

TOWN COUNCIL MEETING

MARCH 9, 1993

7:00 P.M.

AGENDA

1. Roll Call and Pledge of Allegiance
2. Consent Agenda
 - a. Note for the Record Mayoral Transfers Approved to Date
 - b. Note for the Record Anniversary Increases Approved to Date
 - c. Consider and Approve Tax Refunds (#139-158) in the Amount of \$12,606.61 - Tax Collector
 - d. Consider and Approve a Transfer of Funds in the Amount of \$252 from Supplies Acct. #001-2020-400-4000 to Overtime Acct. #001-2020-100-1400 - Animal Control Officer
 - e. Consider and Approve Authorizing the Payment of an Invoice in the Amount of \$543 for Veterinary Expenses - Animal Control Officer
 - f. Consider and Approve a Transfer of Funds in the Amount of \$300 from Health/Welfare Rescue Supplies Acct. #001-2090-500-5790 to Maintenance of Vehicles Acct. #001-2090-500-5000 - Civil Preparedness
 - g. Consider and Approve a Transfer of Funds in the Amount of \$1,500 from Assessor-Clerks Wages Acct. #1430-100-1300 to Comptroller-Professional Services Acct. #1400-900-9000 - Comptroller's Office
 - h. Consider and Approve a Transfer of Funds in the Amount of \$1,200 from Central Services Clerk's Wages Acct. #001-1460-100-1300 to Comptroller-Maintenance of Programs Acct. #001-1400-500-5250 - Comptroller's Office
 - i. Consider and Approve a Transfer of Funds in the Amount of \$1,500 from Assessor-Clerk's Wages Acct. #001-1430-100-1300 to Comptroller - Overtime Acct. #001-1400-100-1400 - Comptroller's Office
 - j. Consider and Approve a Transfer of Funds in the Amount of \$1,200 from Tires and Tubes Acct. #2039-400-4520; \$250 from Small Equipment Acct. #2039-400-4850 and \$450 from Maintenance of Radios Acct. #2039-500-5300 to Maintenance of Vehicles Acct. #2039-500-5000 for a Total of \$1,900 to Maintenance of Vehicles Acct. #2039-500-5000 - Dept. of Fire Services

- k. Consider and Approve a Transfer of Funds in the Amount of \$7,001.00 from Utilities - Yalesville Acct. #001-5230-200-2010; \$2,000 from Maintenance Recycling Facility Acct. #001-5060-500-5100 and \$999 from Yalesville School Maintenance Heating System Acct. #001-5230-500-5400 for a Total of \$10,000 to Gas & Oil Acct. #001-5030-300-3000 - Public Works
- l. Consider and Approve a Transfer of Funds in the Amount of \$999 from Maintenance of Building Acct. #001-5190-500-5100 to Utilities Acct. #001-5190-200-2010 - Public Works
- m. Consider and Approve a Transfer of Funds in the Amount of \$1,000 from Maintenance HVAC System Acct. #001-5200-500-5202 to Maintenance of Building Acct. #001-5200-500-5100 - Public Works
3. Items Removed from the Consent Agenda
4. Approve and Accept the Minutes of the February 9, 1993 and February 17, 1993 Town Council Meetings
5. PUBLIC QUESTION AND ANSWER PERIOD - 7:30 P.M.
6. Consider and Approve a Transfer of Funds in the Amount of \$3,000 from Power Purchased for Pumping Acct. #623-000 to Maintenance of Wells and Springs Acct. #614-000 - Water Division
7. Consider and Approve Revising the Personnel Pages of the Water Division for the Position of Assistant Superintendent - Water Distribution
8. Consider and Approve a Transfer of Funds in the Amount of \$25,750 from Salaries - Officers Acct. #920-1A and \$61,250 from Depreciation Acct. #403 for a Total of \$87,000 to Outside Services Acct. #923-2 - Electric Division
9. Consider and Approve a Transfer of Funds in the Amount of \$29,022 from Depreciation Expense Acct. #403 to Outside Services - Town Acct. #923-1 - Electric Division
10. Consider and Approve a Transfer of Funds in the Amount of \$17,000 from Depreciation Expense Acct. #403 to Other Interest Expense Customer Deposits Acct. #431 - Electric Division
11. Consider and Approve a Transfer of Funds in the Amount of \$2,449 from Maintenance Town Farm Land Acct. #001-4000-500-5500 and \$301 from Personnel Part Time Sheehan Pool Wages Acct. #001-4011-100-1350 for a Total of \$2,750 to Forest Management Program Acct. #001-4000-600-6010 - Recreation Department
12. Final Report Out by the Simpson School Study Committee
13. Consider and Approve Amending the Guidelines and Procedures for the Wallingford Dog Pound Trust Fund to Allow for the Expenditure of the Funds with the Approval of the Mayor

14. Remove from the Table for Discussion and Possible Action on Approving a Resolution Establishing a New Fee Schedule Reflecting Permit and Other Fee Changes in the Resident Disposal Program (Proposal for the town to change its method of running the resident disposal program from public to private operation) - Mayor's Office
15. Discussion and Possible Action on Waiving the Bidding Process for the Purpose of Hiring an Architectural Firm to Develop Specifications for Repair Work to the Yalesville School Roof as Requested by the Mayor's Office
16. Consider and Approve a Transfer of Funds in the Amount of \$2,875 from Contingency Reserve for Emergency Acct. #8050-800-3190 to Personnel Department Professional Services - Health Insurance Consulting Acct. #1590-900-9010 - Mayor's Office
17. Discussion on the Status of the Wooding/Caplan Property as Requested by Councilor Albert Killen
18. Executive Session Pursuant to Section 1-18a(e)(2) of the CT. General Statutes with Regards to Pending Litigation - Tax Foreclosure Matters - Town Attorney

TOWN COUNCIL MEETING

MARCH 9, 1993

7:00 P.M.

SUMMARY

<u>Agenda Item</u>	<u>Page No.</u>
Recognition - James M. Waldron & Jeanine Ann Newell for their Winning Entries in the Fire Prevention Poster Contest	1
2. Consent Agenda - Items #2a, 2b & 2c	1
3. Items Removed from the Consent Agenda	
2d. Approve a Transfer of Funds in the Amount of \$252 to Overtime - Animal Control Officer	1-2
2e. Approve Authorizing the Payment of an Invoice in the Amount of \$543 for Veterinary Expenses - Animal Control Officer	2-3
2f. Approve a Transfer of Funds in the Amount of \$300 to Maintenance of Vehicles - Civil Preparedness	3
2g. Approve a Transfer of Funds in the Amount of \$1,500 to Comptroller - Professional Services	3
2h. Approve a Transfer of Funds in the Amount of \$1,200 to Comptroller - Maintenance of Programs	3
2i. Approve a Transfer of Funds in the Amount of \$1,500 to Comptroller - Overtime	3-4
2j. Approve a Transfer of Funds in the Total Amount of \$1,900 to Maintenance of Vehicles - Dept. of Fire Services	4
2k. Approve a Transfer of Funds in the Total Amount of \$10,000 to Gas & Oil - Public Works	4-6
2l. Approve a Transfer of Funds in the Amount of \$999 to Utilities - Public Works	6
2m. Approve a Transfer of Funds in the Amount of \$1,000 to Maintenance of Building - Public Works	6
4. Approve and Accept the Minutes of the 2/9/93 & 2/17/93 Town Council Meetings	7
5. PUBLIC QUESTION AND ANSWER PERIOD - Status Report on the Yalesville Firehouse/WPL-TV Issue; Towing/Parking Ordinance; Quinnipiac St./Washington St. Traffic Light	7-9

<u>Agenda Item</u>	<u>Page No.</u>
6. Approve a Transfer of Funds in the Amount of \$3,000 to Maintenance of Wells and Springs - Water Division	11
7. Approve Revising the Personnel Pages of the Water Division for the Position of Assistant Superintendent	11-12
8. Approve a Transfer of Funds in the Total Amount of \$87,000 to Outside Services - Electric Division	12
9. Approve a Transfer of Funds in the Amount of \$29,022 to Outside Services - Electric Division	12
10. Approve a Transfer of Funds in the Amount of \$17,000 to Other Interest Expense Customer Deposits - Electric Division	12
11. Approve a Transfer of Funds in the Total Amount of \$2,750 to Forest Management Program - Recreation Department	13-14
12. Final Report Out by the Simpson School Study Committee	10-11
13. Approve Amending the Guidelines and Procedures for the Wallingford Dog Pound Trust Fund to Allow for the Expenditure of the Funds with the Approval of the Mayor	9-10
14. Approve Removing from the Table and Approving a Resolution Establishing a New Fee Schedule in the Resident Disposal Program - Mayor's Office	14-15
15. Approve Waiving the Bid for the Purpose of Hiring an Architectural Firm to Develop Specifications for Repair Work to the Yalesville School Roof - Mayor's Office	15-17
16. Approve a Transfer of Funds in the Amount of \$2,875 and a Waiver of Bid to Allow for the Hiring of a Consultant to Review the ASO Healthcare Program - Personnel	17-19
17. Discussion on the Wooding/Caplan Property	19-20
18. Withdrawn	

WAIVER OF RULE V

Approve a Transfer of Funds in the Amount of \$20,000 to Wages-Overtime - Public Works	6-7
Approve a Transfer of Funds in the Amount of \$5,000 to Sand - Public Works	7
Approve a Transfer of Funds in the Total Amount of \$5,000 to Maintenance of Vehicles - Public Works	7

TOWN COUNCIL MEETING

MARCH 9, 1993

7:00 P.M.

A meeting of the Wallingford Town Council was held on Tuesday, March 9, 1993 in the Robert Earley Auditorium of the Wallingford Town Hall and called to Order at 7:02 P.M. by Chairperson Iris F. Papale. All Councilors answered present to the Roll called by Town Clerk Kathryn J. Wall. Mayor William W. Dickinson, Jr. and Deputy Comptroller Eva Lamothe were also present. Town Attorney Janis M. Small arrived at 7:05 P.M.

The Pledge of Allegiance was given to the Flag.

Recognition

Mr. Doherty formally recognized James M. Waldron, fourth grade student at Moses Y. Beach School and Jeanine Ann Newell, fifth grade student at Stevens School as the local winners of the Fire Safety Poster Contest. Both youngster's posters were submitted to the County-wide Fire Safety Poster contest of which Mr. Waldron was the winner.

James' poster is now entered in the State level of competition in the contest and, if successful, will continue onto the National level of competition.

At this point in time Mr. Doherty extended congratulations on behalf of the entire Council to both youngsters for their accomplishment and wished Mr. Waldron good luck in his endeavor to win the State and possibly the National level of competition in the contest.

ITEM #2 Consent Agenda

Motion was made by Mr. Doherty to Place the Following Items on the Consent Agenda to be Voted Upon by One Unanimous Vote of the Council, seconded by Mr. Parisi.

ITEM #2a Note for the Record Mayoral Transfers Approved to Date

ITEM #2b Note for the Record Anniversary Increases Approved to Date

ITEM #2c Consider and Approve Tax Refunds (#139-158) in the Amount of \$12,606.61 - Tax Collector

VOTE: All ayes; motion duly carried.

ITEM #3 Items Removed From the Consent Agenda

ITEM #2d Consider and Approve a Transfer of Funds in the Amount of \$252 from Supplies Acct. #001-2020-400-4000 to Overtime Acct. #001-2020-100-1400 - Animal Control Officer

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

- 2 - March 9, 1993

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #2e Consider and Approve Authorizing the Payment of an Invoice in the Amount of \$543 for Veterinary Expenses - Animal Control Officer

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Some Councilors were not pleased with the fact that they were being asked to approve payment of an invoice that was hand-written on a blank piece of paper instead of submitting an official invoice on bill head from the Meriden Animal Hospital. No other department would be allowed to submit such paperwork for payment, was their argument.

Shirley Gianotti and Mayor Dickinson both stated that the invoices have been submitted in this fashion all along.

Mr. Killen pointed out an invoice submitted to the Council at the February 9th meeting which was recorded on the Meriden Animal Hospital's bill head.

Ms. Gianotti informed Mr. Killen that those charges were for services associated with the operation of the Dog Pound and not to be charged against the trust fund.

Mr. Killen argued that no matter which funds pay for the services the invoice should be in its proper form.

Mr. Zandri had placed a call personally to the Meriden Animal Hospital and spoke with a Ms. Burnham who supervises the billing. She stated that the hospital bills monthly and expects payment within thirty (30) days of invoice. This technically allows for sixty (60) days from date of service for payment of invoice. Ms. Burnham stated that Ms. Gianotti is the exception to the rule, usually paying her invoice within two (2) days of receipt of invoice.

Ms. Gianotti is opposed to the action of appearing before the Council to request authorization for payment of invoice from the trust fund. She felt that if the Mayor had authorization to monitor her expenditures from the fund the process would go a great deal smoother.

Mr. Zandri explained that if Ms. Gianotti submitted her bills at the first Town Council meeting of the month on the consent agenda, she would not have to appear before the Council and the payment would be authorized by the fifteenth (15) day from the billing.

Ms. Gianotti was opposed to any involvement on the part of the Council in this matter.

The Council tried to impress upon Ms. Gianotti that they were only following the laws prescribed them by the Charter of the Town of Wallingford making them accountable for the funds. The Charter specifically gives the Council only the power to accept trust funds. How can they be expected to be accountable for taking the

funds and not monitor the expenditures of them to assure that the intent of the donation is met? They will be accountable to the donors for the proper administration of the funds.

Ms. Papale reminded everyone that the issue at hand is to approve payment of an invoice and not dispute who should have authorization over the funds. That issue will be discussed at the time Item #13 comes forward.

VOTE: Duryea, Killen, McDermott and Zandri, no; all others, aye; motion duly carried.

ITEM #2f Consider and Approve a Transfer of Funds in the Amount of \$300 from Health/Welfare Rescue Supplies Acct. #001-2090-500-5790 to Maintenance of Vehicles Acct. #001-2090-500-5000 - Civil Preparedness

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Ernest Fratini, Civil Preparedness Director explained that the transfer is needed to have new brakes for his town vehicle.

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #2g Consider and Approve a Transfer of Funds in the Amount of \$1,500 from Assessor-Clerk's Wages Acct. #1430-100-1300 to Comptroller-Professional Services Acct. #1400-900-9000 - Comptroller's Office

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

The transfer is needed to hire outside service to perform data entry which is normally performed by the Accounting Clerk who is on an extended maternity leave.

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #2h Consider and Approve a Transfer of Funds in the Amount of \$1,200 from Central Service Clerk's Wages Acct. #001-1460-100-1300 to Comptroller-Maintenance of Programs Acct. #001-1400-500-5250 - Comptroller's Office

In October of 1992 a major crash was experienced with the computer system requiring unanticipated additional services performed by the outside computer programmer. A transfer is now necessary to replenish those funds expended which caused a shortfall in the normal budget.

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #2i Consider and Approve a Transfer of Funds in the Amount of \$1,500 from Assessor-Clerk's Wages Acct. #001-1430-100-1300 to Comptroller - Overtime Acct. #001-1400-100-1400 - Comptroller's Office

- 4 - March 9, 1993

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

The overtime account has been depleted because of the need for additional work performed throughout the year in conjunction with payroll preparation and reporting. The office is also short one staff member due to an unexpected prolonged maternity leave. This has resulted in an increase in work load for the remaining staff.

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #2j Consider and Approve a Transfer of Funds in the Amount of \$1,200 from Tires and Tubes Acct. #2039-400-4520; \$250 from Small Equipment Acct. #2039-400-4850 and \$450 from Maintenance of Radios Acct. #2039-500-5300 for a Total of \$1,900 to Maintenance of Vehicles Acct. #2039-500-5000 - Dept. of Fire Services

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Mr. Doherty asked if there are multiple Tires and Tubes accounts within the budget?

Asst. Chief William Harrington responded, yes. There is one for each volunteer department, career department, Dr. McGaughey and the ambulance.

Mr. Doherty asked if Chief Harrington had a total dollar figure budgeted for all the tires and tubes accounts?

Chief Harrington responded, no. If a tire costs \$250 then he budgets \$300 to cover for each tire the installation cost, repairs, etc. It would be more economical for the Department to have one account for tires and tubes. That way he could figure out how much it could cost and add an additional ten percent (10%) for an emergency. Where now, he is adding ten percent (10%) for every account and one additional tire.

Mr. Doherty asked, how many tires has the department purchased this year?

Chief Harrington responded, approximately four (4). He budgeted \$600 for North Farms Volunteer Co. which would purchase four (4) tires plus the tubes and installation of the same. That company has three (3) different vehicles. Some years pass where no funds are used in the account but we cannot be sure. If a truck were to hit a curb causing tire damage then we would have to change two, possibly four tires due to the fact that you cannot have tires on the vehicle that are in different stages of wear.

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #2k Consider and Approve a Transfer of Funds in the Amount of \$7,001.00 from Utilities - Yalesville Acct. #001-5230-200-2010; \$2,000 from Maintenance Recycling Facility Acct. #001-5060-500-5100 and \$999 from Yalesville School Maintenance Heating System Acct. #001-5230-500-5400 for a Total of \$10,000 to Gas & Oil Acct. #001-5030-300-3000 - Public Works

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Mr. Zandri asked if Yalesville School is being heated during the winter months?

Henry McCully, Director of Public Works responded, right now they are installing a new boiler system, it is not being heated.

Mr. Zandri asked if that is contributing to the problem we are experiencing with the roof?

Mr. McCully answered that the roof was seriously deteriorated before the boiler developed a problem. The boiler should be complete by the end of March, early April. As soon as the weather warms up then we can shut off the heat in the building. There are other problems that are attributing to the deterioration of the building besides the leak in the roof. Even though the leaks exist we should still maintain a minimum amount of heat in there. We are in the final stages of settling the contract for having the heating installed.

Mr. Zandri thought that one of the urgencies of appropriating funds for fixing the heating system at that school was because of the winter months that were approaching?

Mr. McCully responded that we did have the boiler running, we had to put this out to bid, asbestos had to be removed, we had several contracts and consultants and it has taken a long time to get the work done. This procedure has taken most of the winter.

Mr. Killen stated that the Council was asked to take almost half of its contingency fund, \$150,000+ and appropriate it towards the project because the heat would be on throughout the winter months to preserve the building. Now we are being told, in reality, that there was almost no heat, if none, in the building and we could have held off on the \$150,000 transfer. Tonight we are hitting the bottom of the contingency fund and that would not be occurring had we not made that transfer.

Mr. McCully stated that the building still requires heat, it has only been through the delays of getting the contract filled that it has been without heat.

Mr. Killen stated that the Council should have been made aware of that situation at the time of the requested transfer for they most likely would have held off on transferring the funds until the contracts were in place.

Mayor Dickinson stated that the heating system will be in place for the next winter season. He doubted that the school building committee would start any plans for the addition project prior to November of 1994.

Mr. Doherty stated that he has asked Representative Mary Fritz to introduce a bill in Hartford addressing this issue. He received a

- 6 - March 9, 1993

copy of a raised bill that the committee has put forth and we are on a list for that particular reimbursement. We may not be at the top of the list but we are on the list. He tried to reach Rep. Fritz for an amendment to that bill to include the roof work as well. He has not been able to make contact with her at this time.

Mr. Philip Wright, Sr., 160 Cedar Street stated that, in seeing a transfer of \$7,000 dealing with Yalesville School and then an additional \$999 taken from Yalesville School Maintenance Heating System Account, bothers him. Anyone who had the mind to teach a course on mishandling and mismanagement, ought to be taken to Yalesville School for a perfect example.

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #21 Consider and Approve a Transfer of Funds in the Amount of \$999 from Maintenance of Building Acct. #001-5190-500-5100 to Utilities Acct. #001-5190-200-2010 - Dept. of Public Works

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

This transfer is to pay for utilities at the Civil Defense Building.

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #2m Consider and Approve a Transfer of Funds in the Amount of \$1,000 from Maintenance of HVAC System Acct. #001-5200-500-5202 to Maintenance of Building Acct. #001-5200-500-5100 - Dept. of Public Works

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Mr. Killen stated that the matter of HVAC problems at the Town Hall is a very touchy one for the Council and he wanted to make sure that there were enough funds in the account to repair the system.

Mr. McCully stated that the funds are left over from the bid.

Mr. Killen asked if the bid is all-inclusive?

Mr. McCully responded, yes.

VOTE: Killen, no; all others, aye; motion duly carried.

RULE V Motion was made by Mr. Doherty to Waive Rule V of the Town Council Procedures to Take Up Emergency Transfers Dealing with Seasonal Conditions and Their Effect on the Budget of the Dept. of Public Works, seconded by Mr. Parisi.

VOTE: All ayes; motion duly carried.

Motion was made by Mr. Doherty to Approve a Transfer of Funds in the Amount of \$20,000 from Contingency Reserve for Emergency Acct. #001-8050-800-3190 to Wages-Overtime Acct. #001-5040-100-1400 - Dept. of Public Works

These funds are needed to pay overtime due to the extreme cold weather, snowstorms and excessive icing conditions.

Mrs. Duryea asked if there are funds in the salary account with the vacancy of Stephen Deak, Former Director of Public Works, to partially fund this transfer?

Mr. McCully stated that account has been drained through other transfers besides the fact that promotions occurred within the department.

VOTE: Killen, no; all others, aye; motion duly carried.

Motion was made by Mr. Doherty to Approve a Transfer of Funds in the Amount of \$5,000 from Contingency Reserve for Emergency Acct. #001-8050-800-3190 to Sand Acct. #001-5040-400-4580 - Dept. of Public Works, seconded by Mr. Parisi.

VOTE: Killen, no; all others, aye; motion duly carried.

Motion was made by Mr. Doherty to Approve a Transfer of Funds in the Amount of \$2,000 from Printing Tickets and Permits Acct. #001-5060-400-4180; \$1,300 from Snow Plow Truck w/Equipment Acct. #001-5040-999-9906; \$800 from Tractor Rotary Mower w/Radio Acct. #001-5031-999-9901; \$600 from Rear Cylinder for Truck Lift Acct. #001-5050-999-9907 and \$300 from Milleromatic Mig Welder Assoc. Acct. #001-5050-999-9908 for a Total of \$5,000 to Maintenance of Vehicles Acct. #001-5050-500-5000 - Dept. of Public Works, seconded by Mr. Parisi.

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #4 Approve and Accept the Minutes of the February 9, 1993 and February 17, 1993 Town Council Meetings

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

VOTE: Killen passed; all others, aye; motion duly carried.

Motion was made by Mr. Doherty to Move Agenda Item #13 Up to the Next Order of Business, seconded by Mr. Parisi.

VOTE: All ayes; motion duly carried.

PUBLIC QUESTION AND ANSWER PERIOD

Edward Bradley, 2 Hampton Trail asked what the status was of the WPL-TV/Yalesville Firehouse issue? Was the firehouse ever studied?

Mayor Dickinson responded that there are no plans at the present time to use the building. WPL-TV will be moving to the Credit Union space in the Town Hall. The town is still trying to persuade the Post Office to move to the firehouse.

Mr. Bradley asked Mr. Parisi what the post office's stand was at this point in time?

- 8 - March 9, 1993

Mr. Parisi responded that he has been working on it for two months. He is awaiting information from Hartford.

Mr. Bradley asked if there was a target date set at which point if the post office does not respond we drop that option?

Mr. Parisi answered that he will wait a few more months.

Mrs. Duryea stated that she, too, has been working on this issue as well. She sent a letter to Mr. John Steele at the Postal Service in Hartford and received correspondence back stating specifically that the post office's interest was solicited approximately a year and a half ago. At that time they expressed to the town that they have an extremely favorable lease in their present location and were not really interested in relocating. They clearly stated that they have no interest in the firehouse.

Mr. Parisi stated that he announced at a previous meeting that he would investigate this issue and it was not necessary for Mrs. Duryea to have gotten involved. He received a different indication that the post office may be interesting in the firehouse.

Mr. Doherty pointed out that the Library Board of Directors did authorize their consultant to study the Yalesville Firehouse as a potential site for WPL-TV.

Mr. Bradley asked, if the post office decides against the firehouse will it be available for WPL-TV consideration?

Atty. Small explained that we must convince the local Postmaster that the move is the best for the post office. He will, in turn, send the proposal to Hartford which reviews all the proposals from the entire State.

Mr. Philip Wright, Sr., 160 Cedar Street asked what the status was of the Towing Ordinance? It was before the Ordinance Committee two years ago and has not been heard from since.

Atty. Small responded that the Town is working on it. She had a meeting with the towers, Police Chief and Mayor last week. The Chief is firming things up before bringing it to the Council. Towers reviewed the draft and re-wrote many of the regulations. The Towing and Parking Ordinances are inter-related and need to be presented together.

Mr. McDermott, responding to a question that surfaced at the last Town Council Meeting, stated that Mr. Holmes and himself had met with Traffic Control Officer Richard Doll and Police Chief Douglas Dortenzio regarding the Quinnipiac and Washington Streets intersection. Three new traffic lights will be installed at Quinnipiac and Ward Streets; Quinnipiac and Washington Streets and one other intersection in that same location over the next two years. There is money in the federal fund for the project.

Mr. Holmes reminded everyone that in working with the State and

Federal governments things move very slowly.

Mr. McDermott also informed everyone that the Public Safety Committee is looking into the procedure of placing traffic lights in a flashing mode during snowstorms to move traffic along more smoothly. He thanked those interested parties for waiting patiently for two weeks for a response regarding the Quinniapiac intersections.

Dianna Hotchkiss, 38 Clifton Street reminded the Council that the work in Yalesville to Route 68 took five years and asked, will we have to wait that long for Quinniapiac Street?

Mr. Holmes responded that it will take eighteen months for a traffic study with relation to Interstate 91 since traffic can and will be routed this way under certain conditions.

Mr. Frank Wasilewski, 57 N. Orchard Street suggested that an index of town ordinances be printed onto the blank pages of the Charter located in the back of the book. He reminded Mr. Killen to vote no on the transfer of funds to hire an attorney for an outside legal opinion on the term "budget ordinance".

ITEM #13 Consider and Approve Amending the Guidelines and Procedures for the Wallingford Dog Pound Trust Fund to Allow for the Expenditure of the Funds with the Approval of the Mayor

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Mr. Zandri had placed a call personally to the Meriden Animal Hospital and spoke with a Ms. Burnham who supervises the billing. She stated that the hospital bills monthly and expects payment within thirty (30) days of invoice. This technically allows for sixty (60) days from date of service for payment of invoice. Ms. Burnham stated that Ms. Gianotti is the exception to the rule, usually paying her invoice within two (2) days of receipt of invoice.

Ms. Gianotti is opposed to the action of appearing before the Council to request authorization for payment of invoice from the trust fund. She felt that if the Mayor had authorization to monitor her expenditures from the fund the process would go a great deal smoother.

Mr. Zandri explained that if Ms. Gianotti submitted her bills at the first Town Council meeting of the month on the consent agenda, she would not have to appear before the Council and the payment would be authorized by the fifteenth (15) day from the billing.

Mr. McDermott agreed with Mr. Zandri, stating that the invoices can be placed on the consent agenda of a meeting. If there are any questions regarding that matter she could be contacted before the next meeting.

Ms. Gianotti was opposed to any involvement on the part of the Council in this matter.

- 10 - March 9, 1993

Mrs. Duryea stated that the Council is not concerned with Ms. Gianotti's integrity. In fact, all of the Council members spoke very highly of her honesty and dedication. She continued on to say that she, herself, must submit very detailed receipts for meeting supplies if she requests reimbursement from the petty cash fund which cannot amount to over \$25.00.

Mr. Doherty stated that the Charter gives the authority to the Council to take gifts. The Council can then provide for the proper administration of the same. The Comptroller has provided guidelines for the Council to approve which gives the Mayor authority to oversee the expenditures of the trust fund. He felt it is an executive decision and should be placed in the Mayor's hands.

Motion was amended by Mr. Doherty to Amend #2 of the Guidelines to read, "The authorized purpose for the fund will be improvements to the Dog Pound and the general welfare of impounded dogs and cats and other animals, supplementing Dog Pound operations, seconded by Mr. Solinsky.

After much debate on the issue and much support on the part of the public in the audience, Mr. Parisi made a motion to Call the Question, seconded by Mr. Holmes.

VOTE ON CALLING THE QUESTION: Duryea, Killen, McDermott and Zandri, no; all others, aye; motion duly carried.

VOTE ON THE AMENDMENT: Killen and Zandri, no; all others, aye; motion duly carried.

VOTE ON THE ENTIRE MOTION AS AMENDED: Duryea, Killen, McDermott and Zandri, no; all others, aye; motion duly carried.

Motion was made by Mr. Doherty to Move Agenda Item #12 Up to the Next Order of Business, seconded by Mr. Parisi.

VOTE: All ayes; motion duly carried.

ITEM #12 Final Report Out by the Simpson School Study Committee

Mr. Edward Bradley and Mr. Charles Johnson, Committee Members were present to report out on the committee's findings (appendix I).

Mr. Bradley stated that the main building is in good structural condition with the exception of a major separation of the chimney from the main building. He stated that Mr. Stephen Deak, Former Public Works Director identified areas of concern that would cost approximately \$1,140,200 to repair in his correspondence dated July 28, 1992 (appendix II). A decision must be made soon regarding the future of the building since it is deteriorating at a steady rate.

Correspondence dated October 16, 1992 (appendix III) from George Yasensky, Sanitary Inspector stated that a physical inspection of the building yielded no friable asbestos material in the building.

A traffic study performed on Martin Avenue (appendix IV) states that an average of 1,058 cars visit the area on a daily basis. It was suggested by the committee members that the parking lot in the rear be expanded to alleviate some of the parking problems that occur.

The building is not handicapped accessible therefore the necessary renovations need to occur to comply with the American Disabilities Act that now pertains to all public buildings.

The committee felt that perhaps the Recreation Department could be moved to the Wooding Property in the future. No consideration was given to moving the Visiting Nurses Association since they are not a town department. For the time being some of the sign-up programs have been moved off-sight to ease the burden of traffic on the residential area.

Again, Mr. Bradley stated that the a decision must be made soon on the future use of the building due to the rapid rate of deterioration.

Mrs. Duryea thanked all the committee members for their help (Mrs. Duryea is a committee member herself).

Ms. Papale thanked the committee for completing their task and stated that the information will be reviewed and considered.

ITEM #6 Consider and Approve a Transfer of Funds in the Amount of \$3,000 from Power Purchased for Pumping Acct. #623-000 to Maintenance of Wells and Springs Acct. #614-000 - Water Division

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Roger Dann, General Manager of the Water Division stated that a wrench was dropped into the well pump at the Oak Street Well No. 3 while dismantling it. Several attempts were made to retrieve the wrench at a depth of forty-five (45) feet and have been unsuccessful. It is now necessary to have the pump pulled and dismantled by an outside service at an approximate price of \$3,000.

VOTE: McDermott was absent; Killen, no; all others, aye; motion duly carried.

ITEM #7 Consider and Approve Revising the Personnel Pages of the Water Division for the Position of Assistant Superintendent - Water Distribution

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Mr. Dann explained that the Water Division has completed interviews relative to another of the newly created positions relating to the water supply projects and, in the case of the Water Treatment and Pumping Supervisor, have selected a current employee to fill the position of Assistant Superintendent - Water Distribution. Since the appropriate pay grade and step for this employee, per the personnel rules and regulations, is higher than was originally

budgeted, it is now necessary to revise the personnel pages to reflect the actual pay grade and step to be paid.

VOTE: Duryea was absent; all others, aye; motion duly carried.

ITEM #8 Consider and Approve a Transfer of Funds in the Amount of \$25,750 from Salaries - Officers Acct. #920-1A and \$61,250 from Depreciation Acct. #403 for a Total of \$87,000 to Outside Services Acct. #923-2 Electric Division

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Raymond Smith, Director of Public Utilities explained that the transfer was necessary in order to provide the additional monies for continuing efforts associated with evaluating potential CMEEC membership. Additionally, more monies were expended for the firm of Miller, Balis & O'Neil in the continuing process. Mr. Smith further estimates that additional services from Miller, Balis & O'Neil will be necessary if the town intends to bring this project to closure during this fiscal year.

At its meeting of January 26, 1993 the Council requested that the Town Bonding Attorney, Robinson & Cole, be asked to provide a written report on the legal aspects of the CMEEC membership which should be available at the end of this week.

VOTE: Duryea was absent; Killen and Zandri, no; all others, aye; motion duly carried.

ITEM #9 Consider and Approve a Transfer of Funds in the Amount of \$29,022 from Depreciation Expense Acct. #403 to Outside Services - Town Acct. #923-1 - Electric Division

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

This transfer is being requested because the amount of \$232,000 which is currently budgeted will not be sufficient to cover the billings incurred by the division by other town departments for proportionate charges for services. Actual figures were not available during the early stages of the budget preparation for 1992-93 and when they received the budget was never revised.

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #10 Consider and Approve a Transfer of Funds in the Amount of \$17,000 from Depreciation Expense Acct. #403 to Other Interest Expense Customer Deposits Acct. #431

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #11 Consider and Approve a Transfer of Funds in the Amount of \$2,449 from Maintenance Town Farm Land Acct. #001-4000-500-5500 and \$301 from Personnel Part Time Sheehan Pool Wages Acct. #001-4011-100-1350 for a Total of \$2,750 to Forest Management Program Acct. #001-4000-600-6010 - Recreation Department

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Don Roe, Program Planner stated that the reason for this transfer is to begin to put in place a forest land management program. There are approximately 2,000 acres of forest land between the Town and Water Division, half under the jurisdiction of the Water Division and half under the jurisdiction of the Recreation Department. Meetings have been held for the past 1 1/2 years to determine what is the best way to manage this property. What was framed was a bid to seek professional forestry services who would prepare, on behalf of the Water Division and Recreation Departments, a forest management program.

Roger Dann, General Manager of the Water Division stated that the Division feels that it needs to do a better job of managing the forest areas surrounding the reservoirs. The Division does not have the manpower necessary to do the job but he sees this program as one that, once developed, may generate sufficient revenues such that it becomes revenue-neutral or may even produce some revenue in excess of the amount of annual expenditures to administer the programs. The hope is to come up with a means by which we can work in the direction of maintaining forest quality consistent with water quality goals while utilizing the sale of timber, where possible, to make the program work at no net cost to the Water Division. The same would also apply to the Recreation Department properties. Their goals, however, may be somewhat different than the Water Division's.

Funds were allocated within the Water Division's budget for this purpose. The funds need to be allocated for the Recreation Department's share.

Mr. Parisi prefers to see new programs pass through the budget process at the appropriate time of the year. He asked Mr. Dann why his department could not make the first payment of \$5,000 and let the Recreation Department make the next payment once the new budget is in place and the funds are allocated?

Mr. Dann responded that the total is \$5,500 and there is inadequate funds in his budget to cover the entire payment. The bid was structured so that the individual costs associated with each group were separately delineated within the bid itself. Water Division could proceed with their part of it.

Mr. Parisi could not quite understand the theory behind the proposal and therefore could not vote for it.

Edward Bradley, 2 Hampton Trail felt that this issue fell under the purview of the Conservation Commission and should be delegated to them.

VOTE: Duryea, Killen, Parisi and Zandri, no; all others, aye; motion duly carried.

ITEM #14 Remove from the Table for Discussion and Possible Action on Approving a Resolution Establishing a New Fee Schedule Reflecting Permit and Other Fee Changes in the Resident Disposal Program (Proposal for the Town to Change its Method of Running the Resident Disposal Program from Public to Private Operation) - Mayor's Office

Motion was made by Mr. Doherty to Removed the Item from the Table, seconded by Mr. Solinsky.

Mr. Holmes removed himself from discussion due to a possible conflict of interest.

VOTE: Holmes abstained; all others, aye; motion duly carried.

Don Roe, Program Planner explained that the lowest bidder proposed two options (appendix V). One being the method of weighing the material as the fairest way to charge the residents. The current system of "averaging" the loads proves to be ineffective. The bidder also proposed that each vehicle can deliver non-contained bulky waste to be weighed and charged accordingly. Option two is to estimate the size of the load to determine what is a "full load" and what is a "half load". If the size of the load is over 60% the height of the side panels on a pick-up truck, it is considered a full load, under 60% constitutes a half load.

The hours of operation would be extended on Thursdays to 7:00 AM to 4:30 PM. There would be no Town-issued permits for regular program patrons, there would be additional attendants working at the landfill on Saturdays, and residents would not have to purchase coupons because the operator would accept cash at the landfill. The Town would continue the current senior program through the term of the bid providing both permits for seniors and free senior coupons which would be paid for by the Town at the then current bid rate when redeemed by the vendor.

Several Councilors and members of the public wondered how the private operator could profit from an operation that ran \$50,000 in a deficit last year while extending hours of operation and increasing staff?

Under the terms of the bid the operator would assume all responsibility for the program. The company would collect cash from residents, pay the CRRRA charges, and enforce the Town rules and regulations governing the use of the program.

March 9, 1993

Mr. Doherty made a motion to Waive the Bid for the Resident Disposal Program for the Purpose of Modifying the Low Bidder's Response and to Authorize Entering Into a Contract for the Operation of the Resident Disposal Program with Wallingford Resident Disposal, Inc. Based upon the Specifications in Public Bid Number 92-156 and the Prices and Other Matters Offered by Wallingford Resident Disposal, Inc. in Response Thereto, Except that the Prices for Bulky Waste and Yard Waste will be Based Upon Weight as Set Forth in the Wallingford Resident Disposal, Inc. letter dated March 9, 1993.

VOTE: Holmes abstained; all others, aye; motion duly carried.

Motion was made by Mr. Doherty to Append a Copy of the Resolution to the Town Council Minutes (appendix V), seconded by Mr. Parisi.

VOTE: Holmes abstained; all others, aye; motion duly carried.

ITEM #15 Discussion and Possible Action on Waiving the Bidding Process for the Purpose of Hiring an Architectural Firm to Develop Specifications for Repair Work to the Yalesville School Roof as Requested by the Mayor's Office

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Mr. Doherty read correspondence from Mayor Dickinson into the record (appendix VI).

Mayor Dickinson stated that, upon a review of Yalesville School, by the Building Committee for the School Expansion Project, it seems that the temporary roof repairs have not been successful. Either direction we go, should be do nothing, there would be increased deterioration inside the building which will increase costs for renovation. If we install a new roof there is a potential that warranty work or other complications could arise because of additional work on the roof subsequent to a time that a firm will install a roof. In balancing this out at this point the Mayor stated that he felt that unless an architectural firm can give us an idea on how to effect some temporary repairs in a manner that will stop the leaking he was of the opinion that we should look to fix the roof and deal with potential complications if they do arise. The first step is to talk with the architectural firm of Fisher and Kuegler to see what they will do for what price.

Mrs. Duryea asked if the boiler project is still going on at this point in time?

Mr. Henry McCully, Director of Public Works responded, yes.

Mrs. Duryea asked if the roof problem will interfere with the boiler project?

Mr. McCully responded, no.

Mr. Zandri felt that specifications for other school roof projects could be utilized instead of paying to have another set drawn up.

Mr. McCully stated that Fisher and Kuegler have been used by the Board of Education for the other roofing projects, however, they have not worked on Yalesville.

Mr. Solinsky stated that the specs and materials may be the same but other things make a difference. In order to take advantage of the warranties you have to have a new set of specifications.

Mr. McDermott reminded the Council that the committee came in approximately \$500,000 below the bid for all their roof projects. It may be beneficial to have someone with a fresh perspective or outlook on the project draw the specifications.

Mr. Parisi stated that he was sure that no architect would be willing to sign off on the drawings for liability reasons.

Mr. Solinsky stated that each drawing was designed specifically for that particular school under construction at the time.

Mr. McCully stated that the gymnasium at Yalesville School is inundated with water. Public Works has spent an entire day on applying polyethylene with wooden straps to hold it in place and try to curb the leaks and it didn't work. On flat roofs the water moves from one area to another. A few roofing contractors were met with to review the situation at which time both advised replacing the roof entirely. They would not perform repairs.

Mr. Killen stated that we all knew that the building was going to be utilized and nothing was done to assure that the building was kept in shape to do so. The Council has to rely on someone to bring the matter to their attention. They cannot go out to the field themselves.

Phil Wright, 160 Cedar Street asked if anyone has investigated when the bond expired on the Yalesville roof?

Mr. McCully responded, no.

Mr. Edward Bradley, 2 Hampton Trail pointed out that over one and one-half years ago when he sat on the Council the roof at Yalesville School was leaking at that time as identified by the Yalesville School Building Committee. The batting was deteriorating and the water was entering the building. Here we are 1 1/2 years later and we are now just beginning to react to the problem. Why can't we get anything done! Why can't we move when we notice problems? Simpson School is another one! He asked Mr. McCully, how much damage has been caused by the water coming in?

Mr. McCully responded, at Yalesville School the entire gym floor will need replacing but could not estimate the cost of the work.

Mr. Bradley stated that the taxpayers money is going through the roof ruining the gym floor. It is pathetic and I am sick of it. I am sure a lot of people watching are also. We cannot get

anything done! He encouraged the Council to review the Yalesville School Building Committee Report to see if some of that information would be helpful.

Mr. Don Harwood, Chestnut Lane stated that the School Expansion Building Committee looks at the long term plans for the building by taking many things into consideration. You do not want to just patch the roof and tie hands for some innovative, creative ideas for re-designing that building. There are a lot of variables there.

Mr. Killen was concerned with plans that may entail the installation of a new roof which may be breached with the construction of classroom additions.

Mr. Zandri asked, if this go forward this evening who will oversee the work?

Mayor Dickinson responded that the Roof and Tank Committee should be called.

Mr. Killen wanted the record to show that Fisher and Kuegler Architectural Firm be Awarded the Job and that they Pay Particular Attention to the Yalesville School.

VOTE: All ayes; motion duly carried.

ITEM #16 Consider and Approve a Transfer of Funds in the Amount of \$2,875 from Contingency Reserve for Emergency Acct. #8050-800-3190 to Personnel Department Professional Services - Health Insurance Consulting Acct. #1590-900-9010 - Mayor's Office

Motion was made by Mr. Doherty, seconded by Mr. Holmes.

Mayor Dickinson stated that inquiries are being made into making changes in the health care program that is currently available to employees. There are a variety of plans and options available. Currently, most of our contracts require Blue Cross/Blue Shield in the language of collective bargaining agreements. We have an ASO (Administrative Services Only) Proposal from BC/BS. We are looking to gain as much information as possible to analyze that option. At this point there is an inability to understand the ramifications of it by continuing to review it in-house. John Murphy of the Segal Company has indicated a willingness to provide the Town with consulting services to analyze the ASO and possibly develop specifications for public bidding. The cost for this service would not exceed \$7,500.

The Mayor's Office, along with a representative from each of the following departments; Personnel, Board of Education and the Utilities are involved in this issue.

At this time a request is being made for the Council to Waive the Bidding Process and Approve a Transfer of \$2,875. It is expected that the utilities will contribute \$1,125 and the

Board of Education will contribute \$3,000 to fund the balance of the fee.

Mr. Holmes explained that the way an ASO works is, instead of contracting out with a healthcare provider for an insurance company you no longer contract out for your healthcare. The Town would self-fund all the healthcare funds. Under an ASO we would pay people to administer the bills and be responsible for handling the paperwork. We would not be purchasing an entire package of benefits but, instead, pay only for what is incurred. Normally to protect entities there is a catastrophic insurance policy purchased which would limit the Town's exposure for this. It results in quite a cost savings over a number of years. At time a cost savings is realized in the first year of implementation.

Mr. Zandri stated that we have a Risk Manager on staff and he thought that one of his functions would be to perform this research. Why should we be hiring an outside firm?

Mayor Dickinson responded that the Risk Manager deals with liability and Workmens' Compensation coverages. He is not involved in the health insurance aspect. The Personnel Department is in charge of those benefits.

Mr. Zandri asked if it is part of his duties to see that the Town receives the best insurance coverage for our money?

Mayor Dickinson responded, in a sense but, to date, he has not dealt with the health arena.

Mr. Zandri asked if we hired a third party to handle the Workmens' Compensation claims?

Mayor Dickinson responded, yes, there is a third party administrator on Workmens' Compensation.

Mr. Zandri wanted to know precisely what the Risk Manager's duties are? He stated that the Mayor has pointed out that they are the Workmen's Compensation claims but, yet we have hired a third party to handle those?

Mayor Dickinson explained that the reason for hiring the third party administrator, primarily is due to the fact that the Risk Manager has a staff of two and one-half people. It is not possible for the work to be handled properly with such a small staff.

Edward Bradley, 2 Hampton Trail pointed out that on January 28, 1992 he asked the Mayor, "with the cost of escalating health insurance, what are you doing to reduce costs?" Mayor Dickinson responded at that time that he was looking into it. A few months later when he called on the status of it, Mr. Bradley was told, "we are still looking into it". On May 26, 1992 he followed up on it and was told that something would be presented in two months. It is an evolutionary process - it seems like it takes a year or more to get something done in the Town of Wallingford. Will we benefit from this process for this year's budget?

Mayor Dickinson responded, it is a little early to tell. Some estimates would say that we do benefit. The degree is the open question. He could not evaluate what the ASO we currently have means.

Philip Wright, Sr., 160 Cedar Street asked how the Mayor is asking his department heads to budget for health care this year?

Mayor Dickinson responded that the initial request is based upon quotes from Blue Cross/Blue Shield. Whether they can be reduced or not depends, in part, on what the preliminary view of the ASO looks like. There is an 8% increase on the general government side of the budget and much higher on the Board of Education side.

Mr. Wright felt that the Risk Management Department should be looked at closely. Why is Personnel and Risk Management overlapping responsibility for insurance matters? Same issue as the Conservation Commission with the Forestry Program.

Frank Wasilewski, 57 N. Orchard Street stated that the Fire, Water, Police, Electric and Public Works Departments all have a Workmens' Compensation line item. Why doesn't the Risk Manager handle all of this?

Mr. Holmes explained that each department must fund that account for claims. The claims float through the Risk Manager's Office. Provisions must be made by those departments should a claim be filed against them.

Mayor Dickinson stated that the funding of Workmens' Compensation is complicated in that a specific award is paid out for scarring out of reserves, otherwise the weekly pay of an individual is paid for, in part, out of salary and part out of the compensation account. The reason for some of it is accounting. Another reason is to account for the claims on a departmental basis for the purpose that data is gathered to reflect if additional safety equipment or classes are needed for a specific department.

VOTE ON THE TRANSFER: Killen, no; all others, aye; motion duly carried.

Motion was made by Mr. Doherty to Waive the Bid to Allow Murphy and Segal Company to Analyze Blue Cross/Blue Shield ASO Proposal, seconded by Mr. Holmes.

VOTE: Killen, no; all others, aye; motion duly carried.

ITEM #17 Discussion on the Status of the Wooding/Caplan Property as Requested by Councilor Albert E. Killen.

Motion was made by Mr. Doherty, seconded by Mr. Parisi.

Mr. Doherty read correspondence into the record from Mayor Dickinson (appendix VII).

- 20 - March 9, 1993

The process recommended by the Downtown Advisory Committee to Planning and Zoning would have the Town using a RFP (Request for Proposal) to select from private developers a project on the site. This approach is the same as was utilized by the Town for the properties previously owned on Center and Main Streets.

Municipal offices have begun work on the development of an RFP which identifies a mixed (commercial and residential) use on the site as desirable. Furthermore, the proposal would encourage the developer to collaborate with the property owners abutting these properties so as to accommodate as significant a project as possible.

Plans are also being prepared for the provision of additional parking (including a small impoundment area) on the property for use by the Police Department.

Mr. Killen stated that it has been ten months since the purchase of the property and there has been no inquiries by the Mayor's Office of the Council as to what they would have in mind for the property, no feedback as to what anyone has in mind for the property and would like to know what the status is. The letter from the Mayor lets the Council know what is going to be done with it but Mr. Killen feels that the Council's opinions are not solicited on this matter. They were very much involved in the process when asked to approve the purchase and then are left out of the process at that point. Why isn't the Council involved in the entire process?

Mayor Dickinson responded that the real effort is to obtain information of what is possible. Any Councilor is welcome at any part of the deliberations. The committee report is a public effort and anyone can sit on the committee. He was opposed to splitting up the property for various municipal uses. It will not be the best use of the property. It could be an attractive addition to the area with the right proposal.

A presentation will be arranged at a future Council Meeting.

No action was taken.

ITEM #18 Withdrawn

Motion was made by Mr. Doherty to Adjourn the Meeting, seconded by Mr. Parisi.

VOTE: Holmes was absent; all others, aye; motion duly carried.

There being no further business the meeting adjourned at 12:30 A.M.

Meeting recorded and transcribed by:

Kathryn F. Milano
Kathryn F. Milano, Town Council Secretary

Approved: Iris F. Papale
Iris F. Papale, Chairperson

April 13, 1993
Date

Kathryn J. Wall
Kathryn J. Wall, Town Clerk

April 13, 1993
Date

Appendix I

SIMPSON SCHOOL STUDY COMMITTEE

FINAL REPORT

The following need to be done to the building for the present occupants or any future occupants:

1. New roof
2. New heating system
3. New windows
4. Painting of trim and fascias
5. Repoint bricks

Unless these are done soon there will be serious deterioration with corresponding increases in cost.

Traffic problems;

There were two traffic studies done. The first in August when there was little activity in the building showed a daily average of 127 cars. The second study done in November showed a daily average of 911 cars with one of the days being a holiday. Without counting that day the daily average was 1058 cars per day.

Parking problems;

At present there are 60 spaces in the back parking area. The need is for 100-120 spaces. The extra spaces can be obtained by relocation of some playground equipment, and use of Housing Authority property. The Housing Authority has authorized this use on a temporary basis until they start construction of the second phase of Savage Commons. Other alternatives are purchase of private property. One piece has serious legal problems, and any other would include a dwelling.

Relocate other tenants than Parks and Recreation

Wallingford Community Day Care. Have plans to move by year end.

Holiday for Giving. Need storage space. Plan on space in basement of 88 So. Main.

Youth Services which includes Big Brothers/Big Sisters, Probation Officer, and the Alternative School. The only town owned property with enough room for all these activities is in the Wooding Property.

Visiting Nurses. Not located to a new town facility. There is still a problem since many of the people that use the VNA are not able to walk from the back parking lot and there is not enough parking spaces in the front.

Parks and Recreation programs to be housed elsewhere.

Major sign-up programs have been moved and held away from Simpson.

Bus trips are now scheduled from Town Hall.

The Penny Carnival has moved to Doolittle Park.

Second Stage Theater now uses the Old Yalesville Fire House.

Dog Obedience Classes and Karate are held at the old Washington St. School.

Commercial Halls are being looked at for the 1993-94 dance programs.

Some of these locations are temporary because Washington St. School may not be available in the future, or the Yalesville Fire House.

Alternatives;

Move Parks and Recreation Department.

Combine with ice rink as proposed by Citizens Advocating Addition
Recreational Facilities

Yale Plaza or Warehouse. Not town owned and high cost for modification
to make full size gym.

Relocate present tenants and reopen as a school



Town of Wallingford, Connecticut

STEVEN L. DEAK
DIRECTOR OF PUBLIC WORKS

HENRY MCCULLY
SUPERINTENDENT OF PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS
29 TOWN FARM ROAD
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 294-2105
FAX (203) 294-2107

July 28, 1992

Honorable William W. Dickinson, Jr., Mayor
OFFICE OF THE MAYOR
Municipal Building
45 South Main Street
Wallingford, Ct. 06492

SUBJECT: 701 Center Street (Municipal Building formerly
Simpson School)

Dear Mayor Dickinson:

In reference to the Town Council request dated June 22, 1992, I am enclosing a cost estimate to make the necessary repairs and related costs. Please forward this for their perusal.

- ITEM 1. Roof Repair.....\$ 100,000
 - ITEM 2. Furnace/Heating System.....\$ 162,000
 - ITEM 3. Structural Repair Alterations,
windows, etc. to restore building to
habitable and aesthetic environment\$ 260,000
 - ITEM 4. Engineering, Architects, Design
fees, bid preparation, etc.....\$ 60,000
 - ITEM 5. Contingency 10% of above costs.....\$ 58,200
 - ITEM 6. Property acquisition for additional
parking and construction of
parking lot.....\$ 500,000
- TOTAL ESTIMATED EXPENSES..... \$1,140,200

Should you have any other questions regarding the above estimate please feel free to call on me.

Very truly yours,

Steven L. Deak, Director
PUBLIC WORKS DEPARTMENT

SLD:atf

cc: Town Council (14 copies)

Appendix III



Town of Wallingford, Connecticut

D. B. SMITH M. D.
DIRECTOR OF PUBLIC HEALTH
GEORGE YASENSKY R. S.
REGISTERED SANITARIAN

DEPARTMENT OF HEALTH
WALLINGFORD, CONNECTICUT 06492
PHONE: 294-2065

IN MEMORIAM

DR. MARK T. SHEEHAN
DR. JOHN T. SPIGNESI
MR. JOSEPH BARBERINO

October 16, 1992

Mrs. Susan Duryea, Council Person

Dear Susan:

Concerning Simpson School and the asbestos controversy, please note the following:

1. Areas of concern should be of friable conditions on asbestos wrapping of heating pipes and boilers, etc.
2. A physical inspection of the building was made by George Yasensky, R.S., Henry McCully, of Public Works, and Stan Shepardson, of the Recreation Department, on 10/15/92. At that time no friable material was found in the building.
3. All ceiling tiles are asbestos free, documentation on file at Public Works.
4. No Mandates, State or federal for removal of asbestos for buildings other than Schools.
5. If friable areas are found on asbestos covered pipes, an approved wrap can be used or the asbestos can be repaired with asbestos.
6. All pertinent regulations deal with removal, transportation and disposal.

Very truly yours,

George S. Yasensky, R.S.
Sanitary Inspector



RECEIVED
MAYOR'S OFFICE

92 OCT 2
Town of Wallingford, Connecticut
Department of Police Services

DOUGLAS L. DORTENZIO
CHIEF OF POLICE

135 NORTH MAIN STREET
WALLINGFORD, CONNECTICUT 06493
TELEPHONE (203) 269-4452

October 1, 1992

TO: Mayor William W. Dickinson
FROM: Chief Douglas L. Dortenzio
RE: Martin Avenue Traffic Study Request

On June 10, 1992, your office received a letter from the residents of Martin Avenue regarding traffic concerns.

I have had Officer Doll and our Traffic Unit perform a comprehensive examination of the issues. Their reports are attached hereto, together with supporting and historical documents on the same issue.

If questions remain, please let me know.



Town of Wallingford, Connecticut
Department of Police Services

DOUGLAS L. DORTENZIO
CHIEF OF POLICE

135 NORTH MAIN STREET
WALLINGFORD, CONNECTICUT 06492
TELEPHONE (203) 269-4452

September 28, 1992

Chief Douglas L. Dortenzio
Wallingford Police Department
135 North Main Street
Wallingford, CT 06492

RE: MARTIN AVENUE TRAFFIC STUDY

Dear Chief Dortenzio:

In June, 1992, we received a petition from the residents of Martin Avenue regarding their traffic concerns. As a result of this request, this office did a comprehensive study of traffic and related characteristics of the area.

One of the items listed in the petition is the request for the installation of speed bumps. Because of this request and the fact that speed bumps are not a commonly used method of traffic control, extensive research was done to see whether or not they would be suitable for Wallingford's public road system. During the course of this investigation, data was collected, meetings were held with local officials and conversations initiated with Connecticut Department of Transportation and other transportation officials throughout the country. I will summarize the findings of this research later in this correspondence.

Martin Avenue is a residential street located on the eastern edge of the Central Business District in the Town of Wallingford. At its northernmost boundary is a T intersection with Center Street (at Route #150). To its south is an intersecting private drive, sometimes referred to as "Martin Avenue Extension", which leads to the Jack Savage Commons Elderly Housing Complex. This section of roadway is currently considered as private and is under the control of the Wallingford Housing Authority. Although additional ingress and egress is provided to Bayberry Drive, at the southeast corner of the Housing Authority Property, Martin Avenue, itself, is for all practical purposes, a "Dead End" street.

The roadway is 465' long with no discernible grade. It is 32' at it's widest point, the intersection of Center Street (Ct. Rt. # 150), and tapers to 29'5" at the south end by the Wallingford Housing Authority driveway.

Upon entering Martin Avenue from the north, traveling south, the Walter E. Kowalski Real Estate Agency is on the right. This agency has a small parking lot directly to it's rear with ingress and egress onto Martin Avenue. On the left is the Town of Wallingford Office building, the former Simpson Elementary School. Currently it houses the Wallingford Parks and Recreation Department, Visiting Nurses Association and various other community organizations. There is a parking lot for this unit with ingress from Martin Avenue and egress onto Center Street. Also, there are twelve (12) residential homes, both single and multi-family dwellings. There are an additional seven (7) driveway cuts in this area, along with the two (2) previously mentioned.

The current traffic control on Martin Avenue is as follows:

A STOP sign controls the intersection at it's most northernmost intersection, Center Street.

The road is currently posted for 25 mph speed.

The current parking regulations are in effect as outlined in the Town of Wallingford Traffic Rules and Regulations:

SECTION 47-

- a. No vehicle shall be parked on the east or west side of Martin Avenue for a period longer than two (2) hours between the hours of 8:00 AM and 6:00 PM, Sundays excepted.

Said regulation amended March 10, 1972 and added thereto the following:

"except that no vehicle shall be parked on the east side of Martin Avenue from Center Street to the Simpson School entrance".

Accident statistics were reviewed in 1992. There was one reported accident at the intersection of Martin Avenue and Center Street.

Traffic volumes were taken, by a TIMELAPSE MICROPROCESSOR based counter, from August 5, 1992, beginning at 11:00 AM and ending August 12, 1992 at 11:00 AM. The following counts are reflected for this week:

WEEK TOTAL # vehicles	AVERAGE DAILY TRAFFIC	PEAK AM 7:00 to 8:00	PEAK PM 1:00 to 2:00
888	127	22	22

Additionally, speed data was collected by two different methods. The first, by vehicle mounted radar equipment operated by certified radar technicians of the Accident Investigation Division of the Wallingford Police Department. The speeds were recorded over a three (3) day period, with the operator using the unit for one (1) hour each day. Average speeds recorded at this point ranged from a low of 15 mph on day one to a high of 22 miles per hour on day two. Northbound average was a low of 17 mph on day one and a high of 21 mph on day three. These, along with the safe operating speeds for the area in question, can be further reviewed in the September 18, 1992 report by Lt. David Calabrese, head of the Accident Investigation Division, Wallingford Police Department.

The second method utilized in collection of speed data was by the TIMELAPSE 8500 MICROPROCESSOR based analyzer, using the "Speedpro" program. This program allows us to not only register traffic volume, as previously outlined, but also records the speed of vehicles. The unit was placed approximately in the middle of Martin Avenue to ensure that we would receive the most accurate readings possible. (Experience over a three (3) year period, has proved an accuracy rate with the TIMELAPSE unit of 90%) The analyzed data from the unit provided us with the following information:

The mean (average) speed is 21 mph.

The median speed or speed below which one half of the vehicles travel and above which the other half travel is 22 mph.

The 85th percentile, or sometimes referred to as the critical speed or speed which vehicles can negotiate safely is 29 mph.

The 15th percentile, or speed of which vehicles are traveling below the mean is 14 mph.

As you can see from the two (2) methods utilized the speeds as reported, are not very far apart. In the past we have experienced some lower speeds, by technician operated radar units, due to the mere presence of a marked police unit, but in this instance it is not the case.

Stated in the June letter from the Martin Avenue residents, their concerns were an increase in traffic and speed. Some

of which has been caused by the "day care" facility to the rear of the Wallingford Office building. Also, some have been generated by our energetic Parks and Recreation Department and, lastly, some by the opening of the Jack Savage Commons Elderly Housing Complex.

These concerns are definitely well noted for the additional increase of traffic in the area of Martin Avenue. However, these concerns are not new. This office raised concerns to both Mr. Carmen Spiteri, Building Inspector, Town of Wallingford in August of 1989 and Miss Linda Bush, Wallingford Town Planner in October of 1989 during the planning stages for the Jack Savage Commons Elderly Housing project. Our position and concerns remain the same as they were in 1989. Martin Avenue should be either widened or, if this is not a viable solution, restricted parking should be instituted for one side of the street or alternate day parking. This would allow much better road usage and give drivers more room for reaction. The current parking lot to the rear of Wallingford Office Building should be utilized to its fullest extent to help alleviate some of the congestion on Martin Avenue.

This office has initiated a request with the Connecticut Department of Transportation for the installation of a traffic signal at the intersection of Martin Avenue and Center Street. The request has been approved by the State Traffic Commission and we are currently awaiting final cost figures so design work may begin. For further information regarding our concerns, please see enclosures dated August 14, 1989 and October 10, 1989.

As part of the June, 1992 correspondence from the residents of Martin Avenue, speed bumps were requested. As mentioned earlier, these are not common on public road systems. As a member of the Institute of Transportation Engineers, Connecticut Chapter, I have had an opportunity to discuss this issue, at some length, with other transportation professionals from both the private and public sector. Although there are many schools of thought governing speed bumps there is no current standard utilizing them as an approved traffic control device.

The Connecticut Department of Transportation, Office of Traffic and the State Traffic Commission, do not recognize them as a traffic control device. The Manual on Uniform Traffic Control Devices which we, as a municipality and the State of Connecticut adheres to, does not even mention speed bumps as any type of traffic control device.

In early July I met with the following local officials to discuss this concept at some length:

Mr. John Costello, Wallingford Town Engineer

Mr. Steve Deak, Dir. of Public Works (retired)

Mr. Henry McCully, Supt., Dept. of Public Works

Chief Wayne Lefebvre, Wallingford Fire Dept.

This concept stimulated much discussion and some of the comments and major concerns were as follows:

Mr. Costello had concerns, as did I, about placing a fixed object in a roadway thus, possibly, causing a driver to lose control of his/her vehicle, causing an accident and/or a safety hazard. By doing so would place the town in a position of liability.

Mr. Deak and Mr. McCully had concerns over maintenance of the roadways and the problems which would be created when the streets needed plowing for snow removal.

Chief Lefebvre voiced concerns of delays in response time when seconds could be critical and the additional wear and strain on equipment.

In the fourth edition of the Traffic Engineering Handbook, speed bumps were briefly mentioned, with a footnote that the City of San Jose, California had done extensive research in the area of speed bumps. I contacted Mr. Larry Moore, Senior Civil Engineer for the City of San Jose, who was more than helpful in providing research done on the subject, both in San Jose and surrounding communities in California.

Speed bumps as we know them here in parking lots and school grounds, etc, have been rejected by all the above communities. However, pavement undulations (road bumps) made to exact engineering specifications and adherence to a strict criteria for the installation have been adopted by some municipalities. As of this writing, and to the best of my knowledge, the California Department of Transportation has not adopted them as a recognized traffic control device. There is still much controversy surrounding this issue. Court cases have been filed regarding damage and injury claims resulting from speed bumps as far back as 1924. In a California case of Vicksburg vs Harralson, the court held that "speed bumps were too drastic and perilous because they were intended to be injurious even at low speeds".

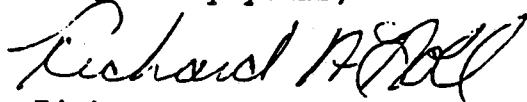
I also called the International Headquarters of the Institute of Transportation Engineers as there is little or no mention of speed bumps being used as traffic control devices in any publication. I was told that there is current research underway to see if pavement undulations may at some point become an approved traffic control device in the transportation industry. At such time as a criteria is drawn up, solicitation for comment will be made by the

Institute to its membership. I intend to keep in touch on its progress. I was further advised they do not expect to see any movement in this area in the near future.

Until such time as standards are devised to make pavement undulations an approved traffic control device, as outlined in the Manual for Uniform Traffic Control Devices, I strongly recommend they not be considered for use in the Town of Wallingford on any public roadway.

I hope the information provided will serve to answer some of the concerns of the residents of Martin Avenue. Should you have any additional questions, please contact me.

Very truly yours,



Richard A. Doll
Traffic Maintenance Officer

Enclosures: 2

Town of Wallingford
Engineering Dept.

Street: W. Clinton Ave
Location: 80 Center St
Date: 11/9/92

Date:	8	9	10	11	12	13	14	
Hour	Sun.	Mon.	Tues	Wed.	Thur.	Fri	Sat.	Ave.
100	0	0	0	2	5	1	8	
200	2	3	1	0	0	0	2	
300	2	0	0	0	1	0	5	
400	2	0	0	0	0	2	2	
500	0	0	0	0	0	0	0	
600	3	7	9	8	10	8	2	
700	2	11	10	14	14	12	7	
800	11	30	41	29	27	37	10	
900	8	67	57	21	35	82	17	
1000	12	66	135	26	96	96	21	
1100	8	53	118	9	150	107	20	
1200	13	99	103	25	75	124	23	
1300	12	59	72	5	80	27	29	
1400	29	34	70	25	35	41	32	
1500	18	31	96	22	12	46	34	
1600	13	84	112	15	80	49	14	
1700	7	116	160	27	97	61	14	
1800	12	94	116	19	95	81	12	
1900	10	84	80	28	56	44	11	
2000	10	78	87	31	0	41	13	
2100	5	44	39	3	0	32	13	
2200	4	25	43	9	16	41	3	
2300	2	34	22	4	7	2	2	
2400	2	4	2	2	2	7	2	
Total	187	1025	1373	324	874	959	296	

Week Total: 5,038

Ave. Week Day: 911

Ave. Weekend: 247

Ave. Daily: 720

Max. Number

Day: 146

Time: 16:17

Amount: 160

RESOLUTION RESCINDING PREVIOUS FEE SCHEDULE GOVERNING PERMIT AND OTHER FEES IMPOSED FOR THE DISPOSAL OF SOLID WASTE AND ESTABLISHING A NEW FEE SCHEDULE REFLECTING PERMIT AND OTHER FEE CHANGES IN THE RESIDENT DISPOSAL PROGRAM PORTION OF THE FEE SCHEDULE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WALLINGFORD:

1. That the fee schedule of the Town of Wallingford governing the fees imposed for the disposal of solid waste which was adopted January 14, 1992, by Resolution of the Town Council is hereby rescinded and the following substituted in its place.
2. That the following permit fees are hereby established for commercial haulers and others:

a. Permit fee for each dump truck, compactor, container truck, or other truck 2½ tons or over, or 5 cu. yds. or over, hauling refuse, demolition or construction material.	\$50
b. Permit fee for each vehicle with a rated capacity of less than 2½ tons hauling refuse, demolition or construction material.	\$25
c. Temporary permit for two weeks for standby vehicles	\$10
d. Fee for each inspection by Sanitary Inspector (commercial only)	\$ 5
e. Permit fee for cars, pickup trucks or vans used by residents over sixty-five (65) years of age to deliver their own household refuse.	\$ 5
3. That the following disposal fees are hereby established for Wallingford residents delivering their own refuse (household and other solid waste) to the system:
 - a. Except as provided in Subsections 3b, 3d and 3e hereof, residents shall pay to the operator of the resident disposal program the applicable fees which were established by public bid in accordance with the terms of the bid.
 - b. Vehicles of residents delivering bulky waste and/or yard waste not in containers of thirty (30) gallons or less shall be weighed and the residents shall be charged the following amounts for the actual weight of such bulky waste or yard waste delivered: Ninety-two dollars (\$92.00) per ton during the first year of operation, ninety-four dollars (\$94.00) per ton during the second year of operation and ninety-five dollars (95.00) per ton during the third year of operation, such prices to be adjusted in the amount by which the per-ton prices charged to the operator by the Connecticut Resources Recovery Authority for acceptable solid waste from Wallingford are more than or less than seventy-one dollars (\$71.00) per ton.

- c. A fee schedule showing applicable fees shall be available to the public prior to any change in such fees.
 - d. Residents over sixty-five (65) years of age shall be permitted to personally bring to the facility two (2) containers of up to thirty (30) gallon capacity of their own household refuse per week free of charge. Such free refuse disposal shall be limited to two thirty (30) gallon containers per household per week.
 - e. Any resident under sixty-five (65) years of age who has been issued a MEDICARE eligibility card by the federal government shall be treated in the same manner as one over sixty-five (65) years of age.
 - f. For the purpose of this Section 3, household refuse shall be considered to be the normal refuse generated by a household, but shall not include demolition or construction waste, bulky waste, furniture, any other special waste, or materials which are required by law to be recycled.
 - g. Residents may only deliver to the system household refuse or other solid waste generated at their own personal residence.
4. That the Director of Public Works will establish rules, regulations, policies and procedures to implement the provisions of this resolution.
5. This resolution shall become effective on April 1, 1993.

R. L. ROGERS INC.
15 Stetson Street
Wallingford, Connecticut 06492

March 9, 1993

Mr. Phil Hamel
Program Planning/ Grants Administration
Town of Wallingford
Wallingford, CT 06492

Gentlemen:

Subsequent to the concerns expressed at the last Town Council meeting regarding the accuracy of determining loads and half loads of bulky waste brought to the Wallingford landfill by residents we are proposing the following rate schedule:

1. 1st year
 - a. \$92.00 per ton of bulky waste
2. 2nd year
 - a. \$94.00 per ton of bulky waste
3. 3rd year
 - a. \$95.00 per ton of bulky waste

Adjustments in the tipping fee charged by CRRRA from \$71.00 per ton would be reflected in a straight pass-through adjustment to the above rates.

This proposed fee schedule would be applied to all cars, vans, pick-ups and trailers with bulky waste and/or yard waste not in containers of 30 gallons or less.

The availability of the landfill scale, used in conjunction with a fee schedule based on weight, may help to alleviate the problem of light loads subsidizing heavy loads which occur in the existing volume based fee schedule.

Thank you for your kind attention to this matter.

Very truly yours,

Robert L. Rogers, Jr.
Robert L. Rogers, Jr.
President

OSAL

TOWN OF WALLINGFORD, CONNECTICUT

DEPARTMENT OF FINANCE - PURCHASING

45 So. Main Street, Wallingford, Connecticut

THIS FORM
MUST BE RETURNED

ISSUED	DATE OF BID OPENING	TIME OF BID OPENING	AMOUNT OF BID SURETY
1/16/93	February 5, 1993	2:00 P.M., Prevailing Local Time	Five Per Cent (5%)

RESIDENT DISPOSAL PROGRAM AT LANDFILL

Program Planning 45 South Main Street Wallingford, Connecticut 06492	CONTRACT PERIOD OR DATE DELIVERY REQUIRED As per specifications
--	--

INVITATION TO BID

Pursuant to the provisions of Section 4, Chapter VII of the Charter of the Town of Wallingford, Connecticut, sealed proposals will be received by the Purchasing Agent for the Town of Wallingford in Room 218, Municipal Building, 45 South Main Street, Wallingford, Connecticut, for furnishing the commodities and/or services herein listed to town agencies.

AFFIRMATION OF BIDDER

The undersigned bidder affirms and declares:

- That this proposal is executed and signed by said bidder with full knowledge and acceptance of the provisions of the Commodity Specification, Proposal Schedule, and Special Bid, and Contract Terms and Conditions, which are made a part of the contract.
- That should any part of this proposal be accepted in writing by the Purchasing Agent within thirty (30) calendar days from the date of bid opening unless an earlier date for acceptance is specified by bidder in proposal schedule, said bidder will furnish and deliver the commodities and/or services for which this proposal is made, in the quantities and at the prices bid, and in compliance with the Commodity Specifications. Should award of any part of this proposal be delayed beyond the period of thirty (30) days or an earlier date specified by bidder in proposal schedule, such award shall be conditioned upon bidder's acceptance.
- That this proposal is covered by surety in the following form as checked:

Proposal Bond Enclosed in the Amount of \$ _____ (See Amount of Bid Surety above)
 Certified Check Enclosed in the Amount of \$ 10,000.00 (if required)

I, The undersigned, accepting the conditions set forth herein, hereby agree in strict accordance therewith, to furnish and deliver commodities and/or services to the town agency or agencies named in the PROPOSAL SCHEDULE at the prices bid therein.

TYPED OR PRINTED NAME OF INDIVIDUAL		DOING BUSINESS AS (TRADE NAME)	
BUSINESS ADDRESS	STREET	CITY	STATE
WRITTEN SIGNATURE OF INDIVIDUAL SIGNING THIS BID		DATE EXECUTED	
TYPED OR PRINTED NAMES OF ALL PARTNERS			
NAME	TITLE	NAME	TITLE
Robert Rogers, Jr.	President		
NAME	TITLE	NAME	TITLE
Theresa Holmes	Secy.		
DOING BUSINESS AS (TRADE NAME)		BUSINESS ADDRESS	CITY STATE
Wallingford Resident Disposal Inc.		15 Stetson St. Wallingford, CT	06492
WRITTEN SIGNATURE OF PARTNER SIGNING THIS BID		DATE EXECUTED	
		1/29/93	
FULL NAME OF CORPORATION		INCORPORATED IN WHAT STATE	
BUSINESS ADDRESS		DATE EXECUTED	
PRESIDENT	SECRETARY	TREASURER	
WRITTEN SIGNATURE OF CORPORATE OFFICIAL OR PERSON ONLY AUTHORIZED TO SIGN BIDS ON BEHALF OF THE ABOVE CORPORATION			
TITLE			

TOWN OF WALLINGFORD
 BUREAU OF PURCHASES
 45 SOUTH MAIN STREET
 WALLINGFORD, CT 06492

PROPOSAL
PUBLIC BID NO. 92-156

	1st year	2nd year	3rd year
YARD WASTE NOT IN PLASTIC BAGS, DEMOLITION AND/OR CONSTRUCTION MATERIALS			
For a car:			
Cost - 1/2 load or less	\$8.00	\$8.50	\$9.00
Cost - up to full load	\$15.00	\$15.50	\$16.00
For a car with a trailer:			
Cost - 1/2 load or less	\$12.00	\$13.00	\$13.75
Cost - up to full load	\$23.00	\$24.00	\$24.50
For a van or pickup truck:			
Cost - 1/2 load or less	\$23.50	\$24.25	\$25.25
Cost - up to full load	\$49.00	\$51.00	\$52.00

Receipt of Addenda
 is Acknowledged.

No. 1 Date Jan. 19, 1993

No. _____ Date _____
 If Applicable

Dated Jan. 29, 1993

NAME OF BIDDER Wallingford Resident Disposal Inc.

Address 15 Stetson Street
Wallingford, CT 06492

By *[Signature]* Title President

Robert L. Rogers, Jr.
 (Print Signer's Name)

Telephone 203-269-6835

Wallingford Resident Disposal Co.

Proposed Resident Disposal Program Operating Plan

A. This operator will staff the resident disposal program with the following full-time on-site employees:

1. Program Manager: Responsibilities include but are not limited to:

- a. Employee scheduling to insure full operation of program as described by bid documents.
- b. Liason with CRRRA project manager and Town of Wallingford representatives to insure proper and timely implementation of all aspects of the program.
- c. Conduct inspection as required by bid documents.
- d. Compile, maintain, and furnish to Town of Wallingford all activities within the scope of this contract (waste volumes, waste types, enforcement details, daily logs, etc.)

2. Scalehouse Attendant:

- a. Collect all revenues and town-issued coupons from residents participating in the program.
- b. Distribute printed information as requested by the Town of Wallingford.
- c. Insure that all users meet resident requirements (Connecticut Motor Vehicle operators license).
- d. Provide landfill manager with daily tapes indicating volume and type of waste accepted.

3. Dumpster area attendents:

- a. Direct residents to proper dumpsters.
- b. Insure that only MSW and bulky waste as allowed by this program is deposited into dumpsters.
- c. Collect from residents receipts issued by scalehouse attendant.
- d. Maintain dumpster area (litter, debris, etc.)
- e. Maintain safe vehicle traffic patterns.

B. Proposed procedure for residents participating in program.

1. Enter landfill at north side of existing scalehouse.

2. Stop at scalehouse, describe to scalehouse attendant type and volume of waste to be disposed, pay scalehouse attendant, receive receipt from scalehouse attendant describing type and volume of waste, proceed to dumpster area.

3. Receive direction from dumpster area attendant to proper dumpster(s). Surrender scalehouse receipt to dumpster area attendant at time of unloading.

4. Exit landfill area at south side of scalehouse.

C. Signage/Communications

1. 4'x8' sign located approximately 20 ft. before scalehouse describing waste categories, prices, and procedures. Operators name, address and telephone number will also be listed.
2. 4'x4' sign at scalehouse indicating payment window.
3. Free-standing signage at all dumpsters describing waste acceptable at that dumpster.
4. During initial 60 days of program and 30 days previous to any rate increases/decreases distribute at scalehouse printed information to residents describing changes.
5. Telephone at scalehouse to continue to be listed in telephone book as "Landfill Pent Rd".

D. Miscellaneous

1. On Saturdays, post-holiday days, spring clean-up, fall clean-up, and other times of increased activity we will increase the number of dumpster area attendents from one man to three men.
2. At our discretion, allow residents to dispose of waste after 3:45 P.M. and before 4:00 P.M. (Monday, Tuesday, Wednesday, Friday and (Saturday 1:00)). In other words, should a resident arrive at the landfill at 3:50 P.M. on a 4:00 P.M. closing day they will not be denied access.
3. If necessary, request permission from Town of Wallingford to issue, at no additional charge, resident identification window stickers.



OFFICE OF THE MAYOR
TOWN OF WALLINGFORD
CONNECTICUT

WILLIAM W. DICKINSON, JR.
MAYOR

March 3, 1993

Wallingford Town Council
Wallingford, CT 06492

ATTN: Iris F. Papale, Chairperson


Dear Council Members:

The latest report on Yalesville School indicated that our efforts to make temporary roof repairs have not been successful. As a result the leaking is going beyond the gym area and beginning to effect the corridors. I do not believe we can wait for the school renovation project to fix this roof.

The Roof and Tank Committee which has supervised the repair of other school roofs has nearly finished its work. I suggest that we obtain the services of Fisher & Keugler architectural firm in order to provide us with engineering and design capability for development of specifications. This firm did all of the work on the other school roofs. In order to proceed immediately with this effort, it is necessary for you to waive a bid and enable us to obtain a price for their services. Any price would be in accordance with the fees we paid for the other roof repair work.

Thank you for your attention.

Sincerely,


William W. Dickinson, Jr.
Mayor

jms

Appendix VII



OFFICE OF THE MAYOR
TOWN OF WALLINGFORD
CONNECTICUT

WILLIAM W. DICKINSON, JR.
MAYOR

March 4, 1993

Wallingford Town Council
45 South Main Street
Wallingford, CT 06492

ATTN: Iris F. Papale, Chairperson

Dear Council Members:

With the acquisition of the Caplan and Wooding properties completed, attention has been directed to planning for long range utilization of the properties in a manner that addresses community needs and downtown revitalization efforts.

The process recommended by the Downtown Advisory Committee to Planning and Zoning would have the Town using a Request for Proposal (RFP) to select from private developers a project on the site. This approach is the same as was utilized by the Town for the properties previously owned on Center and Main Streets.

Municipal offices have begun work on the development of an RFP which identifies a mixed (commercial and residential) use on the site as desirable. Furthermore, the proposal would encourage the developer to collaborate with the property owners abutting these properties so as to accommodate as significant a project as possible. The Planning and Zoning Commission has indicated that special zoning may be considered for the site in order to garner the best project possible.

Plans are also being prepared for the provision of additional parking (including a small impoundment area) on the property for use by the Police Department. This lot would be located directly behind the station. This project will be submitted to the Council and Planning and Zoning in the near future.

Copies of the RFP will be distributed to you once a draft is complete. A presentation can then be arranged for a Council meeting if so desired. If you should have any questions about this matter, please contact the Program Planning Office which is coordinating the RFP process.

Sincerely,

William W. Dickinson, Jr.
Mayor