

Wallingford Police Station Steering Committee Minutes

Regular Meeting

Thursday, March 10, 2022 @ 10AM
Town Hall, 45 South Main Street
Room 315

PRESENT: Alison Kapushinski, Town Engineer, Steering Committee Chair, Vincent Cervoni, Town Council Chairman, Jon Walworth, John Ventura, Police Chief, Anthony DeMaio, Deputy Chief of Police, Richard Heidgerd, Retired Fire Chief, Rob Baltramaitis, Director of Public Works, Beth Dighello, Recording Secretary

Call to Order

The meeting was called to order at 10:00 a.m.

Agenda Items

1. Approve/accept minutes from the February 10, 2022 Regular Meeting

A motion was made to approve the meeting minutes from the February 10, 2022 Regular Meeting.

Made by: Mr. Heidgerd

Seconded by: Chairman Cervoni

Votes: 3 Ayes – Mr. Baltramaitis and Mr. Walworth abstained

2. Public Comment

Members of the public in attendance included Marion Spaulding, Arcadis, and Michael Kolakowski, KBE Building. There were no public comments.

3. Update on Police Department – Chief Ventura

Chief Ventura requested the committee combine item #3 and item #4.

4. Schematic Design Progress Review

Ms. Kapushinski stated that committee will gather their comments on the schematic design. These comments will be forward to Jacunski Humes. Once that is done, a meeting will be scheduled with Ms.

Kapushinski, Chief Ventura and Jacunski Humes to discuss the comments and make any adjustments to the design.

Chief Ventura stated that Jacunski Humes took the Space Needs assessment and created the schematic design of the building. They gave the police department all that we asked for and more. There is nothing the police department would like to add.

Ms. Kapushinski commented that the previous design included a block for future expansion. The current floor plan now utilizes this space to be divided among several divisions.

Mr. Walworth submitted his comments on the design. The comments included questions on the size of the conference room, window tinting, the location of the mechanical room for the firing range, switching the location of the traffic building with the firing range and the size of the sally port bay.

Chairman Cervoni suggested that the maintenance building location be swapped with the vehicle storage location. Chief Ventura replied that the vehicle storage area should be kept in the back of the property because the vehicles are crashed or seized and can be very unsightly. Chief Ventura stated that the Traffic Maintenance building does not need to have a drive-thru because we are getting rid of some of our big vehicles.

There was discussion about the mechanical equipment being located on the top of the training building. While the rooftop mechanics can be unsightly, it was stated that there are ways to disguise them.

Mr. Baltramaitis asked if the department will need vehicles to have full access around the building. Deputy Chief DeMaio responded that the sally port will be a drive-thru and can accommodate all of our vehicles.

Mr. Heidgerd commented that there was only one egress in the firing range building, but considering the low occupancy this will work.

Ms. Kapushinski stated that she will take these comments to Jacunski Humes to create an updated plan.

5. Update on bid for hiring a Construction Manager

The bid opening for the Construction Manager will be tomorrow, March 11th. Interviews will be scheduled on March 22nd or 23rd. This will allow time for the proposals to be reviewed. Ms. Kapushinski will review the bids to determine which ones are qualified. Mr. Baltramaitis and Mr. Walworth will discuss the interview schedule and length once the number of bidders is determined.

There will be a special meeting to award the bid on March 28th depending on the committee member's schedules. Chairman Cervoni suggested that members of the committee attend an upcoming Town Council meeting to keep the Councilors updated on the Construction Manager's bid award.

Mr. Baltramaitis asked Ms. Kapushinski to repeat who the panel members will be. Ms. Kapushinski responded that the panel will include Mr. Baltramaitis, Tiffany Shipman, John Walworth, Kurt Trieber and Justin Rossetti.

Ms. Kapushinski stated that she would attend the Town Council meeting on March 22nd along with Mr. Walworth.

6. Subcommittee Updates

- a. Budget & Funding: Ms. Kapushinski stated that Jacunski Humes has been paid for 70% of the schematic design.
- b. Town Council/Public Information Liaison: Chairman Cervoni recommended Ms. Kapushinski attend the March 22nd Town Council Meeting to update the Town Council on the Construction Manager bid.
- c. MEP/HVAC: No update
- d. Conservation: No update
- e. Schedule: Mr. Walworth said that he will talk with Brian Humes to update the schedule.
- f. Site/Municipal Approvals: No update
- g. Firearm Training Center: No update

7. Other Business

There was no other business

The meeting was adjourned at 10:33 a.m.

Respectfully submitted,

Beth Dighello
Recording Secretary