

TOWN COUNCIL MEETING

JULY 15, 2003

6:30 P.M.

AGENDA

Blessing – Jan-Lubin Beaucejour, International Center of Deliverance

1. Pledge of Allegiance and Roll Call
2. Correspondence
3. Consent Agenda.
 - a. Consider and Approve Tax Refunds (#1-15) Totaling \$18,517.10 – Tax Collector
 - b. Approve and Accept the Minutes of the April 15, 2003 Public Hearing on the F.Y. 2003-04 Budget
 - c. Approve and Accept the Minutes of the May 13, 2003 Town Council Meeting
 - d. Approve and Accept the Minutes of the June 17, 2003 Town Council Meeting
 - e. Consider and Approve a Transfer of Funds in the Amount of \$2,910 from Mail & Copy Center Expenses Acct. #001-1401-401-4100 to Computerized Indexing Acct. #6030-901-9024 in the F.Y. 2002-03 Budget of the Town Clerk
 - f. Consider and Approve a Transfer of Funds in the Amount of \$1,000 from Grant Revenues to Program Expenditures in the Liberty Bank Foundation's Academic Grants Program in the Board of Education Budget
 - g. Note for the Record Anniversary Increases Approved by the Mayor
 - h. Note for the Record Mayoral Transfers Approved to Date

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- i. Consider and Approve a Resolution Authorizing the Mayor to Make Application to the State of CT., Dept. of Social Services for a Social Service Block Grant (Meals on Wheels Program) – State & Federal Program Admin.
 - j. Consider and Approve a Resolution Authorizing the Mayor to Make Application to the State of CT. Dept. of Social Services for Community Service Grant Funds Used to Contract with Comunidad Hispana de Wallingford, Inc. “SCOW”
 - k. Consider and Approve an Agreement Between the Town and Comunidad Hispana de Wallingford, Inc., “SCOW” to Fulfill all Terms and Conditions of a Community Service Grant Applied for by the Town
 - l. Consider and Approve an Agreement Between the Town and Community Action Agency of New Haven, Inc., “CAA” to Fulfill all Terms and Conditions of a Community Service Grant Applied for by the Town.
 - m. Consider and Approve a Transfer of Funds in the Amount of \$6,600 from Self-Insurance Workers’ Comp. Acct. #001-1602-800-8310 of Which \$1,900 is Transferred to Life Insurance Acct. #001-1602-800-8270 and \$4,700 is Transferred to Property Casualty – Board of Ed Acct. #001-1603-800-8260 – Personnel
 - n. Consider and Approve a Transfer of Funds in the Amount of \$4,000 from Maint. of Treatment Equip. Acct. #461-8640-652 to Employees Pension and Benefits Acct. #461-8920-926 in the F.Y. 2002-03 Budget of the Sewer Division
 - o. Consider and Approve a Budget Amendment in the Amount of \$7,200 Increasing Appropriation from Retained Earnings (Cash) for Rate Stabilization and Increasing Maintenance of General Plant Acct. #431-8920-932 in the F.Y. 2003-04 Budget of the Water Division
 - p. Consider and Approve a Workforce Investment Agreement Among Thirty (30) Municipalities in the Region (Reorganization of the Existing Workforce Private Industry Council) – Mayor

4. Items Removed from the Consent Agenda

5. PUBLIC QUESTION AND ANSWER PERIOD

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6. Report Out from the Economic Development Commission as Requested by Councilor Mike Brodinsky
 7. Consider and Approve Inter-Municipal Agreements between the Town of Cheshire, CT. and the Town of Wallingford, CT. to Allow for the Connection of Properties Known as the Dunkavich and Carrier Parcels Located in Cheshire to the Town of Wallingford's Sanitary Sewer System - Sewer Division
 8. Consider and Approve a Revised Job Description for the Assistant Animal Control Officer – Personnel
 9. Consider and Approve Confirming the Town Council Finance Committee as the Audit Committee to Oversee the F.Y. 2002-03 Audit of the Town and Schedule a Date and Time to Meet with the Town's Auditors, Scully & Wolfe, and the Comptroller as Requested by Councilor Jim Vumbaco
 10. Executive Session Pursuant to Section 1-200(6)(D) of the CT. General Statutes to Discuss the Purchase, Sale and/or Leasing of Property – Mayor
 11. Executive Session Pursuant to Section 1-200(6)(D) of the CT. General Statutes to Discuss the Purchase, Sale, Leasing and/or License Agreement Pertaining to Real Estate – Law Dept.
 12. Executive Session Pursuant to Section 1-200(6)(B) of the CT. General Statutes to Discuss Pending Litigation
 - Meterman B and Meterman A Job Description Revisions -Electric Division
 13. Executive Session Pursuant to Section 1-200(6)(E) of the CT. General Statutes to Discuss Collective Bargaining - Personnel
 - CILU Locals 17 & 26 Pension Agreement, Seven Year Contract
 - CILU Local 26 Three Year Contract 7/1/03 – 6/30/06
 - CHCA (School Nurses) Three Year Contract 9/1/03 – 9/1/06
 14. Consider and Approve a Lease Agreement and/or License Agreement as Discussed in Executive Session and to Authorize the Mayor to Executive Such Agreement
 - Law Department
 15. Consider and Approve Meterman B and Meterman A Job Description Revisions for Electric Division as Discussed in Executive Session – Personnel
 16. Discussion and Possible Action Regarding CILU Locals 17 & 26 Pension Agreement, Seven Year Contract Effective 7/1/02 as Discussed in Executive Session (no action is required for agreement to become effective) – Personnel
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TOWN COUNCIL MEETING

JULY 15, 2003

6:30 P.M.

A re-scheduled meeting of the Wallingford Town Council was held on Tuesday, July 15, 2003 in the Robert Earley Auditorium of the Wallingford Town Hall and called to Order by Chairman Robert F. Parisi at 6:38 P.M. Answering present to the Roll called by Town Council Secretary Kathryn F. Zandri were Councilors Doherty, Farrell, Knight, Papale, Parisi & Rys. Councilor Brodinsky arrived at 6:52 P.M. due to a previous commitment; Councilor Toman was vacationing out of the state, and Councilor Vumbaco was absent due to an unexpected event which prevented his attendance. Mayor William W. Dickinson, Jr. arrived at 6:46 P.M.

A blessing was bestowed upon the Council by Pastor Jan-Lubin Beaucejour of the International Center of Deliverance, Wallingford Grange.

A Moment of Silence was observed for Tom Murphy, Former Business Manager at the Board of Education (late 1970s to early 1980s), and Retired Assistant Personnel Director (1987-2002), Thomas Sharkey.

Chairman Parisi congratulated the new Wallingford Fire Fighters who were being promoted and/or sworn-in this evening at 6:30 P.M. Due to conflicting schedules, those Councilors present were unable to attend the ceremony. On behalf of the Council Chairman Parisi acknowledged their accomplishment and thanked them for their dedication and service to the Town.

ITEM #2 Correspondence – No items were presented.

ITEM #3 Consent Agenda

ITEM #3a Consider and Approve Tax Refunds (#1-15) Totaling \$18,517.10 – Tax Collector

ITEM #3b Approve and Accept the Minutes of the April 15, 2003 Public Hearing on the F.Y. 2003-04 Budget

ITEM #3c Approve and Accept the Minutes of the May 13, 2003 Town Council Meeting

ITEM #3d Approve and Accept the Minutes of the June 17, 2003 Town Council Meeting

ITEM #3e Consider and Approve a Transfer of Funds in the Amount of \$2,910 from Mail & Copy Center Expenses Acct. #001-1401-401-4100 to Computerized Indexing Acct. #6030-901-9024 in the F.Y. 2002-03 Budget of the Town Clerk

ITEM #3f Consider and Approve a Transfer of Funds in the Amount of \$1,000 from Grant Revenues to Program Expenditures in the Liberty Bank Foundation's Academic Grants Program in the Board of Education Budget

ITEM #3g Note for the Record Anniversary Increases Approved by the Mayor

ITEM #3h Note for the Record Mayoral Transfers Approved to Date

17. Discussion and Possible Action Regarding a Contract Between the Board of Education and the Connecticut Independent Labor Union (CILU) Local #26 for a Period of Three Years Commencing 7/1/03 – 6/30/06 (no action is required for agreement to become effective)

18. Discussion and Possible Action Regarding a Tentative Agreement Between the Board of Education and the Connecticut Health Care Associates (School Nurses) for a Three Year Contract Effective 9/1/03 – 9/1/06 (no action is required for agreement to become effective)

ITEM #3i Consider and Approve a Resolution Authorizing the Mayor to Make Application to the State of CT., Dept. of Social Services for a Social Service Block Grant (Meals on Wheels Program) – State & Federal Program Admin.

ITEM #3j Consider and Approve a Resolution Authorizing the Mayor to Make Application to the State of CT. Dept. of Social Services for Community Service Grant Funds Used to Contract with Comunidad Hispana de Wallingford, Inc. "SCOW"

ITEM #3k Consider and Approve an Agreement Between the Town and Comunidad Hispana de Wallingford, Inc., "SCOW" to Fulfill all Terms and Conditions of a Community Service Grant Applied for by the Town

ITEM #3l Consider and Approve an Agreement Between the Town and Community Action Agency of New Haven, Inc., "CAA" to Fulfill all Terms and Conditions of a Community Service Grant Applied for by the Town.

ITEM #3m Consider and Approve a Transfer of Funds in the Amount of \$6,600 from Self-Insurance Workers' Comp. Acct. #001-1602-800-8310 of Which \$1,900 is Transferred to Life Insurance Acct. #001-1602-800-8270 and \$4,700 is Transferred to Property Casualty – Board of Ed Acct. #001-1603-800-8260 – Personnel

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ITEM #3o Consider and Approve a Budget Amendment in the Amount of \$7,200 Increasing Appropriation from Retained Earnings (Cash) for Rate Stabilization and Increasing Maintenance of General Plant Acct. #431-8920-932 in the F.Y. 2003-04 Budget of the Water Division

ITEM #3p Consider and Approve a Workforce Investment Agreement Among Thirty (30) Municipalities in the Region (Reorganization of the Existing Workforce Private Industry Council) – Mayor

Motion was made by Mr. Knight to Approve and Accept the Consent Agenda, Items #3a-p, seconded by Mr. Farrell.

VOTE: Brodinsky, Toman & Vumbaco were absent; all others, aye; motion duly carried.

ITEM #4 Withdrawn

PUBLIC QUESTION AND ANSWER PERIOD

Ted Curran, 26 Knollwood Drive inquired as to whether or not a resolution has been arrived at regarding new playing fields for the Wallingford Little League? Has the League approached the Town, and where does the Town stand on the issue?

Mayor Dickinson replied that the Parks & Recreation Director has informed him that there will be 7-9 fields available for the League next year with the re-scheduling of fields, improvement of others, coordination between the Board of Ed, there should be more than enough fields. He does not know if there has been any contact between the Recreation Director and League. There should be more than enough fields for Little League play.

Mr. Curran asked if the Town is still in negotiations with Yalesville (Little League) to use their fields?

Mayor Dickinson replied, at this point the issue regarding Yalesville involves the possible use of fields when lights would allow more extended play on them. Without the lights I don't know how much time would be available there. There will be sufficient fields though for everyone, from what the Recreation Director is saying.

Mr. Curran stated, I though lights had already been approved for Yalesville?

Mayor Dickinson answered, no, lights will not be installed.

Mr. Curran stated, that is a misnomer then.

Mayor Dickinson replied, any report that I have seen has indicated that lights were not approved.

Philip Wright, Sr., 160 Cedar Street thanked Chairman Parisi for his prompt phone call and the information that he sought. Today he visited the Law Department, had a chat with Atty. Mantzaris and obtained a copy of the department's Annual Report. It is rather voluminous but, as an interested citizen, it is not worth the paper that it is printed on. It doesn't tell him, nor any other citizen, anything other than the fact that there have been quite a number of cases settled and things have happened but there is really very little information in here. It is disconcerting that the public never finds out what happens when the Council goes into executive session and votes on something concerning property. Someday that will be corrected so that we will really know what piece of property was discussed and what the results of that discussion were.

Chairman Parisi pointed out that the Council does not vote in executive session. The issue is discussed, the Council comes out of executive session and then a vote is taken.

Geno Zandri, 9 Balsam Ridge Circle stated that he attended a Council meeting approximately 6 weeks ago at which time he raised a concern about the traffic problem at the flea market (South Turnpike Rd.). He wondered if anything has been done since that time to address the problem?

Chairman Parisi stated that he, personally, had made some inquiries but have not finished with the task. He admitted that he got sidetracked by something else.

Mr. Zandri asked if the owner of the property had been contacted?

Chairman Parisi stated that he has not contacted the owner. He recalled that Mr. Zandri had suggested putting a curb in or something similar to that.

Mr. Zandri explained, it is the lack of a curbing at the market site that is creating a problem. The owner's existing parking lot needs to be expanded. The flow of traffic in and out of the parking lot creates problems as well. Until the Town sits down with the owner and tries to negotiate some sort of a resolution, it is not going to get resolved. The Town needs the owner's cooperation to resolve the matter.

Chairman Parisi admitted that the problem has been going on since "God grew green apples" and there have been a number of things done down there, but it is obvious that they are not sufficient. He stated that he does not have the authority to make any negotiations or offer any solutions other than to the Administration.

Mr. Zandri stated that the reason he feels it is the Town's responsibility is because the Town has allowed the owner to have the 1,000 foot curb cut. In fact, the Town is going out of its way to accommodate his situation. That's why he feels the Town has to get involved in order to rectify the situation. If there is a meeting, he would be happy to attend and give some suggestions as to what he feels may help alleviate the problems that exist.

Chairman Parisi asked the Mayor if there was anything that can be done since the problem is a long-standing one?

Mayor Dickinson replied, I don't have an answer from the Police Department on it. A curb alone, people will just drive over the curb. You would have to have a curb that would be more than a foot in height to prevent a vehicle from driving over it. A macadam curb, people drive over them all the time. We will see what answers there are, but as you know there was a lawsuit from the late 1980s that dealt with the flea market. There has been significant battles fought over that issue. The flea market won the lawsuit. Planning and Zoning was involved with that and it has never been a situation that's totally resolved. We have placed "no parking" signs out there because the people across the street were having problems and that was an enforcement issue for a while. I don't think we are having those problems. We still have the residual problems of the parking lot at the flea market. There may be legal issues surrounding limiting access to the property. That I don't know but I suspect that merely putting a curb there will just have people driving over the curb.

Chairman Parisi asked, are we looking into this?

Mayor Dickinson replied, I believe contact was made with the Police Department. I don't have a current answer.

Jerry Matuskiewicz, 249 New Cheshire Rd. stated that he wanted to speak of a road construction job that is being done off of Chimney Hill, New Cheshire and Benham Ave. The road at New Cheshire, according to Public Works, is considered a rural country road. It was at one time. When he moved up there in 1970 there were 4 houses on New Cheshire Road. In the last 12-15 years, Planning & Zoning has zoned over 100 homes built off of Chimney Hill, Chimney Sweep, Weatherside Drive, Dutton Road, and Highland Avenue. In front of his house the road is 16' wide. Two houses down, it is 14' wide. At the present time they have Chimney Hill completely torn up, they just put the base coat of asphalt today. A couple of sections of that road should have been widened but they didn't widen them. They left them exactly the way they were, especially the intersection of Weatherside Drive and Chimney Hill Road. It is a blind corner. The road wasn't wide enough to begin with and they put a storm sewer culvert almost directly across from Weatherside Drive and they moved it out 2' from the bank that was there, so now the road is probably 20' when it should be 28'. Down the road from there is a dip in the road where the power lines go across. The road was wide there. There were two storm sewer culverts there that ran into a small brook. Public Works put in four culverts there and reduced the size of the road. Now, up in front of his house, there are markings on the road to widen it but as it goes to the Cheshire line, which is Broad Swamp, which Cheshire widened up to 28' about 4-5 years ago, they (Public Works) are going to reduce it down to 14' and then continue on down to the Cheshire line where the road gradually widens up to 28'. A couple of Town Council members have come up to look at the situation; Mr. Brodinsky came up and took some pictures, and Mr. Rys spoke with Mr. Matuskiewicz on the phone and he came up on his own and looked at. Personally, I think it is a hazardous situation. In driving up the hill to a blind curve, it is a real narrow section of the road and as Mr. Brodinsky was on site, two Town trucks almost hit each other head-on. When Mr. Brodinsky came up the road a car passed him and there was somebody walking down the side of the road and it was a close situation. Mr. Matuskiewicz suggested that the road be widened to at least 22'. He was not saying it should be widened the entire 28' but at least 22'. He spoke to several of his neighbors and learned that no one from the Town asked any of the residents for their opinion. The

traffic, since Chimney Hill has been closed, all the cars that normally use Chimney Hill Road to New Cheshire and then down to Jepson Lane to go to the square, are all now coming down Highland Avenue, up Broad Swamp and down New Cheshire Road. The traffic has gotten to the point where it is almost ridiculous. In the 1970s when he first moved there, if you saw six cars all day, you saw a lot of cars. Now he sees six cars in fifteen minutes. He tried to take care of the matter through Public Works but he can't get anywhere with them. He spoke with Engineering; had Bill Dickinson and Henry McCully up there last summer. Public Works came up and widened the road temporarily by skimming off a foot on each side of the road. They skim-coated the edges and left all the loose gravel in the center of the road. He called because almost everyone on his street has a newer vehicle. Mr. McCully assured him that there would be something done this year. When the road was surveyed, there was something done; they widened it up by about 2' except for the worst part of the whole road. He could not understand the logic. If the Town continues to zoning for open space subdivisions in Wallingford, then the Town should either require that the contractors do this or eliminate the open space subdivision from the Planning & Zoning ordinances and do what some surrounding towns are doing and go to three-acre zoning. Then you can have all the rural country roads you want. Instead of having 500 people in an area, you are only going to have 100.

Mayor Dickinson stated, this is the first I am hearing about problems surrounding road work out there. When we visited the site last year it dealt with the condition of the road, not necessarily the pavement issue. Typically we get all kinds of complaints when we go to widen a road. We are hearing the opposite; there is a desire to widen it and I don't know the details behind it, I would have to talk to Public Works. When we go to widen a road there are issues surrounding that as well.

Chairman Parisi stated, without knowing both sides of the situation, the gentleman does make a very strong argument for what I consider the safety factor that might exist out there. I would think that we would want to thoroughly check this out.

Mayor Dickinson replied, I will talk with Public Works but you end up with; you widen a road and make it straighter, people travel faster. So then we get the complaints about the speed and that being unsafe. If you leave the road narrower, people typically travel slower but then you have complaints that it is not as safe as if it were wider and straighter. You are never able to win on either side of it.

Chairman Parisi stated, personally, I would feel better if there was some effort to at least have a discussion with the gentleman to find out exactly some specifics.

Mayor Dickinson answered, literally, it is the first time I am hearing there is a problem. I will have to check with Henry (McCully).

Chairman Parisi asked, can be kept apprised as to what is happening?

Mayor Dickinson answered, I will let you know what the response is from Public Works.

Mr. Rys stated, as you come from Broad Swamp up the hill to the stop sign. We discussed a couple of large trees to the right. You felt that if those two trees were removed and the road was widened pretty much from there all the way down to meet Cheshire; when you come up from Broad Swamp it is wide and then all of a sudden it narrows. I think his major concern and I think Mr. Brodinsky would probably agree with this, when you come up to where Benham Road is, Chimney Hill, the road that goes into South Meriden and Broad Swamp, your vision is impaired terribly, not only by the trees but because of the sharpness of the corners and the embankment. I want to be able to verify what I saw because I was unable to call him back.

Mr. Matuskiewicz replied, that part of the road they are working on it right now. I don't know if they are going to take some of those trees down or not. They put a tag on one of them. Whether they are going to take the other couple down, I don't know. Right now they are working on that intersection. What they are going to do there and how wide they are going to go with the road, I haven't got the faintest idea but the part I am talking about is where the Cheshire/Wallingford town line comes together, Hearthstone Drive is the only street in Cheshire and just after you pass Hearthstone Drive, Petrucelli's house and Timek's house and then right there is the Wallingford/Cheshire town line. In fact, it splits Petrucelli's house in half. That narrow stretch there, you are going up an incline that you can't see over and right at the crest of that incline there is a blind curve. When you are coming around the curve even coming the opposite way, you can't see a vehicle coming up that hill until the two of you meet right at that intersection where the road is the narrowest. Everyone is on a health kick today. We have people jogging, riding bicycles, women pushing baby carriages and we even have a fellow who had a heart attack who walks as far as Hearthstone Drive and back and it seems like almost every day I see one of them almost get clipped. I don't want to see someone laying out two houses down from my house laying in the middle of the road because they got run over by a vehicle. Right now is the time to do it, they are up there doing the work, it is not going to cost anything to bring a machine in there, it is not going to change the price of the job that much to widen the road a couple of feet for about 100'.

Mayor Dickinson asked, was the area surveyed, do you know?

Mr. Matuskiewicz answered, yes, there are line markers right in front of my house. It is 8' flat and then as it goes toward Chimney Hill it is going to be widened up to 14' according to the markings on the road. But the part that I am talking about which is in front of Peter Fowl's house and one of the Philippi's houses, it is written right across the road, "narrow to existing road width" and it is all because of a couple of trees. One of them is sitting right on the edge of the curb. It has been hit by the snow plow two or three times.

Mayor Dickinson answered, a survey would tell us whether we own that right-of-way or not, that would be the first question. That has to be solved by a survey. The next question is, obviously every time we take down trees for a road, we end up with protests over doing that so it is not as simple a matter as it might appear on the surface.

Mr. Matuskiewicz stated, I have checked with a couple of the neighbors down that end and, as far as they are concerned, the trees that are there, they don't feel it would be a problem taking them down. Whether, when it comes time to take them down will they say anything or not, that is something altogether different. I would just like us to at least come somewhere close to what Cheshire did down on that end. Once you cross New Cheshire Road it becomes Broad Swamp Road. It is exactly the same road, they just run into each other. It doesn't look like they are going to start any work there for maybe a week or so. If some of you want to come up and take a look if you have time, just to see what the situation is. There is a grade stake right at the corner of my property line. One of the people from the Engineering Department told me they were going to take about 4' off the end of my driveway and I have a stone wall that comes down one side. They are going to take the end of the stone wall off. I know that part of the road is going to be widened but it is spray painted right across the road, "go to existing road width" and that road width is narrow.

Chairman Parisi made arrangements to meet with Mr. Matuskiewicz.

Chairman Parisi declared Public Question & Answer Period closed at this time.

ITEM #6 Report Out from the Economic Development Commission as Requested by Councilor Mike Brodinsky

Richard Nunn, Chairman of the Economic Development Commission, introduced Doreen Desarro, Business Recruiter for Economic Development and Don Roe, Director of Economic Development and Program Planning.

Mr. Nunn explained that the mission of the EDC is to make recommendations and conduct programs that enhance the economic conditions of the Town of Wallingford. Seven individuals, appointed by the Mayor, serve on the Commission. There are three standing sub-committees of the Commission. The Marketing Committee develops and oversees yearly marketing campaigns. It develops the yearly budget, participates in trade shows, oversees direct mail follow-up to trade show leads which, in the past, have numbered approximately 125 per year. Three members of the EDC serve on the Marketing Committee. There is a Planning & Zoning Liaison Committee that reviews and comments on proposals to change industrial and commercial regulations. They review and monitor project applications, attend P&Z meetings and work on the update to the Plan of Conservation and Development. Two EDC members serve on that committee. Lastly, the Business Retention Committee oversees the visitation program to local companies in conjunction with the Quinnipiac Chamber of Commerce. Approximately 4 days a year the committee visits approximately 10-12 companies during the course of that year. Letters are sent to new and/or expanding companies. In the past the EDC has averaged 40-50 letters per year.

Regular meetings are held on the first Monday of the month. The subcommittees meet, as needed, sometimes prior to the EDC meeting, sometimes after the meeting, and sometimes on special days, depending on the timeliness that is required in order to conduct its business. The EDC also works with other entities involved with economic development. The first is the regional growth partnership that meets once a month and consists of 15 towns in the district, headquartered out of New Haven where they meet in the New Haven Chamber of Commerce offices. Mr. Roe attends monthly regional EDC staff meetings. There is a Workforce Development Board and one of our commissioners, Joe Meara, is the Town's representative to that board. The EDC works closely with the Quinnipiac Chamber of Commerce. Three of the commissioners have been past Chairs of the Chamber and the Chamber staff meets routinely with EDC staff. Approximately 1 day per week of Doreen DeSarro's time is spent on downtown activity. The budget of Wallingford Center, Inc. is covered, in part, by the Town budget. The Central CT. Alliance of Economic Developers covered by the acronym CCAED is the 5 town economic development organization made up of Wallingford, Cheshire, Southington, Meriden and Berlin and if there is any business that would be pertinent to the five town area, this group would work to communicate between the towns. The staffing for EDC in the Program Planning Office is Don Roe, Lynn Wolfe, secretary, and Ms. DeSarro. Ms. DeSarro is retained by the Town for 19.5 hours per week.

At this time Don Roe added a few brief remarks.

Mr. Roe stated, the EDC and Program Planning Office focus largely on the Town's industrial zones; the I-20; I-40; IX; and I-5 zones. Those zones comprise about 4,000 acres or represent about 16% of the Town's acreage in assets. Sometime ago, the EDC thought it would be beneficial to have staff time spent on downtown development and redevelopment issues and provide some assistance to WCI in that work, both in terms of marketing properties and projects. That led to allocating about 1 day per week of Doreen's time to downtown. The third area, and it is in descending order for us, are the other commercial areas, both North & South Colony. South Colony sort of gets forgotten about, we try to be attentive to that and the other smaller commercial areas around town. The office staff conducts the marketing campaign. We do the placement of the advertising, editorial placement, trade show participation, our website marketing. The second thing we do is leads management. We take care of the inquiries that come to the town. Generally, they come to the Program Planning Office, P&Z Office, Mayor's Office. Whatever their point of entry is, they often time get sent to us. That represents between 150-200 leads per year that are worked on. This year it is less than that, the economy being what it is. Leads management is

the providing of current and relevant information and responding to the request by a company. That information can cover the gamut. It can be just for sites, it can be about regulations, a variety of topics. There are an array of other organizations in this community, region and state that have an interest in economic development and we, on a staff level, try to stay plugged in to those. Be it the statewide organization called CERC (CT. Economic Resource Center) which is largely a utility-funded, statewide economic development organization, or the various state offices that also are involved in economic development; DECD, CDA, to name a couple. Doreen will speak next as I pass out materials she will refer you to.

Ms. DeSarro stated, what is being handed out are copies of the EDC's new promotional brochure and prospectus which is the information that we send out to companies that request information on the Town of Wallingford. As you can see the actual brochure cover was designed with a pocket. That way we can customize each request. We get a variety of different types of requests for information. We have companies or individuals who call us asking for information on how to start a business, ask for help with a business plan. We also distribute demographic information on both a 3,5,&7 mile radius for retail and on a 30 mile radius for our manufacturers and wholesale distributors. The second item in the package... is a report that the EDC prepares every year and it is the result of our marketing activity which is something that Don mentioned. Each year we do prepare, under the guidance of our marketing sub-committee, a marketing plan and, at the end of each fiscal year we go ahead and take a look at what's happened, how effective our marketing has been, where our leads are coming from so that we can make sure that when we do budget for marketing, we are putting our money in the right place. As Don mentioned, unfortunately, this year there was an overall decline in the number of leads that we received. We expected that because of the economic conditions in the region and the state right now. We did have a real bright spot... last year we submitted information on Wallingford under a component called, "Editorial Placement". This is where we send information to national trade publications and also to regional trade publications. We send them stories of what is going on in our town. We write articles and send that information in to them. Last year we got coverage from two national trade publications and five regional publications which is all free advertising for our town. It says, this is what we are doing, these are the companies who have moved in here, these are the companies who are expanding. And because we had a banner year in 2001-02, we did get a lot of press coverage last year. The other information in our package are some examples; there is one example of a regional ad and two examples of national trade publications that included information on Wallingford. I would like to point out Area Development magazine. The information on Wallingford is in a CT. Review but the information from Plans, Sites and Parks is in a New England regional review where they chose to include in all of New England, information on the Town of Wallingford. I think we did pretty good. The last package of information is what we call our log which, since 1996 we have been keeping track of all the expansions in Wallingford and we included that in your package of information. Take a look at it when you get some time. What is down for 2003 only reflects what has been done this year up until now. It is a pretty impressive list and I thank you for your time. If you have any questions, I would be glad to answer them.

Mr. Farrell stated, I was surprised to hear that one day of your week goes to WCI. I have passed on a number of leads to WCI last summer when Bittersweet Farms was going out of business. Does Caryl Ryan pass that stuff on to you? Because nothing that I knew became of it and it seemed like a real missed opportunity.

Ms. DeSarro stated, it was a wonderful opportunity and we thank you for the lead because Caryl and I went down and actually gave a presentation with a real estate broker who we thought, a particular building that would house a lot of the different merchants at Bittersweet Farms. We gave a presentation and then we gave a tour. We followed up with several of the companies. The problem with Bittersweet Farms was that some of the companies are retail establishments and wanted to stay together and some of them did not. They finally found space. They were very water-oriented. If you looked at some of the

shops, they had a nautical theme. Some of them ended up at Water's Edge; some ended up possibly going out of business. Caryl and I, together, worked on Bittersweet Farms.

Mr. Farrell stated, the Town's website does not have a whole lot of linkage to what the other assets of the town are. For instance, when you go to the Chamber's website, you get all sorts of stuff. Our is very stand alone and a little on the narrow side. Has the EDC looked at how the Town's website could be expanded or jazzed up a little bit?

Mr. Roe answered, there are hot links on the website to the Chamber.

Mr. Farrell answered, someone would have to know that the Chamber website has that stuff and go there.

Mr. Roe stated, approximately 7 years ago when the Chamber was developing its website, it was also interested in getting into the economic development business. A light bulb went off – why not have the Chamber who was developing a website, join us and have their website be one that had an economic link as well. We participated, financially, in that. Since that time we have actually started the process of reconsidering our website, the Town's website. I would offer that same critique; is economic development very visible on the Town's website? No, it's not. If you do it by search, you will get there. We are looking at, should we make it more visible on our official Town website, or configure an economic development website of its own. We have not come to any closure on that yet and what that would take.

Mr. Farrell replied, I think you should. In effect, the website is aimed at an outside audience. The average Wallingford person can just go and look in their telephone book for most of the information that pertains to them that is on that website.

Mr. Roe stated, we think we need to do something because when it comes to economic development in the barter arena, most of the data searches that a company or individuals do now are done electronically. You're right, I don't think they are necessarily finding the Chamber website.

Mr. Brodinsky stated, I would like to switch the focus to downtown for a minute. I was under the impression that many of the merchants wanted to display flags indicating that they were open for business so as to stimulate their economic development and improve the vitality of the downtown. What position did the EDC take on the merchants' request, if any? Do you support them in that?

Mr. Roe answered, that request hasn't come to us. I believe it's gone to Planning & Zoning.

Mr. Brodinsky replied, you have heard about it because I think it was in your minutes of a recent meeting. Is this something that you would want to get behind the merchants and support them?

Mr. Roe replied, the answer to the question is, is that we would probably want to look at the whole sign regulatory structure as opposed to a single, minor change.

Mr. Brodinsky asked, the answer I guess is, you are not really interested in supporting that narrow proposal that they have.

Mr. Roe answered, it hasn't come before the commission, I can't speak for them, Mike.

Mr. Brodinsky stated, I was thinking that there was a couple of ways you could go. If you were so inclined you could be very proactive and if that's what the merchants thought that they needed to stimulate their economic development, you could back them up very vocally in front of Planning &

Zoning. It is a very narrow proposal and I think they included a provision that would last only for a limited period of time and if it didn't work out, it would expire. That would be one way you could go. I have been hearing about all the things you do to stimulate business and this is sort of a very simple, cheap thing to do. The other way you could go is, not really do much. It is important to some of them and provisions like that could be important to the vitality of downtown and I would just encourage you... when something like that pops up and they have a suggestion to stimulate their activity to back them.

Mr. Roe responded, generally, what we would do is defer to Wallingford Center, Inc. (WCI). They really are the public/private organization. If that request came to us, we would largely defer to them.

Mr. Brodinsky answered, it is hard to find out who, in government or the public/private sector would back them. You are economic development and say, "well, in this case it is Wallingford Center Inc.," and the Town funds part of them. Again, I would just wish that if the merchants had a request like this, maybe not this one but something like this, that you would be a little bit more proactive. That's just one councilor's view for what ever it's worth, rather than say, "it is really not our job, but Wallingford Center, Inc.'s to be more proactive."

Mr. Roe answered, again, the EDC several years ago said, "we want you to get more involved." How they defined our mission was really, largely oriented to business development; to filling empty space and providing that and helping WCI get more involved in that; having them take responsibility for the economic re-structuring and revitalization of downtown as opposed to us stepping in and doing what could be perceived as doing their work for them.

Mr. Brodinsky asked, is their, to your knowledge, a game plan in place that's being actively discussed and drawn up, maybe not complete, but at least in a draft form, of a way to revitalize the downtown area? Or is that WCI's jurisdiction again?

Mr. Roe answered, what I would defer to, again, is that we are right on the starting edge of updating the Plan of Conservation and Development. If you were to look at the one that was done 10 years ago or the one that was done 10 years prior to that, there is a great deal of focus on downtown. IN fact, that was what led to Planning & Zoning in their Plan of Development said, "we need a public/private collaboration, an organization that can focus on downtown" which led to the founding of WCI.

Mr. Brodinsky stated, I was looking for something specific, maybe ideas you had for revitalization of the downtown.

Mr. Roe answered, it already exists, Mike. WCI has it.

Mr. Brodinsky answered, o.k. Are you familiar with it?

Mr. Roe replied, I have seen it. It shows a conceptualization of block by block what downtown could look like, as an example. I am not sure what you are looking for.

Mr. Brodinsky responded, maybe I am asking questions that are a little too vague. The vision I was hoping that you had for that is that you, the Commission, would be an active partner with WCI to develop a strategy to revitalize the downtown in whatever way, shape or form that may take and that you would be proactive in doing that. I can discuss this with WCI. I was just hoping that would be part of what was going on. Are grants part of what you do? Research grants; apply for grants? Are they out there? Are they available for helping a particular business or a business sector or the Town to stimulate business? Are they out there?

Ms. DeSarro answered, not that I am aware of. There is funding through a variety, the State, the CDA through the State, there is also funding through a regional organization, the CT. Community Investment Corporation and also through SBA (Small Business Association), especially for start-up companies who find it very difficult to get financing for the first time to start business. I am not aware of any grants that are available other than perhaps Brownfield grants. I think the State has gotten away from grant funding several years ago.

Mr. Brodinsky stated, we have had some concern about many of the large, vacant buildings in town... what, practically-speaking, can the EDC do, if anything, to get those buildings occupied again and looking up to snuff?

Ms. DeSarro answered, there was an article that just came out in a newsletter that comes out quarterly, "Century Quarterly" that talked about the high number of buildings available throughout the State of CT. At this point in time, they quoted... I thought they said that within the State of CT. there were 75 buildings over 100,000 sq. ft. which is a pretty large number and, again, the indication of the economy. We belong to the "Site Finder" which is a database of industrial/commercial businesses where all businesses that have broker are listed. That is where we go many times, as well as the individual property owners, when we get a request from someone who needs 10,000 sq. ft. We go to that Site Finder where the buildings are listed. We also, as part of being in the Site Finder, get to list five buildings in the town and we have taken the opportunity to pick five buildings in our downtown area that do not have brokers so that they get some statewide recognition. There is a concern and I think it is statewide with the number of buildings that are vacant.

Mr. Brodinsky replied, there is, I think, not a good, clear understanding by many members of the public about what you can and cannot do in the limits of your power and authority and influence. If, let's say, there was a vacant building and you wanted to do something about it; you wanted to see it occupied and productive. Could you go to the owner of the building and sit down with them and ask, "what's going on?", and try to stimulate some activity? Or is that just not practical and just something beyond your charge; beyond your mission? Or is it something that you can do?

Mr. Roe answered, I am not sure I know what buildings you are talking about but, at least the buildings that are in the Barnes Parks complex; the F.I.P. Corporation sold out to a very active owner who is very, very aggressive. It doesn't take us to push him, shove him or prime him. He has a very clear interest and a very clear vision. Not all property owners are necessarily in that mode. But for the most part, that is the case in Wallingford.

Mr. Brodinsky asked, so there is a very limited amount that you, practically speaking, can do and have to do.

Chairman Parisi stated, the other side of that is, if a business came to you and asked for some help and it was in your purview, you would give it to them wouldn't you; a building owner?

Mr. Roe answered, again, one of the reasons that the EDC has in terms of "what would local government do?", as you know the Commission has continued to come back to you every couple of years looking for a continuation of a personal property program that is targeted to manufacturers, users of larger space.

Chairman Parisi asked, do you help businesses when it is within your mission statement or... if an owner of one of the empty buildings in Barnes Park, asks you for help and it is within your mission statement to be able to do this, you should do it.

Mr. Roe answered, yes. Most buildings are represented by brokers and most of our contacts are with brokers.

Chairman Parisi continued, but you are basically promoting the Town in every manner, shape and form that you can like the brochure.

Mr. Brodinsky asked, so the help you would give in the situation that Bob raised would be what?

Mr. Roe answered, it depends on what the person is asking about?

Mr. Brodinsky asked, can't give them money; can't give them tax breaks...

Ms. DeSarro interjected to say, we have had individual property owners who have called us up and said they have a piece of property. We have a piece of paper on which we list all of the information as if we were the Broker. We list them as the contact person and then we put it in our database. Not only do we have information on real estate that comes from our Site Finder which is a statewide database, but we also have owners of property who choose not to go through a real estate agent which, as Don said, is few and far between. We carry their information and pass it along to businesses that ask us. If it is an appropriate business, yes we do.

Mr. Brodinsky asked, the marketing plan is basically increasing the visibility of the Town through magazines and trade shows, is that what a marketing plan is?

Ms. DeSarro answered, it is magazines, trade shows, regional publications and it is editorial placement as well.

Mr. Brodinsky asked, the Retention Committee, retention meaning that they are trying to retain businesses...you would visit them and hope they stay? How would that work?

Mr. Roe answered, the visitation program began over ten years ago when the economy was last in the tank. It started by our breaking the town into quarters, holding group meetings in each of the quarters. There was a beneficial exchange of information but it really didn't go far enough and we ultimately decided doing one-on-one visitations and commit some serious time to that. That has been happening ever since. The Retention Committee this year actually is going through a process of looking at all kinds of retention ideas and has re-evaluated how we have been doing our visitation program. We are actually going to be changing it somewhat. What happened is that we would sort of tell a company that we were going to bring this delegation of government people to come see them. That could total sometimes of us and there would be one or two of them and it became pretty clear that it was getting overwhelming, particularly when you look at the fact that most companies are smaller now. Even large companies are smaller now. We are now going to essentially identify to companies, folks we could bring along. You (the company) tell us who you would like to have and help us set the agenda as to what your (the company's) concerns or issues might be. The second thing we began to recognize is, we weren't really being very systematic in our data collection with each interview. The Commission talked about doing surveys. It occurred to us that we do these visitations each year and we ought to use that as the time and place to do some of this survey work. It has not started yet, but we have flushed out the basic questions that we think would help the Town understand our local economy, the larger picture and what issues there may be.

Mr. Nunn stated, an example of some of the participants in these visitations have been the Mayor, members of the Town Council, the Finance Department, the utility, the Chamber of Commerce, Adult Education; it has been quite varied. Someone might want some information on training so we would ask

Adult Education. What Don is suggesting now, rather than invade or go upon the smaller companies with six, seven, eight people. Sometimes more than one representative from utilities; someone from Electric Division and someone from Water/Sewer. We ask them what they might be looking for. We ask them about problems they have been having. We have been hearing of parking problems, traffic problems, zoning situations. For example, some of the signage might be of concern to them. We serve only in a role of being an advisor to Planning & Zoning. If the Zoning regulation is looking to be changed, we might make a recommendation if we feel that would support the company. To attract new companies is certainly a role that we have but you can also have a loss of a company, and we have had some of them. Some companies have downsized, some have moved out of town entirely. We want to make sure we have made the offers to them that we can convince them that this is a place for them to stay or grow and many of them have grown or expanded. That's the role that we carry and we want to do it in a planned, intelligent way where people don't look at us as descending upon them and overwhelming them when their representatives that meet with us might be only one or two people.

Mr. Roe brought the conversation back to the issue of retention. Over the past year, we have been doing a lot of thinking about it, he stated, and what the reality is, that most growth comes from folks that are already here, in our region, who look to Wallingford as an attractive place to possibly relocate. The retention, we began to conceive, as being a very all-inclusive process. It is important for us to learn for the community to be as self-aware as possible. That led to reconfiguring how we are going to do visitations. It also led to the thought that...having us talk about the EDC to other groups and parties in the community is important. We now have configured, we are going to say to other organizations in the community, if they would like to have one or two speakers, we will come and talk about the community's economic well-being and why that is important. It really is a matter of importance to the whole community.

Mr. Knight stated, I am interested in a couple of aspects of your work. I think all three of you spoke to the retention issue. Mr. Nunn, I appreciate where, I think there are a lot of businesses in town that probably don't have a great need for town government. When they do, they want to get as reasonable treatment as the kind of respected taxpayers that they are. Do you ever find yourself in the role of ombudsman, if you will, with businesses that are trying to expand? Where you will coordinate discussions between different departments like, Planning & Zoning and the utilities, etc.? I see that as a very important part of retention; to maintain a business-friendly atmosphere in the Town of Wallingford. Is that what you were referring to, Mr. Nunn? I think you started to on the visitation side. But just as a general part of your everyday activity, is be someplace where a business person can go to get answers or at least find out where to go to get answers. If he or she is dissatisfied with the speed or thoroughness of the answer that they can go back to you for some assistance.

Mr. Nunn replied, that is certainly true. That's what we have done at these meetings. The big question often times is the utility matters. Some might feel that certain rates that they are paying now might, because they have gotten larger, might be interested in reviewing that and we make sure the proper people visit them and explain to them how the rates are based and what they're eligible to work with. We have done the same with Public Works issues, parking areas. There are a number of things that these businesses in town ask for information on. In your packet that Doreen supplied to you, it will show you the companies that we have visited over the years.

Ms. DeSarro stated that she did not include the list in the packet of information.

Mr. Nunn stated, we can provide that information to you over the number of years that we have called on the companies. Some of them are very new and some of them are existing businesses.

Chairman Parisi stated, why don't you send it to the secretary. She will get it to all of the Councilors.

Mr. Knight asked, I know a lot of people talk about the need to be regional and our development process needs to be regional and we need to think more regionally, but as long as we have a property tax as a mainstay of municipal finance, don't you find a great deal of conflict in these meetings where the importance of locating in Wallingford must be overriding as opposed to bringing someone into the region? I am glad to have someone come into the region, but it certainly doesn't have nearly the interest as somebody who locates in Wallingford. I don't understand how you can function with a region or group of the five towns. What do you do to address that issue?

Mr. Roe answered, the regional group of five towns has been in existence for probably about ten years or more. I think it started about the same time when the last time the economy took a nosedive. Because there was a recognition that we needed to... we would be stronger together than separately and individually. What has come out of that is actually a no-raid pact. As did the other towns agreed we would not go marketing ourselves and raiding each other's nest. That then evolved to another step whereby we know what we have available; we know our inventories of properties. If someone comes knocking on our door and there is just no fit, we then look to one of those neighboring communities and it is vice versa. As part of our no raid pact, if a company comes to us from one of those other communities, one of the first questions directed to that company is, "tell me about what you have done in your community to address/solve this problem?"

Philip A. Wright, Sr., 160 Cedar Street stated, I am continually impressed by the fact that when I get off the Merritt Parkway or I-91, there is nothing as I enter the town, that nothing favorable strikes me. In many, many communities that I have visited from time to time, do a great deal to improve the appearances of the entrances to the town. We don't seem to. I don't know if that is EDC or not.

Mr. Roe answered, I would agree with you. Our gateways are not representative of the town. However, there has been several organizations who have attempted to address that and it just has not worked out. I don't believe it is our responsibility, quite frankly. Our gateways are largely D.O.T.

Mr. Wright asked, so you are saying there is nothing we or any agency in the Town can do anything about it?

Mr. Roe answered, I don't know, Phil.

Mayor Dickinson explained, the D.O.T. has its own rules and, typically, they want a municipality to pickup all the liability regarding any improvements made in their exit and entrance ramp areas. Anyone injured, any maintenance anything, the municipality picks up the liability on it. At least that's the story or report that we have gotten from D.O.T. They don't want the State property used for any purpose other than the municipality ends up being responsible for whatever happens on their property.

Mr. Wright answered, I am not sure that's my concept of what should be done. I think there are private properties as you approach Wallingford from both areas that could be improved considerably if the Town were to enlist the cooperation of those property owners. Maybe we have tried so hard and can't do anything or maybe we haven't tried hard enough. I would think it is a subject that bears a little bit of consideration from some agency in the Town.

Pasquale Melillo, 15 Haller Place, Yalesville asked if anything has developed with the Wooding/Caplan property that we might be able to attract some business?

Mr. Roe answered, there is a Council committee working on that.

Mr. Melillo stated, the EDC and committee should be working together on the issue.

Chairman Parisi stated, if the committee felt it was necessary to do so, they would call on the EDC to help them.

Mr. Melillo asked if there are any grant funds available?

Mr. Roe answered, the short answer is, I don't believe there's anything in the federal pipeline that would be coming in Wallingford's direction. The long answer is, Congresswoman DeLauro has held over several years sessions where grant opportunities are showcased. I have attended that and have not seen or heard any that we would be eligible for.

ITEM #7 Consider and Approve Inter-Municipal Agreements between the Town of Cheshire, CT. and the Town of Wallingford, CT. to Allow for the Connection of Properties Known as the Dunkavich and Carrier Parcels Located in Cheshire to the Town of Wallingford's Sanitary Sewer System - Sewer Division (Appendix I)

Motion was made by Mr. Knight, seconded by Mr. Farrell.

Correspondence from Roger Dann, General Manager of the Water & Sewer Divisions was read into the record at this time. (Appendix II)

Mr. Dann stated, these are parcels which, because of their immediate proximity to Wallingford's sanitary system, the property owners approached the Town looking for permission to connect to our sanitary system. In the case of the Carrier properties, they are also seeking permission to tie into our water system if, in the future, that becomes available. That was part of Brockets Woods' subdivision located off of Chimney Hill Road. A dry water main was installed up there and if we ever activate it those parcels are also looking for the conceptual approval to tie into the water side. That would be subject to an inter-utility agreement with the Southern CT. Regional Water Authority. The Public Utilities Commission has reviewed these favorably in terms of the connections subject to the execution of these inter-municipal agreements. These have been lingering for some time. The Carrier approvals go back to 1993 and Dunkavich goes back to 2001 so we are just now seeing the actual agreements come forward and interest on the part of the property owners in proceeding with the development of these lots.

Mr. Dann asked that the motion be amended to Authorize the Mayor to Execute the Agreements on Behalf of the Town.

Motion was amended by Mr. Knight, seconded by Mr. Farrell.

VOTE ON AMENDMENT: Toman & Vumbaco was absent; all others, aye; motion duly carried.

Ms. Doherty asked, with regards to page 2 of 6, Item #7-17 of the contract between Wallingford and Cheshire, the second sentence reads, "Wallingford is willing to permit owner to dispose of sewage generated at the premises but excluding basement service." What does that mean?

Mr. Dann answered, in the case of the Dunkavich property their elevation of the proposed finished floor is not sufficient to support sanitary service to the basement floor elevation. This agreement specifically excludes the later installation of basement fixtures.

Mr. Knight asked, do we have a lot of other these sort of agreements where we offer services of sanitary sewer or water to residents bordering Wallingford located in other towns?

Mr. Dann answered, there really are very few of these. There are some instances where we have a reverse agreement, for example Meriden provides water service to properties in Wallingford who we are not able to provide service to. There is one property in North Haven that gets water service from our system. There aren't very many of these in existence. Maybe five or six.

Mr. Rys asked, is this the property that is now being developed where Highland Avenue meets the reservoir just over the Wallingford border where there is a road being cut in?

Mr. Dann answered, I don't believe so. I don't think that either of these subdivisions had a road cut associated with it. All the Dunkavich properties have direct access to Reservoir Drive. The Carrier properties, again, have right-of-way access to Reservoir Drive in addition to having frontage on Kaszerski Drive which is part of the Broketts Woods subdivision. I don't believe that would be associated with any of these.

Mr. Rys asked, none of these properties right now are being developed, they are just applying for the possibility of using the sewer utility from Wallingford and they are going to be developed?

Mr. Dann answered, I believe that's the case. I don't believe either of the property owners has begun any kind of construction although they are eager to get these agreements executed I think so that they can proceed.

Mr. Rys asked for an explanation as to where, exactly, the location of the properties were. Is it because of the proximity of the reservoir that they are requesting the sanitary sewer hookup?

Mr. Dann thought that might be one of the concerns that was raised regarding the subdivision when it was proposed. Meriden had some concerns about septic systems in their watershed area. The other component was that this was part of a 50+ lot subdivision. All the rest of the properties that were proposed were obtaining their service from the Wallingford system because they were located in Wallingford. It made sense to include the other two lots into the same utility service arrangement.

Mr. Rys asked, where does the sanitary system end?

Mr. Dann answered, on Highland Avenue, just before you get to the town line.

Mr. Rys asked, will the cost of this be picked up by the contractor?

Mr. Dann answered, yes, by agreement, we do not participate at all in any of the cost of the connections.

VOTE ON MOTION AS AMENDED: Toman & Vumbaco was absent; all others, aye; motion duly carried.

ITEM #8 Consider and Approve a Revised Job Description for the Assistant Animal Control Officer – Personnel (Appendix III)

Correspondence from Terence Sullivan, Personnel Director explained that an agreement was reached some time ago with regards to the on-call nature of the job but the language was inadvertently left out of the job description that was revised in 1996. A subsequent agreement was recently reached with the local to include the language in the job description.

Motion was made by Mr. Knight to Approve the Revision to the Job Description, seconded by Mr. Farrell.

VOTE: Toman & Vumbaco was absent; all others, aye; motion duly carried.

ITEM #9 Withdrawn

Mayor Dickinson explained, Item #12 refers to job description revisions but I am not sure that is pending litigation. It is binding arbitration. It also appears under Item #13 which is the collective bargaining statute. I want to make clear on the record that that would be covered also under 1-200(6)(E) of the General Statutes.

ITEM #10 Executive Session Pursuant to Section 1-200(6)(D) of the CT. General Statutes to Discuss the Purchase, Sale and/or Leasing of Property – Mayor

ITEM #11 Executive Session Pursuant to Section 1-200(6)(D) of the CT. General Statutes to Discuss the Purchase, Sale, Leasing and/or License Agreement Pertaining to Real Estate – Law Dept.

ITEM #12 Executive Session Pursuant to Section 1-200(6)(B) of the CT. General Statutes to Discuss Pending Litigation -Meterman B and Meterman A Job Description Revisions -Electric Division

ITEM #13 Executive Session Pursuant to Section 1-200(6)(E) of the CT. General Statutes to Discuss Collective Bargaining - Personnel

-CILU Locals 17 & 26 Pension Agreement, Seven Year Contract

-CILU Local 26 Three Year Contract 7/1/03 – 6/30/06

-CHCA (School Nurses) Three Year Contract 9/1/03 – 9/1/06

Motion was made by Mr. Knight to Enter Into Executive Sessions as Referenced, seconded by Mr. Farrell.

VOTE: Toman & Vumbaco were absent; all others, aye; motion duly carried.

The Council entered executive session at 8:21 P.M.

Present in Executive Session for Items 10 & 11 were all Councilors (with the exception of Mr. Toman and Mr. Vumbaco) Mayor Dickinson, and Atty. Mantzaris.

Present in Executive Session for Item #12 were all Councilors (with the exception of Mr. Toman and Mr. Vumbaco) Mayor Dickinson, Atty. Mantzaris, Asst. Personnel Director James Hutt, and Public Utilities Director Raymond F. Smith.

Present in Executive Session for Item #13 were all Councilors (with the exception of Mr. Toman and Mr. Vumbaco) Mayor Dickinson, Atty. Mantzaris, Asst. Personnel Director James Hutt, Bd. of Ed. Chairman Andrew Bravo, and Asst. Superintendent of Schools Dale Wilson

Motion was made by Mr. Knight to Exit the Executive Sessions, seconded by Mr. Farrell.

VOTE: Toman & Vumbaco were absent; all others, aye; motion duly carried.

The Council exited executive session at 9:16 P.M.

ITEM #14 Consider and Approve a Lease Agreement and/or License Agreement as Discussed in Executive Session and to Authorize the Mayor to Executive Such Agreement - Law Department

Motion was made by Mr. Knight to Approve a License Agreement Concerning Property at 800 S. Colony Road as Discussed in Executive Session , seconded by Mr. Farrell.

VOTE: Toman & Vumbaco were absent; all others, aye; motion duly carried.

ITEM #15 Consider and Approve Meterman B and Meterman A Job Description Revisions for Electric Division as Discussed in Executive Session – Personnel (Appendix IV)

Motion was made by Mr. Knight, seconded by Mr. Farrell.

VOTE: Toman & Vumbaco were absent; all others, aye; motion duly carried.

ITEM #16 Discussion and Possible Action Regarding CILU Locals 17 & 26 Pension Agreement, Seven Year Contract Effective 7/1/02 as Discussed in Executive Session (no action is required for agreement to become effective) – Personnel

Motion was made by Mr. Knight, seconded by Mr. Farrell.

VOTE: Toman & Vumbaco were absent; all others, aye; motion duly carried.

ITEM #17 Discussion and Possible Action Regarding a Contract Between the Board of Education and the Connecticut Independent Labor Union (CILU) Local #26 for a Period of Three Years Commencing 7/1/03 – 6/30/06 (no action is required for agreement to become effective)

No Action Taken

ITEM #18 Discussion and Possible Action Regarding a Tentative Agreement Between the Board of Education and the Connecticut Health Care Associates (School Nurses) for a Three Year Contract Effective 9/1/03 – 9/1/06 (no action is required for agreement to become effective)

No Action Taken

Motion was made by Mr. Farrell to adjourn the Meeting, seconded by Mr. Rys.

VOTE: Toman & Vumbaco were absent; all others, aye; motion duly carried.

There being no further business, the meeting adjourned at 9:20 P.M.

Meeting recorded and transcribed by:


Kathryn R. Zandri
Town Council Secretary

Approved by: Robert F. Parisi (by RR)
Robert F. Parisi, Chairman

8-12-03
Date

Rosemary A. Rascati
Rosemary A. Rascati, Town Clerk

8-12-03
Date

RECEIVED FOR RECORD 7-28-03
AT 1 H 45 M P-M AND RECORDED BY
Rosemary A. Rascati TOWN CLERK