

Town of Wallingford
Economic Development Commission
45 South Main Street, Room 311
Wallingford, CT 06492

August 24, 2022

TO: Members of the Economic Development Commission

FROM: Stacey Hoppes, EDC Secretary

SUBJECT: Regular Meeting Agenda – Monday, August 29, 2022 @ 6:30 p.m.
(September meeting - due to holiday on September 5, 2022)

LOCATION: Town Hall, Room 315
45 South Main Street
Wallingford, CT 06492

1. Pledge of Allegiance
2. Discussion on Regular Meeting Minutes dated June 13, 2022 (**attach.**)
3. Review of Monthly Expenditure Report – June 2022 & July 2022 (**attach.**)
4. Discussion and possible action on: Urgent Care Facility signage application with ZBA
5. Discussion on: QCC Business Showcase 2022 – September 22, 2022 @ Best Western, North Haven
 - EDC Booth sign-up sheet
6. Committee remarks
 - Marketing
 - Update on committee activities
 - **Next meeting: September 15, 2022 @ 10:00 am**
 - P&Z Liaison
 - Update on committee activities
 - **Next meeting:**
 - Retention/Incentives
 - Update on committee activities
 - **Next meeting:**
7. Staff report/regional matters
8. Chair's remarks
9. Other community business (**vote**)

Dates to Remember:

September 22nd – QCC Business Showcase
October 1st & 2nd: Celebrate Wallingford

c: Town Clerk's Office (for posting)

ec: EDC Members
Town Council (via T. Clerk)
Kevin Pagini, P&Z

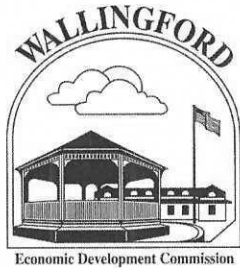
Maribel Carrion, QCC
Ray Andrewsen, QCC
GovMedia

NH Reg., Htfd. Courant, R-J
Website
Jessica Wysocki Bill Comerford

Individuals in need of auxiliary aids for effective communication in programs and services of the Town of Wallingford are invited to make their needs and preferences known to the ADA Compliance Coordinator at 203-294-2070 five days prior to meeting date.

EDCRVMAg082922

tel: (203) 294-2062 • fax: (203) 294-2073 • edc@wallingfordct.gov • Plugin2Wallingford.com



Town of Wallingford
Economic Development Commission
45 South Main Street, Room 311
Wallingford, CT 06492

Economic Development Commission
Special Virtual Meeting Minutes
June 13, 2022

Not Approved by EDC

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Present:

- Joe Mirra, Chair**
- Jim Wolfe, Commissioner**
- Patricia Cymbala, Commissioner**
- Gary Fappiano, Commissioner**
- Rosemarie Preneta, Commissioner**
- Hank Baum, Commissioner** (arrived at 12:39pm)
- Anthony Bracale, Alternate** (left the meeting at 12:50pm)
- Rob Fritz, Alternate** (left the meeting at 12:50pm)
- Patty Powers, Alternate**

Absent:

Mark Gingras, Vice Chair

Others Present:

- Ray Andrewsen, QCC**
- Liz Davis, WCI**
- Tim Ryan, Economic Development Specialist**
- Stacey Hoppes, EDC Secretary**

Chair Joe Mirra called the special virtual meeting of the Economic Development Commission to order at 12:32 p.m.

1. **Discussion and Possible Action on Regular Meeting Minutes dated May 2, 2022** – Jim Wolfe made a motion to approve the minutes as presented. Rosemarie Preneta seconded the motion. The minutes were unanimously approved.
2. **ARPA Update** – The commission called a special virtual meeting to discuss the EDC’s “COVID Relief \$\$ For Small Business” flyer. Councilor Fishbein submitted an FOI request regarding the flyer and the Town Council added a discussion about the flyer to their agenda for June 14, 2022. The EDC had a discussion regarding the intent of the flyer, why the flyer was created, and the chronology of how the flyer was created and distributed. Chair Joe Mirra stated that he will not be able to attend the Town Council meeting due to having a scheduled elective surgery. Vice Chair Mark Gingras is also unable to attend. Staff Ryan, Hank Baum, and Rob Fritz will represent the EDC at the Town Council meeting. All other commissioners are asked to attend if they are available.
3. **Next meeting Date:** August 29, 2022 (September meeting/due to September 5 - holiday)

There being no further business, Jim Wolfe made a motion to adjourn the meeting at 12:55 p.m.; Rosemarie Preneta seconded the motion. By unanimous vote, the motion carried.

Sincerely,

Stacey Hoppes, Secretary



Town of Wallingford, Connecticut

08/03/2022 12:36
kcharest

Town of Wallingford
EXPENDITURES THROUGH JUNE 30, 2022

P 1
glytdbud

12/12 = 100%

FOR 2022 12

	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10011050 ECONOMIC DEVELOPMENT COMMISSIO							
51000 REGULAR SALARIES & WAGES	78,157	0	78,157	71,193.46	.00	6,963.54	91.1% ✓
55110 TRANSPORTATION REIMBURSEMENT	1,500	0	1,500	592.92	.00	907.08	39.5% ✓
55405 PROMOTIONAL EXPENSES	29,050	0	29,050	27,423.61	1,242.00	384.39	98.7% ✓
56100 OFFICE EXPENSES & SUPPLIES	2,000	0	2,000	898.86	.00	1,101.14	44.9% ✓
57000 CAPITAL EXPENDITURE	5,000	0	5,000	.00	.00	5,000.00	.0% ✓
58810 DUES AND FEES	3,400	0	3,400	1,688.69	.00	1,711.31	49.7% ✓
TOTAL ECONOMIC DEVELOPMENT COMMISSIO	119,107	0	119,107	101,797.54	1,242.00	16,067.46	86.5% ✓
GRAND TOTAL	119,107	0	119,107	101,797.54	1,242.00	16,067.46	86.5% ✓

** END OF REPORT - Generated by Kathleen Charest **

OK
SMA



Town of Wallingford, Connecticut

08/03/2022 14:40
kcharest

Town of Wallingford
EXPENDITURES THROUGH JULY 31, 2022

1/12 = 8%

P 1
giytdbud

FOR 2023 01

	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10011050 ECONOMIC DEVELOPMENT COMMISSIO							
51000 REGULAR SALARIES & WAGES	80,780	0	80,780	3,669.35	.00	77,110.65	4.5%
55110 TRANSPORTATION REIMBURSEMENT	1,500	0	1,500	.00	.00	1,500.00	.0%
55405 PROMOTIONAL EXPENSES	30,250	0	30,250	.00	.00	30,250.00	.0%
56100 OFFICE EXPENSES & SUPPLIES	1,700	0	1,700	450.00	.00	1,250.00	26.5%
58810 DUES AND FEES	2,500	0	2,500	.00	.00	2,500.00	.0%
TOTAL ECONOMIC DEVELOPMENT COMMISSIO	116,730	0	116,730	4,119.35	.00	112,610.65	3.5%
GRAND TOTAL	116,730	0	116,730	4,119.35	.00	112,610.65	3.5%

Handwritten initials and a circled signature.

** END OF REPORT - Generated by Kathleen Charest **