

**WALLINGFORD COMMITTEE ON AGING, INC.**  
**July 15, 2022**  
**MINUTES OF MEETING**

**ATTENDANCE:** Steve Allinson, Karen Anderson, Evangeline Bourgeois, Rosemary DeAngelis, Tom Finn, Jane Fisher, Alberta Flynn, Susan Gomes, Ronald Graziani, Audrey Grove, Glenn Havumaki, Joann Hummel, Tara Knapp and William Viola

**EXCUSED:** Tom Daly and Rocco DiGenova

**ABSENT:** John Rankin

Vice President Alberta Flynn called the meeting to order at 9:04 a.m.

**SECRETARY'S REPORT**

Vice President Alberta Flynn asked if there were any additions or corrections to the June 17, 2022 Secretary's Report.

**Rosemary DeAngelis made a motion to accept the June Secretary's Report as presented. Ron Graziani seconded the motion. The motion passed unanimously.**

**TREASURER'S REPORT**

**June 2022 Operating Account Reports**

Treasurer Ron Graziani reported for the twelve months ending June 30, 2022. Receipts are \$860,717 which is \$6,476 below the budgeted amount of \$867,193. Expenditures are \$855,517 which is \$11,676 below the budgeted amount. This results in a net positive of \$5,200 to end the fiscal year.

**Anne Bernick made a motion to accept the June Operating Account Reports. Evangeline Bourgeois seconded the motion. The motion passed unanimously.**

**June 2022 Program Account Report**

Program Director Karen Anderson reported that the Newport trip had 42 passengers and made a profit of \$64. Lake View Café made over \$3,400 this month before expenses, showing increased sales. The Silver Sneakers program continues to grow, with 951 attendees in May resulting in a check for \$1,736 from Tivity Health. June numbers are similar and the goal is to exceed 1,000 for July.

**Tara Knapp made a motion to accept the June Program Account Report. Glenn Havumaki seconded the motion. The motion passed unanimously.**

**CONSENT AGENDA**

Vice President Alberta Flynn asked that the Consent Agendas be accepted.

**Jane Fisher made a motion to accept the June Consent Agendas. Rosemary DeAngelis seconded the motion. The motion passed unanimously.**

## **STAFF REPORTS**

### **Executive Director**

ED Bill Viola reported that the staff and volunteers did a wonderful job with decorating the bus for the Jubilee parade led by Erin Ambler and assisted by many others. A good time was had by all and it was a great success. He also gave kudos to the staff for the Jubilee “Senior Day” events; in particular, the “Room of Remembrance” and former board member and Town Clerk Carolyn Massoni for her contributions and for acting as a docent for the room throughout the entire day. Although the center was reimbursed for some expenses – \$750 from MidState for the “R” Band concert which cost \$2,190 and \$150 for the shuttlebus service for International Day, the overall cost to the center was significant but well worth it to participate in the town wide celebration. The weeks long problems with the new rooftop HVAC unit have finally been resolved and the Bus with the A/C problem was finally fixed after 2 weeks. The HIGI machine was finally removed after a very poorly managed process. The decision was made to remove them from all senior centers and libraries due to limited utilization. Mutual of America who handles our SEP changed their service platform unexpectedly and it was a very difficult process for us and apparently even for their own employees. Carmela spent many diligent hours ensuring that our staff’s information was properly transitioned. Two new benches for the Bocce courts area are scheduled to be shipped on 7-29, a mere nine weeks after being ordered. The custodial services have been taken over by a new company Greenlife as of July 1<sup>st</sup> since they were the low bidder. Good news is they retained the previous custodian “Rosy” who is excellent. Bad news is their communication and provision of supplies and equipment has been far less than expected. It seems that every organization we deal with is struggling to provide the goods or services that are relied upon in a timely manner and it can be frustrating. On a positive note, the staff has worked hard to successfully implement taking credit card payments (\$20 minimum) at the front desk and also the Silver Sneakers program has been carefully rolled out. WSC staff and the contracted fitness instructors are scheduled for AED/CPR training, provided by Kaliana from the Wallingford Health Dept. on 7-20-22, and Anne will be conducting a first aid class at a date to be decided. Ric Livingston, Assistant Director of Human Resources for the town conducted testing of Fire Department personnel at the center on 6-28-22.

### **Program Director**

Program Director Karen Anderson reported that the AARP Safe Driving Class returned to the center on 7-6 after cancelling in June due to Covid concerns. They did provide refunds and a free class to those inconvenienced by their last-minute decision. Highlights for the month included the “Fine Arts, Flowers and Verse Show on June 3<sup>rd</sup> & 4<sup>th</sup> which had 17 featured round tables plus additional art work displayed on long tables across the back of the Great Room. The opening reception featured the Chika Wie family string quartet and some treats provided by members of the Hospitality Committee. There was a Carpenter Tribute Concert held on Friday evening, June 17 with 117 tickets sold (110 needed to break even). Karen also praised the staff and volunteers for their efforts in decorating the bus for the 350 Jubilee parade and with the Senior Day activities and the Room of Remembrance, highlighted by the many unique items from Carolyn Massoni. Now that Silver Sneakers is up and running, the plan is to also contract with United HealthCare’s “Renew Active” in the near future.

### **Social Services Coordinator**

Joann Hummel expressed her happiness to be in this position and joining a great team at such a beautiful facility. She is currently taking three appointments per day, several days each week. There was an extension of the fuel assistance season and she was happy to say that everyone who came to her for this program was eventually approved. Largest concerns seem to be the lack of available housing for low income and disabled persons and the need for mental health services. Joann attended online training and then passed the test to

become a certified CHOICES Counselor. Anne Bernick shared that both herself and Kaliaana are “QPR” trained and could share this suicide prevention training with staff, if desired. ED Viola also shared that he just became aware of funding readily available through the Agency on Aging that he will be applying for to potentially use for contracted LCSW/MSW services for counseling, groups and lectures on mental health topics and concerns.

## **OLD BUSINESS**

### **LRP Update**

The LRP Committee has not met recently, but a link to a few questions on a brief “Survey Monkey” developed by LRP Consultant Emily Melnick was sent out to board members and WSC staff to gain insight into and more narrowly define the mission objectives and priorities. The plan is to begin holding some focus group and additional surveys of the community in September after vacations.

### **Nominating Committee**

Chair Anne Bernick stated that since meetings were missed without notice and after several phone calls and no response, ED Viola had sent a letter to John Rankin telling him that his position on the board needed to be filled by someone who could actively participate. The letter also thanked John for his previous service and offered to help him and his wife in any way possible, upon request. The committee will need to meet and consider other candidates. Former member George Duffy was mentioned as a possibility.

## **NEW BUSINESS**

### **Annual Audit – Related Party Questionnaires**

Annual audit by Carney, Roy & Gerrol, PC is scheduled for August 8<sup>th</sup>, which is a little earlier than usual. The Related Party Questionnaires should be filled out and turned in so that the auditors can be aware of any concerns or potential conflicts of interest.

## **OTHER BUSINESS**

## **ADJOURNMENT**

**Rosemary DeAngelis made the motion to adjourn. Anne Bernick seconded the motion. The motion passed unanimously.**

The meeting adjourned at 9:58 a.m.

Respectfully submitted,



William Viola

Executive Director