

Wallingford Police Station Steering Committee Minutes

REGULAR MEETING

Thursday, April 14, 2022 @ 10AM
Town Hall, 45 South Main Street
Room 315

PRESENT: Alison Kapushinski, Town Engineer, Steering Committee Chair, Vincent Cervoni, Town Council Chairman, Jon Walworth, John Ventura, Police Chief, Anthony DeMaio, Deputy Chief of Police, Richard Heidgerd, Retired Fire Chief, William Wright, Retired Police Chief, Rob Baltramaitis, Director of Public Works, Beth Dighello, Recording Secretary, Brian Humes and Andrew Whitehouse, Jacunski Humes, Nicole DeMaio and Dave Patrick, Downes Construction

Call to Order

The meeting was called to order at 10:04 a.m.

Agenda Items

1. Approve and accept the minutes from the March 10, 2022 Regular Meeting.

A motion was made to approve and accept the minutes from the March 10, 2022 Regular Meeting

Made by: Mr. Heidgerd

Seconded by: Mr. Walworth

Votes: 6 Ayes

2. **Public Comment**

There were no public comments.

3. **Update on Police Department – Chief Ventura**

Chief Ventura stated that on April 6th, the police department command staff, along with Jacunski Humes, reviewed the entire schematic design with representatives from each division of the police department. All changes will be incorporated into the schematic design.

4. **Schematic Design Submission Presentation**

Mr. Humes presented the schematic design to the committee. He stated that up until now it has been the schematic design phase, and the next phase will be design development. He said they will engage all consultants including a structural engineer, a plumbing engineer, etc. Mr. Humes stated that there were some updates to the schematic design as a result of the Police Department's input. The Space Needs Assessment was correct and only minor changes were made.

Mr. Humes explained that there will be a new awning at the front of the building and a patio for the public, as well as the employees. Chairman Cervoni asked if the architect could incorporate some type of tribute in the front of the building to the current police department. Mr. Humes said they would work on that. Mr. Humes also said they like to incorporate green lights or globes at the entrance when designing a police department.

The Traffic Maintenance building will be similar to the building at the current police department, just slightly larger. There will be sheltered parking for department vehicles, with a provision for power charging.

The only area of new construction will be the addition of the sally port. This will handle all prisoner intake and release. This eliminates the need for prisoners to walk through the building.

5. Discussion & possible action regarding schematic design submission

Mr. Wright stated that schematic design was very well done. Ms. Kapushinski thanked Chief Ventura for the efforts of the police department.

A motion was made to approve the schematic design package as presented.

Made by: Chairman Cervoni

Seconded by: Mr. Heidgerd

Votes: 6 Ayes

6. Update on bid for hiring a Construction Manager

Ms. Kapushinski stated that she has the contract and will work on scheduling the contract signing in the next few weeks.

Nicole DeMaio and Dave Patrick from Downes Construction introduced themselves to the committee and thanked them for their confidence in Downes Construction. They stated that they are ready to get to work. Ms. Kapushinski asked them to give a presentation to the committee at the May meeting. She stated that the contract signing could possibly be scheduled the same day.

7. Subcommittee Updates

Budget & Funding: Jacunski Humes has submitted an invoice for 100% of the schematic design.

Town Council/Public Liaison: Mr. Walworth asked when the schematic design should be presented to the Town Council. Chairman Cervoni suggested that Jacunski Humes make the presentation at the June 14th meeting.

MEP/HVAC: There will be a special meeting regarding HVAC on April 26th to discuss mechanicals.

Conservation: At the April 26th meeting, energy conservation will also be discussed.

Schedule: Mr. Walworth provided a project schedule to the committee.

Site/Municipal Approvals: No update.

Firearm Training Center: Mr. Humes stated that a decision regarding the firing range needs to be made. This will determine if they need to include it in the construction document. He stated a decision will be needed by July for permit purposes. Chief Ventura will provide a cost analysis necessary for justification of the firing range.

8. Other Business

There was no other business.

The meeting was adjourned at 11:36 a.m.

Respectfully submitted,

Beth Dighello
Recording Secretary