

Town of Wallingford, Connecticut
Meeting of the ARPA Applications Review Committee
128 Center Street (HUBCAP)
Wallingford, CT. 06492

January 25, 2023
6:30 p.m.

AGENDA

(The order of the agenda items may vary)

1. Pledge/roll call
2. Update
 - a. Sums available for award;
 - b. New criteria for business applications;
 - c. UHY schedule;
 - d. Other.
3. Discussion and possible action on all procedural matters with respect to handling ARPA **non-profit** grant applications, including but not limited to:
 - a. Determination of which applications are put on the agenda for review and decision;
 - b. Conflict of interest disclosures;
 - c. Homework;
 - d. Notice to applicants;
 - e. Interviews? Applicant participation? Public comment?
 - f. The deliberative process – How it starts? Around the table? Who leads off?
 - g. Pace. Target for time per application? Target for end date?
 - h. Scoring: Numerical grade or pass-fail? If scored numerically, what is the minimum score needed? Score sheet completed, initialed, handed in, averaged, vote to recommend yes or no depending upon minimum score already determined? Other?
 - i. Recommendation to government: Wait for a last look, till all done; or vote-as-we-go and send recommendations to government as we proceed?
 - j. Other.

4. Discussion and possible action on all procedural matters regarding **business** applications, covering the same topics as in #3, above.
5. Future meeting dates.
6. Next steps.
7. Feedback. Group self-critique. Adjustments.
8. Approve minutes of October 21, 2022. (Please email comments if any to me in advance of the meeting.)

Agenda prepared by
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