

WALLINGFORD COMMITTEE ON AGING, INC.

April 21, 2023

MINUTES OF MEETING

ATTENDANCE: Steve Allinson, Karen Anderson, Anne Bernick, Evangeline Bourgeois, Tom Daly, Rosemary DeAngelis, Rocco DiGenova, George Duffy, Jane Fisher, Alberta Flynn, Susan Gomes, Ronald Graziani, Audrey Grove, Glenn Havumaki, Tara Knapp and Bill Viola

EXCUSED: Tom Finn

ABSENT:

President Tom Daly called the meeting to order at 9:08 a.m.

SECRETARY'S REPORT

President Tom Daly asked if there were any additions or corrections to the March 17, 2023 Secretary's Report.

Ron Graziani made a motion to accept the March Secretary's Report. Rosemary DeAngelis seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

March 2023 Operating Account Report

Treasurer Ron Graziani reported for the nine months ending March 31, 2023. Receipts are \$692,963 which is \$2,196 above the budgeted amount of \$690,767. Expenditures are \$667,373 which is \$23,394 below the budgeted amount. This results in a net positive of \$25,590.

Alberta Flynn made a motion to accept the March Operating Account Report. Glenn Havumaki seconded the motion. The motion passed unanimously.

March 2023 Program Account Report

Program Director Karen Anderson reported that Club 60+ is doing well; there are 182 members with SilverSneakers or Renew Active. Received \$4,143 for February. Will be giving one of our long-time fitness instructors an increase. Lake View Cafe cleared about \$1,800 for March. Will be closing early today so staff and volunteers can attend the Volunteer Luncheon. There were fifty passengers to Newport Playhouse and nine people to Italy for a total of about \$3,400. The travel program is slowly inching up.

Rosemary DeAngelis made a motion to accept the March Program Account Report. Anne Bernick seconded the motion. The motion passed unanimously.

CONSENT AGENDA

President Tom Daly asked that the Consent Agenda be accepted.

Tara Knapp made a motion to accept the March Consent Agenda. Glenn Havumaki seconded the motion. The motion passed unanimously.

STAFF REPORTS

Executive Director

Executive Director Bill Viola reported that the 75-inch monitor was installed as well as the surround sound system and reviews have been positive. It is a nice enhancement to the facility. Another project is the Billiards Room – re-carpeting and recovering the tables. It's been arranged for June 13 – 16. Will also lose the Game Room for the 4 days since it will be used to temporarily store the billiards tables. There will be a notice in the June newsletter. ED and Joann attended a meeting at Town Hall in the Planning and Zoning Department on March 23rd with Ben Fink, a community organizer supported by SCROG. He is promoting a need for affordable housing for Wallingford, which is definitely needed. The goal is to create support in the community and eventually have some community conversations for the need to have affordable housing ahead of when opportunities arise. WSC is onboard. Lots of things going on in the Lake View kitchen which ED reviewed. Still looking for someone to help in the kitchen during Mary Glenn's 8-week medical leave. Had the annual cleaning of the Butterfly Garden with some Garden Club members and student volunteers from Quinnipiac last Saturday and everyone did a lot of work. There was a Fire Marshall inspection yesterday, which went well and the Water Division came by to check backflow preventers. ED hosted the CASCPC conference at the senior center last month and it went very well. The attendees were very impressed by the facilities. The Volunteer Luncheon is today at il Monticello's and should be a nice event.

Program Director

Program Director Karen Anderson reported again that the Volunteer Luncheon is today at 1:00 p.m. and hopes to see some of the Board members there. There are 113 people attending and entertainment is The Coconuts. It should be a good event. With Mary Glenn being out in May and parts of June, have contracted with Angela at il Monticello's for catering Thursday evening dinners. Hoping to find someone to help in the kitchen during May's absence. Tax preparations were completed on April 12 with 147 appointments. Not sure what will happen next year. Back in March, Lyman Hall had provided 12-15 students to celebrate St. Joseph's Day with our members. They played games, brought refreshments and it was a good time. Cardio drumming started and members love it. Erin is the instructor and it was a lot of fun to watch. Still working through some details. WSC has reserved some pickleball courts at Harrison Park for our members. Reviewed other upcoming events including the Fine Arts, Flowers and Verse on June 2nd & 3rd.

OLD BUSINESS

Grant Application Update

We have begun using the AASCC grant of \$19,500 to pay for the counselor for the March support groups. The Center will get reimbursed from the agency. The meetings have been well received; average attendance has been 10-12 people. WSC scored 94.5% on the ARPA Grant and was unanimously recommended. ED is currently working on the logistics.

Budget Update

ED attended the Budget Public Hearing on April 10th and a meeting this past Tuesday night with the Town Council to answer any questions they may have regarding our proposed budget. No questions were asked at either meeting.

NEW BUSINESS

Personnel Committee Report

Jane Fisher, chair of the Personnel Committee reported that the committee had Karda Larson, a consulting company, review the Personnel Policies Procedures manual. Consultant noticed several areas that did not

have enough detail, and 16 items that needed to be added in or changed. The current document was more policies and procedures and it was recommended that there be a separate employee handbook.

Jane Fischer made a motion to approve spending \$2,500 for Karda Larson to create an employee handbook for the Wallingford Senior Center. Audrey Groves seconded the motion. The motion passed unanimously.

OTHER BUSINESS

Rosemary DeAngelis asked if there was any feedback received regarding the letter ED Viola sent to the Mayor about the renaming of the WSC building. He indicated there has not been anything to date.

ADJOURNMENT

Rosemary DeAngelis made the motion to adjourn. Anne Bernick seconded the motion. The motion passed unanimously.

The meeting adjourned at 10:25 a.m.

Respectfully submitted,



Beth H. Johnson
Administrative Assistant