



Town of Wallingford
Economic Development Commission
45 South Main Street, Room 311
Wallingford, CT 06492

RETENTION/INCENTIVE COMMITTEE
Economic Development Commission
Special Meeting Minutes
Wednesday, September 28, 2022

The Retention & Incentive Committee special meeting was called to order at 10:17 a.m. by Chair Fappiano. Committee members Fappiano, Preneta, and Powers were in attendance.

1. Discussion and possible action on May 27, 2022 special meeting minutes - **The minutes as presented were approved unanimously.**
2. Update: Company Visitation Program - action plan to contact key visit personnel for update on any needs – The committee discussed reaching out to the companies that were visited in May and June of 2022. The committee agreed that they should assign these companies to a specific committee member. Members will reach out to their assigned company as a check in, informing them that if they need any assistance from the town, we look forward to helping them in any way we can. Fappiano made a suggestion to invite Don Mauritz, Energy Specialist for the Town of Wallingford to some of these visits. There was a brief discussion about making sure that we promote all Incentive Programs to the companies when we visit them.
 - Chair Fappiano assigned Times Microwave to Co-Chair Preneta, Danvers Outdoor Kitchen's to Commissioner Powers, and Fappiano will reach out to BYK USA. Secretary Hoppes will forward contact information to the Commissioners for these companies. Commissioners will reach out to the companies and report back to the committee at the next meeting.
 - The visit to Ulbrich Stainless Steels was cancelled back in June, Fappiano suggested reaching back out to them to reschedule the visit. Staff will have to check the Mayor's schedule.
3. Update: Incentive Housing Zone (IHZ) Real Property Tax Incentive - Chair Fappiano asked Secretary Hoppes to check on the status of IHZ zone changes with the Planning and Zoning Department. Secretary Hoppes will report back to the committee with any updates.
4. General Discussion: Tax Incentives programs - update, remove, and/or add to current programs - The Tax Incentives are set to expire in December 2023. The committee had a brief discussion about each incentive, and decided to review each incentive separately and discuss at the next meeting. The first incentive they will review is the Real Property Tax Incentive for the Incentive Housing Zone. Discussions will continue at the next meeting.

5. Next meeting - Friday, October 21, 2022 @ 9:00 am
Town Hall, Room 205

By unanimous vote, the meeting adjourned at 11:30 a.m.

c: Town Clerk
Staff

ec: Website

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