aids are traditionally minimum wage, so they have increased but the drivers have not. It is becoming an issue. Need to give a reasonable increase to the staff. Keep in mind that last year ED asked for less because of a large carry-over which we gave back (\$90,000). Do not have that this year, so it will look like we are asking for a lot more, which is not the case.

### **Building Update**

ED Viola stated that he pretty much covered everything in his report.

### **WCOA Proposed Slate**

ED Viola stated that usually at next month's meeting he puts forth a proposed slate for voting in March. Sue Gomes has volunteered for secretary but still need a treasurer. Ron Graziani's 3 years are up. Main qualification for a treasurer is willing to come in once a week to sign checks. ED would appreciate hearing from someone. If anyone needs to resign, please let him know.

### **OTHER BUSINESS**

### **ADJOURNMENT**

**Rosemary DeAngelis made the motion to adjourn. Ron Graziani seconded the motion. The motion passed unanimously.**

The meeting adjourned at 10:20 a.m.

Respectfully submitted,



Beth Johnson  
Administrative Assistant