

TOWN OF WALLINGFORD, CONNECTICUT

SPECIAL TOWN COUNCIL MEETING

Robert F. Parisi Council Chambers

WEDNESDAY

APRIL 20, 2022

6:30 P.M.

FY 2022-2023 BUDGET

RECORD OF VOTES & MINUTES

The Special Town Council Meeting on Wednesday, April 20, 2022 was called to order at 6:30 p.m. Councilors in attendance were Autumn Allinson, Samuel Carmody, Thomas Laffin, Christina Tatta, Councilor Zandri and Chairman Cervoni. Councilors Fishbein, Marrone and Testa were absent. Mayor William W. Dickinson, Jr., and Comptroller Tim Sena were also present.

1. Moment of Silence
2. Pledge of Allegiance and Roll Call
3. FY 2022-2023 BUDGET

BOARD OF EDUCATION

*In Attendance: Danielle Bellizzi, Superintendent, BOE
Fran Thompson, Asst. Superintendent, BOE
Tammy Raccio, BOE Chair
Dominic Barrone, Business Manager, BOE*

Ms. Bellizzi provided a power point presentation (attached).

Councilor Allinson questioned why Lyman Hall track bonded and not Sheehan. Mr. Barrone responded because of the life expectancy of Sheehan track. The Mayor stated that the repair would not qualify.

Ms. Raccio stated the town may not be able to bond but can approach State for bonding and noted they would explore every opportunity.

There was discussion explaining faculty study requested by Councilor Tatta.

Councilor Tatta inquired about comparison of test scores with other towns. Ms. Raccio explained and stated it's very easy to access.

Councilor Zandri would like to know the difference between special education and 514.

Ms. Bellizzi explained that special education is an individualized education plan in which we develop yearly goals and 504 is a medical plan that tailor's needs.

Councilor Carmody inquired about the process of schools being combined or remaining separate. Ms. Raccio stated that's a conversation we will have to have and noted it will come from Town Council, Mayor or a Referendum.

Councilor Carmody asked if there are any changes to curriculum for adult education. Mr. Barrone stated it declined a bit but it fluctuates and is usually much higher enrollment.

Councilor Carmody questioned Page 25 - BOE \$9.4 million COVID relief funds. Mr. Barrone stated each fund has specific guidelines.

Councilor Laffin asked if special education has a line. Mr. Barrone stated that is set aside because of fluctuation of reimbursement and the paras would probably be on the contribution side. Councilor Laffin asked if they fund is separate and different. Ms. Raccio stated students who move in need paras and students who moved out had paras – ebb and flow of need. Councilor Laffin stated he completely understands why we have contingency.

Chairman Cervoni asked about the formula for severance benefits. Mr. Barrone stated contractually they have to let us know by November 1st. If they choose to notify us after November 1st they have to wait for the following year for benefits. Chairman Cervoni asked in terms of calendar? Mr. Barrone answered paid in July.

Councilor Tatta brought up 2022/2023 wage sheet and that 273 teachers have a sixth year degree and asked if this something she can find on website. Mr. Barrone answered there is a website and he would get that information to Councilor Tatta. He also stated all BOE contracts are online.

CAFETERIA

In Attendance: James Bondi, Food Service

Mr. Bondi stated COVID universal feeding will end June 30 and all those not eligible will have to pay. The cost is \$4.56 for lunch and \$2.60 for breakfast. He went on to state the revenue side will see reduction. Product costs are rising and he doesn't foresee them going down.

Councilor Laffin stated with rising costs, the state is going to reimburse less.

Ms. Raccio stated you have to feed children even if they don't pay.

Mr. Bondi feels we need to be very discrete as to who can pay and who cannot pay.

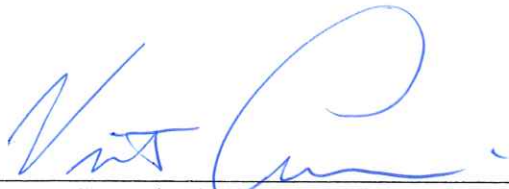
Councilor Tatta asked where the specific fund budget (\$740,533) for cafeteria sits. Mr. Sena said he does not know where those numbers came from he did not prepare the spreadsheet. Mr. Barrone stated that would fit in cafeteria fund. Councilor Tatta asked what the balance is now.

Ms. Raccio replied \$292,000 and noted they are anticipating \$739,052 and that is what would be in special fund at the end of the year.

The meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Lisa Moss
Council Staff
Meeting digitally recorded



Vincent Cervoni, Chairman

24 May 2022

Date

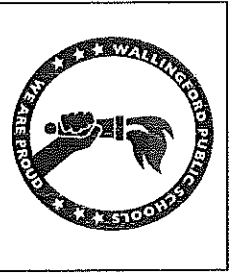


Deborah McKiernan Town Clerk

May 24, 2022

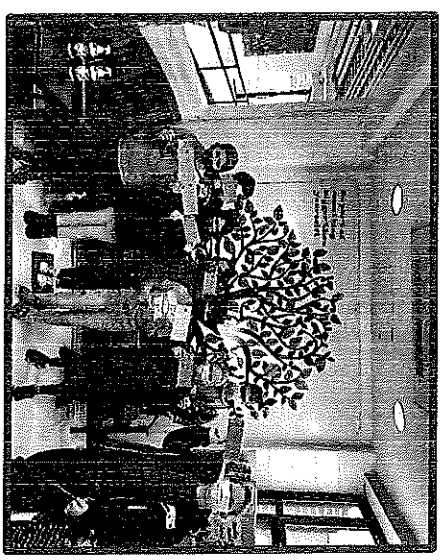
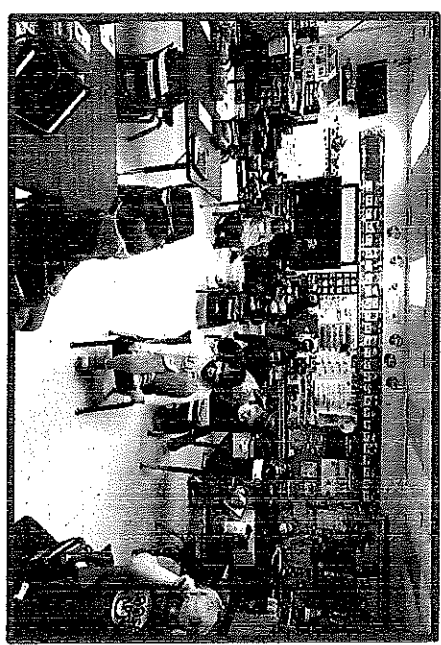
Date

RECEIVED FOR RECORD 4-26-22
AT 4:00 p.m. AND RECEIVED BY
Deborah McKiernan TOWN CLERK



Wallingford Public Schools

Proposed Board of Education Budget



Wednesday, April 20, 2022

Questions/Information Provided

- This document is an updated analysis of the proposed Board of Education budget based on the proposed budget of the Mayor.
- Within this document, the answers to the questions from the public regarding the following:
 - Central Office Lease is included on slides 29-30.
 - Adult Education is included on slide 31.
 - All Schools Study is included on slide 32.

Overview of Budget Drivers

Wallingford Public Schools

Enrollment

- Student Enrollment

Contractual Obligations

- Salary Increases
- Transportation
- Maintenance

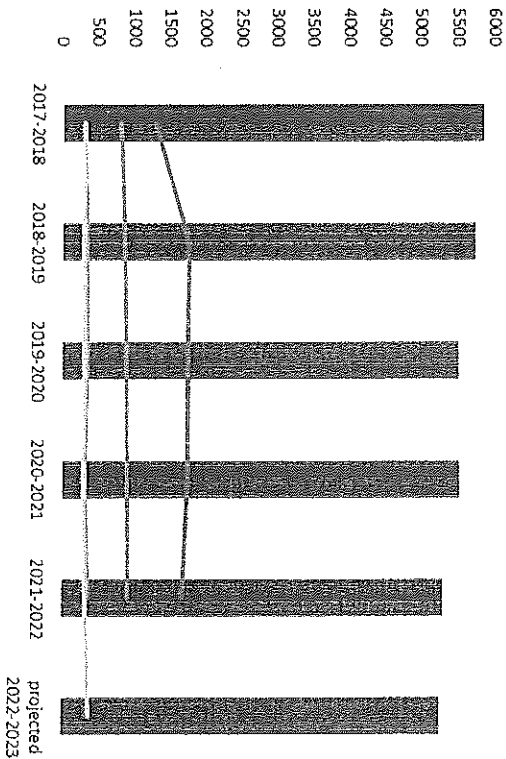
Sustained Services

- Certified Staff
- Non-Certified Staff
- Insurance
- Utilities

Strategic Plan Priorities

Enrollment

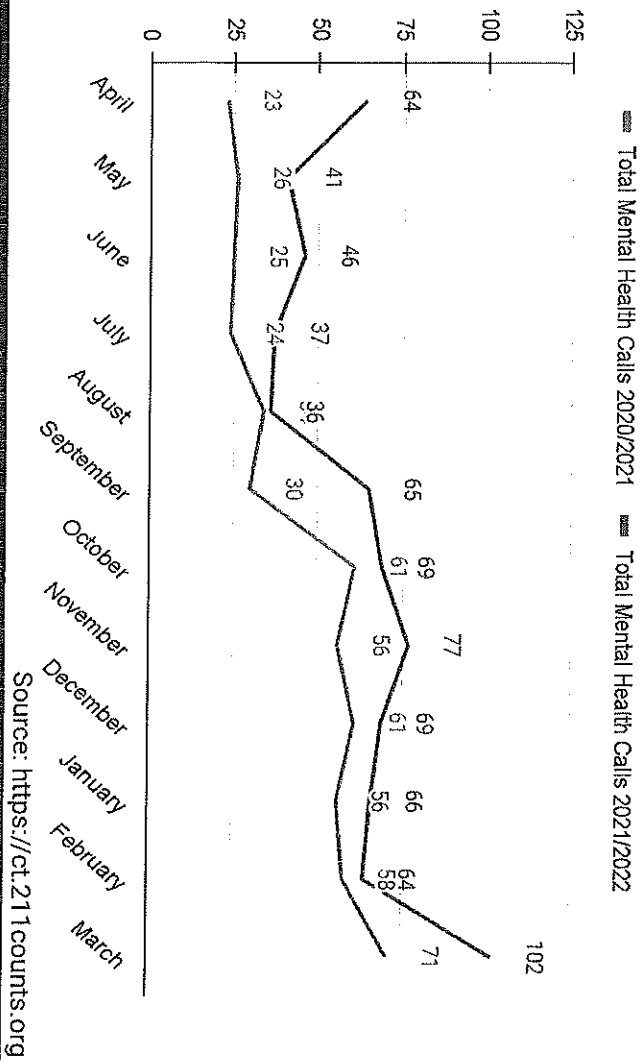
Enrollment, Special Ed, 504 Population, EL Students and Free/Reduced Lunch



	Total Enrollment	Special Ed	504 Population	EL Students	Free/Reduced Lunch
2017-2018	5858	829	322	331	1307
2018-2019	5748	873	351	320	1776
2019-2020	5530	909	369	335	1757
2020-2021	5538	916	334	310	1760
2021-2022	5324	939	381	336	1686
Projected 2022-2023	5275			395	

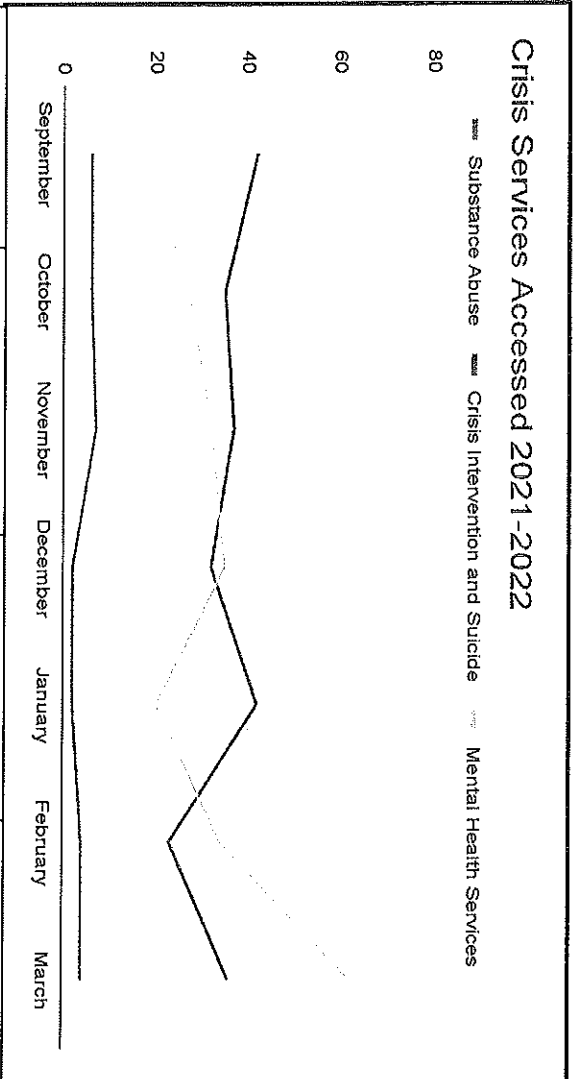
Wallingford Child/Adolescent Mental Health Needs

Total Request for Services



	2020-2021	2021-2022
April	23	64
May	26	41
June	25	46
July	24	37
August	34	36
September	30	65
October	61	69
November	56	77
December	61	69
January	56	66
February	58	64
March	71	102

Crisis Services Accessed through 211 during the 2021-2022 School Year



	Substance Abuse	Crisis Intervention and Suicide	Mental Health Services
September	6	42	17
October	6	35	27
November	7	37	32
December	2	32	35
January	2	42	20
February	4	23	34
March	4	36	62

Source: <https://ct.211counts.org>

Developed Sustained Services Budget

Certified Staff Reduction

- 2 FTE (Elementary teachers based on enrollment and does not increase class size above Board of Education approved threshold (K - 2 = 21, 3 - 5 = 23)
- Reduction - 124,692

Increase:

- 1 Special Education and 1 EL Teacher cost increase - 116,346

Non-Certified Staff Increase:

- 1 Clerical (Special Education) cost increase - 37,869

Severance Benefits to Pay Certified Staff

- 319,253

Severance Benefits to Pay Non-Certified Staff

- 92,000

Developed Sustained Services Budget

Certified Negotiated Contractual Increases	
<input type="checkbox"/> Administrators 1.99%	
<input type="checkbox"/> Teachers 1.65%	
<input type="checkbox"/> Nurses - 1.75%	
Non-Certified Negotiated Contractual Increases	
<input type="checkbox"/> Paraeducators 1.75%	
<input type="checkbox"/> Clerical 1.8%	
<input type="checkbox"/> Custodians/Maintenance 1.5%	
<input type="checkbox"/> Managers - 1.95%	
<input type="checkbox"/> Information Technology - 1.95%	
Certified Staff Retirements - Savings	366,628
Non-Certified Staff Retirement - Savings	36,294

Developed Sustained Services Budget

Insurance

- 8% Increase on Allocation Rates - 438,203 initial estimate
- 12.8% final Increase on Allocation Rates - 1,156,109 final amount

Transportation

- Contractual Increase of 3%
- Budget decrease of (991,386) based on projected routes and vehicles

Maintenance

- Contractual Increase of 6.78% across 6 contracts for custodial cleaning 1 additional contract will be renewed or bid (59,323)

Developed Sustained Services Budget

Estimated Water/Sewer

- No Rate Change - Reduction based on historical consumption

Estimated Electricity

- No Rate Change - Reduction based on historical consumption

Estimated Fuel

- Estimated Heat (No. 2 Oil - 2.2785 gallon, (60.46% increase - price is not locked - in)
- 48.50% Natural Gas increase based on price, consumption, and demand charge

Unencumbered Fund Balance

April 18, 2022

	April 18, 2022
Contingency	290,000
Benefits	374,000
Special Education	
Tuition	68,000
Excess Cost Estimate	-334,000
Transportation	1,849,000
Salaries	-1,159,000
Unemployment	27,000
Medicare/SS	-24,000
Other Accounts	-149,000
Utilities	28,000
Food Service - Current Year	-100,000
ECS Return	-206,000
Extra Insurance Contribution	-200,000
21-22 operating budget projection	454,000

- These projections based on the 21-22 allocated Board of Education Budget 106,716,916.
- The surplus of 454,000 represents less than 0.5% of the budget.
- Projection assumes the use of 2,607,000 of Covid Relief Grants during the 21-22 fiscal year.

Requested Budget – February 28, 2022 Sustained Budget Comparison by Object

OBJ	DESCRIPTION	2020-2021 ACTUAL EXP	2021-2022 REVISED BGT	2022-2023 SUSTAINED BGT	\$ DIFF	% DIFF
100	PERSONNEL SERVICES	69,237,197	70,610,398	72,738,990	2,128,592	3.01%
200	EMPLOYEE BENEFITS	13,684,258	13,223,760	14,442,842	1,219,082	9.22%
300	PURCH PROF/TECH SVCS	2,073,557	2,244,236	1,973,530	1,973,530	-11.94%
400	PURCH PROPERTY SVCS	4,002,923	4,387,576	4,132,782	-254,794	-5.81%
500	PURCH SERVICES	10,547,362	13,154,035	12,897,883	-256,152	-1.95%
600	SUPPLIES	3,067,900	2,600,492	3,214,293	613,801	23.60%
700	PROPERTY	1,127,512	303,763	286,517	-17,246	-5.68%
800	MISCELLANEOUS	702,466	195,656	210,855	15,199	7.77%
	GRAND TOTAL	104,443,175	106,716,916	109,897,692	3,180,776	2.98%

Wallingford Public Schools 2022 – 2023 Strategic Plan Prioritization Items

School	Description	2022–2023
District	Early Childhood Coordinator <ul style="list-style-type: none"> • 238 Preschool Students; 15 certified teachers; 29 paraeducators; plus additional support staff members • \$300,000 Smart Start Grant (10 year grant) 	159,549
Elementary	2 Instructional Coaches <ul style="list-style-type: none"> • Adult support for the district in the areas of lesson planning, implementation of instructional strategies and data analysis to inform small group instruction 	159,892
Pond Hill	Part-time Health Office Assistant	9,992
Maintenance	Compact Tractor <ul style="list-style-type: none"> • Replace current 31 year old tractor; Snow removal, maintain turf fields, move material 	60,900
District Grant Funded	3 Social Workers <ul style="list-style-type: none"> • Support students and families, connect students and families with community resources 	239,838
Sheehan	Resurface Track and Replace Turf	1,380,000
Total Strategic Plan Request		2,010,171

*Board of Education Approved Budget Request
2022--2023*

Wallingford Public Schools

Wallingford Public Schools 2022 – 2023 Budget Message Summary

Sustained Services Budget Request	109,179,786	2.31%
Strategic Plan Budget Request	2,010,171	1.88%
Total Budget Request	111,189,957	4.19%
*Sustained Services (Health Insurance Increase)	109,897,692	2.98%
*Strategic Plan (Health Insurance Increase)	2,023,571	1.90%
*Revised Budget Request	111,921,263	4.88%

Wallingford Public Schools 2022 – 2023 Capital Items

Additional Requests of the Board of Education

The Board of Education also took consensus to forward the following items to the Mayor for potential use of the capital funds.

School	Description	2022 - 2023
PF/Dag/SHS, Fritz	A/C For Server Rooms (4 schools)	110,000
DAG	Gym Floor Replacement	100,000
DAG/Moran/RH	Window Replacement Design Work (3 schools)	175,000
RH	Add connecting sidewalks from pods to main walks	25,000
Total Additional Request		410,000

Mayor's Proposed Board Education Funding for 2022-2023

Wallingford Public Schools

Wallingford Public Schools 2022 – 2023 Budget Message Summary

Board of Education Budget Request

	BOE Requested	Percentage	BOE Request Adjusted for Insurance Increase	Percentage	Mayor's Recommendation	Difference	Percentage
Sustained Services	109,179,786	2.31%	109,897,692	2.98%	109,897,692	0	2.98%
Strategic Plan	2,010,171	1.88%	2,023,571	1.90%	0	-2,023,571	0%
Total	111,189,957	4.19%	111,921,263	4.88%	109,897,692	-2,023,571	2.98%

Wallingford Public Schools 2022 – 2023 Budget Message Summary

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PF/Dag/SHS, Fritz	A/C For Server Rooms (4 schools)	110,000
DAG	Gym Floor Replacement	100,000
DAG/Moran/RH	Window Replacement Design Work (3 schools)	175,000
RH	*Add connecting sidewalks from pods to main walks	25,000
	Total Additional Request	410,000
	* Not Funded	Amount Funded
		385,000

Budget Outcomes for 2021 – 2022

	% Increase	Dollar Amount	Total Budget
Sustained Services	.52	550,271	106,335,848
Strategic Plan	.93	983,302	983,302
Revised Board of Education Request	1.45	1,533,573	107,319,150
Mayor's Approved Budget	.88	931,339	106,716,916
Town Council Approved Budget	.88	931,339	106,716,916

2% Fund

2% Fund Summary

Category Allocated	Amount
Energy Efficiency	201,034
Equipment	728,631
Facilities Study	58,306
Project based	446,630
Security	199,868
Unallocated	
Covid Contingency	231,544
Special Education Contingency	647,973
Total	2,513,986

Grant Funding

Wallingford Public Schools

Grant Funds

Funding received from grants listed on the following slides supplements the yearly budget requests. Each grant has specific guidelines, terms, and criteria for allocation of funding. Due to these guidelines, grant funding cannot supplant or replace allocated yearly operating budget funds. Grants fall into two categories, entitlement or competitive.

Entitlement Grants:

- Entitlement grants provide funds based on a formula, prescribed in legislation or regulation, rather than based on a peer or project review. The formula is based on such factors as population, enrollment, or a specific need such as free/reduced lunch student percentage. A few entitlement grants examples are:
 - Title I (number of students eligible for free/reduced lunch)
 - Individuals with Disability Education Act (IDEA) (based on district population)
 - Title II

Competitive Grants:

- This type of grant is awarded based on a competitive process, which includes proposal selection based on a single reviewer or a team of reviewers. A few examples of competitive grants include:
 - McKinney-Vento Education for Homeless Children and Youth
 - Nita M. Lowey 21st Century Community Learning

COVID-19 Relief Fund Expenditures

Grant Name	Exp 20-21	Exp 21-22	Exp 22-23	Exp 23-24	Total Exp	Ending FY
CRF	1,583,197	108,680	105,000	102,102	1,898,979	23-24
Cares Act	452,279				452,279	20-21
ESSER II		1,869,768	158,068		2,027,836	21-23
ESSER II - Spec Ed Set Aside			55,811		55,811	21-23
ESSER II - Dyslexia		5,550	25,000		30,550	22-23
ESSER II - Spec Ed		18,888	61,112		80,000	22-23
ESSER II - Spec Pop			25,000		25,000	22-23
ARP IDEA 611		144,445	149,934		294,379	22-23
ARP IDEA 619		5,000	22,935		27,935	22-23
ARP ESSER		435,363	1,902,968	2,219,105	4,557,436	23-24
Spec Ed Stipend		20,000			20,000	21-22
Total	2,035,476	2,607,694	2,505,828	2,321,207	9,470,205	

Grant Funds

Purpose	Grant Name	Amount	Ending FY
Special Ed	IDEA 611	1,361,160	22-23
Special Ed	IDEA 619 Pre-School	39,085	22-23
Special Ed	Medicaid Reimbursement	221,029	21-22
Special Ed	Excess Cost Reimbursement	1,973,601	21-22
	Total Special Education	3,594,875	
Adult Ed	Program Enhancement Project	120,000	21-22
Adult Ed	Adult Basic Education	230,795	21-22
	Total Adult Education	350,795	
PreK	SmartStart	300,000	22-23
Comm Learning	21st Century (pass through to Ulbrich B&G Club)	200,000	21-22
	Total PreK/Comm Learning	500,000	

Grant Funds

Purpose	Grant Name	Amount	Ending FY
At Risk Students	Title I	704,496	22-23
Security	School Security Infrastructure	12,073	22-23
VOAG	Vocational Ag (Town received 1,377,180)	268,408	21-22
	Total At Risk/Security/Voag	984,977	
ESL	Bilingual Education	5,546	21-22
ESL	Title III Immigrant & Youth	15,000	22-23
ESL	Title III English as a Second Language	44,338	22-23
	Total ESL	64,884	
Other	Magnet Schools	15,600	21-22
Other	Career and Technical Education (Perkins)	67,267	21-22
Other	Title II Improving Teacher Quality	132,851	21-22
Other	Title IV Student Support	39,804	22-23
	Total Other	255,522	

Additional Information

Central Office Lease

- 100 South Turnpike Road
- Monthly Rent
- Early Termination Terms

Adult Education

- Enrollment
- Needs Assessment
- Timeline for Potential Move

All Schools Study

- Goals and Objectives
- Timeline for Study Results

Central Office Information
100 South Turnpike Road

Lease Information

Period	Monthly Rent	% Increase
May 1, 2021 - April 30, 2022	12,413.06	0%
May 1, 2022 - April 30, 2023	12,661.32	2%
May 1, 2023 - April 30, 2024	12,661.32	0%
May 1, 2024 - April 30, 2025	12,914.54	2%
May 1, 2025 - April 30, 2026	12,914.54	0%

Central Office Information
100 South Turnpike Road

Lease Terms

- 5 Year Lease - nearing the end of year 1

Early Lease Termination Parameters

- The Tenant shall have the right to terminate this Lease beginning at the end of the third year upon four months notice, on the following conditions;
 - The Tenant is terminating the Lease only because it is moving into an existing Town building or into a newly constructed Town building; and
 - The Tenant provides the Landlord with written notice of the early termination not less than (4) months prior to the early termination and date

Adult Education Program

<p>Adult Education Enrollment</p> <ul style="list-style-type: none"> <input type="checkbox"/> Adult Education has 117 students enrolled in the program. Approximately fifty-one of these students live within a 1-mile radius and walk to and from the train station. Seven of the students require transportation to attend programs at the train station. <input type="checkbox"/> Additional classes are held at Mark T. Sheehan
<p>Space Needs Assessment</p> <ul style="list-style-type: none"> <input type="checkbox"/> 4 Classrooms; 1 babysitting room; Office space (Director, Clerical, Counselor); Reception area <input type="checkbox"/> Access to public transportation
<p>Approximate Timeline for Potential Move</p> <ul style="list-style-type: none"> <input type="checkbox"/> Dependent on grant approval, project approval, and renovation/construction of current building
<p>Contingency Budget Item</p> <ul style="list-style-type: none"> <input type="checkbox"/> 148,000 for 1 year lease <input type="checkbox"/> 30,000 Custodial/Maintenance <input type="checkbox"/> 20,000 Moving <input type="checkbox"/> Total 198,000

All Schools Study

All Schools Study

- Silver, Petrucci and Associates, Inc. has been awarded the project.
- Meetings held and additional meetings scheduled with Central Office Administrators and Building Administrators
- Documents requested such as school floor plans; staffing numbers at each school/location.

Goals and Objectives of the Project

- Conduct a School Facilities Master Plan
- Develop enrollment projections, capacity and utilization analyses and develop existing schools and Board of Education facilities.
- Engage community, solicit feedback and comment, and explore responsive solutions

Timeline for Study Results

- September, 2022 Board of Education Meeting

Wallingford Public Schools
 Special Fund Budget
 2022/2023
 Cafeteria Account
 Town Revenue Account: 1/1031
 Town Expenditure Account: 900/7310

	Actual 2019-2020	Actual 2020-2021	Projected 2021-2022	Proposed Budget 2022-2023
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BEGINNING FUND BALANCE 308,000 369,753 292,000 739,052

REVENUES

Sales, Other Revenues 1,393,676 1,195,666 2,131,549 1,966,022
 Interest Income 99 80 96 106

TOTAL REVENUES 1,393,775 1,195,746 2,131,645 1,966,128

EXPENDITURES

Cost of Goods 602,269 600,313 710,625 840,841
 Personnel 1,027,848 1,047,575 1,058,050 1,044,727
 Operating Expenses 67,368 45,892 60,533 79,079

TOTAL EXPENDITURES 1,697,485 1,693,780 1,829,208 1,964,647

OPERATING INCOME -303,710 -498,034 302,437 1,481

CAPITAL EQUIPMENT 0 0 0 0

CONT. FUND BALANCE 0 0 0 0

BOE CONTRIBUTION 365,463 380,000 144,615 0

NET PROFIT LOSS 61,753 -118,034 447,052 1,481

YEAR END FUND BALANCE 369,753 292,000 739,052 740,533

Wallingford Public Schools
Special Fund Budget
2022/2023
Cafeteria Fund

	Actual 2019-2020	Actual 2020-2021	Projected 2021-2022	Proposed Budget 2022-2023
Revenue				
Breakfast Revenues	11,896	-	-	15,840
Lunch Revenues	448,520	-	-	654,061
A la Carte & Audit	224,620	2,531	161,006	351,059
Vending Commissions	1,060	-	-	-
Catering & Other Income	7,688	10,133	2,105	19,100
State Grant Payments	38,594	66,962	66,961	33,886
Breakfast Reimbursement	68,603	173,725	72,654	46,271
Lunch Reimbursement	592,695	942,395	1,828,823	845,805
Bank Interest	99	-	96	106
Total Revenue	1,393,775	1,495,746	2,131,645	1,966,128
BOE Contribution				
	365,463	380,000	144,615	
Product Cost				
Total Food Cost	561,436	529,766	646,668	781,857
Total Paper Cost	40,833	70,547	63,957	58,984
Total Product Cost	602,269	600,313	710,625	840,841
Payroll				
Full time employees	583,679	570,182	578,753	547,017
Part Time employees	185,620	227,905	239,227	231,132
Uniform allowance	12,740	12,810	12,810	14,601
Medical benefits	124,503	121,181	111,095	124,229
Life Insurance	1,688	2,024	1,833	2,752
Pension	83,433	82,442	84,644	86,724
Social Security/Medicare	35,107	29,409	29,625	38,051
Unemployment	1,078	1,622	63	221
Total Personnel Cost	1,027,848	1,047,575	1,058,050	1,044,727
Other Direct Costs				
Electric	10,931	9,159	12,633	10,931
Freight	2,437	2,145	2,400	2,400
Mileage	2,500	2,500	2,500	2,500
Maint/Parts & equip	35,646	24,369	32,000	51,245
Office Supplies	2,804	3,156	2,000	2,000
Truck/Vans	4,689	4,013	3,000	4,006
Misc	8,361	550	6,000	5,997
Total Other Expenses	67,368	45,892	60,533	79,079
Total Expenses	1,697,485	1,693,780	1,829,208	1,964,647
Surplus (Deficit)	61,753	(118,034)	447,052	1,481