

TOWN OF WALLINGFORD

Appendix I

C. Purchasing

Department of Public Works
29 Town Farm Road
Wallingford, Connecticut 06492

RECEIVED
00 JUN -1 AM 10:35

Telephone (203) 294-2105
Fax (203) 294-2107

MEMORANDUM

TO: Honorable William W. Dickinson Jr., Mayor
FROM: Henry McCully, Director of Public Works
SUBJECT: Annual Bid Waiver Requests
DATE: May 31, 2000

Dear Mayor Dickinson:

Attached please find the explanation for the items we submitted for "Bid Waivers".

If I can be of further assistance, please do not hesitate to contact me.

Very truly yours,


Henry McCully, Director
PUBLIC WORKS DEPARTMENT

HMC/rah
Enclosure

ANNUAL BID WAIVER REQUESTS

THYSSEN ELEVATOR/F.S. PAYNE CO. -

Monthly inspection and maintenance of elevator.

CHICK'S USED AUTO PARTS -

Repair services-Rebuild starters, alternators, recharge air conditioners on vehicles and equipment.

DICK'S PAINT & HARDWARE -

They provide a variety of hardware items and materials for everyday maintenance jobs performed by the Department. Their location is convenient to the Public Works Department.

FLEET PRIDE - CONNECTICUT DRIVESHAFT & TRUCK PARTS HAVE MERGED & CHANGED THEIR NAME -

Heavy duty parts for trucks and equipment, perform specialty work on P.T.O.'s brakes and driveshafts. Reline brake shoes on plow trucks.

**TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2000 TO JUNE 30, 2001**

Public Works Department
Board, Commission, Department

Henry McCully, Director
Submitted by:

2032942107

95%

Vendor Name	Description of Item Purchased	Actual Expenditures			1999-2000	Estimated
		1996-97	1997-98	1998-99	Expenditures thru 4-30-2000	Expenditures 2000-2001
Thyssen Elevator	Maintenance of Elevator	\$2,887.40	\$2,922.00	\$2,922.00	\$2,508.10	\$3,129.50
Chick's Used Auto Parts	Various Used Parts, A/C Units for Car Pool, Radiator Repair	\$2,922.00	\$2,204.14	\$2,303.48	\$323.00	\$2,500.00
Connecticut Driveshaft	Specialty Work-Brakes, PTO's & Driveshafts, Brake Parts	\$11,829.57	\$11,127.91	\$12,257.92	\$618.84	\$0
Dick's Paint & Hardware	Hardware Supplies	\$2,737.64	\$3,403.31	\$2,771.01	\$3,507.30	\$3,000.00
Truck Parts, Inc.	Heavy Duty Parts for Trucks & Equipment	\$6,319.20	\$9,343.73	\$12,288.14	\$1,714.07	\$0
Fleet Pride-Replacing CT Driveshaft & Truck Parts	Specialty Work-Brakes, PTO's Driveshaft, Brake Parts, Heavy Duty Parts for Trucks & Equipment	\$0	\$0	\$0	\$7,710.01	\$15,000.00

JUN 06 10:40 AM WALLINGFORD, CT FAX NO. 2032942107

ANNUAL BID WAIVER REQUESTS

THYSSEN ELEVATOR/F.S. PAYNE CO. -

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JUN-06-2000 11:56

TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2000 TO JUNE 30, 2001

Public Works Department

Henry McCully, Director

Board, Commission, Department

Submitted by:

2002942107

Vendor Name	Description of Item Purchased	Actual Expenditures			1999-2000	Estimated
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95%

JUN 06 09:40 AM WALLINGFORD, CT
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TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER & SEWER DIVISIONS
949-2670

INTEROFFICE MEMO

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: ROGER M. DANN, GENERAL MANAGER
RE: BID WAIVERS - FISCAL 2000-2001
DATE: MAY 31, 2000
CC: R.F.SMITH

Enclosed please find the Water and Sewer Divisions' list of vendors for which bid waivers are requested for the next fiscal year.

RMD/pc
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TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2000 TO JUNE 30, 2001

WATER & SEWER DIVISIONS

Submitted by: Roger M. Dann, General
Manager

VENDOR	DESCRIPTION OF ITEMS PURCHASED	Actual Expenditures					Estimated Expenditures 2000-2001
		1996 1997	1997 1998	1998 1999	1998-99 Expenditures to 4/30/00	1998-99 Expenditures	
Bristol Babcock	Software Support			4,700	1,893	5,300	
FAZZINO AUTO SUPPLY*	Various Hardware Supplies	5,769	3,727	4,992	4,293	5,000	
South Central Connecticut Regional Water Authority	Water Sample Analysis		550	3,555	3,141	3,500	

*Hardware only

/pc

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER & SEWER DIVISIONS
949-2670

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TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2000 TO JUNE 30, 2001

WATER & SEWER DIVISIONS

Submitted by: Roger M. Dann, General
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*Hardware only

/pc

Water and Sewer Divisions
2000-2001 Bid Waiver List

Company	Materials/Services Provided
Bristol Babcock	Provides software support services for proprietary software utilized for operations and control of the water treatment plant and remote facilities.
Fazzino	Provides various hardware supplies.
South Central Connecticut Regional Water Authority	Provides specialized sample analysis for haloacetic acids.

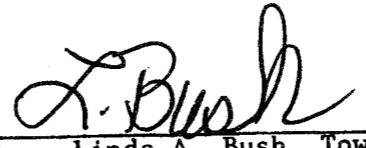
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C Purchasing

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MAYOR'S OFFICE

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TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2000 TO JUNE 30, 2001



Submitted by: Linda A. Bush, Town Planner

Planning and Zoning
Board, Commission, Department

Vendor Name	Description of Item Purchased	Actual Expenditures			1999-00 Expenditures	Estimated Expenditures
		1996-97	1997-98	1998-99	thru 4-30-2000	2000-2001
Kathleen L. Burns	Recording Secretarial Services	\$3468.15	\$3269.97	\$5103.00	\$1939.50	\$5000.00

Water and Sewer Divisions
2000-2001 Bid Waiver List

Company	Materials/Services Provided
Bristol Babcock	Provides software support services for proprietary software utilized for operations and control of the water treatment plant and remote facilities.
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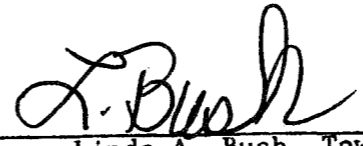
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JULY 1, 2000 TO JUNE 30, 2001



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Kathleen L. Burns Editorial Services	Recording Secretarial Services	\$3468.15	\$3269.97	\$5103.00	\$1939.50	\$5000.00

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER & SEWER DIVISIONS
949-2670

INTEROFFICE MEMO

TO: MAYOR WILLIAM W. DICKINSON, JR.
FROM: ROGER M. DANN, GENERAL MANAGER
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DATE: MAY 31, 2000
CC: R.F.SMITH

Enclosed please find the Water and Sewer Divisions' list of vendors for which bid waivers are requested for the next fiscal year.

RMD/pc
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TOWN OF WALLINGFORD
 ANNUAL BID WAIVER REQUEST
 JULY 1, 2000 TO JUNE 30, 2001

WATER & SEWER DIVISIONS
 Submitted by: Roger M. Dann, General
 Manager

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*Hardware only

/pc

TOWN OF WALLINGFORD
DEPARTMENT OF PUBLIC UTILITIES
WATER & SEWER DIVISIONS
949-2670

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DATE: MAY 31, 2000
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TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2000 TO JUNE 30, 2001

WATER & SEWER DIVISIONS

Submitted by: Roger M. Dann, General
Manager

VENDOR	DESCRIPTION OF ITEMS PURCHASED	Actual Expenditures				
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		1997	1998	1999	Expenditures to 4/30/00	Expenditures 2000-2001
Bristol Babcock	Software Support			4,700	1,893	5,300
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South Central Connecticut Regional Water Authority	Water Sample Analysis		550	3,555	3,141	3,500

*Hardware only

/pc



RECEIVED
MAYOR'S OFFICE
Town of Wallingford, Connecticut
MAY 25 5 44 27

THOMAS A. MYERS
COMPTROLLER

DEPARTMENT OF FINANCE
P.O. BOX 67
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 294-2040

May 25, 2000

The Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

Explanation of annual bid waiver request for the Department of Finance is:

IBM Corporation provides preventative and required maintenance on the IBM Advance System 36 central processing unit. We do not recommend bidding this maintenance, as a pricing differential will be insignificant. Should a dispute between a third party vendor, IBM and the Town arise it could be costly in terms of processing time lost and legal expenses.

R. Walsh Associates provides software (program) maintenance on their financial software used in the governmental funds accounting and reporting office. The Town has no programming staff. Walsh Associates provides this service. They are very reliable and we have not experienced any problems. Their software is proprietary. This system processes approximately 2,000 paychecks, 325 retirement paychecks and 1,500 vendor payments monthly. There are a significant number of budgets on this system and you and the Town Council receive monthly financial reports within 5 to 7 workdays after month end. We recommend continuance of R. Walsh services.

Cole Layer Trumble provides software support for proprietary real estate appraisal software the Assessor has been using since the 1991 revaluation. When Cole Layer Trumble was hired to perform revaluation work we converted the Assessor's office from a manual to a computer environment and entered into a long-term relationship. The appraisal software can not be changed until the next scheduled revaluation. Changes during the interim will result in property value variances.

Evensen Dodge, an independent financial advisory firm, provides technical and analytical information regarding issuance of Town bonds. Credit rating strategy, credit enhancement options, refunding analysis, method of sales, structuring, pre-marketing, market timing, coordination of closing activities, post sale analysis, arbitrage reporting, escrow funding, investment management, financing alternatives, bid structuring and analysis, and continuing disclosure requirements are examples of topics we discuss before, during and after a debt issuance. Wallingford with its three utilities has an extremely complex financial structure, which requires a time-consuming learning curve. Evensen Dodge is an extension of department professional staff and as such we would institute change only if unhappy with their services. We recommend their retention.

Murtha, Cullina, Richter & Pinney, Attorney Joseph P. Fasi, has served as bond attorney for \$112,470,000 of Town bonds. Attorney Fasi's legal advice has been perfect in an ever-changing municipal environment. The bond attorney must assure all aspects of the bond offering, from authorization (ordinance) to delivery (of the bonds), are conducted consistent with all applicable

Water and Sewer Divisions
2000-2001 Bid Waiver List

Company	Materials/Services Provided
Bristol Babcock	Provides software support services for proprietary software utilized for operations and control of the water treatment plant and remote facilities.
Fazzino	Provides various hardware supplies.
South Central Connecticut Regional Water Authority	Provides specialized sample analysis for haloacetic acids.

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Federal, state and local laws, regulations and ordinances. The bond attorney must prepare and sign a legal opinion as to the tax status of the interest on the bonds. The attorney must be intimately familiar with Securities and Exchange Commission Regulations, Federal Taxation Regulations, State debt issuance law and town laws governing issuance of bonds. These laws set very specific requirements, which must be met if interest is to be exempt from taxes on income. The Securities and Exchange Commission has been enacting regulations, which impose new standards and requirements on issuers of tax exempt (municipal) bonds. A good example is SEC Rule 15c2-12(b)(5) requiring the issuer (Town) to provide a Continuing Disclosure Agreement for the life of each bond issue (issues dated after January 1995). Continuing disclosure requires the Town file certain financial and operational data with several national municipal securities repositories. We must also report subsequent events such as defaults, payment delinquencies, unscheduled draws on debt reserves, adverse tax opinions affecting tax exempt status of bonds, modification of bondholders rights, bond calls, defeasances, substitutions, rating changes and financial difficulties amongst other issues to the repositories and the Municipal Securities Rule Making Board. Issuance, post closing and continuing disclosure of tax exempt bonds is a very technical and complex transaction in which I am in constant consultation with the bond attorney. Attorney Fasi has an intimate knowledge of bond laws and Wallingford's financings and is an extension of our professional staff. I recommend his retention in providing consistent professional legal advice.

Mannesmann Tally provides preventative and required maintenance on the Mannesmann Tally High Speed Printer. We do not recommend bidding this maintenance.

Very truly yours,

Handwritten signature of Thomas A. Myers in cursive, with the initials 'mgn' written below the name.

Thomas A. Myers
Comptroller

TAM/mgn
Attachment

cc: E. Lamothe, Deputy Comptroller
R. Pedersen, Purchasing Agent
S. Jackson, Assessor

**TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2000 TO JUNE 30, 2001**

FINANCE

Thomas A. Myers, Comptroller

Board, Commission, Department

Submitted by:

Vendor Name	Description of Item Purchased	Actual Expenditures			1999-00	Estimated
		1996-97	1997-98	1998-99	Expenditures thru 4-30-2000	Expenditures 2000-2001
IBM	Computer Hardware Maint.	1,739	1,908	2,371	2,634	2,700
R. Walsh Assoc.	Accounting and Financial Reporting Software Support	5,301	5,576	6,161	6,755	3,700
Cole Layer Trumble	Software Support Real Estate Appraisal	8,000	8,000	8,000	5,500	7,000
Evensen Dodge	Financial Advisor Bond Issues	0	20,688	0	16,933	22,500
Murtha, Cullina, Richter & Pinney	Bond Attorney	0	21,082	0	69,818	40,000
Mannesmann Tally	High Speed Printer Maintenance	1,836	1,928	1,928	2,028	2,300
Cole Layer Trumble	Real Estate Appraisal	0	4,313	23,588	9,383	0

5/2000



Town of Wallingford, Connecticut

YOUTH & SOCIAL SERVICES
6 FAIRFIELD BOULEVARD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 294-2175

CRAIG S. TURNER
DIRECTOR

SUSAN G. HATHAWAY
ASST. PROGRAM COORDINATOR

MARION ZAMBORY
CASEWORKER

PATRICIA NEWMAN-GIFFORD
COUNSELOR

KELLER L. COPPERTHITE
SECRETARY

June 1, 2000

To: Mayor William W. Dickinson
From: Craig Turner, Youth & social Services
Re: Bid Waiver Items

For the fiscal year 2000-2001 I am requesting bid waivers for the following programs and related providers.

Strategies for Non-Violent conflict Resolution Training ---Child Guidance Clinic	\$2,500
Young Mom's Reaching Out Program—Mid-State Medical Center	\$2,400
Gang Awareness/Peer Helpers, Girl's Club, After School Drop-In Program – Ulbrich Boy's & Girl's Club	\$3,250

These three programs receive funds through our contracted service grants. They provide programs that are necessary in order to meet legislative mandates in regards to the providing prevention, intervention and positive youth development programs to the children of Wallingford.

We received no other applications in regards to these specific services to Wallingford children. All social service agencies in the Meriden/Wallingford area that offer such programs are eligible to submit applications for program funding. To our knowledge, there are no other agencies or businesses that provide these specific programs. As such they are proprietary providers of these services.

**TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2000 TO JUNE 30, 2001**

Youth & Social Services
Board, Commission, Department

Craig Turner
Submitted by:

<u>Vendor Name</u>	<u>Description of Item Purchased</u>	<u>Actual Expenditures</u>			<u>1999-2000</u>	<u>Estimated</u>	
		<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>Expenditures</u>	<u>Expenditures</u>	
						<u>thru 4-30-2000</u>	<u>2000-2001</u>
Big Brothers/Big Sisters	The Reading Program	\$3,000	\$4,500	\$3,500	\$1,125		\$1,750
Child Guidance Clinic	Strategies for Non-Violent Conflict Resolution Training (Conflict Resolution):	2,800	3,008	5,460	2,520		2,500
Meriden-Wallingford Chrysalis	Children's Puppet Show	2,000	1,200	1,200	900		1,200
MidState Medical Center	Young Mom's Reaching Out Program	2,500	3,000	3,392	1,500		2,400
Ulbrich Boys & Girls Club	1. Plant Girls Club (Positive Decision Making) 2. Drop-in After-School Program 3. Street Smart	2,500	3,500	4,500	1,000		3,250
Wallingford Community Day Care	Professional Library	2,800	---	---	---		400
YWCA Family Center	Central CT Sexual Assault Crisis Service	2,000	2,000	2,000	750		1,000

5/2000



Town of Wallingford, Connecticut

RECEIVED
MAYOR'S OFFICE
MAY 31 12 28 PM '00

C Purchasing
WILLIAM A. COMINOS
GENERAL MANAGER
ELECTRIC DIVISION
DEPARTMENT OF PUBLIC UTILITIES
100 SOUTH STREET
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 265-1434
FAX (203) 269-8708

1 June, 2000

The Honorable William W. Dickinson, Jr.
Mayor, Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Re: 2000 - 2001 Bid Waiver Request

Dear Mayor Dickinson:

Pursuant to your request, enclosed is a listing of bid waiver requests for the Electric Division for fiscal year 2000 - 2001.

Please note that we have deleted The Radix Corp. and Unisys, as the services of these firms are no longer required with the recent changes to the Electric/Water Divisions meter reading system and the Data Processing computer system upgrade.

Please advise should you have any further question.

Respectfully Submitted,

William A. Cominos
General Manager

WAC/mch

Cc: R.Smith
M.Holmes
T.Sullivan

**TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2000 TO JUNE 30, 2001**

ELECTRIC DIVISION
Board, Commission, Department

William A. Comings, General Manager
Submitted by *William A. Comings*

Vendor Name	Description of Item Purchased	Actual Expenditures			1999-00 Expenditures Thru 4-30-00	Estimated Expenditures 2000-01
		1996 - 97	1997 - 98	1998 - 99		
American Public Power Association	Attachment	13,300	13,668	15,762	14,546	16,000
Laidlaw/Safety Kleen	Attachment	38,989	8,437	1,327	4,300	5,000
(*) CL&P/NUSCO	Attachment	89,517	89,633	71,952	25,121	35,000
Precision Power/UI	Attachment	51,113	40,688	11,695	15,096	20,000
SNET	Attachment	20,500	9,063	13,550	7,663	12,000

(*) By separate agreement under the Wholesale Power Settlement Agreement, CL&P is also upgrading the East Street Substation for a value of \$3.85m

American Public Power Association (APPA)

Association Membership, National Municipal Utility Association providing extensive member services and training programs. APPA/Enghouse mapping system license and maintenance agreement.

Safety Kleen Environmental Services (previously Laidlaw/Aptus)

PCB contaminated oil and materials transportation and disposal.

Connecticut Light & Power Co. / Northeast Utilities Service Company (CL&P/NUSCo)

Construction, maintenance and repair services for electric transmission and distribution systems, substations, metering, protection equipment, line tools, equipment and vehicles. Training services as may be requested. Engineering services as may be requested. Consumer service programs as may be requested.

United Illuminating / Precision Power, Inc. (UI/PPI)

Same as Connecticut Light & Power Co., above.

Southern New England Telephone (SNET)

Joint Pole use and tree trimming.



Town of Wallingford, Connecticut

RECEIVED
MAYOR'S OFFICE
PH 4: 27

PETER J. STRUBLE
FIRE CHIEF

GUY J. CASANOVA
ASSISTANT FIRE CHIEF

DEPARTMENT OF FIRE SERVICES
75 MASONIC AVENUE
WALLINGFORD, CONNECTICUT 06492-3019
TELEPHONE (203) 294-2730

Revised

June 1, 2000

William W. Dickinson
Mayor
Town of Wallingford

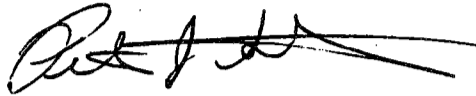
Dear Mayor:

Attached please find the request for Bid Waivers for Fiscal Year 2000/01. Our list includes six essential vendors. All six are sole vendors for the Fire Service.

1. C-Med (Central Emergency Medical Dispatch), P.O. Box 374, New Haven, CT 06502 – This is the Radio Communications Center for South Central Connecticut and all emergency medical radio traffic to hospitals is directed through its radio matrix.
2. Commission on Fire Prevention and Control, State Fire School, Perimeter Road, P.O. Box 3383, Windsor Locks, CT 06006 – Firefighter training to maintain Certifications and Standards from State agency.
3. Shipman's Fire Equipment Co., Inc., P.O.Box 257, 122 Cross Road, Waterford, CT 06585-02257 -- This is the only factory authorized dealer and repair shop for Scott Air Paks (our breathing apparatus) in Connecticut. The Fire Department's entire inventory of breathing apparatus is Scott brand.
4. Shoreline Fire Equipment Co., Inc., 5 Research parkway, P.O. Box 1077, Old Saybrook, CT 06475 – We have a service contract to maintain our Air Fill System. This company is the only factory representative in the State of Connecticut for MAKO Air Systems.
5. Firematic Supply Co., 651 Brook Street, Rocky Hill, CT 06067 – This company is the only factory authorized service center for the Pierce Fire Apparatus in the State.
6. Connecticut Fire Apparatus, 43 Warehouse Point Road, Wallingford, CT 06492 – This company is the only factory authorized E-One full service center in the State.

The service centers listed above perform major and specialized repairs. They have factory parts in stock or can get them faster than any other dealer or service center. They must perform specialized diagnostic tests, and because of electronic engines, passwords are needed to access system codes, as well as dynotesting, and warranty work.

Sincerely,

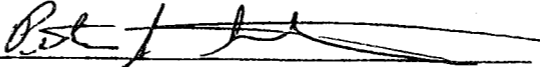


Peter J. Struble
Fire Chief

WHL:bo

Cc: T. Myers - Comptroller
R Pedersen - Purchasing Agent

TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2000 TO JUNE 30, 2001


Submitted by: Peter J. Struble

Board, Commission, Department

Vendor Name	Description of Item Purchased	Actual Expenditures			1998-99	Estimated
		1996-97	1997-98	1998-99	Expenditures thru 4-30-2000	Expenditures 2000-2001
C-Med Commission on Fire P & C	Radio Communications	51,667	55,346	61,914	50,798	65,489
Shipman's Fire Equipment Co.	State Certified Training		3,500	10,265	4,186	4,190
Shoreline Fire Equipment Co.	Scott Air Paks & Repair	6,000	6,000	12,278	8,134	8,150
Firematic Supply	Maint/Repair-Air Fill System		2,500	776	668	670
CT Fire Apparatus		6,500	7,500	7,840	16,818	16,820
				4,565	4,408	4,420

5/2000

(Revised: 6/1/00)



Town of Wallingford, Connecticut

ROSEMARY A. RASCATI
TOWN CLERK

MUNICIPAL BUILDING
45 SOUTH MAIN STREET
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 294-2145

5-26-00

TO: Mayor William W. Dickinson, Jr.
FROM: Rosemary Rascati, Town Clerk

Dear Mayor Dickinson,

I am requesting two (2) bid waivers for the FY 2000-2001 - Cott Systems and Adkins Printers.

Adkins Printers has been microfilming Wallingford Land Records since 1984, and I believe has only had a slight price increase once in 16 years. We have received excellent service from this Company and see no reason to change. Microfilming of Land Records is predominantly served by three companies in Connecticut: Adkins Printers, Cott Systems, and Business Records. Business Records has recently merged with another company and I would hesitate to change since I do not know anything about the new company, and Cott deals primarily in indexing. I do not expect a price increase this year. I would also like to stay with Adkins since they do all of our printing of Election materials and are attuned to State requirements. The last time I tried to send this out to bid, the low bidder had never done any work for any towns along these lines, and was not familiar with State Standards.

Cott Systems has been doing our Land Records Indexing since 1984. Once again, the service has been excellent. The computer system and printer provided by them is satisfactory for this office's needs concerning land records. Cott has held their price for the past ten (10) years. This year they will increase it by 10% (which amounts to \$2600.00 for the year) and I have allowed for this in my current budget. Cott is also familiar with State standards (paper, binders, ink, etc.). Needless to say, I would like to stay with Cott systems since we know what we have but not what we are liable to get. Indexing is crucial since we could be sued if a title searcher or attorney misses something that could affect his title due to erroneous indexing.

Thank you.

TOWN OF WALLINGFORD
ANNUAL BID WAIVER REQUEST
JULY 1, 2000 TO JUNE 30, 2001

RECEIVED
MAYOR'S OFFICE
00 MAY 30 AM 11:01

TOWN CLERK
Board, Commission, Department

ROSEMARY RASCATI
Submitted by:

Vendor Name	Description of Item Purchased	Actual Expenditures			1998-99	Estimated
		1996-97	1997-98	1998-99	Expenditures thru 4-30-2000	Expenditures 2000-2001
ADKINS PRINTERS	MICRIFILMING DEEDS	\$14,000.±	\$14,566.	\$14,212.	\$97,407.00	\$15,000. ?
COTT SYSTEMS	COMPUTERIZED INDEXING	\$25,017.	\$25,957.	\$23,800.	\$17,000.±	\$26,000. ?

It is difficult to figure the exact amount in the Estimated column because these two accounts are depending on the amount of deeds that come across the counter for recording. This year we are about 1100 deeds behind last year at this time - however the building boom is still going strong so we may catch up shortly.

5/2000

C. P. Rascati

WALLINGFORD PUBLIC SCHOOLS

142 HOPE HILL ROAD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 949-6500
FAX # (203) 949-6550

SUPERINTENDENT
Joseph J. Cirsuolo, Ed.D.
Ext. 509.
Fax # (203) 949-6550

ASSISTANT SUPERINTENDENTS
Dale A. Wilson - Personnel
Ext. 508
LeRoy E. Hay, Ph.D. - Instruction
Ext. 506

June 5, 2000

The Honorable William W. Dickinson, Jr.
Mayor of the Town of Wallingford
45 South Main Street
Wallingford, CT 06492

Dear Mayor Dickinson:

Attached is the bid waiver list that I am submitting for approval for fiscal year 2000/2001. With respect to the process and waiver requests, I would like to provide you with the following information.

The Board of Education continues to make widespread use of competitive bidding. Items such as copiers and their maintenance, computers, custodial supplies, PC maintenance, carpentry services, doors, electrical supplies, fire extinguisher repairs, fire alarm/clock repairs, HVAC contractor, floor care supplies, paint, motor repairs, and pump contractor are bid.

REQUESTED BID WAIVERS

A & A International
Colony Lumber
Dick's True Value Hardware
Fazzino's Auto Parts
G. C. Moore
Lyon & Billard

Hundreds of small purchases throughout the year from centrally located vendors. Most parts, small tools, lumber and miscellaneous carpentry supplies are picked up by workers as needed.

Siegel, O'Connor, Schiff

Continuity of legal advice on existing cases and personnel issues. Familiarity with Board's contracts and policies. Frequently, personnel contract negotiations overlap fiscal years.

Pitney Bowes

Maintenance of older machines. Copier bids include maintenance & supplies.

JUN 6 '00 13:35

FROM WLFD BOARD OF ED

TO 30-2942073

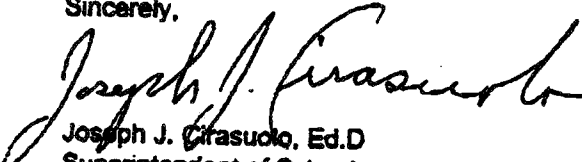
PAGE.003

-2-

REQUESTED BID WAIVERS (continued)

Shipman & Goodwin	Provide counsel to the Board of Education during hearings.
Pro Health Physicians	Expenses for employee and student physicals.
Continental Consulting Services Inc. GBF Information Systems MUNIS	Maintenance and support of financial software and hardware.
Williams Communications Shared Technologies Fairchild	Maintenance of WiTel telephone system.
Craighton Manning	Maintenance and support of transportation software.

Sincerely,


Joseph J. Cirasuolo, Ed.D
Superintendent of Schools

JJC/pd

cc: L. Hay
S. Newton
R. Pedersen
G. Powers
D. Wilson
L. Winters

BOE Bid Waivers

6/05/00

Department:	Board of Education	JULY 1, 2000 to June 30, 2001
	Bid Waiver Request	

Vendor	Description of Items Purchased	Actual Exp 1996-97	Actual Exp 1997-98	Actual Exp 1998-99	1999-00 Expenditures thru 4-30-00	Estimated Expenditures 2000-2001
A & A International	Misc. Custodial Supplies	\$	\$ 4,597.15	\$ 5,891.06	\$ 4,508.25	\$ 4,600.00
Colony Lumber	Lumber & Carpentry Supplies	\$ 9,836.00	\$ 10,537.33	\$ 10,346.46	\$ 10,312.64	\$ 10,500.00
Continental Computer Services, Inc.	Financial Hardware & Software	\$	\$	\$ -0-	\$ 46,108.50	\$ 3,500.00
Creighton Manning	Transportation Software Maint.	\$	\$	\$ 2,600.00	\$ 7,431.56	\$ 2,600.00
Dick's True Value Hardware	Miscellaneous Tools & Supplies	\$ 4,400.45	\$ 4,378.17	\$ 2,139.55	\$ 1,254.46	\$ 4,500.00
Fazzino's Auto Parts	Hardware Only (Misc. Tools & Supp)	\$ 10,518.42	\$ 14,237.00	\$ 13,887.58	\$ 11,861.81	\$ 14,000.00
G. C. Moore	Misc. Custodial Supplies	\$ 11,811.53	\$ 17,568.87	\$ 21,185.73	\$ 12,247.87	\$ 20,000.00
GBF Information Systems	Maint. & Support of Financial Software	\$	\$	\$ 1,998.76	\$ 2,876.84	\$ 20,500.00
Lyon & Billard	Lumber & Carpentry Supplies	\$ 1,354.54	\$ 4,480.66	\$ 3,200.46	\$ 2,320.50	\$ 4,500.00
MUNIS	Maint. & Support of Financial Software	\$	\$	\$ 9,282.60	\$ 28,013.85	\$ 12,000.00
Pinney Bowes	Copier Maintenance	\$100,307.00	\$ 89,590.39	\$ 82,063.60	\$ 29,579.11	\$ 30,000.00
Pro Health Physicians	School Physician Services	\$ 2,622.00	\$ 2,245.00	\$ 2,839.00	\$ 3,399.00	\$ 3,500.00
Shared Technologies Fairchild	Telephone Hardware Support/Maint.	\$	\$	\$ -0-	\$ -0-	\$ 3,000.00
Shipman & Goodwin	Legal	\$ 4,815.00	\$ -0-	\$ 1,830.00	\$ -0-	\$ 5,000.00
Siegel, O'Connor, Schiff	Legal	\$ 85,828.14	\$ 82,856.19	\$ 82,215.93	\$ 54,938.84	\$ 75,000.00
Williams Communications	Telephone Hardware Support	\$ 14,338.70	\$ 20,844.22	\$ 15,890.55	\$ 3,980.10	\$ 6,000.00

** TOTAL PAGE. 005 **
92% P. 05

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6/05/00

VENDORS REMOVED FROM BID WAIVERS

Carter Pertaine
Computerease
Dunhill Temporary Service
Hewlett Packard
Hunter's Ambulance
Meriden Yellow Cab
Monitor Controls
Phunske's Garage
Professional Wheelchair
Wallingford Cycle
Xerox
Yalesville Lawn

JUN-06-2000 13:45

2839496551

P.04

**ECONOMIC DEVELOPMENT COMMISSION
HIGHLIGHTS
1997-2000**

- "Wallingford... Works!" campaign conceived and developed. Includes uniform look/theme for highway signage, prospectus, ads, video, etc.
- EDC proposes upgrades to Planning & Zoning regulations for the Industrial Expansion Zone (IX). P&Z accepts changes as follows:
 - An increase in open space requirement from 0 to 25% open space
 - An increase in minimum lot size from 3 to 5 acres
 - A reduction in coverage from 35% to 25%
 - A revision of permitted uses
- EDC works with Yale University Graduate School Study Team and six local companies on a feasibility study for an Eco-Industrial Park (E.I.P.) in Wallingford. Project report under review by EDC.
- EDC monitors Meriden-Markham Airport Study and has representative to Advisory Committee.
- EDC collaborates with Quinnipiac Chamber of Commerce Business Development Committee on development/expansion of Chamber's web site for economic development (www.quinncham.com).
- EDC commissions Retail Resource Group from UMass to conduct Downtown Focus Group. Work plan was developed and continues to be guidance document for work activities.
- EDC commits 1 day/week of part-time Business Recruiter (Doreen DeSarro) to assist Wallingford Center Inc. (WCI) with downtown economic development. Business Recruiter prepares recruitment program and materials.
- EDC endorses 10% Electric Rate Discount Program offered by the Public Utilities Commission as a downtown incentive. EDC/WCI survey users of program to determine efficacy.
- EDC reviews and proposes continuation of Town's Personal Property Tax Incentive Program for Manufacturers.
- EDC commissions Milone & MacBroom to conduct a preliminary study of infrastructure issues for use of properties zoned for industrial expansion located north of Barnes & Contract Parks. Draft report received May 31, 2000, to be completed by June 30.
- EDC adds link to Quinnipiac Chamber of Commerce Home Page connecting the Chamber to the CERC Site Finder. EDC to use Site Finder to market available downtown properties.
- EDC attends RGP retreat and considers membership for FY 2001. This commitment will entail monthly commitments for staff and Commission representative to the RGP Board.
- EDC attends National Main Street Conference with WCI.

COMMISSION SUBCOMMITTEES

Marketing Subcommittee

- Develops and oversees yearly marketing campaign.
- Develops yearly budget.
- Participates in trade shows. Oversees direct mail follow-up to trade show leads (125/year).

Business Retention Subcommittee

- Oversees visitation program to local companies done with Quinnipiac Chamber of Commerce. Approximately 4 days/year; 10-12 companies.
- Sends letters to new or expanding companies (40-50/year).

P&Z Liaison

- Reviews and comments on proposals to change industrial/commercial regulations.
- Reviews and monitors project applications.
- Attends P&Z meetings.

Summary of Staff Activities:

- Works with other organizations involved with economic development
 - Connecticut Economic Resource Center - monthly or as needed
 - Regional Growth Partnership - monthly
 - Central Connecticut Alliance for Economic Development - quarterly or as needed
 - Quinnipiac Chamber of Commerce - monthly
 - Wallingford Center, Inc. - weekly
 - Department of Economic Development - quarterly
 - Connecticut Development Authority - as needed
 - Connecticut Economic Development Association - monthly
- Conducts marketing campaign. The current theme, "Wallingford...Works!", is scheduled to continue for one more year.
 - National/regional advertising (10/year)
 - Editorial placement (3/year)
 - Trade shows (3-5/year)
 - Direct mail
- Leads Management (handle 150-200 leads/year)
 - Maintains current information on available properties, financing and technical support programs for business.
 - Provides business assistance to Wallingford-based firms and to firms considering a Wallingford location.

AGREEMENT

THIS AGREEMENT made this day of , 2000, by and between DANUTA S. HARTMAN of the Town of Wallingford, County of New Haven and State of Connecticut, hereinafter called "Seller" and the TOWN OF WALLINGFORD, a municipal corporation organized and existing under the laws of the State of Connecticut, hereinafter called "Buyer".

WITNESSETH:

WHEREAS, Seller is the owner of all that certain piece or parcel of real property, known as 70 Lake Street in the Town of Wallingford, County of New Haven and State of Connecticut, more particularly described in Schedule A attached hereto and made a part hereof (i.e., the more particular description set forth in Schedule A shall be subject to verification by a survey conducted by Buyer's Town Engineer provided, if Seller has an A-2 survey of said properties, Buyer may accept those surveys for purposes of this purchase; and

WHEREAS, Seller desires to sell to Buyer and Buyer desires to purchase from the Seller the Property; and

WHEREAS, it is the desire of the parties to reduce their agreement to one document encompassing in detail their agreement as to the sale and purchase of the Property;

NOW THEREFORE, the parties agree as follows:

1. **SALE OF PROPERTY.** Seller hereby agrees to sell, assign, transfer and convey to the Buyer, and Buyer does hereby agree to purchase from Seller, all the right, title and interest in and to the Property. Seller agrees to convey said real property to Buyer by a good and sufficient Warranty Deed subject only to any and all provisions of any ordinance, municipal regulation, public or private law, restrictions and easements, if any, as set forth on Schedule A, and current taxes. Seller agrees to provide to Buyer prior to closing any survey or map in possession of the Seller.

A. **Condition of Title.** It is understood and agreed that the title herein required to be conveyed by the Seller with respect to all of the Property shall be marketable and the marketability thereof shall be determined in accordance with the Standards of Title of the Connecticut Bar Association now in force. If, at the time of closing, the Seller shall be unable to convey marketable title to said premises to the Buyer, then the Buyer may elect to accept such title as Seller can convey, upon payment of the purchase price, or may reject the deed conveying such marketable title. Upon such rejection, this Agreement shall terminate and become null and void and the parties hereto shall be released and discharged of all further claims and obligations to each other.

2. **PURCHASE PRICE.** The purchase price for the Property shall be Thirty Three Thousand and 00/100 Dollars (\$33,000.00), payable in full at the Closing.

3. **CLOSING OF TITLE.** The Closing of the transaction hereby contemplated shall take place at the office of the Department of Law, Town Hall, 45 South Main

Street, Wallingford, Connecticut, at 2:00 p.m. on or before July 31, 2000, or at such other time and place as may be mutually agreed upon by the parties, subject to satisfactory environmental testing as specified herein.

4. **ADJUSTMENTS**. Taxes shall be adjusted as of the date of the Closing. The taxes will be prorated according to the custom of the Town of Wallingford.

5. **BROKER**. The Seller represents to the Buyer that no firm, person or corporation has shown these premises to the Buyer and the buyer agrees to save the Seller harmless for all costs, damages and expenses based upon any claims made against the Seller by any real estate broker claiming to have dealt with Buyer with respect to the Property. Further, Seller represents to Buyer that there is no listing agreement for the Property currently in effect with any broker, and Seller agrees to save, defend, indemnify and hold Buyer harmless from and against any and all claims, demands, damages, actions and causes of action made against the Buyer by any real estate broker claiming to have dealt with Seller in connection with the Property.

6. **CONDITIONS OF SALE**. In addition to the conditions set forth in Paragraph 1 above, it is also understood and agreed that Buyer's obligations hereunder are expressly contingent upon the following:

A. Approval of this Agreement and funding to purchase by the Town Council of the government of the Town of Wallingford. In the event this Agreement is not approved by the Town Council, this Agreement will be null and void.

B. Environmental Provisions. Notwithstanding anything contained herein to the contrary, it is agreed that the purchase of the Property is contingent upon a satisfactory environmental assessment of the property. The Buyer shall arrange for an investigation and examination of the Property to be performed by an environmental consulting firm ("Engineer") selected by the Buyer. The purpose of the assessment will be to determine the presence of any hazardous waste as defined by §22a-115(1) of the Connecticut General Statutes or the presence of pollution or other environmental problems which would render the property prejudicial to human health and safety. Such investigation or assessment shall mirror the Phase I and Phase II investigations pursuant to the Transfer Act Site Assessment process. The Buyer may require a Phase II investigation whether or not the Phase I information suggests that a "Release" or other pollution may have occurred and to this end may instruct the Engineer to execute a Phase II investigation at or about the same time the Phase I investigation is performed. In the event the assessment reports the presence of an on-site discharge, spillage, uncontrolled loss, seepage or filtration of hazardous waste or any other polluting agent or environmental problem on the property requiring further investigation and/or remediation, either party may terminate this Agreement within ten (10) days of the report. The expense of the environmental assessment of the property, as above described, shall be the responsibility of the Buyer. Phase I shall be completed no later than July 14, 2000.

If the Seller offers to remediate the determined environmental problems and the Buyer agrees not to terminate this Agreement, any such remediation shall be at the sole expense of the Seller and the closing of title to the Property shall occur within ten (10) days of the final certification by the Engineer that the remediation has been satisfactorily completed.

At the time the Seller executes this Agreement, he shall advise the Buyer, in writing, of the existence and location of any known underground tanks.

7. **CONDITION OF PROPERTY**. Seller agrees that he shall maintain the Property in the same condition as exists on the date hereof, reasonable wear and tear expected.

8. **DOCUMENTS AT CLOSING**. At the closing, Seller agrees to deliver to the Buyer the following:

A. A Connecticut form of Warranty Deed to the Property conveying marketable title without exceptions, free and clear of all encumbrances, covenants, easements, restrictions, defects and reservations except as noted in Schedule A; and

B. All drawings, surveys, and plans relating to the Property, if any, which are in possession of the Seller and not previously delivered to the Buyer; and

C. All documentation as may reasonably be required by the attorney for the Buyer to carry out the terms, covenants, conditions and intent of this contract including, but not limited to, negative declarations as provided for in Connecticut General Statutes

§22a-134 through 22a-134d, provided, however, that compliance with such statutes shall be required only if the Property is deemed an "establishment" under such statutes; and

D. An affidavit certifying that there are no rights of mechanic's liens with respect to the Property.

10. **RISK OF LOSS.** Throughout the period between the date of this contract and the closing, all risk of loss shall be on the Seller, and the Seller shall keep all buildings on the premises insured against loss by fire or other casualty for its full placement value. Should any building be destroyed or damaged by fire or other such casualty and not be restored to its present condition during such period, the Buyer shall have the option either of accepting title to the Premises and of receiving the benefit of all insurance monies received on account of such destruction or damage (less monies expended for protection and/or repairs thereof) or of rescinding this contract. If this contract is so rescinded, all rights and liabilities of the parties hereunder shall be at an end.

11. **SELLER'S REPRESENTATIONS.** Seller represents the following with regard to the Property:

A. The Seller has not received, and has no knowledge of, any notice or request from any insurance company or Board of Fire Underwriters, or mortgagee, requesting the performance of any work or alterations with respect to the Property which have not

been complied with, and the Seller does not know of and has not received any notice of any violations of any local, state or federal laws arising out of the present use and occupancy of the Property;

B. No leasing commissions or payments for work or improvements heretofore made are or will be due and owing, or become due or owing, in connection with any tenant lease;

C. No person, firm or entity, except as set forth herein has any rights in or right to acquire the Property or any part thereof;

D. There are no service contracts, management agreements, commercial rental agreements, or other agreements of any kind or nature affecting the Property or a portion thereof which shall survive the closing;

E. There are no actions, suits, or proceedings pending or threatened against, by or affecting Seller with respect to the Property, at law or equity before or by any federal, state or other governmental department, Commission, board, bureau, agency, or instrumentality, domestic or foreign. Seller is not in default with respect to any order, writ, injunction, or decree of any court of federal, state or any governmental department, commission, board, bureau, agency or instrumentality, domestic or foreign, insofar as such order, writ, injunction, or decree affects the Property; and

F. Seller shall keep the Property in its present state of repair, except for normal wear and tear, up to the date of closing, and shall not commit waste upon the Property while in possession thereof.

12. **NO ASSIGNMENT, BINDING EFFECT.** This Agreement may not be assigned by either party without the written consent of the other, but it shall be binding upon the heirs, executors, administrators, and successors of the parties hereto.

13. **SURVIVAL.** All agreements, representations, warranties and covenants contained in this Agreement shall survive the closing and transfer of title.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals

this day of , 2000

*Signed, Sealed and Delivered
In Presence Of:*

DANUTA S. HARTMAN, Seller

TOWN OF WALLINGFORD, Buyer

BY: _____
WILLIAM W. DICKINSON, JR.
Its Mayor, Duly Authorized

SCHEDULE A

ALL THAT certain piece or parcel of land with the buildings and improvements thereon situated in the Town of Wallingford, County of New Haven and State of Connecticut being shown on a map entitled "Map Showing Property of Bruce E. & Danuta S. Hartman Together With A 40 Foot Wide R.O.W. Thru Land of The Town of Wallingford Southerly of Horsford Street Wallingford Connecticut Scale: 1" = 40' Date: Oct. 15, 1975" certified substantially correct by Leon J. Kwiatkowski Conn. Reg. L.S. 8509 on file in the office of the Town Clerk of Wallingford reference to which may be had. Said parcel is further bounded and described as follows:

NORTHERLY: by land of the Town of Wallingford as shown on said map 257.21 feet;
EASTERLY: by land now or formerly of Joseph E. Shanshuk in part and in part by land now or formerly of John and Helen Zabrowski as shown on said map 157.30 feet;
SOUTHEASTERLY: by land now or formerly of Terry and Joyce Maxfield as shown on said map 68.38 feet;
EASTERLY AGAIN: by land now or formerly of Joseph C. and Linda F. Whittaker as shown on said map 102.92 feet;
SOUTHERLY: by land now or formerly of Mary Slesiewski as shown on said map 76.43 feet;
SOUTHWESTERLY: by land now or formerly of Mary Slesiewski as shown on said map 23.90 feet;
WESTERLY: by Community Lake, being a segmented line, as shown on said map a total distance of 307.22 feet.

Also conveying to the Grantees, their heirs, successors and assigns, a permanent easement from the Town of Wallingford to Bruce E. and Danuta S. Hartman dated March 20, 1980 recorded in the Land Records of the Town of Wallingford.