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MAYOR'S OFFICE

Wallingford Building Maintenance Sub-Committee Special Meeting Minutes
Monday April 24, 2023 6:30 pm
Room 315 Town Hall
45 S. Main Street Wallingford Ct. 06492

23 MAY -1 AM 10: 16

1. Pledge of Allegiance
2. Roll call

Members in attendance were as follows: Jeff Tillbrook, Bob Prentice, Gabe Ramos, Zac Boulier, Roxane McKay, Bruce Conroy, Jason Michael

3. Nominations of Chair, Vice Chair and Secretary

Jason Michael and Bob Prentice were nominated and unanimously elected for Chairman and Vice Chairman positions respectively. Zac Boulier was nominated and unanimously elected Secretary.

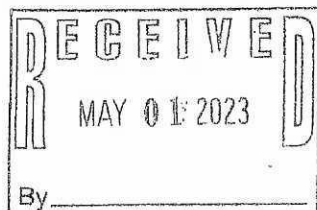
4. A meeting schedule was discussed and agreed upon. A motion to vote upon the committee's schedule was made by Bruce Conroy and seconded by Jeff Tillbrook. By unanimous vote the Maintenance Sub-Committee will meet at 6:00 pm. every 2nd and 4th Monday of every upcoming month until the end of this council's tenure or is made permanent via ordinance. (a suitable and available meeting place has yet to be determined). A request as to the possibility of entering the schedule into the annual roll will be made. Until that answer is given and the action taken, we will continue public postings under the Special Meeting title.

5. A discussion was held centering around the task of discovering the total number and locations of all town owned properties within our charge. Chairman Michael will request that information be provided from the assessor's office and the department of public works. Additional discussions were held surrounding the subject of the site inspections and in what capacity would they be considered or not considered an official meeting, requiring notifications and minutes taken. All site inspections are planned to be reviewed at subsequent regularly scheduled meetings. Chairman Michael will follow up regarding this subject with legal and or the council.

6. At 7:45 pm. A motion to adjourn was made by Bruce Conroy, seconded by Roxane McKay and unanimously voted yea.

Next meeting: Monday ^{may} April 8th 6:00 pm. (Location to be determined)

Jason Michael
Chairman



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